



**RIALTO UNIFIED SCHOOL DISTRICT**

**CONTRACTOR PRE-QUALIFICATION**

**FOR**

**RIALTO UNIFIED SCHOOL DISTRICT NEW AND MODERNIZATION  
CONSTRUCTION PROJECTS**

**CONTRACTOR PRE-QUALIFICATION PACKET**

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**NOTICE TO CONTRACTORS TO PREQUALIFY FOR WORK ON  
RIALTO UNIFIED SCHOOL DISTRICT  
Contractor Prequalification for Rialto Unified School District's New and Modernization  
Construction Projects**

1. Notice is hereby given that the Rialto Unified School District ("District") has determined that all **PRIME** contractors holding an A, general engineering, or B, general building license and all electrical, mechanical or plumbing **PRIME** contractors holding a C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, or C-46 and **ALL** electrical, mechanical or plumbing subcontractors holding C-4 C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, or C-46 licenses, listed by **PRIME** bidders must be prequalified prior to being listed as a subcontractor by a **PRIME** bidder submitting a bid must be prequalified prior to being permitted to bid on any of the District's applicable projects. Pursuant to California Public Contract Code section 20111.6, all bidders holding an A or B license and all electrical, mechanical or plumbing subcontractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 licenses, listed by bidders for District projects going out for bid after January 1, 2014, and involving a projected expenditure of \$1 million or more that are eligible for state bond funding, must be prequalified prior to being listed as a subcontractor by a bidder submitting a bid on the Project.
2. Any contractor interested in being prequalified for either of the District's projects must submit fully completed and sealed District prequalification forms and financial information ("Prequalification Package") to the Construction Manager, Ledesma & Meyer Construction Company, Inc. Prequalification Packages will be received no later than ten (10) business days prior to a bid date of an applicable project, at the Construction Manager's office, Attn: Jennifer Johnson, 9441 Haven Avenue, Rancho Cucamonga, CA 91730.
3. All Prequalification Packages shall be on the forms provided by the District. Prequalification forms are available for pick-up at Ledesma & Meyer Construction Co., Inc. – 9441 Haven Ave. Rancho Cucamonga, CA 91730 or by electronic file. Please submit request to [jenniferj@lmcci.com](mailto:jenniferj@lmcci.com) to obtain an electronic prequalification form.
4. To prequalify, a contractor is required, in addition to other criteria, to possess an applicable State of California Contractor License, which must remain active and in good standing throughout the term of the District project.
5. If a contractor performs work for a District project, the contractor shall pay all workers on all work performed pursuant to a contract for the Project not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to section 1770 *et seq.* of the California Labor Code.
6. To prequalify, a contractor is required to be registered as a public works contractor with the Department of Industrial Relations. The contractor's registration must remain active throughout the term of the contractor's prequalification.
7. Prequalification Packages submitted by contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. The contents may be disclosed to third parties for purposes of verification, or investigation of substantial allegations, or in the appeal process, however. State law requires that the names of contractors applying for prequalification status shall be public records subject to disclosure.
8. A contractor may be denied prequalification status for either omission of requested information or falsification of information.

**RIALTO UNIFIED SCHOOL DISTRICT  
PREQUALIFICATION INFORMATION FOR  
PROSPECTIVE CONTRACTORS**

**DATE: September 16, 2019**

**I. BACKGROUND AND OVERVIEW**

The Rialto Unified School District (“District”) is prequalifying contractors to perform construction work on the District’s applicable Construction projects. This project may include the modernization, renovation, additions and new construction of existing/new campus.

California Public Contract Code section 20111.6 requires all contractors holding an A, general engineering, or B, general building license and all first tier, electrical, mechanical, or plumbing subcontractors holding one of the following licenses, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46, to prequalify for projects involving a projected expenditure of \$1 million or more that is eligible for state bond funding. As a condition of bidding to perform any of the construction work on either of these two District projects, and in accordance with California Public Contract Code section 20111.6, the District requires prospective bidders to: (1) Fully complete a prequalification questionnaire on the form supplied by the District as **Exhibit “A”** attached hereto (“Prequalification Questionnaire”); and (2) Provide financial information to the District (collectively, the Prequalification Questionnaire and financial information are referred to as the “Prequalification Package”). If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

**Prequalification for each project will be valid for one (1) calendar year following the date of initial prequalification.** Once the prequalification process is complete, the District will notify the contractors who meet the prequalification requirements.

If the District project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors shall be made available by the District to all prospective bidders at least five (5) business days prior to the dates fixed for the public opening of sealed bids. **A Contractor may not submit a bid unless that Contractor is prequalified by the District and all licensed subcontractors relying on licenses listed in Public Contract Code section 20111.6 may not be listed as a subcontractor on a bid by a Contractor unless that subcontractor is prequalified by the District.**

**II. PROJECT DESCRIPTION**

District construction projects may include the modernization, renovation, addition and new construction on existing and/or new campus.

**III. PREQUALIFICATION PROCESS**

The following process will govern the conduct of contractor prequalification for District projects. A contractor who submits a complete Prequalification Package thereby consents to and will comply with the procedures outlined below and as set forth in greater detail in this document.

**A. Submittal.** On or before ten (10) business days prior to the bid due date, all prospective Contractors who wish to qualify to bid for work on District projects shall submit a Prequalification Package in a sealed envelope to:

**B.**  
Ledesma & Meyer Construction Co., Inc.  
Attn: Jenny Johnson  
9441 Haven Ave.  
Rancho Cucamonga, CA 91730

The envelope shall be labeled:  
“ Contractor Prequalification for Rialto Unified School District’s New and Modernization  
Construction Projects”

The District reserves the right to request, receive, and evaluate supplemental information after the above time and date at its sole discretion.

**For information regarding the prequalification process, please contact Jenny Johnson at (909) 476-0590.**

**C. Form.** Each contractor shall fully complete the Prequalification Package and timely submit all documents as indicated therein. Contractors shall submit one (1) completed Prequalification Package with required attachments in hard copy format on 8½” x 11” paper in a sealed envelope as indicated above. Incomplete Prequalification Packages will be considered nonresponsive and disregarded.

**D. District’s Review.** Information submitted in the Prequalification Package shall not be public information and shall not be open to public inspection, to the extent permitted by law. Contractors that have submitted a Prequalification Package shall receive written notification of their prequalification status. The District reserves the right, in its sole discretion, to reject any or all Prequalification Packages or to waive irregularities in any Prequalification Package received. The District reserves the right to prequalify a contractor only to a specific contract size or dollar amount.

**E. Addenda.** Any addenda issued by the District will be faxed, mailed, emailed, or sent by messenger service to all contractors known to the District to have received this Prequalification Information form and who have provided a complete and legible physical address, telephone number, email address, and fax number for receipt of addenda. The receipt of all addenda must be acknowledged on the contractor’s Prequalification Questionnaire.

**F. Nonresponsive.** A contractor’s Prequalification Package shall be deemed nonresponsive if:

1. The Prequalification Package is not returned on time.
2. Contractor does not provide all requested information.
3. The Prequalification Questionnaire is not signed under penalty of perjury by individuals who have the authority to bind the contractor on whose behalf they are signing.

**G. Incomplete, Misleading or Inaccurate Information.** A contractor’s Prequalification Package shall be rejected and/or their prequalification status shall be revoked if:

1. Information contained in the Prequalification Package is not updated under penalty of perjury when it is no longer accurate.
2. Any information provided by the contractor is misleading or inaccurate in any material manner (e.g., financial resources are overstated; previous violations of law are not accurately reported).

Even after a contractor has been prequalified, the District reserves the right to revoke that determination at any subsequent time if it determines that any information provided by the contractor in its Prequalification Package or subsequently was incomplete, misleading, or inaccurate in any material manner.

**IV. QUALIFICATION CRITERIA**

**A. Essential Criteria.** As detailed herein, each potential contractor must provide specific information that will be reviewed and scaled by the District. Any contractor who cannot satisfy all of the following requirements (“Essential Criteria”), regardless of the ranking or ability to meet other criteria, will not be prequalified:

1. Licensure. The Contractor shall hold all current, active contractors’ license(s) necessary to perform its work and those license(s) shall not have been revoked in the past five (5) years. The Contractor shall be registered with the Department of Industrial Relations (“DIR”) as required by Labor Code Section 1725.5.
2. Insurability. The contractor shall demonstrate that it holds the insurance as indicated in the Prequalification Package.
3. Termination. A surety firm shall not have completed the contractor’s work because contractor was defaulted and/or terminated with cause from any project by any school district or other public agency within the State of California within the past five (5) years.
4. Disqualification. The contractor shall not have been debarred or otherwise prohibited from performing work for and/or bidding on work for any school district or other public agency within the State of California within the past five (5) years.
5. Violations of Regulations or Laws. The contractor, or any of its owners or officers, shall not have been convicted of a crime involving the bidding, award or performance of a contract of a government construction project or fraud, theft, or any other action of dishonesty within the past five (5) years.\
6. Bonding Capacity. The contractor shall demonstrate that it can provide bonds as indicated in the Prequalification Package. **Contractors seeking pre-qualification as a subcontractor only on either District project: You must respond to these questions, however you will not be rated according to your responses.**
7. K-12 School Projects. The contractor shall have contracted and completed construction involving a minimum of three (3) California Kindergarten to High School (“K-12”) public school construction projects within the past five (5) years based on the following Licenses:

**QUALIFICATION FOR REQUIRED LICENSE REQUESTED:**

A,B	C- 4, 10, 20, 34, 36, 38, 42	C- 7, 16, 43
3 completed projects larger than \$250 thousand	3 completed projects larger than \$250 thousand	3 completed projects larger than \$100 thousand

8. Default or Bankruptcy. The contractor, either performing work under its current license or under other licenses through other entities, including a joint venture, shall not have defaulted on a contract within the past five (5) years or declared bankruptcy or been placed in receivership within the past five (5) years.

**B. Other Criteria.**

As stated above, each contractor must satisfy all of the Essential Criteria, regardless of its ranking or ability to meet other criteria or the contractor will not prequalify for District project(s).

The Prequalification Questionnaire contains questions for which a numerical score will be given for specific answer(s). A contractor must receive a minimum number of points, regardless of its ability to meet other criteria, or the contractor will not prequalify for the District projects. Even if a contractor meets the Essential Criteria and receives at least the minimum number of points, the District reserves the right to disqualify that contractor from bidding for a District project on other grounds.

The District will use some or all of the following criteria in qualifying each contractor. The District reserves the right to modify the following criteria and to add or delete criteria at its sole discretion at any time prior to opening the Prequalification Package(s).

1. Previous Experience. The contractor shall demonstrate experience working on State projects approved by the Division of the State Architect (“DSA”), including the following:
  - a. Previous or current contracts for similar types of projects that demonstrate equivalent quality design, detailing, finishes and construction.
  - b. Experience in working on projects of similar scale and complexity with strict budget and schedule compliance.
2. Business History. The contractor has a history of having continuously been in business as a licensed contractor.
3. Workers’ Compensation Experience Modifier. The District will consider the contractor’s workers’ compensation experience modification rate for the past five (5) years.
4. Financial Strength. The contractor shall demonstrate its financial ability to undertake and complete the Project.

**V. APPEALING A QUALIFICATION FINDING**

A contractor may appeal the District’s decision. If a contractor decides to appeal the District’s qualification decision, it shall follow the procedure outlined below.

**A.** Contractor shall submit, in writing, within three (3) working days from notification, a request for a written response to the District to explain any aspect of the District’s determination.

**B.** Within three (3) working days from receipt of the District’s written response to the contractor’s request, contractor may submit, in writing, a request for reconsideration by the District’s staff. Contractor may submit with the request any information that it believes supports a finding that District’s determination should be changed.

**C.** Within three (3) working days from receipt of the District’s written response following the reconsideration, contractor may submit, in writing, a request that the District’s findings be submitted to the District’s Governing Board (“Board”), at which time the contractor may address the Board pursuant to the Board’s procedures for public inquiry.

**VI. MISCELLANEOUS**

**A.** The information given in the Prequalification Package by contractors seeking prequalification is provided under oath, with the understanding that the providing of false information is, in itself, grounds for disqualification.

**B.** Pursuant to Public Contract Code section 20101(a), prequalification “questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of



Contractors applying for prequalification status shall be public records subject to disclosure.”

**C.** The District may implement an OCIP (Owner Controlled Insurance Program) on specific projects.

**D.** All applicants must comply with the fingerprinting requirements of Education Code section 45125.1 or 45125.2. Applicants are hereby informed with respect to their employees and all of their subcontractors’ employees, who may have contact with District pupils during the course of executing a contract for any of the Projects, the California Department of Justice must determine that none of those employees has been convicted of a felony, as the term is described in Education Code section 45122.1. All applicants must provide proof of their company’s ability to submit any employees for fingerprinting via Live Scan. Proof can be submitted in the form of an Originating Agency Identification (“ORI”) Number. Or proof of an application to the Department of Justice for an ORI Number assignment after the contractor is awarded a project contract.

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**EXHIBIT "A"**

**RIALTO UNIFIED SCHOOL DISTRICT  
PREQUALIFICATION QUESTIONNAIRE FOR  
PROSPECTIVE CONTRACTORS**

**DATE: February 25, 2020**

Each prospective contractor shall be currently licensed and shall submit the following information to establish its qualifications to perform construction work on District projects.

**A. CONTRACTOR'S INFORMATION**

Firm name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Name of individual completing statement)

Title of Individual completing statement: \_\_\_\_\_

Years in business as a licensed contractor: \_\_\_\_\_

Types of work performed with own forces: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Years in business under current firm name: \_\_\_\_\_

Years at the above address: \_\_\_\_\_

Receipt and acceptance of the following addenda is hereby acknowledged:

No. \_\_\_\_\_, Dated \_\_\_\_\_

No. \_\_\_\_\_, Dated \_\_\_\_\_

No. \_\_\_\_\_, Dated \_\_\_\_\_

**B. CURRENT ORGANIZATION AND STRUCTURE OF THE BUSINESS**

1. For Firms that Are Corporations:

- a. Date incorporated: \_\_\_\_\_
- b. Under the laws of what state: \_\_\_\_\_
- c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least 10% of the corporation's stock.

Name	Position	Years with Co.	% Ownership

2. For Firms that Are Partnerships:

- a. Date of formation: \_\_\_\_\_
- b. Under the laws of what state: \_\_\_\_\_
- c. Provide all the following information for each partner who owns ten percent (10%) or more of the firm.

Name	Position	Years with Co.	% Ownership

3. For Firms that Are Sole Proprietorships:

- a. Date of commencement of business: \_\_\_\_\_

4. For Firms that Intend to Bid as a Joint Venture:

- a. Date of commencement of joint venture: \_\_\_\_\_
- b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects.

Name of Firm	% of Ownership of Joint Venture

5. Associated Firms

For any of the above business structures, identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the past three (3) years.

Person's Name	Name of Construction Firm & License No.	Dates of Person's Participation with Firm

**(Attach all additional references and/or information on separate signed sheets.)**

**C. HISTORY OF THE BUSINESS AND ORGANIZATIONAL PERFORMANCE**

1. Has there been any change in ownership of the firm at any time during the past three years? **NOTE:** A corporation whose shares are publicly traded is not required to answer this question.

Yes  No

If “yes,” explain on a separate signed sheet.

2. Is the firm a subsidiary, parent, holding company, or affiliate of another construction firm? **NOTE:** Include information about other firms if one firm owns 50% or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.

Yes  No

If “yes,” explain on a separate signed sheet, including the name of the related company and the percent ownership.

3. Are any corporate officers, partners or owners connected to any other construction firms? **NOTE:** Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.

Yes  No

If “yes,” explain on a separate signed sheet.

4. Has any owner, partner, CSLB qualifier or corporate officer of the firm operated as a contractor under any other name or license number (not listed above) in the last three (3) years?

Yes  No

If “yes,” explain on a separate signed sheet, including the name and license number of the other company.

5. State your firm’s gross revenues for each of the past three (3) years:

Year	Gross Revenue
	\$
	\$
	\$

6. How many years has your firm been in business in California as a contractor under your present business name and license number? \_\_\_\_\_

Provide copy of document that verifies information.

7. Is your firm currently the debtor in a bankruptcy case or was it in bankruptcy at any time during the last five (5) years?

Yes  No

If “yes,” please attach a copy of the bankruptcy petition and a copy of the Bankruptcy Court’s discharge or any other document that ended the case, if any.

**LICENSES**

8. Please provide the following information:
- a. Name of license holder exactly as on file with the California State License Board: \_\_\_\_\_  
\_\_\_\_\_
  - b. License classification(s): \_\_\_\_\_
  - c. License #: \_\_\_\_\_
  - d. Expiration Date(s): \_\_\_\_\_
9. Has any CSLB license held by your firm or its Responsible Managing Employee or Responsible Managing Officer been suspended or revoked within the last five (5) years?

Yes       No

If “yes,” explain on a separate signed sheet.

10. Has your firm changed names or license number in the past three (3) years?

Yes       No

If “yes,” explain on a separate signed sheet, including the reason for the change.

**DISPUTES**

11. At any time in the last five (5) years, has your firm been assessed liquidated damages under a construction contract with a public or private owner?

Yes       No

If “yes,” explain on a separate signed sheet, identifying projects by owner, owner’s address, date of completion, amount of assessment and explanation.

12. At any time in the last five (5) years, has your firm, or any owners, officers or partners, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any public works project?

Yes       No

If “yes,” explain on a separate signed sheet, including the name of the person who was associated with that company, the year of the event, owner, owner’s address and basis for the action.

13. At any time in the last five (5) years, has a public agency found your company was not a responsible bidder?

Yes       No

If “yes,” explain on a separate signed sheet, including the year of the event, owner, owner’s address and basis for the finding.

14. In the past five (5) years, have any claims against your firm or by your firm against an owner been filed in court or arbitration concerning your firm’s work or payment on a construction project?

Yes       No

If “yes,” explain on a separate signed sheet, including the project name, court or arbitration case name and number, and a brief description of the status of the claim.

**INSURANCE**

15. Does Contractor have a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate?

Yes       No

16. Does Contractor have a current workers' compensation insurance policy as required by the California Labor Code or is legally self-insured pursuant to California Labor Code section 3700 *et seq.*?

Yes       No

17. In the last five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes       No

If "yes," explain on a separate signed sheet, including the name of the insurance carrier, form of insurance and year of the refusal.

**CRIMINAL MATTERS AND RELATED CIVIL SUITS**

18. Has your firm or any of its owners, partners or officers ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes       No

If "yes," explain on a separate signed sheet, identifying who was involved, name of the public agency, date of the investigation and grounds for the filing.

19. Has your firm or any of its owners, partners or officers ever been convicted of a crime involving any federal, state, or local law related to construction or fraud, theft, or any other action of dishonesty?

Yes       No

If "yes," explain on a separate signed sheet, identifying who was involved, name of the public agency, date of conviction and grounds for the conviction.

**SAFETY**

20. Within the past five (5) years, has the California or federal OSHA cited and/or assessed any penalty against your firm, or any associated firm, for "serious," "willful" or "repeat" violations of its safety or health regulations?

Yes       No

If "yes," explain on a separate signed sheet, identifying the citation(s), nature of the violation(s), project, and amount of penalty paid, if any.

21. Within the past five (5) years, has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and/or assessed penalties against your firm or the owner of the project on which your firm was the contractor?

Yes       No

If "yes," explain on a separate signed sheet, describing the citation(s).

22. State the contractor’s Workers’ Compensation Experience Modification Rate for the past five (5) premium years:

Year	Modification Rate

If your EMR is 1.25 or higher, attach a letter of explanation.

23. Within the past five (5) years, has there ever been a period when *your* firm and/or any associated firm had employees but was without workers’ compensation insurance or state-approved self-insurance?

Yes             No

If yes, explain on separate sheet, including the date(s) and reason(s) for the absence of workers’ compensation insurance.

**PREVAILING WAGE AND APPRENTICESHIP COMPLIANCE**

24. In the past five (5) years, has there been more than one occasion on which your firm was required to pay either back wages or penalties for your firm’s failure to comply with California prevailing wage laws or federal Davis-Bacon prevailing wage requirements?

Yes             No

If “yes,” explain on a separate signed sheet, describing the nature of the violation(s), project, owner, and amount paid, if any.

25. At any time during the past five (5) years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or laws pertaining to use of apprentices on public works projects?

Yes             No

If “yes,” explain on a separate signed sheet, including date(s) of such findings and attaching the DAS’ final decision(s).

**BONDING**

26. Have you attached a **notarized statement** from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California), which states your current bonding capacity? **NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

Yes             No

27. Provide the name, address and telephone number of the surety agent: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

28. List all sureties that have written bonds for your firm currently and during the last five (5) years:  
**NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

Name	Address	Dates of bonds

29. In the last five (5) years, has any surety paid on your firm’s behalf as a result of a default to satisfy any claims made against a payment or performance bond issued on your firm’s behalf? **NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

Yes             No

If “yes,” explain on a separate signed sheet, including the amount of each claim, name and telephone number of claimant, date of and grounds for the claim, and present status.

30. If your firm was required to pay a premium of more than 2.5% for a performance and payment bond on any project on which your firm worked in the last three (3) years, state the percentage that your firm was required to pay: \_\_\_\_\_. **NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

You may explain on a separate sheet, why you were required to pay a premium of more than 2.5%.

31. In the last five (5) years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place when one was required? **NOTE: Contractors seeking pre-qualification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.**

Yes             No

If “yes,” explain on a separate signed sheet, including the name of the surety company and the period during which your firm had no bond in place.

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**D. PROJECT REFERENCES**

List **all** projects in which the contractor has participated during the past six (6) years on the form attached as **Exhibit “B”** and sign the form. (Contractor may attach a master listing of all projects that provides all job specific information as requested on the attached form in lieu of individual sheets.)

Please include six (6) of your firm’s most recent K-12 public school projects and three (3) largest private projects performed within the last three (3) years, under all firm names identified in Section B meeting the following requirements

**QUALIFICATION FOR REQUIRED LICENSE REQUESTED:**

A,B	C- 4, 10, 20, 34, 36, 38, 42	C- 7, 16, 43
3 completed projects larger than \$250 thousand	3 completed projects larger than \$250 thousand	3 completed projects larger than \$100 thousand

**(Please use and attach additional signed sheets when needed to explain or clarify any response or to include more responses with all requested information.)**

**E. FINANCIAL INFORMATION**

Contractor must submit a reviewed or audited financial statement with accompanying notes and supplemental information for the past two (2) full fiscal years. A letter verifying availability of a line of credit may also be attached; however, it will be considered supplemental information only, and is not a substitute for the required audited or certified financial statement.

**F. CERTIFICATION**

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Date: \_\_\_\_\_

Proper Name of Contractor: \_\_\_\_\_

Signature by an officer of the Contractor: \_\_\_\_\_

By: \_\_\_\_\_

(Print Name) and (Title)

**EXHIBIT "B"**

**CONTRACTOR SHALL PROVIDE INFORMATION ABOUT ITS SIX (6) MOST RECENTLY COMPLETED PUBLIC WORKS PROJECT AND THREE (3) LARGEST PRIVATE PROJECTS WITHIN THE LAST THREE (3) YEARS.**

1. Project Name/Identification:
  - a. Project Name: \_\_\_\_\_
  - b. Project address/location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - c. Owner (name of district reference and tel. no.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - d. Architect (name and tel. no.): \_\_\_\_\_  
\_\_\_\_\_
  - e. Construction Manager (name and tel. no.): \_\_\_\_\_  
\_\_\_\_\_
  - f. Scope of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - g. Original completion date: \_\_\_\_\_
  - h. Actual date of completion: \_\_\_\_\_
  - i. Time extensions granted: \_\_\_\_\_
  - j. Initial contract value: \_\_\_\_\_
  - k. Final contract value: \_\_\_\_\_

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_  
Name \_\_\_\_\_

*[MAKE ADDITIONAL COPIES OF THIS PAGE, AS NEEDED]*