



# RIALTO

Unified School District



## BOARD OF EDUCATION

Agenda, February 12, 2020

***“Bridging Futures  
Through Innovation”***

# MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectation for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

## **RUSD Board of Education**

Mrs. Nancy G. O'Kelley, President

Ms. Dina Walker, Vice President

Mr. Joseph W. Martinez, Clerk

Mr. Joseph Ayala, Member

Mr. Edgar Montes, Member

Avionc' Douglas, Student Member

## **RUSD Superintendent**

Dr. Cuauhtémoc Avila



## Cover Picture

These high school culinary arts students help keep the Strategic Action Team energized with food during the Thursday planning meetings. From left, Milor High School seniors **Shanni Humphrey** and **Casar Medina**, **Chef Theophilus Crawford**, Eisenhower High School senior **Fyre Cooper-Moore**, and Carter High School seniors **Cassandra Muñiz-Ramos** and **Gloria Hernandez-Sevilla**.

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**NANCY G. O'KELLEY**  
President

**JOSEPH W. MARTINEZ**  
Clerk

**EDGAR MONTES**  
Member



**DINA WALKER**  
Vice President

**JOSEPH AYALA**  
Member

**AVIONC' DOUGLAS**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**February 12, 2020**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

**A. OPENING**  
**Call to Order – 6:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Nutrition Services Supervisor

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. Review Liability Claim Number 19-20-04.

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

**PLEDGE OF ALLEGIANCE**

**PRESENTATION BY KUCERA MIDDLE SCHOOL**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**B. PRESENTATIONS**

1. High School – District Student Advisory Committee (DSAC)

2. "Bridge Builder Award" Recipient, Mrs. Jean Randall, former Rialto Unified School District grammar (elementary) teacher and community leader
3. Eisenhower High School student Charles "LoLo" Harris and Kolb Middle School student Isiah Harris, Gold Medal winners, USA National Boxing Championship. Kolb Middle School student, Ruffin Harris, Silver Medal

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held January 22, 2020 (Ref. E 1.1-12)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second Reading of Board Policy 3350 (a-c); Travel Expenses (Ref. F 1.1)

## **G. INSTRUCTION CONSENT ITEMS**

1. Approve the purchase of admission tickets (\$420.00) and transportation cost (\$909.47) for forty (40) parents of the Family Leadership Institute to visit the Museum of Tolerance on March 5, 2020, at a cost of \$1,329.47, to be paid from the General Fund (Title 1, Part A – Parent Involvement).  
(Ref. G 1.1)
2. Approve twenty-four (24) Peer Counselors (16 girls, 8 boys) from Eisenhower High School and three (3) chaperones (2 females, 1 male) to attend Pali Retreat from April 24, 2020 through April 26, 2020 in Running Springs, California, at a cost of \$6,600.00 – General Fund - PBIS Department and Site Title 1 Fund.  
(Ref. G 2.1)
3. Approve sixteen (16) cadets (8 girls, 8 boys) from Carter High School's Army Junior Reserve Officer Training Corps (AJROTC), and three (3) chaperons (2 female advisors, 1 male chaperone) to attend the 2020 Junior Cadet Leadership Challenge Camp at Camp San Luis Obispo, San Luis Obispo, California, on April 1, 2020, through April 5, 2020, at a cost of \$500.00, to be paid from the General Fund – Site Budget. (Ref. G 3.1)
4. Approve twenty-nine (29) female students of the Garcia Elementary School Cheer team, two (2) female cheer coaches, and one (1) female administrator to attend the JAMZ National Championship Tournament in Las Vegas, Nevada, February 21, 2020 through February 22, 2020, at a cost of \$4,000.00, to be paid from the General Fund (Site Budget \$3,100.00) and Donations(\$900.00).  
(Ref. G 4.1)
5. Approve forty-eight (48) Eisenhower High School students (36 girls and 12 boys) and six (6) chaperones (4 females and 2 males) to attend a college tour at the following colleges: UC Santa Barbara, Cal Poly San Luis Obispo, Cal State San Jose, Cal State San Francisco, UC Santa Cruz, and Cal State Monterey Bay, effective March 9, 2020 through March 11, 2020, at a cost of \$15,000.00, to be paid from the General Fund – Site Title I.  
(Ref. G 5.1)
6. Approve five (5) male student athletes of the Rialto High School Boy's Golf Team and one (1) male coach to participate in the Pahrump Valley Invitational Golf Tournament in Pahrump, Nevada on March 4, 2020 through March 6, 2020, at a cost of \$1,400.00, to be paid from the General Fund – Site Budget.  
(Ref. G 6.1)
7. Approve seventeen (17) female student athletes of the Rialto High School Cheerleading Team and two (2) female chaperones to participate in the USA Nationals Cheerleading Competition at the Anaheim Convention Center in Anaheim, California on February 13, 2020 through February 15, 2020, at a cost of \$3,500.00 to be paid from the ASB Fund. (Ref. G.7.1)

8. Approve up to ninety (90) Rialto High School college-bound students (60 female, 30 male) and ten (10) chaperones (7 female, 3 male) to participate in university campus tours on March 9, 2020 through March 12, 2020, at a cost of \$30,000.00, to be paid from the General Fund – Title I.  
(Ref. G 8.1)
9. Approve student 401341 to be exempt from all physical activities for the 2019-2020 school year.  
(Ref. G 9.1)

#### **BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from January 4, 2020 through January 24, 2020, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from FEDCO Classroom Enrichment Fund (Cal Poly, Pomona), Kroger, Box Tops for Education, City of Rialto, Community Services, and request that a letter of appreciation be sent to each of these donors.  
(Ref. H 2.1)
3. Approve Amendment #1 to Agreement C-19-0089 with Miller Architects for the redesign and engineering of the multipurpose room/kitchen expansion at Milor High School. All other terms and conditions of the original agreement will remain the same, at a cost of \$11,000.00, for a revised total not to exceed \$51,984.00, to be paid from Fund 21 - Measure Y, Series C, General Obligation (G.O) Bond.  
(Ref. H 3.1)
4. Approve Amendment #2 to Agreement C-19-0116 with Frick, Frick & Jette Architects, Inc. for the addition of three (3) new portable classrooms at Morgan Elementary School, at a cost of \$11,900.00 for a total revised cost not-to-exceed \$66,250.00, to be paid from Fund 25 - Capital Facilities Fund.  
(Ref. H 4.1)
5. Approve an Agreement with Design West Engineering to provide design and specifications to upgrade the HVAC/Mechanical System in Building "L" at Eisenhower High School, at a cost not to exceed \$38,850.00, to be paid from Fund 35 - State School Facilities Fund.  
(Ref. H 5.1)
6. Accept grant monies funded by the Special Olympics Southern California (SOSC) in the amount of \$2,000.00 and Spread the Word credit of \$150.00 to promote further inclusion amongst the campus at Dunn Elementary School.  
(Ref. H 6.1)
7. Accept one-time grant monies funded by the San Bernardino County Superintendent of Schools, Alliance for Education for the Cultivating Innovation in STEM Schools (CISS) sub-grant from the San Manuel Band

of Mission Indians in the amount of \$4,999.00 for STEM projects at Trapp Elementary School. (Ref. H 7.1)

8. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level I and II Classes for a parent program at Casey Elementary School for a minimum of sixty (60) parents effective, February 13, 2020 through April 23, 2020, at a cost of \$7,000.00, to be paid from the General Fund - Site Title I Fund. Each additional parent will cost \$100.00 for a total not-to-exceed \$9,000.00. (Ref. H 8.1)
9. Approve an agreement with The Brightest Star, Inc., to provide the Dream Builders Program for social-emotional support at Werner Elementary School, effective February 13, 2020 through May 28, 2020, at a cost of \$10,000.00, to be paid from the General Fund – Site Title I Fund. (Ref. H 9.1)
10. Approve an agreement with Marlene Schwartz/Somatherapy to continue providing mindfulness meditation skills at Frisbie Middle School to students, teachers, and parents effective, February 13, 2020 through June 1, 2020, at a cost of \$4,500.00, to be paid from the General Fund – Site Title I Fund. (Ref. H 10.1)
11. Approve the reimbursement for four (4) Western Association of Schools and Colleges (WASC) Visiting Committee members for expenses to conduct the Visiting of Focus on Learning Joint WASC/CDE process at Milor High School from April 20, 2020 through April 22, 2020, at a cost of \$3,000.00, to be paid from the General Fund. (Ref. H 11.1)
12. Approve a consultant contract with Mr. Robert Jackson to provide three days of professional development in the area of culturally responsive instruction training with opportunities for school teams to collaborate on how to best meet the needs of underserved students. Mr. Jackson will provide one all-day session on March 7th in addition to training support on March 5, 2020 and March 6, 2020, at a cost not to exceed \$16,800.00 to include speaking fee and cost of travel, and to be paid from the General Fund - Title II Fund. (Ref. H 12.1)
13. Ratify the authorization to send two (2) parents from Rialto USD to attend the Innovating for Equity Summit – The California Department of Education Combined State and Federal Programs Summit for parents, teachers, administrators, and superintendents at the Disneyland Hotel in Anaheim, California, on February 11 and 12, 2020, at a cost of \$2,000.00, to include conference registration, lodging, mileage, parking, dinner, and to be paid from the General Fund – Title III Fund – Parent Involvement. (Ref H 13.1)



14. Ratify Student Teaching Internship Agreement with San Diego State University to assist current and future educators in completing state requirements for credentialing from January 22, 2020 through June 30, 2024, at no cost to the District. (Ref. H 14.1)

**I. FACILITIES PLANNING CONSENT ITEMS**

1. Accept the work completed as of December 27, 2019 by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Performing Art Center Project, Category 17– HVAC, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1229 for classified and certificated employees. (Ref. J 1.1- 3.2)
4. Adopt Resolution No. 19-20-38 authorizing the Lead Personnel Agent, Personnel Services, to assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position. (Ref. J 4.1)

Preferential Vote by Student Board Member: Aye:\_\_\_\_\_ No:\_\_\_\_\_ Abstain:\_\_\_\_\_  
Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**K. DISCUSSION/ACTION ITEMS**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

1. Approve Amendment No. 1 to the agreement with Ehecatl Wind Philosophies to provide seventeen (17) full days of professional development to high school teachers in the facilitation of the creation of Multicultural Literature and U.S. History: Race & Gender courses prior to June 30, 2020. All other terms and conditions of the agreement will remain same, at a cost of \$55,828.00, to be paid from the General Fund. (Ref. K 1.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

2. Deny Liability Claim No. 19-20-04. (Ref. K 2.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

3. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Numbers:

19-20-40

19-20-39

**STIPULATED EXPULSION**

Case Numbers:

19-20-46

19-20-43

19-20-41

**REINSTATEMENT HEARING**

Case Number:

18-19-64

18-19-21

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, February 26, 2020, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time \_\_\_\_\_

**D PUBLIC HEARING**

**D. PUBLIC HEARING**

**NONE**

## E MINUTES

**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**January 22, 2020**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m., by President O'Kelley at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Nancy G. O'Kelley, President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member. Dina Walker, Vice President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; Ricardo Carranza, Personnel Specialist, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

None.

**CLOSED SESSION**

Upon a motion by Member Montes, seconded by Clerk Martinez, and approved by a unanimous 4-0 vote, the Board of Education entered into closed session at 6:01 p.m., to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Applied Behavior Analyst Specialist

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

## **ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Clerk Martinez seconded by Member Montes, and passed by a unanimous 4-0 vote, closed session adjourned at 7:01 p.m.

## **OPEN SESSION RECONVENED – 7:01 P.M.**

*President O’Kelley announced the following:*

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

Members present: Nancy G. O’Kelley, President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member. Dina Walker, Vice President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Ricardo Carranza, Personnel Specialist, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent and Jose M. Reyes, Interpreter.

## **PLEDGE OF ALLEGIANCE**

Aniya Lopez, Dollahan Elementary Student, led the Pledge of Allegiance.

## **PRESENTATION BY DOLLOHAN ELEMENTARY SCHOOL**

Dollahan Elementary School Choir, consisting of selected 4<sup>th</sup> and 5<sup>th</sup> grade students, led by retired teacher and volunteer, Ms. Davolyn Girvan, presented “I Have A Dream”/”This Is Our Moment” from a speech from Dr. Martin Luther King, Jr., and then sang “I Have a Dream”.

## REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 4-0 vote, took the following action:

- Accepted the administrative appointment of Angela Borruso, Applied Behavior Analyst Specialist
- Accepted the resignation agreement for Certificated Employee #2705310

## ADOPTION OF AGENDA

Upon a motion by Clerk Martinez, seconded by Member Montes, the Agenda was adopted, as amended, by a unanimous 4-0 vote by the Board of Education.

**AGENDA WAS AMENDED AS FOLLOWS: On page (Ref. J 2.2) the following item was pulled from the agenda:**

### **PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

**Gonzalez, Jasmin J.      IA III – SE (MH 1on1)      01/28/2020**  
**Werner Elementary School**

## **B.      PRESENTATIONS**

### **1. Middle School – District Student Advisory Committee (DSAC)**

The following DSAC students shared information and activities held at their school:

Jessica Armenta-Rodriguez – Jehue Middle School  
Shaniya Simes – Kolb Middle School  
Erika Zamora – Kucera Middle School  
Mikayla Lopez – Rialto Middle School

### **2. Honoring Rialto Unified School District's Elementary Students, for perfect scores on English Language Arts (ELA) for California Assessment of Student Performance and Progress (CAASPP) – 2019**

Rialto USD students who earned a perfect score in the English Language Arts (ELA) for California Assessment of Student Performance and Progress (CAASPP) in 2019, were presented with an award by Superintendent, Dr. Avila. The teachers of these students were also recognized.

### **3. Honoring Amy Lewis, Kucera Middle School teacher, California Middle Schools Program (CMSP) "Teacher of the Year," Finalist, and Armando Urteaga, Kolb Middle School Principal, CMSP "Principal of the Year"**

(Ref. E 1.3)



Board Member Montes recognized Ms. Amy Lewis, Kucera Middle School Mathematics Teacher, for being selected as a finalist for the 2019-2020 "Educator of the Year" award by the California League of Middle Schools.

Board President O'Kelley honored Mr. Armando Urteaga, Principal of Kolb Middle School, who was recognized as the 2020 California League of Middle Schools "VIP, Educator of the Year."

4. Honoring Ms. Jessica Buckle, Carter High School Social Science teacher, "Outstanding History/Social Science Educator" by the Inland Empire Council for the Social Studies (IECSS).

Board Clerk Martinez recognized Ms. Jessica Buckle, social science teacher at Carter High School, who was honored at the IECSS's Social Studies Educators of Excellence Annual Awards Dinner, as the Region's "Outstanding History/Social Science Educator."

5. "Bridge Builder Award" Recipient, Jeanette Akcayoglu, Resource Specialist/Special Education, Carter High School.

Board Member Ayala presented Ms. Jeanette Akcayoglu, Resource Specialist/Special Education, from Carter High School with the Superintendent's Bridge Builder Award for being recognized by a student's father for positively impacting his child's life.

6. Presentation by Tina Henton, CPA, Principal, CliftonLarsonAllen, LLP, regarding the Fiscal Year 2018-19 Annual Audited Financial Report.

Ms. Tina Henton, CPA, Principal, CliftonLarsonAllen, LLP, provided a summary of the Annual Audited Financial Report for Fiscal Year 2018-19.

## **C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Tobin Brinker, Frisbie Middle School teacher, shared about a sermon from Dr. Martin Luther King, Jr. that he shared with his student which talks about non-conformance. He felt that this was relevant to the issue of cell phone usage by students. He suggested that we say yes to cell phone use but with conditions and said that we need to explain cyber bullying to parents so they understand the risks. He requested a dialogue with all the stakeholders as soon as possible.

Michael Montano, Rialto High School teacher, reiterated the outstanding job that students did on CAASPP scores. He said he wondered how

many more students would have scored higher without the use of cell phones. He shared information received of issues caused with cell phone use. He is requesting that the conversation with stakeholders take place soon. He is requesting that this meeting be set up sooner rather than later.

Mirna Ruiz, PTA President, congratulated Ms. Buckle who is an amazing teacher and said she is well deserved of this recognition. She indicated that she is very inclusive of all the students. Ms. Ruiz also congratulated Ms. Akcayoglu who she said is also an amazing teacher. She thanked Dr. McDuffie, Dr. Avila and Kelly Bruce for the support that PTA has been receiving.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs, congratulated all the honorees, including Mr. Urteaga. She indicated that it is so joyous to see that administrators bring so many satisfactions to this District and that our District continues to grow with the work being done by Dr. Avila and the Board. She requested that we need to continue to work together for the benefit of our students. She congratulated Student Board Member, Avionc' Douglas for his leadership.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

Mirna Ruiz, PTA President indicated that her comments were regarding items H-13.1, H-9.1 and H-8.1, which she has already spoken to some staff members about and they know her concerns. She wants to explain that although she is in total agreement of professional development, she wants to remind everyone that there is still a lack of services in Special Education needs. She shared that there are a lot of students still in long term which have not been reclassified. She would like to request we take priority on students' needs first. She wants to see progress when it comes to our kids. She is requesting that the Board keep this in mind.

3. Comments from Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, presented a School Board Resolution which she is requesting that the Board adopt from the California Teachers' Association in support of the Schools' and Communities' First Initiative. She explained that the proposition will not increase property taxes. She provided the Board with the resolution. She also provided a flow chart which explains how it works and who it impacts.

She also shared that she was listening to KVCR, the local radio station, and a former parent, Lilian Vasquez, interviewed someone from Bank of America and they talked about a program called "Student Leaders" which pairs students with local non-profits. They offer a paid summer internship and they also offer a paid trip to Washington, D.C. to attend a leadership summit, called the "Student Leader Summit". They indicated that the deadline is January 31, 2020 at 11:59 p.m., you have to be a junior or a senior to apply and mentioned other criteria. She shared that the website for more information is [www.bankofamerica.com/studentleaders](http://www.bankofamerica.com/studentleaders). She felt it was a great program and she wanted students to be aware of it.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**PUBLIC INFORMATION**

Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for October – December 2019

**CONSENT CALENDAR ITEMS**

Upon a motion by Member Montes, seconded by Clerk Martinez, items E – J with the exception of item (Ref. J 2.2) section, "**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**", were approved as amended by Student Board Member Douglas' preferential vote, and a unanimous 4-0 vote by the Board of Education.

**E. MINUTES**

1. Approve the amended minutes of the Regular Board of Education meeting held December 11, 2019
2. Approve the minutes of the Regular Board of Education meeting held January 8, 2020

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. First Reading of Board Policy 3350 (a-c); Travel Expenses

**G. INSTRUCTION CONSENT ITEMS**

1. Approve an increase in funds with San Bernardino Community College District (CAEP) consortium funds of \$181,000.00 to support the areas

(Ref. E 1.6)

outlined above from January 8, 2020 through June 30, 2020, at no cost to the District.

2. Approve thirteen (13) Wilmer Amina Carter High School Competitive Speech and Debate student team members (10 girls and 3 boys), two (2) male advisors, and one (1) female chaperone to attend the 2020 Stanford University High School Speech and Debate Tournament at Stanford University on February 7, 2020 through February 10, 2020, at a cost of \$4,300.00 to be paid from ASB funds.
3. Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Secondary Summer School Program, at a cost of \$500,000.00, to be paid from the General Fund for High School program.

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from December 7, 2019 through January 3, 2020, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Your Cause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program; and Your Cause, LLC Trustee for Wells Fargo Community Support Campaign, and request that a letter of appreciation be sent to each of these donors.
3. Approve CMAS Addendum(s) No.7-16-70-36, No.7-15-70-34-004, CMAS Contract No.3-19-70-0793L, Irvine USD Bid No. 19/20-01, Torrance USD Bid No. 10-04.09.19, and Duarte USD Bid No. 19-20-04 for the purchase of Information Technology Goods/Services, Computers, Technology Equipment and Peripherals, and Classroom/School and Office Furniture, at a cost to be determined at time of purchase(s), and to be paid from the General Fund.
4. Approve the agreement with John R. Byerly, Inc. as the geotechnical engineer to provide geotechnical services for Morgan Elementary School Full-Day Kindergarten Project from January 23, 2020 through December 31, 2020 for a total cost not-to-exceed \$16,132.00, and to be paid from Fund 25 – Capital Facilities Fund.
5. Approve an agreement with PF Vision Inc. for inspection site work to add three (3) relocatable classroom buildings and one (1) restroom building at Morgan Elementary School from January 23, 2020 through December 31, 2020 at a total cost not-to-exceed \$10,000.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund.

6. Approve an agreement with Koppel & Gruber Public Finance to prepare the Fee Justification Study for the adoption of Level I School Fees from January 23, 2020 through December 30, 2020 for a total cost not-to-exceed \$10,250.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund.
7. Approve a Memorandum of Understanding (MOU) with School on Wheels to provide individual tutoring services for McKinney Vento students who are homeless, effective January 23, 2020 through June 30, 2020, at no cost to the District.
8. Approve an agreement with Take5steps to provide forty (40) hours of an advanced level of professional development to the Rialto USD Interpretation/Translation team, from January 23, 2020 through June 1, 2020, at a cost of \$15,000.00, to be paid from the General Fund – Department Budget.
9. Approve an agreement with Sonia Barron-Rodriguez to provide eight (8) workshops for staff that use the services of the Rialto USD Interpretation/Translation Team, from January 23, 2020 through June 1, 2020, at a cost of \$1,200.00, to be paid from the General Fund – Department Budget.
10. Ratify an agreement with Young Women’s Empowerment Foundation to provide weekly counseling sessions with 25 at-risk female Rialto Middle School students, effective September 10, 2019 through June 30, 2020, at a cost of \$15,000.00, to be paid from the General Fund – Supplemental Counseling.
11. Approve an agreement with the Parent Institute for Quality Education (PIQE) training for a minimum of sixty (60) parent graduates at Eisenhower High School effective February 18, 2020 through May 12, 2020, at a cost of \$7,000.00, to be paid from the General Fund - Site Title I Funds. Each additional parent will cost \$100.00 for a total not-to-exceed \$10,000.00.
12. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level I and II Classes for a parent program at Hughbanks Elementary School for a minimum of sixty (60) parents, effective February 19, 2020 through April 29, 2020, at a cost of \$7,000.00, to be paid from the General Fund - Site Title I Fund. Each additional parent will cost \$100.00 for a total not-to-exceed \$9,000.00.
13. Approve an agreement with ELlevation to support the effective monitoring of approximately 5,840 English Learners. This platform will support EL

monitoring, EL intervention and communication between EL Programs, site administrators and teachers, from March 1, 2020 through June 30, 2020, at a cost of \$39,776.00 to be paid from the General Fund - Title III Fund – Language Instruction for English Learners.

14. Approve an agreement with Educational Achievement Services, Inc. to provide a customized three (3) hour workshop for twenty (20) at-risk students at Kucera Middle School on February 13, 2020, at a cost of \$4,999.00 to be paid from the General Fund – Site Title I.
15. Approve an agreement with Art Specialties, Inc. to provide and install digitally printed and laminated signage with PBIS expectations, IKE Core Values and school namesake Dwight D. Eisenhower throughout the campus at Eisenhower High School effective January 23, 2020 through May 31, 2020, at a cost of \$18,000.00, to be paid from the General Fund – Step Up.
16. Approve an agreement with Victor M. Rios who will provide professional development on student needs and identifying solutions for student success at Kucera Middle School, effective February 13, 2020, at a cost of \$8,500.00, to be paid from the General Fund – District Budget.
17. Approve an agreement with WestEd/SVMI to provide the District three (3) days of professional development for Rialto math teachers, effective March 12, 2020 to March 14, 2020, at a cost of \$19,200.00, to be paid from the General Fund – Department Budget.
18. Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide science camp for 70 fifth grade students (32 girls and 38 boys) from Fitzgerald Elementary School, and seven (7) staff and camp chaperones (3 female and 4 male) from February 26, 2020 through February 28, 2020, at a cost of \$14,170.00, to be paid from ASB funds.

**I. FACILITIES PLANNING CONSENT ITEM - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1228 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Clerk Martinez, seconded by Member Ayala, item K1 was approved by a 4-0 vote by the Board of Education.

1. Accept the Fiscal Year 2018-2019 Annual Audited Financial Report completed by CliftonLarsonAllen LLP.

Upon a motion by Clerk Martinez seconded by Member Ayala, item K2 was approved by a 4-0 vote by the Board of Education.

2. Approve an agreement with California Financial Services to complete the School Facilities Needs Assessment Analysis Assistance for a cost not-to-exceed \$25,000.00 and General Obligation Bond Capacity and Financial Analysis for a cost not to exceed \$5,000.00 from January 23, 2020 through July 31, 2020 for a total cost not-to-exceed \$30,000.00, to be paid from Fund 25 – Capital Facilities Fund.

Upon a motion by Clerk Martinez, seconded by Member Ayala Item K3 was approved by a 4-0 vote by the Board of Education.

3. Ratify a 3% increase to the classified hourly/daily pay schedule effective December 20, 2019, at a cost of \$160,304.00 to be paid from the General Fund.

Upon a motion by Member Ayala, seconded by Member Montes, Item K4 was approved by a 4-0 vote by the Board of Education.

4. Ratify the hourly wage increase for AVID Tutors to \$15.00 an hour, effective January 1, 2020, at a cost of \$38,512.00 to be paid from Title I Funds.

Upon a motion by Clerk Martinez, seconded by Member Ayala, Item K5 was approved by a 4-0 vote by the Board of Education.

5. Approve an agreement with The Lew Edwards Group to provide communications outreach, planning and project coordination for the 2020 General Obligation Bond at \$6,000.00 per month from January 23, 2020 through July 23, 2020 (6 months) at a cost not-to-exceed \$36,000.00 and the data, demographics, and graphic design cost not-to-exceed \$12,000.00. plus travel reimbursements not-to-exceed \$2,000.00 for a total cost not-to-exceed \$50,000.00, to be paid from Fund 25 – Capital Facilities Fund.

Upon a motion by Member Ayala, seconded by Member Montes, Item K6 was approved by a 4-0 vote by the Board of Education.

6. Approve an agreement with Fairbank, Maslin, Maullin, Metz & Associates (FM3) to complete the community survey and public opinion research for the 2020 General Obligation Bond from January 23, 2020 through July 23, 2020 at a cost not-to-exceed \$34,500.00 plus an additional \$31,750.00

for ongoing community tracking surveys as needed during the planning phase for a total cost not-to-exceed \$66,250.00, to be paid from Fund 25 – Capital Facilities Fund.

Upon a motion by Clerk Martinez, seconded by Member Montes, Item K7 was approved by a 4-0 vote by the Board of Education.

7. Approve the change of date of the Board of Education meeting from Wednesday, March 11, 2020 to Wednesday, March 4, 2020.

Upon a motion by Member Montes, seconded by Member Ayala, Item K8 was approved by a 3-1 vote by the Board of Education.

The vote was as follows:

President O'Kelley – Aye  
Vice President Walker – Absent  
Clerk Martinez – Abstain  
Member Ayala – Aye  
Member Montes – Aye

8. Approve the recommendations of the Administrative Hearing Panel (AHP):

#### **REINSTATEMENT HEARINGS**

Case Numbers:

18-19-69  
18-19-62  
18-19-42  
18-19-44

President O'Kelley announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, February 12, 2020, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

#### **L. ADJOURNMENT**

#### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Student Board Member Douglas, seconded by Clerk Martinez, and approved by Student Board Member Douglas' preferential vote and by a



unanimous 4-0 vote by the Board of Education, the meeting adjourned at 9:13 p.m.

---

Clerk, Board of Education

---

Secretary, Board of Education

## **F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3350(a)

#### TRAVEL EXPENSES

The Board of Education recognizes that District employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

*(cf. 9250 - Remuneration, Reimbursement and Other Benefits)*

The Board shall authorize payment for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the District, whether within or outside District boundaries.

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling, through the submission and approval of a Travel Request (TRV). The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity to enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

*(cf. 3100 - Budget)*

*(cf. 3110 - Transfer of Funds)*

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Superintendent, and all out-of-state travel for the Superintendent shall be approved in advance by the Board president or designee.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when District business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on District business, and other necessary incidental expenses.

**TRAVEL EXPENSES (continued)**

The District shall not reimburse personal travel expenses including, but not limited to, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on District-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on District business.

Reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the Superintendent or designee. Employees receiving a fixed mileage stipend do not receive reimbursement of mileage, unless traveling 50 miles or more one way. (Education Code 44033)

The mileage allowance provided by the District for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

Meal costs shall be paid by a meal allowance per diem based on the time of day that travel for District business begins and ends.

Any expense that exceeds the maximum rate of reimbursement established by the District shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted using the Travel Request System (TRV), within 10 calendar days following return from travel. The TRV shall be signed by the attendee, and accompanied by a brochure/pamphlet/email or other documentation stating dates, times, and address of the event. Furthermore, if documentation is not received in Fiscal Services within 90 calendar days of the last day of travel, the employee will not be reimbursed.

If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a District credit card for use while on authorized District business. Receipts documenting the expenses incurred on a District credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a District credit card, even if the employee intends to subsequently reimburse the District for the personal charges.

**TRAVEL EXPENSES (continued)**

**Non-District Employees**

**The Board may authorize Non-District Employees, such as parents/guardians or students, to travel or attend conferences/workshops. For expenses to be reimbursed, Board approval must be obtained prior to the event.**

*Legal Reference:*

**EDUCATION CODE**

42634 Itemization of expenses

44016 Travel expense to employment interview

44032 Travel expenses

44033 Automobile allowance

44802 Student teacher's travel expense

*Management Resources:*

**INTERNAL REVENUE SERVICE PUBLICATIONS**

*Per Diem Rates (For Travel Within the Continental United States), Publication 1542*

**WEB SITES**

Internal Revenue Service: <http://www.irs.gov>

U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>

Policy  
adopted: June 9, 1999  
revised: February 26, 2014  
revised: August 23, 2017  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

## **G INSTRUCTION CONSENT**



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **FAMILY LEADERSHIP INSTITUTE (FLI) PARENT TRIP**

**Background:** The Family Leadership Institute (FLI) is a multi-faceted educational program focused on providing families with the knowledge, tools and inspiration to help their first and second generation children succeed in school and in life. As part of the FLI Lesson 11 curriculum, there has been a focus on understanding and empathy. A trip for the parents to attend the Museum of Tolerance will personalize and extend that learning.

**Reasoning:** FLI is a key strategy to increase parents' capacity to extend and support family engagement within the District. This is in line with the District's Strategic Plan, Strategy 5 – We will ensure full engagement of RUSD families in the education of their children.

**Recommendation:** Approve the purchase of admission tickets (\$420.00) and transportation cost (\$909.47) for forty (40) parents of the Family Leadership Institute to visit the Museum of Tolerance on March 5, 2020.

**Fiscal Impact:** \$1,329.47 - General Fund (Title I, Part A - parent involvement)

**Submitted by:** Arnie Ayala  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 1.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **PEER COUNSELING PALI RETREAT**

**Background:** Prior to this request, the Board of Education approved high school students to participate the Pali Retreat in April 2018.

**Reasoning:** The continued effort of supporting our students and their social-emotional well-being, it is important that we do not discount the contribution of peer support. The peer counseling students that will be attending this retreat learn skills that will enable them to assist and support the students on campus in the Wellness Center. This retreat will afford them the opportunity to build relationships through team work and risk-taking. Additionally they will learn skills that will prepare them to work with some of our most vulnerable students.

**Recommendation:** Approve twenty-four (24) Peer Counselors (16 girls, 8 boys) from Eisenhower High School and three (3) chaperones (2 females, 1 male) to attend Pali Retreat from April 24, 2020 through April 26, 2020 in Running Springs, California.

**Fiscal Impact:** \$6,600.00 – General Fund - PBIS Department and Site Title 1 Fund

**Submitted by:** Francisco S. Camacho Jr.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 2.1)





## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ARMY JROTC LEADERSHIP CAMP IN SAN LUIS OBISPO, CA - CARTER HIGH SCHOOL**

**Background:** Carter High School's Army Junior Reserve Officer Training Corps (AJROTC) cadets have been attending this annual leadership event for the past years.

**Reasoning:** The purpose of this annual event is to give the Army Junior Reserve Officer Training Corps (AJROTC) cadets the opportunity to master outdoor skills and to teach leadership in small groups. The cadets will participate in leadership training; develop human relations skills, first aid, land navigation, physical fitness, obstacle/confidence course, as well as curriculum-related training that will qualify cadets for the camp ribbon/awards. Transportation will be arranged by the District Transportation department. Lodging, meals, and transportation cost will be provided by the US Army, Cadet Command. A district van is requested at an estimate of \$500.00 to travel behind the bus with equipment and supplies.

**Recommendation:** Approve sixteen (16) cadets (8 girls, 8 boys) from Carter High School's Army Junior Reserve Officer Training Corps (AJROTC), and three (3) chaperons (2 female advisors, 1 male chaperone) to attend the 2020 Junior Cadet Leadership Challenge Camp at Camp San Luis Obispo, San Luis Obispo, California, on April 1, 2020, through April 5, 2020.

**Fiscal Impact:** \$500.00 – General Fund – Site Budget

**Submitted by:** Greg Anderson, Ed.D.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 3.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **JAMZ NATIONAL CHAMPIONSHIP IN LAS VEGAS, NEVADA –  
GARCIA ELEMENTARY SCHOOL CHEER TEAM**

**Background:** Garcia Grizzlies Elementary Cheer squad qualified to compete at the JAMZ Nationals competition last year for the first time and earned 1<sup>st</sup> place. Garcia Grizzlies cheer squad has demonstrated the skills necessary to compete at the National level for an Elementary squad.

**Reasoning:** JAMZ Nationals is a highly recognized cheer and dance competition that recognizes the elite competitive squads giving them the forum to compete and earn recognition at the national level. Transportation and lodging will be provided by each student's parent. Funding will be used to cover competition registration fees and donations will be used to cover staff travel accommodations.

**Recommendation:** Approve twenty-nine (29) female students of the Garcia Elementary Cheer team, two (2) female cheer coaches, and one (1) female administrator to attend the JAMZ National Championship Tournament in Las Vegas, Nevada, February 21, 2020 through February 22, 2020.

**Fiscal Impact:** \$4,000.00 – General Fund - Site Budget (\$3,100.00) and Donations (\$900.00)

**Submitted by:** Ramona Rodriguez  
**Reviewed by:** Elizabeth Curtiss

(Ref. G 4.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **NORTHERN CALIFORNIA COLLEGE TOURS-  
EISENHOWER HIGH SCHOOL AVID**

**Background:** AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

**Reasoning:** The Northern California College trip offers students an opportunity to experience college life and culture outside their normal surroundings. The campus tours will allow the AVID students to observe firsthand, the university campus and allow interaction with current college students serving as mentors. Transportation will be arranged by the District's Transportation department.

**Recommendation:** Approve forty-eight (48) Eisenhower High School students (36 girls and 12 boys) and six (6) chaperones (4 females and 2 males) to attend a college tour at the following colleges: UC Santa Barbara, Cal Poly San Luis Obispo, Cal State San Jose, Cal State San Francisco, UC Santa Cruz, and Cal State Monterey Bay, effective March 9, 2020 through March 11, 2020.

**Fiscal Impact:** \$15,000.00 – General Fund – Site Title I

**Submitted by:** Francisco S. Camacho Jr.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 5.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

---

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **PAHRUMP VALLEY INVITATIONAL GOLF TOURNAMENT IN NEVADA-  
RIALTO HIGH SCHOOL BOY'S GOLF TEAM**

---

**Background:** Athletic teams participate in tournaments/competitions outside of their regularly scheduled league games.

**Reasoning:** The purpose of this trip is to provide an opportunity for our student athletes to show case their talents in a more competitive tournament. Transportation will be arranged by the District Transportation department, and lodging will be at the tournament recommended hotel in the Pahrump, Nevada area.

**Recommendation:** Approve five (5) male student athletes of the Rialto High School Boy's Golf Team and one (1) male coach to participate in the Pahrump Valley Invitational Golf Tournament in Pahrump, Nevada on March 4, 2020 through March 6, 2020.

**Fiscal Impact:** \$1,400.00 – General Fund – Site Budget

---

**Submitted by:** Caroline Sweeney, Ed.D.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 6.1)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **USA NATIONALS CHEERLEADING COMPETITION –  
RIALTO HIGH SCHOOL**

**Background:** Athletic teams participate in tournaments/competitions outside of their regularly scheduled league games.

**Reasoning:** The purpose of this trip is to provide an opportunity for our student athletes to compete for a national cheerleading title. Transportation will be arranged by the District Transportation department, and lodging will be in the Anaheim, California area.

**Recommendation:** Approve seventeen (17) female student athletes of the Rialto High School Cheerleading Team and two (2) female chaperones to participate in the USA Nationals Cheerleading Competition at the Anaheim Convention Center in Anaheim, California on February 13, 2020 through February 15, 2020.

**Fiscal Impact:** \$3,500.00 – ASB Fund

**Submitted by:** Caroline Sweeney, Ed.D.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 7.1)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **UNIVERSITY OF CALIFORNIA, CALIFORNIA STATE UNIVERSITY AND PRIVATE CAMPUS TOURS**

Background: On December 11, 2019, the Board of Education approved an agreement with IST Campus Tours, Inc. to allow Rialto High School students to participate in college campus tours. It has since been determined that this trip will not take place with IST Campus Tours, Inc. However, the college campus tours will take place through the arrangement made by Rialto High School and the colleges.

This trip will provide information to students from admissions counselors, teach them about the university culture, campus life and allow interaction with current college students serving as mentors. The students will visit the following universities: UC Berkeley, San Francisco State University, UC Santa Cruz, CSU Monterey Bay, UC Santa Barbara and CSU Channel Islands. Transportation will be arranged by the District's Transportation department. Lodging on the first night will be in the city of Fresno, second night in the San Francisco Bay area, and third night in Morro Bay.

Reasoning: College-bound juniors will be exposed to colleges and universities throughout the state that they may not have an opportunity to visit. This exposure will provide information to our students from admissions counselors, teach them about the university culture, campus life and allow interaction with current college student serving as mentors. Rialto High School alumni, who attend the college, may be giving the tours.

Recommendation: Approve up to ninety (90) Rialto High School college-bound students (60 female, 30 male) and ten (10) chaperones (7 female, 3 male) to participate in university campus tours on March 9, 2020 through March 12, 2020.

Fiscal Impact: \$30,000.00 – General Fund - Title I

**Submitted by:** Caroline Sweeney, Ed.D.  
**Reviewed by:** Patricia Chavez, Ed.D.

(Ref. G 8.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **PHYSICAL EDUCATION EXEMPTION**

**Background:** Per Education Code 51241, the governing board of a school district or the office of the county superintendent of schools of a county may grant temporary exemption to a pupil from courses in physical education, if the pupil is ill or injured and a modified program to meet the needs of the pupil cannot be provided.

**Reasoning:** Student Services has approved an exemption from all physical activities for student 401341 for the 2019-2020 school year.

**Recommendation:** Approve student 401341 to be exempt from all physical activities for the 2019-2020 school year.

**Fiscal Impact:** None

**Submitted by:** Angela Brantley  
**Reviewed by:** Patricia Chavez, Ed. D.

(Ref. G 9.1)







## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **DONATIONS**

<b><u>MONETARY DONATIONS</u></b>	<b><u>Location/Description</u></b>	<b><u>Amount</u></b>
FEDCO Classroom Enrichment Fund (Cal Poly, Pomona)	Eisenhower High School / Field Trips	\$ 717.00
Kroger	Garcia Elementary / Instructional Materials	\$ 698.53
Box Tops for Education	Dollahan Elementary / Principal's Donation Account	\$ 254.20

<b><u>NON-MONETARY DONATIONS</u></b>	
City of Rialto, Community Services	Werner Elementary / Instructional Materials

**RECOMMENDATION:** It is recommended that the Board of Education accept the listed donations and send a letter of appreciation to each of the following donors:

- FEDCO Classroom Enrichment Fund (Cal Poly, Pomona)
- Kroger
- Box Tops for Education
- City of Rialto, Community Services

### **DISTRICT SUMMARY**

Monetary Donations – February 12, 2020	\$ 1,669.73
Donations – Fiscal Year-To-Date	\$ 35,826.72

**Submitted and Reviewed by: Mohammad Z. Islam**  
**(Ref. H 2.1)**



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO. 1 TO MILLER ARCHITECTS AGREEMENT #C-19-0089, FOR THE REDESIGN AND ENGINEERING OF THE MULTIPURPOSE ROOM / KITCHEN EXPANSION AT MILOR HIGH SCHOOL**

**Background:** On January 9, 2019, the Board of Education approved an agreement with Miller Architects to provide architectural services for the redesign and engineering of the Multipurpose Room/Kitchen Expansion project at Milor High School with a total cost not-to-exceed \$40,984.00.

**Reasoning:** The Health Department is requiring the addition of a new restroom, lockers, and mop sink within the existing building. The additions will require a redesign of our previously approved plans to include the design for plumbing and electrical specifically for hot water generation as well as water supply and waste removal. No additional structural considerations will be required. These modifications will result in an increase of \$11,000.00 to the original agreement \$40,984.00 for a revised total cost not-to-exceed \$51,984.00.

**Recommendation:** Approve Amendment No. 1 to Agreement C-19-0089 with Miller Architects for the redesign and engineering of the multipurpose room/kitchen expansion at Milor High School. All other terms and conditions of the original agreement will remain the same.

**Fiscal Impact:** \$11,000.00 for a revised total not-to-exceed \$51,984.00  
Fund 21 – Measure Y, Series C, General Obligation (G.O.) Bond

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 3.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO. 2 TO AGREEMENT C-19-0116 WITH FRICK, FRICK & JETTE ARCHITECTS, INC. FOR THE ADDITION OF THREE (3) NEW PORTABLE CLASSROOMS AT MORGAN ELEMENTARY SCHOOL**

**Background:** On February 24, 2019, the Board of Education approved an agreement with Frick, Frick & Jette Architects, Inc., to provide architectural services for the addition of three (3) refurbished portable classrooms at Morgan Elementary School at a total cost not-to-exceed \$39,850.00, including \$500.00 allowance for reimbursable items. On May 8, 2019, the Board approved Amendment No. 1 to add a portable restroom building to this project for an additional cost of \$14,500.00 for a total revised cost not-to-exceed \$54,350.00.

**Reasoning:** During the course of the design process, District staff made the determination to purchase new portable classrooms, instead of the refurbished portable classrooms as originally selected. Amendment No 2 will adjust the original agreement with a new scope of work at a cost of \$11,900.00 for a total revised cost not-to-exceed \$66,250.00. All other terms and conditions of this agreement will remain the same.

**Recommendation:** Approve Amendment No. 2 to Agreement C-19-0116 with Frick, Frick & Jette Architects, Inc. for the addition of three (3) new portable classrooms at Morgan Elementary School.

**Fiscal Impact:** \$11,900.00 for a revised total not-to-exceed \$66,250.00  
Fund 25 - Capital Facilities Fund

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 4.1)



## Rialto Unified School District

Board Date: February 12, 2020

---

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH DESIGN WEST ENGINEERING TO PROVIDE THE DESIGN AND SPECIFICATIONS FOR THE HVAC SYSTEM UPGRADE AT EISENHOWER HIGH SCHOOL'S "L" BUILDING**

---

**Background:** Building "L" at Eisenhower High School was converted from shop classrooms to standard classrooms. Previously two classrooms in Building "L" underwent the necessary HVAC/Mechanical System upgrades required for a standard classroom. It is now necessary to upgrade the HVAC/Mechanical systems of the remaining classrooms.

**Reasoning:** Design West Engineering will provide Mechanical, Plumbing, and Electrical design and specifications for Building "L" at Eisenhower High School for the required HVAC/Mechanical upgrades at a cost not-to-exceed \$38,500.00.

**Recommendation:** Approve an Agreement with Design West Engineering to provide design and specifications to upgrade the HVAC/Mechanical System in Building "L" at Eisenhower High School.

**Fiscal Impact:** Not to exceed \$38,850.00 – Fund 35 – State School Facilities Fund

---

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 5.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtemoc Avila, Ed.D., Superintendent

**ITEM:** **ACCEPT GRANT FROM SPECIAL OLYMPICS SOUTHERN CALIFORNIA (SOSC) – DUNN ELEMENTARY SCHOOL**

**Background:** Dunn Elementary offers Pre-School through 5<sup>th</sup> grade Autism Moderate/Severe programs and a K-5 Autism Mild/Moderate program. The staff has worked diligently on inclusive practices by bringing together all students through PBIS events, field trips, fundraising and collaborative PE activities.

**Reasoning:** Dunn Elementary wants to continue its growth on inclusive practices. The grant will be used to fund unified sports, inclusive youth leadership, and whole school engagement. Not only will these activities bring students together, but it will also help unite teachers, parents and the community. These activities will help educate on special education and the importance of including and accepting everyone. Additionally, the grant will be used to support a Work Plan, which will go towards expenses that will help lay a self-sustaining foundation to help us continue using Unified Champion School on a yearly basis. A specific example is Dunn Elementary will host a Special Olympics event that will bring our community together in supporting our athletes through various activities that will culminate in an awards ceremony.

**Recommendation:** Accept grant monies funded by the Special Olympics Southern California (SOSC) in the amount of \$2,000.00 and Spread the Word credit of \$150.00 to promote further inclusion amongst the campus at Dunn Elementary School.

**Fiscal Impact:** None

**Submitted by:** Mario Carranza  
**Reviewed by:** Elizabeth Curtiss

(Ref. H 6.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ACCEPT GRANT FROM SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS, ALLIANCE FOR EDUCATION FOR THE CULTIVATING INNOVATION IN STEM SCHOOLS (CISS) SUB GRANT FROM SAN MANUEL BAND OF MISSION INDIANS – TRAPP ELEMENTARY SCHOOL**

**Background:** For the last three years, Trapp Elementary School has offered various after school enrichment opportunities such as Girls Who Code, STEM activities, Rube Goldberg building, and 3-D Printing. Trapp Elementary has also been one of two elementary schools that represented the Riverside Inyo Mono San Bernardino (RIMS) region for the Rube Goldberg national competition held in Indiana in 2019.

**Reasoning:** Trapp Elementary desires a dedicated space for students and staff to participate in the after school enrichment opportunities as well as provide a space for daily makerspace activities. Each of the planned activities has a focus of having students interact with the Science and Engineering Practices (SEPs) as part of Next Generation Science Standards (NGSS). The enrichment classes also feed into the feeder middle schools - Kolb and Kucera in their MESA programs. Data reveals that there is a higher enrollment in MESA programs by Trapp Elementary students. Finally, Trapp Elementary has won California Distinguished School twice. Having students work on STEM projects that are interdisciplinary has been one of the factors that has contributed to students being intrinsically motivated and contributed to their growth in Math and ELA. The awarded grant will assist Trapp Elementary to set up a dedicated classroom with storage place for their STEM materials, STEM Green Screen Production, and materials such as Lego Mindstorms EV3 Education Core Kits, Maker Invent Tables, Osomo Coding Games, and various Makey Makey STEM packs. The materials will also be used for parent STEAM nights.

**Recommendation:** Accept one-time grant monies funded by the San Bernardino County Superintendent of Schools, Alliance for Education for the Cultivating Innovation in STEM Schools (CISS) sub-grant from the San Manuel Band of Mission Indians in the amount of \$4,999.00 for STEM projects at Trapp Elementary School.

**Fiscal Impact:** None

**Submitted by:** Berenice Gutierrez  
**Reviewed by:** Elizabeth Curtiss

(Ref. H 7.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

---

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) – CASEY ELEMENTARY SCHOOL**

---

**Background:** The Parent Institute for Quality Education (PIQE) is designed to engage the parents in the education of their children. The ten (10) week training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. PIQE will recruit parents by phone, provide a needs assessment session, and a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend seven (7) or more sessions.

**Reasoning:** This is in line with the District's Strategic Plan, Strategy 4 - We will ensure full engagement of Rialto Unified School District families in the education of their children. The PIQE program supports the strategic plans of Casey Elementary School which focuses on a culture of high expectations in our school and school community and Strategy 5 - We will ensure opportunities for full engagement of Casey's families in the education of their children.

**Recommendation:** Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level I and II Classes for a parent program at Casey Elementary School for a minimum of sixty (60) parents effective, February 13, 2020 through April 23, 2020.

**Fiscal Impact:** \$7,000.00 – General Fund - Site Title I Fund. Each additional parent will cost \$100.00 for a total not-to-exceed \$9,000.00.

---

**Submitted by:** Roberto Velez  
**Reviewed by:** Elizabeth Curtiss

(Ref. H 8.1)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH THE BRIGHTEST STAR, INC. –  
DREAM BUILDERS PROGRAM AT WERNER ELEMENTARY SCHOOL**

**Background:** The District has contracted with The Brightest Star, Inc. in the past to work with Tier II and Tier III students at Werner Elementary School. The Brightest Star, Inc.'s Dream Builders Program is a specialized intensive support for elementary school minors to have adequate social-emotional skills, character building, and academic empowerment. The support aims to remarkably improve the educational outcomes of struggling "at-promise" (at-risk) and foster youth.

**Reasoning:** School Plan Strategy/Activity 5, Promote a safe, positive, drug-free and peaceful bully-free school culture through: Providing opportunities for teachers, staff and students to acquire conflict resolution and restorative practices skills, and motivational strategies to meet the needs of "at risk" students. Outside of that, within a Multi-Tier System of Support (MTSS) you need community partners. The Brightest Star, Inc. has been a community partner with the district for many years. Established relationships have been made with Werner students. The goal is to provide Tier II behavior student resources and supports they need to be successful when it comes to trauma, impulsivity, and self-confidence. This also meets the District Strategic Plan, Strategy 4, Plan 6.

**Recommendation:** Approve an agreement with The Brightest Star, Inc., to provide the Dream Builders Program for social-emotional support at Werner Elementary School, effective February 13, 2020 through May 28, 2020.

**Fiscal Impact:** \$10,000.00 – General Fund – Site Title I

**Submitted by:** Ayanna Ibrahim-Balogun, Ed.D.  
**Reviewed by:** Elizabeth Curtiss

(Ref. H 9.1)





## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGEEMENT WITH MARLENE SCHWARTZ/SOMATHERAPY –  
FRISBIE MIDDLE SCHOOL**

**Background:** Marlene Schwarts/Somatherapy services will provide a secular program for participants that tailor the teaching of mindfulness to the developmental needs of adolescents to help them understand their thoughts and feelings and manage distressing emotions. Participants will be empowered by learning important mindfulness meditation skills that help them improve emotion regulation, reduce stress, improve overall performance, and develop their attention. This aligns with our district vision and mission by providing social emotional resources for students and families.

**Reasoning:** Provide services for Rialto Unified School District students, teachers, and parents that teach participants how to be empowered by learning important mindfulness meditation skills, yoga, and breath work that help them improve emotion regulation, reduce stress, and improve overall performance. Participants will learn to pay attention in the moment, manage emotions as they are perceived, and gain greater control over their own feelings and actions. They will focus on 6 core lessons of: Body, Reflection, Emotions, Attention, Tenderness and Healthy Mind Habits. Curricula from the book *Learning to Breathe* by Patricia C. Broderick, Ph.D. will be used as reference, giving the staff, teachers, and parents a guide. They will learn several different breathing techniques that will be utilized in stressful situations to calm the mind and create an awareness to stay balanced. Each weekly session will be two (2) hours at a cost of \$300.00 each for a total of fifteen (15) sessions.

**Recommendation:** Approve an agreement with Marlene Schwartz/Somatherapy to continue providing mindfulness meditation skills at Frisbie Middle School to students, teachers, and parents effective, February 13, 2020 through June 1, 2020.

**Fiscal Impact:** \$4,500.00 – General Fund – Site Title I Fund

**Submitted by:** Vince Rollins, Ed.D.  
**Reviewed by:** Patricia Chavez, Ed. D.

(Ref. H 10.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES (WASC)  
ACCREDITATION FOR MILOR HIGH SCHOOL**

**Background:** The purpose of the WASC Visiting Committee is to conduct the WASC Accreditation visit for the 2019-2020 school year. The WASC Visiting Committee will validate and report on the WASC Focus on Learning Self-Study report during their visit. In accordance with the WASC visitation process, the Visiting Committee follows up with the implementation of school improvement needs, supports, and accountability. The Visiting Committee will make a recommendation for a term of accreditation.

**Reasoning:** WASC accreditation is a process schools use to monitor student learning and set school improvement goals. WASC accreditation is an ongoing cycle of quality. Schools assess their program and the impact on student learning with respect to the WASC criteria and other accreditation factors.

Every six (6) years, accredited schools conduct a self-study and host a self-study visit. The self-study process culminates in the refinement of a schoolwide action plan. Throughout the accreditation cycle, schools are expected to address the schoolwide action plan and demonstrate evidence of acceptable student achievement and school improvement. Appropriate reports and reviews throughout the six-year cycle of accreditation support this process.

**Recommendation:** Approve the reimbursement for four (4) Western Association of Schools and Colleges (WASC) Visiting Committee members for expenses to conduct the Visiting of Focus on Learning Joint WASC/CDE process at Milor High School from April 20, 2020 through April 22, 2020.

**Fiscal Impact:** \$3,000.00 – General Fund

**Submitted by:** Kyla Griffin  
**Reviewed by:** Patricia Chavez, Ed. D.

(Ref. H 11.1)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MR. ROBERT JACKSON, CONSULTANT FOR PROFESSIONAL DEVELOPMENT**

**Background:** Robert Jackson began his teaching career almost 25 years ago in Indianapolis Public Schools with a no excuses teaching approach with all of his students. As an educator, he did not allow his students to feel sorry for themselves or let their circumstances define their futures. He set high expectations for his students and expected them to do well. As a coach, he led with the same principles.

In addition, Mr. Jackson has written and published 6 books and has written articles for ASCD (Association for Supervision and Curriculum Development) EL (Education Leadership) Magazine. His new book, "Becoming the Educator They Need: Strategies, Mindsets and Beliefs for Supporting Male Black and Latino Students" was just released in August of 2019 by ASCD. His No More Excuses Curriculum has been featured in publications nationally and is utilized in K-12 Schools and Colleges/Universities. His books include, Black Men Stand Up, A Boys Guide to Manhood, A Young Woman's Guide to Womanhood, Put a Stop to Bullying and Solutions to Educating Black and Latino Males.

**Reasoning:** Mr. Robert Jackson will partner with the Rialto Unified School District to provide a comprehensive professional learning experience to fully implement the instructional strategies and understanding needed to bridge the gap for underserved students. The anticipated number for this professional development is approximately 150 participants, comprised of teachers, site strategists, counselors, and site administrators and district administrators. This professional learning workshop will be a part of the Equity Speaker series focused on increasing attendees' understanding of the challenges facing underserved students and instructional strategies to match their needs. In addition, training will be provided to new administrators, counselors and Kucera Middle School taskforce.

**Recommendation:** Approve a consultant contract with Mr. Robert Jackson to provide three days of professional development in the area of culturally responsive instruction training with opportunities for school teams to collaborate on how to best meet the needs of underserved students. Mr. Jackson will provide one all-day session on March 7th in addition to training support on March 5, 2020 and March 6, 2020.

**Fiscal Impact:** Not to exceed \$16,800.00 to include speaking fee and cost of travel – General Fund (Title II)

**Submitted by:** Carol Mehochko  
**Reviewed by:** Darren McDuffie, Ed.D.

(Ref. H 12.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **INNOVATING FOR EQUITY SUMMIT - PARENT CONFERENCE**

**Background:** The two-day Innovating for Equity Summit (IES) provides technical assistance and professional development about federal programs under the Every Student Succeeds Act of 2015. The Summit focuses on best practices related to effective programs, student achievement, and accountability systems for all students. Superintendents, administrators, instructional leadership, teachers, and parents are invited to attend.

**Reasoning:** The Rialto Unified School District's Strategic Plan and Local Control Accountability Plan identify specific goals to increase parent engagement. Workshop topics include:

- Federal Program Technical Assistance
- Safe and Healthy School Environments
- Rigorous and Relevant Teaching
- Assessment
- Teacher Development
- Social Emotional Learning
- How to Close the Achievement Gap
- Multilingual Education Programs
- Effective Strategies for English Learners
- Improving Literacy
- Special Education

**Recommendation:** Ratify the authorization to send two (2) parents from Rialto USD to attend the Innovating for Equity Summit – The California Department of Education Combined State and Federal Programs Summit for parents, teachers, administrators, and superintendents at the Disneyland Hotel in Anaheim, California, on February 11 and 12, 2020. Total costs include conference registration, lodging, mileage, parking, and dinner.

**Fiscal Impact:** \$2,000.00 - General Fund – Title III Fund – Parent Involvement

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Elizabeth Curtiss

(Ref. H 13.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **STUDENT TEACHING/INTERNSHIP AGREEMENT WITH SAN DIEGO STATE UNIVERSITY**

**Background:** The California Commission on Teacher Credentialing requires education candidates that are enrolled in a college/university program to complete student teaching/intern fieldwork before the university students can receive their preliminary credential.

**Reasoning:** Personnel Services request the Board of Education to approve the 2020-2024 Teaching Internship Agreement with San Diego State University, to provide educational fieldwork experiences to university student/intern teachers. University students enrolled in the programs at San Diego State University will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

**Recommendation:** Ratify Student Teaching Internship Agreement with San Diego State University to assist current and future educators in completing state requirements for credentialing from January 22, 2020 through June 30, 2024.

**Fiscal Impact:** No fiscal impact.

**Submitted by:** Rhonda Kramer and Rhea McIver Gibbs  
**Reviewed by:** Mohammad Z. Islam  
(Ref. H 14.1)

## I FACILITIES PLANNING CONSENT



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **NOTICE OF COMPLETION FOR DESERT AIR CONDITIONING, INC.**

**Background:** Representatives from the Construction Manager Neff Construction, Inc., HMC Group architect, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Performing Art Center Project, Category – 17, HVAC.

**Reasoning:** The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

**Recommendation:** Accept the work completed as of December 27, 2019 by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Performing Art Center Project, Category 17– HVAC, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Fiscal Impact:** No fiscal impact.

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. I.1.1)

## **J PERSONNEL SERVICES CONSENT**





## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** CLASSIFIED EXEMPT – PERSONNEL REPORT #1229

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

### WORKABILITY

Earvin, Keenen	Walgreens/Rialto	02/04/2020	\$11.05 per hour
Jackson, Daijah	Grocery Outlet	01/27/2020	\$11.05 per hour
Rayo, Mayra	Warehouse Shoe Sale/Rialto	01/21/2020	\$11.05 per hour
Rico, David	Grocery Outlet	01/10/2020	\$11.05 per hour
Shepherd, Isaac	Grocery Outlet	01/28/2020	\$11.05 per hour
Siegfried, Nasray	Grocery Outlet	01/28/2020	\$11.05 per hour
Syed, Humza	Old Navy/Rialto	01/20/2020	\$11.05 per hour

### WORKABILITY – Returning Students

Avila, Sierra	Walgreens/Rialto	01/20/2020	\$13.00 per hour
Horzen, Christopher	Walgreens/Rialto	01/27/2020	\$13.00 per hour
Ramirez, Raul	Warehouse Shoe Sale/Rialto	01/22/2020	\$13.00 per hour
Ramirez, Ricardo	Warehouse Shoe Sale/Rialto	01/22/2020	\$13.00 per hour

### NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

#### Jehue Middle School

Garcia, Erica	Cheerleader/Drill Team/Dance	2019/2020 (1/2 Share)	\$ 884.00
---------------	------------------------------	-----------------------	-----------

#### Carter High School

Barrios, Paul	JV Head, Baseball	2019/2020	\$3,397.00
Thornsberry, Ian	Frosh Assistant, Baseball	2019/2020	\$2,838.00

#### Eisenhower High School

Frost, Railynn	JV Head, Boys' Volleyball	2019/2020	\$2,978.00
----------------	---------------------------	-----------	------------

**NON-CERTIFICATED COACHES** (Continued)**Eisenhower High School - Continued**

Houston, Allesse	JV Head, Girls' Track	2019/2020	\$3,397.00
Ireland, Bernard	Varsity Head, Girls' Track	2019/2020	\$4,234.00
Ponce, George	JV Head, Baseball	2019/2020	\$3,397.00
Ponce, Nicholas	Varsity Assistant, Baseball	2019/2020	\$3,164.00
Stevenson, Kyle	Varsity Head, Boys' Swimming	2019/2020	\$3,630.00

**Rialto High School**

Aguilar, Jacob	JV Head, Boys' Volleyball	2019/2020	\$2,978.00
Albert, Marie	Varsity Head, Girls' Track	2019/2020	\$4,234.00
Allen, Anthony	Varsity Assistant, Boys' Track	2019/2020	\$3,164.00
Espinoza, Julio	Frosh Head, Baseball	2019/2020	\$3,397.00
Goodloe, Robert	JV Head, Girls' Track	2019/2020	\$3,397.00
Gurrola, Adrian	Frosh Head, Boys' Volleyball	2019/2020	\$2,978.00
Leon, Cassaundra	JV Head, Softball	2019/2020	\$3,397.00
Lopez, Enrique Jr.	Frosh Head, Girls' Track	2019/2020	\$3,397.00
Lopez, Enrique Sr.	Varsity Head, Boys' Track	2019/2020	\$4,234.00
Peterson, Drew	Varsity Head, Baseball	2019/2020	\$4,234.00

**Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer**

(Ref. J 1.2)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1229**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

### **EMPLOYMENT**

Garcia, Cesar (Repl. M. Wagenhoffer)	Instructional Assistant II – SE (RSP/SDC) Rialto High School	01/14/2020	26-1 \$16.80 per hour (3 hours, 203 days)
Moreno, Liliana	Instructional Assistant II – SE (RSP/SDC) Carter High School	01/13/2020	26-1 \$16.80 per hour (3.5 hours, 203 days)

### **RESIGNATIONS**

Davis, Desiree	Instructional Assistant III – SE (SED/MH/Autism) Casey Elementary School	01/06/2020
Gonzalez, Jose	Instructional Assistant II/B.B. Curtis Elementary School	01/24/2020
Palacios, Dalila	Nutrition Service Worker I Eisenhower High School	01/24/2020
Panameno, Suzette	Instructional Assistant II/B.B. Rialto High School	01/30/2020
Quinones, Geraldine	Instructional Assistant II – SE (RSP/SDC) Kucera Middle School	01/30/2020

### **RETIREMENTS**

Yepez, Flora	Nutrition Service Worker I Bemis Elementary School	05/29/2020
--------------	---	------------

(Ref. J 2.1)

**SHORT TERM ASSIGNMENT**

Clerical Support	Zupanic High School (not to exceed 160 hours)	02/13/2020 – 03/11/2020	\$17.57 per hour
------------------	--	----------------------------	------------------

**SUBSTITUTES**

Palacios, Dalila	Custodian I	01/28/2020	\$19.53 per hour
------------------	-------------	------------	------------------

**TERMINATION OF PERMANENT CLASSIFIED EMPLOYEE**

Employee #2481230	Instructional Assistant III-SE (SED/MH/Autism)	01/23/2020
-------------------	---	------------

**CERTIFICATION OF ELIGIBILITY LIST – Accountability Agent**

Eligible: 02/13/2020  
Expires: 08/13/2020

**CERTIFICATION OF ELIGIBILITY LIST – Attendance Specialist**

Eligible: 02/13/2020  
Expires: 08/13/2020

**CERTIFICATION OF ELIGIBILITY LIST – Campus Security Officer III**

Eligible: 02/13/2020  
Expires: 08/13/2020

**CERTIFICATION OF ELIGIBILITY LIST – Nutrition Service Worker I**

Eligible: 02/13/2020  
Expires: 08/13/2020

**CERTIFICATION OF ELIGIBILITY LIST – Therapeutic Behavioral Specialist**

Eligible: 02/13/2020  
Expires: 08/13/2020

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.2)



## Rialto Unified School District

Board Date: February 12, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1229**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective February 13, 2020, unless earlier day as indicated)

Almeida, Kathy	02/05/2020
Barnaby, Scott	02/05/2020
Boyd, Janece	02/05/2020
Cox, Billie	02/05/2020
Douglass, Kaylee	02/05/2020
Fuentes, Carlos	02/05/2020
Garibay, Sandra	02/05/2020
Hernandez-Torres, Gerardo	02/05/2020
Keaveny, Terrance	02/05/2020
Lee, Stephanie	02/05/2020
Martin, Kathryn	01/30/2020
Mireles, Daniel	02/05/2020
Misener, Caleb	02/05/2020
Morris, Kem	02/05/2020
Mount, Deborah	02/05/2020
Qureshi, Sandra	02/05/2020
Robledo, Caleb	01/29/2020
Strub, Kristina	02/05/2020
Thomas, Joshua	02/05/2020

### **EMPLOYMENT**

Copeland, Nicole	Secondary Teacher Eisenhower High School	01/27/2020	III-1	\$59,912.00	(184 days)
Rapkine-Miller, Leslie	Reading Specialist Boyd Elementary School	01/31/2020	IV-15	\$97,526.00	(184 days)
Shepard, Nicole	Secondary Teacher Carter High School	01/22/2020	III-1	\$59,912.00	(184 days)

(Ref. J 3.1)

## **RESIGNATIONS**

Burke, Jeffrey	Secondary Teacher Eisenhower High School	01/28/2020
----------------	---	------------

**SUPPLEMENTAL SERVICES** (Retired teacher to provide instruction for students approved on a case by case basis for the Independent Study Program through the Child Welfare and Attendance Office during the 2019/2020 school year, at the hourly rate of \$25.00, not to exceed 100 hours, to be paid from Independent Study Funds)

Almeida, Kathy

## **EXTRA DUTY COMPENSATION**

### Garcia Elementary School

De Loera, Stephanie	Elementary Cheer	2019/2020 (1/2 Share)	\$ 279.00
De Loera, Stephanie	Grade Level Lead	10/18/2019	\$ 477.54
Mena, Autumn	Elementary Cheer	2019/2020 (1/2 Share)	\$ 279.00

### Jehue Middle School

Dean, Laura	Cheerleader/Drill Team/Dance	2019/2020 (1/2 Share)	\$ 884.00
-------------	------------------------------	-----------------------	-----------

## **CERTIFICATED COACHES**

### Carter High School

Rosalez, Joseph	Varsity Head, Baseball	2019/2020	\$4,234.00
-----------------	------------------------	-----------	------------

### Eisenhower High School

Cortez, Luis	Frosh Head, Baseball	2019/2020	\$3,397.00
Davis Jr., Nalik	Frosh Head, Boys' Track	2019/2020	\$3,397.00
Dunbar-Small, Laurie	Varsity Head, Softball	2019/2020	\$4,234.00
Evans, William	Varsity Head, Badminton	2019/2020	\$3,443.00
Lopez, Denise	Frosh Head, Girls' Track	2019/2020	\$3,397.00
Stevenson, Lindsey	Varsity Assistant, Girls' Swimming	2019/2020	\$2,978.00

### Rialto High School

Bertoldo, Marcena	Varsity Head, Softball	2019/2020	\$4,234.00
Flores, Paul E.	JV Head, Boys' Track	2019/2020	\$3,397.00
Gilbreth, Kevin	Varsity Assistant, Baseball	2019/2020	\$3,164.00
Rosales, Steve	Varsity Head, Badminton	2019/2020	\$3,443.00
Sitniewski, Carla	Varsity Head, Boys' Volleyball	2019/2020	\$3,630.00
Streeter, Carlton	Varsity Head, Boys' Golf	2019/2020	\$3,257.00

---

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 3.2)



**Rialto Unified School District**

**Board Date: February 12, 2020**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ENGLISH LEARNER AUTHORIZATION WAIVER**

**RESOLUTION # 19-20-38  
RESOLUTION OF THE BOARD OF EDUCATION  
RIALTO UNIFIED SCHOOL DISTRICT  
2019-2020**

February 12, 2020

Pursuant to Title V Section 80120(b), for the 2019/2020 school year, the Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL TO BE WAIVED</u>	<u>ASSIGNMENT</u>
McGuire, George	Carter H.S.	EL Authorization	CTE Instructor

I, Cuauhtémoc Avila, Ed.D., Secretary of the Governing Board of the Rialto Unified School District, hereby certify that the foregoing is a true and correct copy of a credential waiver duly made, adopted and entered in the Board minutes of the Governing Board of the Rialto Unified School District of San Bernardino County on the 12<sup>th</sup> day of February, 2020.

Date: \_\_\_\_\_

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 4.1)

## K DISCUSSION/ACTION ITEMS





## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO.1 TO THE AGREEMENT WITH EHECATL WIND PHILOSOPHIES**

**Background:** On August 14, 2019, the Board of Education approved an agreement with Ehecatl Wind Philosophies to provide fourteen (14) full days of professional development to high school teachers in the facilitation of the creation and support of ethnic studies courses in the amount of \$45,396.00.

Ehecatl Wind Philosophies has over 30 years of work in the field of education with an emphasis on ethnic and social justice studies. They have served as consultants in the area of ethnic studies for Ventura, Santa Barbara, Santa Maria, and Centennial Valley school districts in building ethnic studies courses and programs.

**Reasoning:** Additional professional development days are needed for future Multicultural Literature and U.S. History: Race & Gender teachers at the high school level to facilitate the building of the courses and corresponding lesson plans ensuring a consistent and culturally relevant curriculum.

**Recommendation:** Approve Amendment No. 1 to the agreement with Ehecatl Wind Philosophies to provide seventeen (17) full days of professional development to high school teachers in the facilitation of the creation of Multicultural Literature and U.S. History: Race & Gender courses prior to June 30, 2020. All other terms and conditions of the agreement will remain same.

**Fiscal Impact:** \$55,828.00 – General Fund

**Submitted by:** Elizabeth Curtiss  
**Reviewed by:** Darren McDuffie, Ed. D.

(Ref. K 1.1)



## Rialto Unified School District

**Board Date: February 12, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **DENIAL OF LIABILITY CLAIM NO. 19-20-04**

Background: District received Claim No. 19-20-04

Reasoning: Government Code, Section 900

Recommendation: Deny Liability claim No. 19-20-04

Fiscal Impact: None

**Submitted by:** Derek Harris  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 2.1)

## BELIEFS

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires to high achievement
- Risk is essential for success
- Common and individual interest are reciprocal
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community benefits all of its members
- Everyone can contribute to the good of the community

## PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### Back Cover Pictures

**(Top)** Jehue Middle School student **Isaac Perez** smiles in front of his project "Antibiotics on Radishes" at the District Science Fair Judging on January 31, 2020. Perez said he measured the effect antibiotics had on radishes and learned that it did not help the vegetable grow. Perez was one of 25 individuals/groups who presented as finalists at the District Science Fair. The winners were announced at a ceremony on February 11, 2020.

**(Bottom)** Simpson Elementary Principal **Mrs. Cristina Swanson-Hernandez** helps kindergarten student **Annalee Portillo** place her painted hand on the school's Kindness Tree to kickoff the Great Kindness Challenge on January 27, 2020. Each grade level was assigned a different color to make the Kindness Tree a beautiful rainbow with all of the students' hands.

