



# RIALTO

Unified School District

## BOARD OF EDUCATION

Agenda, January 22, 2020



***“Bridging Futures  
Through Innovation”***

# MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- **High expectation for student achievement**
- **Safe and engaging learning environments**
- **Effective family and community involvement**
- **Learning opportunities beyond the traditional school setting**
- **Appreciation of universal diversity**

## **RUSD Board of Education**

Mrs. Nancy G. O'Kelley, President  
Ms. Dina Walker, Vice President  
Mr. Joseph W. Martinez, Clerk  
Mr. Joseph Ayala, Member  
Mr. Edgar Montes, Member  
Avionc' Douglas, Student Member

## **RUSD Superintendent**

Dr. Cuauhtémoc Avila



## Cover Picture

Leaders inspiring leaders! Our District Student Advisory Committee (DSAC) students took some time to chat with **Mr. Shane Feldman**, CEO of Count Me In, after his recent keynote speech at Carter High School. Mr. Feldman shared poignant words about mentorship during the speech, which inspired both our student-minded educational leaders and student leaders.

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**NANCY G. O'KELLEY**  
President

**JOSEPH W. MARTINEZ**  
Clerk

**EDGAR MONTES**  
Member



**DINA WALKER**  
Vice President

**JOSEPH AYALA**  
Member

**AVIONC' DOUGLAS**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**JANUARY 22, 2020**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

**A. OPENING**  
**Call to Order – 6:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
AReassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Applied Behavior Analyst Specialist

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

**PLEDGE OF ALLEGIANCE**

**PRESENTATION BY DOLLAHAN ELEMENTARY SCHOOL**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**B. PRESENTATIONS**

1. Middle School – District Student Advisory Committee (DSAC)

2. Honoring Rialto Unified School District's Elementary Students, for perfect scores on English Language Arts (ELA) for California Assessment of Student Performance and Progress (CAASPP) - 2019

3. Honoring Amy Lewis, Kucera Middle School teacher, California Middle Schools Program (CMSP) "Teacher of the Year," Finalist, and Armando Urteaga, Kolb Middle School Principal, CMSP "Principal of the Year".
4. Honoring Jessica Buckle, Carter High School Social Science teacher, "Outstanding History/Social Science Educator" by the Inland Empire Council for the Social Studies (IECSS).
5. "Bridge Builder Award" Recipient, Jeanette Akcayoglu, Resource Specialist/Special Education, Carter High School.
6. Presentation by Tina Henton, CPA, Principal, CliftonLarsonAllen, LLP, regarding the Fiscal Year 2018-19 Annual Audited Financial Report

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**PUBLIC INFORMATION**

1. Williams Settlement Legislation Quarterly Uniform Complaint Report  
Summary for October – December 2019 (Ref. D 1.1)

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**E. MINUTES**

1. Approve the amended minutes of the Regular Board of Education meeting held December 11, 2019 (Ref. E 1-14)
2. Approve the minutes of the Regular Board of Education meeting held January 8, 2020 (Ref. E 2.1-9)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. First Reading of Board Policy 3350 (a-c); Travel Expenses (Ref. F 1.1)

**G. INSTRUCTION CONSENT ITEMS**

1. Approve an increase in funds with San Bernardino Community College District (CAEP) consortium funds of \$181,000.00 to support the areas outlined above from January 8, 2020 through June 30, 2020, at no cost to the District. (Ref. G 1.1)
2. Approve thirteen (13) Wilmer Amina Carter High School Competitive Speech and Debate student team members (10 girls and 3 boys), two (2) male advisors, and one (1) female chaperone to attend the 2020 Stanford University High School Speech and Debate Tournament at Stanford University on February 7, 2020 through February 10, 2020, at a cost of \$4,300.00 to be paid from ASB funds. (Ref. G 2.1)
3. Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Secondary Summer School Program, at a cost of \$500,000.00, to be paid from the General Fund for High School program. (Ref. G 3.1-2)

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from December 7, 2019 through January 3, 2020, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Your Cause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program; and Your Cause, LLC Trustee for Wells Fargo Community Support Campaign, and request that a letter of appreciation be sent to each of these donors. (Ref. H 2.1)
3. Approve CMAS Addendum(s) No.7-16-70-36, No.7-15-70-34-004, CMAS Contract No.3-19-70-0793L, Irvine USD Bid No. 19/20-01, Torrance USD Bid No. 10-04.09.19, and Duarte USD Bid No. 19-20-04 for the purchase of Information Technology Goods/Services, Computers, Technology

Equipment and Peripherals, and Classroom/School and Office Furniture, at a cost to be determined at time of purchase(s), and to be paid from the General Fund.  
(Ref. H 3.1-2)

4. Approve the agreement with John R. Byerly, Inc. as the geotechnical engineer to provide geotechnical services for Morgan Elementary School Full-Day Kindergarten Project from January 23, 2020 through December 31, 2020 for a total cost not-to-exceed \$16,132.00, and to be paid from Fund 25 – Capital Facilities Fund.  
(Ref. H 4 .1)
5. Approve an agreement with PF Vision Inc. for inspection site work to add three (3) relocatable classroom buildings and one (1) restroom building at Morgan Elementary School from January 23, 2020 through December 31, 2020 at a total cost not-to-exceed \$10,000.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund.  
(Ref. H 5.1)
6. Approve an agreement with Koppel & Gruber Public Finance to prepare the Fee Justification Study for the adoption of Level I School Fees from January 23, 2020 through December 30, 2020 for a total cost not-to-exceed \$10,250.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund.  
(Ref. H 6.1)
7. Approve a Memorandum of Understanding (MOU) with School on Wheels to provide individual tutoring services for McKinney Vento students who are homeless, effective January 23, 2020 through June 30, 2020, at no cost to the District.  
(Ref. H 7.1)
8. Approve an agreement with Take5steps to provide forty (40) hours of an advanced level of professional development to the Rialto USD Interpretation/Translation team, from January 23, 2020 through June 1, 2020, at a cost of \$15,000.00, to be paid from the General Fund – Department Budget.  
(Ref. H 8.1)
9. Approve an agreement with Sonia Barron-Rodriguez to provide eight (8) workshops for staff that use the services of the Rialto USD Interpretation/Translation Team, from January 23, 2020 through June 1, 2020, at a cost of \$1,200.00, to be paid from the General Fund – Department Budget.  
(Ref. H 9.1)
10. Ratify an agreement with Young Women's Empowerment Foundation to provide weekly counseling sessions with 25 at-risk female Rialto Middle School students, effective September 10, 2019 through June 30, 2020, at a cost of \$15,000.00, to be paid from the General Fund – Supplemental Counseling.  
(Ref. H 10.1)

11. Approve an agreement with the Parent Institute for Quality Education (PIQE) training for a minimum of sixty (60) parent graduates at Eisenhower High School effective February 18, 2020 through May 12, 2020, at a cost of \$7,000.00, to be paid from the General Fund - Site Title I Funds. Each additional parent will cost \$100.00 for a total not-to-exceed \$10,000.00. (Ref. H 11.1)
12. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level I and II Classes for a parent program at Hughbanks Elementary School for a minimum of sixty (60) parents, effective February 19, 2020 through April 29, 2020, at a cost of \$7,000.00, to be paid from the General Fund - Site Title I Fund. Each additional parent will cost \$100.00 for a total not-to-exceed \$9,000.00. (Ref. H 12.1)
13. Approve an agreement with ELLevation to support the effective monitoring of approximately 5,840 English Learners. This platform will support EL monitoring, EL intervention and communication between EL Programs, site administrators and teachers, from March 1, 2020 through June 30, 2020, at a cost of \$39,776.00 to be paid from the General Fund - Title III Fund – Language Instruction for English Learners. (Ref. H 13.1)
14. Approve an agreement with Educational Achievement Services, Inc. to provide a customized three (3) hour workshop for twenty (20) at-risk students at Kucera Middle School on February 13, 2020, at a cost of \$4,999.00 to be paid from the General Fund – Site Title I. (Ref. H 14.1)
15. Approve an agreement with Art Specialties, Inc. to provide and install digitally printed and laminated signage with PBIS expectations, IKE Core Values and school namesake Dwight D. Eisenhower throughout the campus at Eisenhower High School effective January 23, 2020 through May 31, 2020, at a cost of \$18,000.00, to be paid from the General Fund – Step Up. (Ref. H 15.1)
16. Approve an agreement with Victor M. Rios who will to provide professional development on student needs and identifying solutions for student success at Kucera Middle School, effective February 13, 2020, at a cost of \$8,500.00, to be paid from the General Fund – District Budget. (Ref. H 16.1)
17. Approve an agreement with WestEd/SVMI to provide the District three (3) days of professional development for Rialto math teachers, effective March 12, 2020 to March 14, 2020, at a cost of \$19,200.00, to be paid from the General Fund – Department Budget. (Ref. H 17.1)
18. Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide science camp for 70 fifth grade students (32 girls and 38 boys) from Fitzgerald Elementary School, and seven (7) staff



and camp chaperones (3 female and 4 male) from February 26, 2020 through February 28, 2020, at a cost of \$14,170.00, to be paid from ASB funds. (Ref. H 18.1)

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1228 for classified and certificated employees. (Ref. J 1.1- 3.1-2)

Preferential Vote by Student Board Member: Aye:\_\_\_\_\_ No:\_\_\_\_\_ Abstain:\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**K. DISCUSSION/ACTION ITEMS**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

1. Accept the Fiscal Year 2018-2019 Annual Audited Financial Report completed by CliftonLarsonAllen LLP. (Ref. K 1.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

2. Approve an agreement with California Financial Services to complete the School Facilities Needs Assessment Analysis Assistance for a cost not-to-exceed \$25,000.00 and General Obligation Bond Capacity and Financial Analysis for a cost not to exceed \$5,000.00 from January 23, 2020 through July 31, 2020 for a total cost not-to-exceed \$30,000.00, to be paid from Fund 25 – Capital Facilities Fund. (Ref. K 2.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

3. Ratify a 3% increase to the classified hourly/daily pay schedule effective December 20, 2019, at a cost of \$160,304.00 to be paid from the General Fund. (Ref. K 3.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

4. Ratify the hourly wage increase for AVID Tutors to \$15.00 an hour, effective January 1, 2020, at a cost of \$38,512.00 to be paid from Title I Funds. (Ref. K 4.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

5. Approve an agreement with The Lew Edwards Group to provide communications outreach, planning and project coordination for the 2020 General Obligation Bond at \$6,000.00 per month from January 23, 2020 through July 23, 2020 (6 months) at a cost not-to-exceed \$36,000.00 and the data, demographics, and graphic design cost not-to-exceed \$12,000.00. plus travel reimbursements not-to-exceed \$2,000.00 for a total cost not-to-exceed \$50,000.00, to be paid from Fund 25 – Capital Facilities Fund. (Ref. K 5.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

6. Approve an agreement with Fairbank, Maslin, Maullin, Metz & Associates (FM3) to complete the community survey and public opinion research for the 2020 General Obligation Bond from January 23, 2020 through July 23, 2020 at a cost not-to-exceed \$34,500.00 plus an additional \$31,750.00 for ongoing community tracking surveys as needed during the planning phase for a total cost not-to-exceed \$66,250.00, to be paid from Fund 25 – Capital Facilities Fund. (Ref. K 6.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

7. Approve the change of date of the Board of Education meeting from Wednesday, March 11, 2020 to Wednesday, March 4, 2020. (Ref. K 7.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

8. Approve the recommendations of the Administrative Hearing Panel (AHP):

## REINSTATEMENT HEARINGS

Case Numbers:

18-19-69

18-19-62

18-19-42

18-19-44

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, February 12, 2020, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

### L. ADJOURNMENT

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye:\_\_\_\_\_ No:\_\_\_\_\_ Abstain:\_\_\_\_\_

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Time \_\_\_\_\_

## **D PUBLIC HEARING**

# **Williams Settlement Legislation**

## **Quarterly Uniform Complaint Report Summary**

*For submission to school district governing board and county office of education*

District Name: Rialto Unified School District

Quarter covered by this report: October - December 2019

|  | Number of<br>complaints received<br>in quarter | Number of<br>complaints resolved<br>in quarter | Number of<br>complaints<br>unresolved |
|--|--|--|---------------------------------------|
| Instructional Materials                      | 0  | 0  | 0                                     |
| Facilities                                   | 1  | 1  | 0                                     |
| Teacher Vacancy and<br>Misassignments        | 0  | 0  | 0                                     |
| CAHSEE Intensive<br>Instruction and Services | 0  | 0  | 0                                     |
| Totals                                       | 1  | 1  | 0                                     |

UCP Contact: Mr. Mohammad Z. Islam

Title: Assoc. Superintendent

Board Submission Date: 01/22/2020

Submitted by: Elizabeth Curtiss

Title: Lead Academic Agent: Interdisciplinary Studies and Humanities

Entered On Date: 01/06/2020

## E MINUTES

## **“AMENDED” MINUTES**

**RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**December 11, 2019**

### **A. OPENING**

#### **CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 5:31 p.m., by President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, President; Nancy G. O’Kelley, Vice President; Joseph W. Martinez, Member and Joseph Ayala, Member. Dina Walker, Clerk, arrived at 5:41 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent.

#### **OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

Lisa Lindberg, REA President, shared comments relative to negotiations under the closed session items. ~~They want more for their members and teachers,~~ **She indicated that they want more resources for their members and students,** including ~~more resources,~~ more counselors, lower class sizes, training on disruptions in the classroom. She stated that they demand change, not just what is written on a strategic plan.

#### **CLOSED SESSION**

Upon a motion by Vice President O’Kelley, seconded by Member Martinez, and approved by a unanimous 4-0 vote, the Board of Education entered into closed session at 5:39 p.m., to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

(Ref. E 1.1)

**Administrative Appointments:**

- Elementary Assistant Principal
- High School Assistant Principal
- Continuation High School Assistant Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Section 54956.9)

2506120 v. Rialto Unified School District (San Bernardino Superior Court Case No. CIVDS1810761)

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Vice President O'Kelley seconded by Clerk Walker, and passed by a unanimous 5-0 vote, closed session adjourned at 7:07 p.m.

**OPEN SESSION RECONVENED – 7:07 P.M.**

*President Montes announced the following:*

**AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.**

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategic, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent and Jose M. Reyes, Interpreter.



## **PLEDGE OF ALLEGIANCE**

Taylor Ana led the Pledge of Allegiance.

## **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Approved a settlement Agreement and Release of all Claims for 2506120 v. Rialto Unified School District (San Bernardino Superior Court Case No. CIVDS1810761)
- Denied the request for a leave of absence for classified employee #1733029, January 7, 2020 through May 28, 2020.
- Accepted the administrative appointment of Kathy Atencio, Elementary Assistant Principal, Bemis Elementary School.
- Accepted the administrative appointment of Elizabeth Alegre-Punchur, Elementary Assistant Principal, Morris Elementary School.
- Accepted the administrative appointment of Linda Merino, High School Assistant Principal, Rialto High School.
- Accepted the administrative appointment of David Yang, Continuation High School Assistant Principal, Milor/Zupanich High School.
- Accepted the administrative appointment of John Richmond, High School Assistant Principal, Eisenhower High School.
- Approved Resolution #19-20-34 regarding the Reassignment of Certificated Administrative employees for the 2019/2020 school year pursuant to BP 4314. Copies of the resolution were made available in the front lobby.

## **OATH OF OFFICE**

## **REORGANIZATION OF THE BOARD OF EDUCATION**

1. Clerk Walker motioned to nominate Nancy G. O'Kelley for President. It was seconded by Member Martinez, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye

Vice President O'Kelley – Did not vote

Clerk Walker – Aye

Member Ayala – Aye

Member Martinez- Aye

2. President Montes motioned to nominate Dina Walker for Vice President. It was seconded by Member Martinez, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye  
Vice President O’Kelley – Aye  
Clerk Walker – Did not vote  
Member Ayala – Aye  
Member Martinez – Aye

3. President Montes motioned to nominate Joseph Martinez for Clerk. It was seconded by Clerk Walker and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye  
Vice President O’Kelley – Aye  
Clerk Walker – Aye  
Member Ayala – Aye  
Member Martinez – Did not vote

4. Member Martinez motioned to nominate Edgar Montes for Voting Representative to County Committee. It was seconded by Clerk Walker, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Did not vote  
Vice President O’Kelley – Aye  
Clerk Walker – Aye  
Member Ayala – Aye  
Member Martinez – Aye

5. Clerk Walker motioned to nominate Joseph Martinez for Alternate Voting Representative to County Committee. It was seconded by Member Ayala, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye  
Vice President O’Kelley – Aye  
Clerk Walker – Aye  
Member Ayala – Aye  
Member Martinez – Did not vote

## **ADOPTION OF AGENDA**

Upon a motion by Member Montes, seconded by Vice President Walker, the Agenda was adopted as amended, by a unanimous 5-0 vote by the Board of Education.

## **B. PRESENTATIONS**

### **1. Middle School – District Student Advisory Committee (DSAC)**

The following DSAC students shared information and activities held at their school:

Shaniya Simes – Kolb Middle School

Emily Felix – Frisbie Middle School

Jessica Armenta-Rodriguez – Jehue Middle School

Erika Zamora – Kucera Middle School

Mikayla Lopez – Rialto Middle School

### **2. Honoring Rialto Unified School District Students for Perfect Math CAASPP (California Assessment of School Performance and Programs) Scores, 2019**

### **3. Key to the District to Eisenhower High School, Nancy Sesah-Ibrahimi, from Board Vice President, Mrs. Nancy G. O'Kelley**

## **C. COMMENTS**

### **1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.**

Tobin Brinker, Rialto High School Teacher, talked about the approximately 300 teachers who came out to rally and voice their concerns about student safety, teacher safety and discipline in the schools. He shared that one problem is the use of cell phones by students in the schools. He elaborated on the effects and problems associated with students who use cell phones based on data, and the need for a strong cell phone policy, which will need to be revisited and include parents in this process.

Michael Montano, Rialto High School Teacher, requested a meeting date per his comments at last Board meeting to discuss issues of cell phone use by students. He also talked about the teachers who came out tonight to voice their concerns about safety issues. He said they did not come out to request more money, instead they are asking for action to be taken to make the schools safe.

Veronica Plascencia, Boyd Elementary Parent, expressed her concerns about the Dual Language Immersion program at Boyd and the need for the program to have extra support in order for Bilingual students to succeed.

Myra Vera-Rizo, Parent of three students in Rialto Unified School District including two in Boyd Elementary who are enrolled in the Dual Language Immersion program. She tries to be engaged and active both in the schools and District level. She believes everyone should help find ways to improve the education system currently in place. She also shared concerns that they as parents have had for almost four years regarding the Dual Immersion Program. She is concerned that the students will soon be tested in English and they are not ready. She is asking that the Dual Language Immersion program at Boyd have the same support as the other classes.

Diana Trevino, Boyd Elementary Parent also expressed her concerns regarding the Dual Language Immersion program at Boyd. She feels frustrated because her child and the other students are not receiving the support they need. She feels that having an aide for two hours a week for 32 students is enough.

Maria Lopez, Grandparent of three students at Boyd Elementary, one being enrolled in the Dual Language Immersion program, came to support the other parents and agrees that the teacher in this classroom needs assistance and she cannot focus and give the students the attention they need with that many students.

Imelda Urias, Boyd Elementary Parent thanked everyone for allowing them to be heard and she is also supporting these parents with their concerns in the Dual Language Immersion program at Boyd. She has a daughter in the program who tells her that the teacher does not have time to help all the students. The teachers tries to do what she can for the students but there are too many students for her alone.

Marilyn Leighty, Boyd Elementary Parent who believes the Dual Language Immersion program is a great program where students can do so much better if they had the extra support.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs shared about the traditional Christmas celebration that took place the week prior. She thanked everyone for their support for making the event possible and thanked those that were able to attend and provide a happy moment for those children. She expressed her condolences to Ms. Shelly Gates and the family for the loss of their father Mr. Campbell, who will never be forgotten, as he has impacted the lives of many people here at the District. The parents then provided a handmade gift made by them to the Board and many staff members to show their appreciation.

Scott Berghoefer of Teamsters Local 63 and representative from Goldstar foods thanked the Board for the partnership with the Rialto Unified School District. As community members and parents of children who attend the District, they are grateful and would like to continue this partnership. They wished everyone happy holidays.

Mirna Ruiz, PTA President, shared that the PTA Council along with Nutrition Services and Kolb Middle School will be holding a "Stuff the Bus" event on Thursday, December 12, 2019, from noon to 5:00 p.m, in the front District parking lot. They will be collecting toys, school supplies and non-perishable food items. Rialto Council will also have food items for sale.

Ms. Mirna Ruiz also shared a poem which touched her heart regarding children who suffer in silence. She asked everyone to please remember to listen to our children and those around us who may be suffering.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

None

3. Comments from Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, congratulated Mrs. O'Kelley for the recognition on the naming of the administration office at Eisenhower High School. She also talked about the 300 plus teachers who came tonight to share their concerns. This was not about them not getting the COLA, or benefits. It had to do with classroom concerns. Even though they are out there protesting, they are concerned about the students. They brought in bags of clothing for the Clothing Tree. Ms. Lindberg shared that this will not be the last time teachers come out to protest. They will continue to come out until they see change. She also talked about recent incidents, including a teacher who was pepper sprayed by a student, another teacher who was assaulted by a student jumping on her back and pulling her hair, and another TK student punched his pregnant teacher. These are three recent incidents that were reported to her but knows that there are other incidents which are not being reported. She is demanding change.

Chris Cordasco, CSEA President, shared that classified staff are unified with REA on their concerns. There are staff members who are getting injured on the job and they are asking for staff to be trained. They want to

be able to handle situations to protect themselves and protect the students. He said that all staff has a responsibility for student safety and should know how to handle difficult situations when they arise.

Mr. Cordasco also congratulated Mrs. Nancy O'Kelley for her recognition and said that as a former student, he is very proud of her. He also gave his condolences to the family of Mr. Rod Campbell who was a person that truly cared. It is a huge loss to all of us.

Heather Estruch, CWA President, shared that they also stand by REA and said that students and staff should not be afraid to come to class

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

#### **D. PUBLIC HEARING**

##### **OPEN PUBLIC HEARING**

Upon a motion by Vice President Walker, seconded by Member Montes, Public Hearing was opened at 9:34 p.m. by a 5-0 vote by the Board of Education.

1. Public Hearing: Williams Settlement Annual Report for fiscal year 2018-2019.

Upon a motion by Member Montes, seconded by Vice President Walker, Public Hearing was closed at 9:34 p.m. by a 5-0 vote by the Board of Education

##### **PUBLIC INFORMATION**

2. Williams Inspections Report – First Quarter Report 2019-2020
3. Williams Settlement – Fiscal Year 2018-2019 – First Quarter Report Correction
4. Costs of Issuance – General Obligation Bonds, Election of 2010, Series 2019-D

#### **CONSENT CALENDAR ITEMS**

Upon a motion by Clerk Martinez, seconded by Member Montes, items E – H.11 and H.13 – J-4 were approved by a 5-0 vote by the Board of Education. Item H.12 was voted on separately.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held November 13, 2019

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of Board Policy 4362 (a-c); Administrative and Supervisory Personnel: Vacation/Holidays

**G. INSTRUCTION CONSENT ITEMS**

1. Approve twenty-eight (28) female students of the Jehue Middle School Cheer team, accompanied by at least one of their parents (transportation and lodging will be provided by parents), two (2) female coaches, and one (1) certificated employee to attend the JAMZ National Championship Tournament in Las Vegas, Nevada, on February 20-23, 2020, at a cost of \$4,000.00, to be paid from ASB Funds (Cheer Club Account).
2. Approve thirty (30) students (19 girls and 11 boys) of the Wilmer Amina Carter High School ALPHA Scholars program, and four (4) chaperons (2 female and 2 male) to tour colleges in the San Diego area from April 2, 2020 through April 3, 2020, at a cost of \$8,000.00, to be paid from the General Fund- Site Budget.
3. Approve student 327431 to be exempt from all physical activities for the 2019-2020 school year.
4. Approve thirty (30) high school students and four (4) chaperones to attend the HBCU College Tour at the following colleges and universities: Howard (April 13), Hampton and Norfolk State (April 14), Virginia State and North Carolina Agricultural and Technical (April 15), Dillard and Xavier (April 16) and Southern University from April 12, 2020 through April 17, 2020. The tour will be coordinated through "On a Mission Inc." Transportation to LAX will be provided by the District. The costs will \$54,250.00 to be paid from the General Fund – Title IV.
5. Approve four (4) Rialto High School students from the wrestling team (2 female, 2 male) and two (2) chaperones (1 female coach, 1 male coach) to participate in a state wrestling tournament at Rabobank Arena in Bakersfield, California on February 27, 2020 through February 29, 2020, at a cost of \$1,000.00, to be paid from the ASB fund and General Fund – Site Athletics Fund.
6. Approve twenty (20) Rialto High School female students on the Girls' Basketball team and four (4) chaperones (2 male coaches, 2 female

chaperones) to participate in the So Cal Run n Gun against Cancer in San Diego, California, January 3, 2020 through January 4, 2020, at a cost of \$4,485.00, to be paid from the ASB Fund and General Fund – Site Athletics Fund.

7. Ratify the approval of seventy (70) students (33 female, 37 male) of the Eisenhower High School Band and Color Guard and eight (8) chaperons (4 female, 4 male) to attend the Western Band Association (WBA) Championships on November 22, 2019 through November 24, 2019, at a cost of \$5,120.00, to be paid from the ASB Fund.

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 26, 2019 through November 15, 2019, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Market Track; Semptra Energy Foundation; Southern California Edison; ConvergeOne, Inc. Cuca's Mexican Food, Kordyak Family, Herff Jones and request that a letter of appreciation be sent to these donors.
3. Approve an agreement with Ebmeyer Charter and Tour effective December 12, 2019 through June 30, 2020, to provide transportation services for extra-curricular events, as needed, at a cost not-to-exceed \$40,000.00, to be paid from the General Fund and/or Associated Student Body (ASB) and/or Parent Organizations and/or other donation account.
4. Approve the piggyback Contract No.01/17 (Waterford Unified School District) to purchase school buses for fiscal year 2019-2020, cost to be determined at time of purchase(s), and to be paid from the General Fund.
5. Approve an agreement with Pali Institute Outdoor Education to provide science camp for 115 fifth grade students (54 girls, 61 boys), from Dollahan Elementary School, and 15 staff and camp chaperones (8 female and 7 male) from March 2, 2020 through March 4, 2020, at a cost of \$29,970.00, to be paid from the ASB Fund and General Fund.
6. Ratify University of La Verne's Partnership for Access to College Education (PACE) Program to assist Rialto Unified School District high school seniors with college acceptance and financial support, at no cost to the District.
7. Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide science camp for 120 fifth grade students (65



girls and 62 boys) from Werner Elementary School, and 14 staff and camp chaperones (7 female and 7 male) from March 9, 2020 through March 11, 2020, at a cost of \$27,468.00, to be paid from ASB funds.

8. Approve: CMAS No.3-17-70-0876AP for the purchase of Information Technology Goods & Services, cost to be determined at time of purchase(s) – General Fund.
9. Approve an agreement with Young Women's Empowerment Foundation to provide weekly counseling sessions with 25 at-risk female Kucera students from January 7, 2020 through March 31, 2020, at a cost of \$5,625.00, to be paid from the General Fund – Supplemental Counseling.
10. Approve fifty (50) Rialto High School Students (30 female, 20 male) and five (5) chaperones (3 female AVID teachers, 2 male AVID teachers) to attend college tours March 9, 2020 through March 13, 2020. Approve to use and pay IST Campus Tours, Inc., at a cost of \$29,950.00, to be paid from the General Fund – Title I.
11. Approve the reimbursement for six (6) Western Association of Schools and Colleges (WASC) Visiting Committee members for expenses, such as hotel, mileage, and meals, to conduct the Visiting of Focus on Learning Joint WASC/CDE process at Carter High School from February 23, 2020 through February 26, 2020, at a cost of \$7,200.00, to be paid from the General Fund.

Upon a motion by Member Montes, seconded by Clerk Martinez, items H.12 was approved by a 4-0 vote by the Board of Education.

The vote was as follows:

President O'Kelley – Aye  
Vice President Walker – Did not vote  
Clerk Martinez – Aye  
Member Ayala – Aye  
Member Montes – Aye

12. Approve an agreement with Dr. Daniel Walker to have him as the keynote speaker at Rialto Unified School District's Black History Celebration on Saturday, February 22, 2020, from 10 a.m. – 1 p.m. at Eisenhower High School, at a cost of \$5,000.00, to be paid from the General Fund.
13. Approve the AB212 Agreement with the San Bernardino County Superintendent of Schools from July 1, 2019 through June 30, 2020, at no cost to the District.

14. Approve an agreement with Siembra Mobile Inc. to assist the District in increasing college going rates for students, at no cost to the District.
15. Approve an agreement with teachers: Angelica Regalado, Salve Banzon, and Miranda Martinez to provide extended day services to Rialto Unified School District students who are enrolled St. Catherine of Siena, private school, at a cost of \$9,900.00, to be paid from the General Fund – Title I.
16. Approve an agreement with Luz Maria Ochoa, to offer a weekly Aztec Culture class from December 12, 2019 to June 30, 2019, at a cost of \$400.00 per class, not to exceed \$10,800.00, to be paid from the General Fund.

**I. FACILITIES PLANNING CONSENT ITEM**

1. Accept the work completed January 29, 2019 by Simmons & Wood, Inc. for all painting work required in connection with the Eisenhower Performing Arts Center Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder, at no cost to the District.
2. Accept the work completed as January 29, 2019 by KCB Towers, Inc. for all work required in connection with the Eisenhower High School Performing Art Center Project, Category 5 – Structural Steel, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder, at no cost to the District.

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1226 for classified and certificated employees.
4. Adopt Resolution No. 19-20-32 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President Walker, seconded by Member Montes, item K1 was approved by a 5-0 vote by the Board of Education.

1. Adopt Resolution No. 19-20-23 approving the submission of the application to replace 6 of the District's oldest school buses with 6 electric school buses, with the latest safety features for student transport. This is an effort to continue the District's Commitment to reducing our Carbon

footprint in our community. The amount of funding request from the VW Environmental Mitigation Trust is \$2,483,651.00, which includes a District funding match of \$203,651.10.

Upon a motion by Vice President Walker seconded by Member Montes, item K2 was approved by a 5-0 vote by the Board of Education.

2. Approve the FY 2019-2020 First Interim Financial Report as presented, at no cost to the District.

Upon a motion by Vice President Walker, seconded by Member Montes Item K3 was approved by a 5-0 vote by the Board of Education.

3. Ratify the agreement with CSM Consulting, Inc., for annual E-Rate program services for Federal E-Rate applications for three (3) years, from October 1, 2019 – June 30, 2022. The fee is all inclusive for base services that will cover three (3) years at a cost not-to-exceed \$44,500.00 per year, with a total cost of \$133,500.00, to be paid from the General Fund.

Upon a motion by Member Montes, seconded by Vice President Walker, Item K4 was approved by a 5-0 vote by the Board of Education.

4. Approve the recommendations of the Administrative Hearing Panel (AHP):

**STIPULATED EXPULSION**

Case Numbers:

19-20-32

19-20-31

19-20-29

President O'Kelley announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, January 8, 2020, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Member Edgar Montes, seconded by Vice President Walker, and approved by a unanimous 5-0 vote by the Board of Education, the meeting

(Ref. E 1.13)

adjourned at 9:46 p.m. with a moment of silence in memory of Mr. Rod Campbell, ASB Director of Rialto Middle School who passed away on September 27, 2019.

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Clerk, Board of Education

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Secretary, Board of Education

**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**January 8, 2020**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m., by President O'Kelley at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

Lisa Lindberg, REA President, presented to the Board and the Superintendent their demand to bargain. She also requested that a correction be made to the minutes of the Board meeting of December 11, 2019, where she indicated that they are requesting more resources for their members and students, not for their "members and teachers", as the minutes currently reflect.

**CLOSED SESSION**

Upon a motion by Vice President Walker, seconded by Member Montes, and approved by a unanimous 5-0 vote, the Board of Education entered into closed session at 6:04 p.m., to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Applied Behavior Analyst Specialists

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Vice President Walker seconded by Clerk Martinez, and passed by a unanimous 5-0 vote, closed session adjourned at 7:04 p.m.

**OPEN SESSION RECONVENED – 7:04 P.M.**

*President O'Kelley announced the following:*

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Martha Degortari, Executive Administrative Agent and Jose M. Reyes, Interpreter.

**PLEDGE OF ALLEGIANCE**

Troy Holland, Jr., Rialto High School Senior, led the Pledge of Allegiance.

**REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the resignation agreement of certificated employee #2659320
- Accepted the request for a leave of absence for classified employee #2339610, January 13, 2020 through May 29, 2020.
- Accepted the administrative appointment of Jeffrey Russo, Applied Behavior Analyst Specialist
- Accepted the administrative appointment of Brittany Valdez, Applied Behavior Analyst Specialist

## **ADOPTION OF AGENDA**

Upon a motion by Vice President Walker, seconded by Member Martinez, the Agenda was adopted as amended by a unanimous 5-0 vote by the Board of Education.

**Item G-5 on the agenda was deleted as it was a duplicate to item G-2.**

**Also Section Ref. J 3.2 of the open agenda will be modified as follows:**

**From:**

**EMPLOYMENT**

**Steven, Lori                      District Librarian                      184 days**

**To:**

**EMPLOYMENT**

**Stevens, Lori                      District Librarian                      189 days**

## **B. PRESENTATIONS**

1. High School – District Student Advisory Committee (DSAC)

The following DSAC students shared information and activities held at their school:

Justin Bailey – Milor High School

Diana Salazar-Ramirez – Rialto High School

2. Honoring Rialto Unified School District students for perfect English Language Arts CAASPP (California Assessment of Student Performance and Progress) scores in 2019, secondary schools.
3. Adam Waggoner, Agent: Child Welfare and Attendance, Model SARB (School Attendance Review Board) State recognition.

## **C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Maria Alvarez, Parent of Stephanie Rodriguez who attends Rialto High School, shared her experience and the benefits she has gained from being part of the Parent Institute, especially from the Family Leadership Institute (FLI). She shared how it has helped her personally as well as her family. She has not only learned how to help her daughter in her studies and to guide her to gain access to a university, but she has also learned to plan short and long term goals and how to manage her finances. She has also benefited from the citizenship classes for both her and her mother. They have understood the significance of becoming a citizen. Mr. Ayala has taught them to appreciate this country. The Parent Institute organized the Day of the Dead celebration to preserve Mexican traditions and also offers several other classes such as computers, nutrition and many others. She is very grateful to each of the members at the Parent Institute and those that make these classes possible.

Andrea Olvera, Parent of Andrea Marquez who attends Rialto High School shared that she is a mother and wife who has organized her schedule to take advantage of the benefits of the Parent Institute. She also attended the citizenship classes. Mr. Ayala prepared the classes and offered PowerPoint presentations and handouts to help them. She shared her appreciation for the Parent Summit where many people attended and many resources were offered. She talked about the Day of the Dead event. It was a great event not only for the Rialto USD members but also for the community. She would like for this event to be repeated. She also attended the Family Leadership Institute where she met many successful people who shared experiences and learned that titles or social backgrounds should not matter and it's about sharing similar experiences in life to learn to become better people. She indicated that leadership begins at home and our heart is our guide. She appreciates the members and those that make this program possible. She will continue to stay informed in regards to future workshops.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs, congratulated all the students who through their efforts have excelled and made our District proud. They are a great pride to our District and this is a consequence of the work of our great teachers. She would like to ask the teachers' union president to stop exhibiting our students because just like there are many students with bad behavior, there are some teachers with bad behaviors. She indicated that out of respect for the teachers, parents do not put in evidence teacher's bad behavior. She is requesting to work together to try and find solutions. They do not want to be provoked because the only ones affected will be our students. They are proud of the Superintendent, administrators, counselors, teachers, the Board, and students who make our District proud. She requested prayers for all those who serve in armed forces.



2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

**None**

3. Comments from Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Chris Cordasco, CSEA Chapter President, shared that Chapter 203 has been very busy. He shared that elections for their officers took place on December 12, 2019. He introduced new First Vice President, Christina Acosta. The elections for the negotiation committee and team have been completed and will be sending letter soon providing the names of the new team members.

He also shared that they have been out talking to their members and have taken the challenge given by Board to provide solutions to problems. Classrooms are full of kids with one teacher and one instructional aide. Instructional Assistants are there for only 3.5 hours a day. He wondered whether the incidents that REA president shared would have taken place if teachers had additional support. His suggestion to this problem would be to increase the hours for Instructional Assistants. He thanked Curtis Elementary principal for taking the initiative and sending one of his classified office staff members to training on handling safety issues. He continues to support training for all employees.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

Upon a motion by Clerk Martinez, seconded by Member Montes, items E – J were approved as amended by a 5-0 vote by the Board of Education.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held December 11, 2019.

**F. GENERAL FUNCTIONS CONSENT ITEMS - None**

**G. INSTRUCTION CONSENT ITEMS**

1. Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide science camp for 70 fifth grade students (32 girls and 38 boys) from Fitzgerald Elementary School, and seven (7) staff and camp chaperones (3 female and 4 male) from February 26, 2020 through February 28, 2020, at a cost of \$14,170.00, to be paid from ASB Funds.
2. Approve four (4) Carter High School students from the wrestling team (2 female, 2 male) and four (4) chaperones (1 female coach, 3 male coaches) to participate in a state wrestling tournament at Rabobank Arena in Bakersfield, California on February 27, 2020 through February 29, 2020, at a cost of \$1,000.00, to be paid \$750.00 from ASB Funds and \$250.00 from the General Fund - Site Athletics.
3. Approve twenty five (25) students (20 girls and 5 boys) of the Eisenhower High School Ivy League, and four (4) chaperones (3 female and 1 male) to tour colleges in the San Diego area from February 6, 2020 through February 7, 2020, at a cost of \$9,000.00, to be paid from the General Fund - STEP-UP.
4. Approve five (5) parents/guardians from the District African American Parent Advisory Council (DAAPAC) to attend *the California Association of African American Superintendents and Administrators (CAAASA) 2020 Parent Summit and Professional Development Summit* to be held March 10-13, 2020 in Sacramento, California. Travel cost to include registration, lodging, mileage, and meals (not included with registration), at a cost of \$12,000.00 to be paid from the General Fund.
- ~~5. Approve four (4) Carter High School students from the wrestling team (2 female, 2 male) and four (4) chaperones (1 female coach, 3 male coaches) to participate in a state wrestling tournament at Rabobank Arena in Bakersfield, California on February 27, 2020 through February 29, 2020, at a cost of \$1,000.00, to be paid \$750.00 from ASB Funds and \$250.00 from the General Fund - Site Athletics.~~

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from November 16, 2019 through December 6, 2019, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.

2. Accept the listed donations from YourCause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts & Community Support Campaign, Linda & Russel Silva, Jesse Valtierra Jr. & Sons, Inc., GJ Gentry General Engineering, Five Below, The Habit, and request that a letter of appreciation be sent to each of these donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Accept the Share our Strength and National No Kid Hungry Campaign Grant for Rialto High School in the amount of \$29,732.00 to implement their breakfast in the classroom program beginning January, 2020.
5. Approve an amendment to the agreement with Professional Tutors of America to increase the amount by \$20,000.00, effective January 9, 2020 to June 30, 2020. All other terms of the contract will remain the same, at a cost of \$20,000.00 to be paid from the General Fund - Special Education Budget.
6. Approve an agreement with Lindamood-Bell to provide one-to-one academic remediation for one student per IEP and settlement agreement, effective January 9, 2020 through June 30, 2020., at a cost of \$12,500.00 - General Fund - Special Education Budget.
7. Approve an agreement with Wheatley Institute, LLC. to provide the Street Team Mentor (STM) Program offering coordinated social and emotional learning supports to elementary and middle school students at designated sites, effective January 9, 2020 through June 30, 2020, at no cost to the District.
8. Ratify the agreement with Richard Martinez-Independent Art Instructor, to provide art classes for one student per the Individualized Education Program (IEP) and settlement agreement for the remainder of 2019-2020 school year, effective January 1, 2020, at a cost of \$7,200.00, to be paid from the General Fund - Special Education Budget.

**I. FACILITIES PLANNING CONSENT ITEM - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1227 for classified and certificated employees.

4. Adopt Resolution No. 19-20-35 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President Walker, seconded by Clerk Martinez, item K1 was approved by a 5-0 vote by the Board of Education.

1. Approve an 18 month contract with Blackboard, Inc., to provide webpage subscription and migration services to the District and 30 sites, with the District to own its templates, effective January 9, 2020 to July 30, 2021, at a cost of up to \$67,927.00, to be paid from the General Fund/Title I Fund for the first year, including implementation and administrative costs, not to exceed \$25,000.00 per year thereafter.

Upon a motion by Clerk Martinez seconded by Member Montes, item K2 was approved by a 5-0 vote by the Board of Education.

2. Adopt Resolution No. 19-20-36, Annual Accounting of Developer Fees for the Fiscal Year 2017-2018, and Five Year Developer Fee Report, in compliance with Government Code Sections 66001 and 66006, at no cost to the District.

Upon a motion by Member Montes, seconded by Vice President Walker Item K3 was approved by a 5-0 vote by the Board of Education.

3. Adopt Resolution No. 19-20-37, Annual Accounting of Developer Fees for the Fiscal Year 2018-2019, in compliance with Government Code Section 66006, at no cost to the District.

Upon a motion by Vice President Walker, seconded by Clerk Martinez, Item K4 was approved by a 5-0 vote by the Board of Education.

4. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING**

Case Number:

19-20-28

**STIPULATED EXPULSION**

Case Numbers:

19-20-35

19-20-34

President O'Kelley announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, January 22, 2020, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Student Board Member Douglas, seconded by Member Martinez, and approved by Student Board Member Douglas' preferential vote and by a unanimous 5-0 vote by the Board of Education, the meeting adjourned at 8:25 p.m.

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Clerk, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

## **F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3350(a)

#### TRAVEL EXPENSES

The Board of Education recognizes that District employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

*(cf. 9250 - Remuneration, Reimbursement and Other Benefits)*

The Board shall authorize payment for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the District, whether within or outside District boundaries.

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling, through the submission and approval of a Travel Request (TRV). The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity to enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

*(cf. 3100 - Budget)*

*(cf. 3110 - Transfer of Funds)*

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Superintendent, and all out-of-state travel for the Superintendent shall be approved in advance by the Board president or designee.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when District business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on District business, and other necessary incidental expenses.

**TRAVEL EXPENSES (continued)**

The District shall not reimburse personal travel expenses including, but not limited to, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on District-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on District business.

Reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the Superintendent or designee. Employees receiving a fixed mileage stipend do not receive reimbursement of mileage, unless traveling 50 miles or more one way. (Education Code 44033)

The mileage allowance provided by the District for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

Meal costs shall be paid by a meal allowance per diem based on the time of day that travel for District business begins and ends.

Any expense that exceeds the maximum rate of reimbursement established by the District shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted using the Travel Request System (TRV), within 10 calendar days following return from travel. The TRV shall be signed by the attendee, and accompanied by a brochure/pamphlet/email or other documentation stating dates, times, and address of the event. Furthermore, if documentation is not received in Fiscal Services within 90 calendar days of the last day of travel, the employee will not be reimbursed.

If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a District credit card for use while on authorized District business. Receipts documenting the expenses incurred on a District credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a District credit card, even if the employee intends to subsequently reimburse the District for the personal charges.



## TRAVEL EXPENSES (continued)

### **Non-District Employees**

**The Board may authorize Non-District Employees, such as parents/guardians or students, to travel or attend conferences/workshops. For expenses to be reimbursed, Board approval must be obtained prior to the event.**

#### *Legal Reference:*

##### EDUCATION CODE

42634 Itemization of expenses

44016 Travel expense to employment interview

44032 Travel expenses

44033 Automobile allowance

44802 Student teacher's travel expense

#### *Management Resources:*

##### INTERNAL REVENUE SERVICE PUBLICATIONS

Per Diem Rates (For Travel Within the Continental United States), Publication 1542

##### WEB SITES

Internal Revenue Service: <http://www.irs.gov>

U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>

Policy  
adopted: June 9, 1999  
revised: February 26, 2014  
revised: August 23, 2017  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

## **G INSTRUCTION CONSENT**



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **INCREASE IN FUNDS IN AB104 CALIFORNIA ADULT EDUCATION PROGRAM (CAEP)**

**Background:** In 2016, the California Legislature implemented the Adult Education Block Grant (AEBG) program, which integrated a regional delivery system designed to provide education and workforce services to underserved adults. In 2019-2020 AEBG was renamed as the California Adult Education Program (CAEP). Rialto Adult Education Program has been funded since the inception of AB104 through San Bernardino Community College District (SBCCD). The intent of the AB104 (CAEP) is to expand and improve the provision of adult education in the community, implement the annual plan, integrate existing programs between high schools, postsecondary, and workforce institutions within Adult Education programs, and advance faculty and staff professional development programs utilizing AB104 (AEBG) consortium funds.

**Reasoning:** Rialto Adult School currently receives an allotment of \$924,470.00 funds for the 2019-2020 school year. With various needs in adult education and the cost of living adjustment (COLA) increases, Rialto USD requested extra funds from our local Adult Education Program Consortium. On December 13, we were very fortunate to have an additional \$181,000.00 funds granted to us. These funds will be used for COLA increases, hiring additional instructors in areas of need, hiring office personnel, an instructional technology assistant to have the lab opened so that students have access to a computer to progress in their work and to buy materials, where necessary, to support students and teachers.

**Recommendation:** Approve an increase in funds with San Bernardino Community College District (CAEP) consortium funds of \$181,000.00 to support the areas outlined above from January 8, 2020 through June 30, 2020.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Edward D'Souza, Ph.D.  
**Reviewed by:** Kelly Bruce

(Ref. G.1.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **2020 STANFORD UNIVERSITY HIGH SCHOOL SPEECH AND DEBATE INVITATIONAL TOURNAMENT**

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**Background:** Whereas various league tournaments throughout the season offer the opportunity to compete with students from nearby schools, this tournament draws schools from all over the state and offers students a tremendous opportunity to hone their public speaking skills in a more competitive arena.

**Reasoning:** The purpose of the trip is to provide an opportunity for the Speech and Debate team members to compete in various public speaking events on a state-wide level. Lodging will be in the Stanford area, approximately 15 minutes from the campus. Transportation will be arranged by the district's transportation department.

**Recommendation:** Approve thirteen (13) Wilmer Amina Carter High School Competitive Speech and Debate student team members (10 girls and 3 boys), two (2) male advisors, and one (1) female chaperone to attend the 2020 Stanford University High School Speech and Debate Tournament at Stanford University on February 7, 2020 through February 10, 2020.

**Fiscal Impact:** \$4,300.00 – ASB Fund

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**Submitted by:** Gregory Anderson, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. G 2.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **2020 SECONDARY SUMMER SCHOOL PROGRAM**

Background:

It is proposed to offer summer school classes at each of the three (3) comprehensive high schools: Carter High School, Eisenhower High School, and Rialto High School. Milor High School students are able to attend classes at their home school. Priority for summer school enrollment is given to current high school seniors who need courses for graduation prior to August 2020, incoming seniors and juniors who are credit deficient and need classes to graduate, then to any student grade 9-12 who has either failed classes or has not made sufficient progress in acquiring skills outlined in grade level standards. Students that wish to accelerate their 4-year graduation plan may petition for enrollment and the decision will depend on available space, staffing availability, and funding for summer school.

High School Schedule:

Teacher Prep Day: June 1, 2020 (4 hours paid)

First Semester: June 2 – June 12, 2020 (9 days)

Second Semester: June 15 – June 25, 2020 (9 days)

Time: 7:30 a.m. – 2:30 p.m.

Course of Study:

The offering of courses and the number of sections are contingent upon adequate enrollment and staffing. Not all courses will be available at each high school and participation may be on a space available basis.

Staffing:

The number of positions and the number of hours for each position will be determined by site enrollment needs.

|                          |                                |
|--------------------------|--------------------------------|
| Site Administrator       | Hours as needed                |
| Teacher                  | 7 hours per day                |
| Instructional Assistant  | Hours as needed                |
| Attendance Records Clerk | 6 hours per day                |
| Nurse                    | 7 hours per day                |
| Campus Security Officer  | 8 hours per day                |
| Clerk Typist II          | Hours as needed                |
| Counselor                | Up to 54 hours per High School |
| Health Clerk             | Up to 7 hours per day          |
| Noon Duty Aide           | Hours as needed                |

(Ref. G 3.1)

Middle School : Grades 6 – 8 Site Funded as enrichment

(Frisbie MS, Jehue MS, Kolb MS, Kucera MS, Rialto MS)

Teacher Prep Day: June 1, 2020 (4 hours paid)

Session for Students: June 2 – June 12, 2020 (9 days)

Time: 8:00 a.m. – 12:00 p.m.

**CATEGORICAL PROGRAMS - Middle and High Schools**

The following programs may be offered through site and/or district targeted funding at selected sites:

- English Learner Summer School Program
- Title I Summer School Intervention Program
- Specialty Academies and/or classes

Staffing will be determined by student need.

Reasoning:

Summer school supports current high school seniors who need courses for graduation, incoming seniors, juniors, and sophomores who are credit deficient, and students in need of intensive remediation of basic skills. An accelerated Math I class may be provided for selected incoming 9<sup>th</sup> graders who have demonstrated exceptional mathematics potential. Classes may be provided for any Grade 9 – 12 student in a special program and students needing summer participation in order to alleviate impacted schedules during the school year.

Recommendation:

Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Secondary Summer School Program.

Fiscal Impact:

\$500,000.00 – General Fund for High School program

**Submitted by:**

Patricia Chavez, Ed.D.

**Reviewed by:**

Kelly Bruce

(Ref. G 3.2)





## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** DONATIONS

### **MONETARY DONATIONS**

|   | <u><b>Location/Description</b></u>          | <u><b>Amount</b></u> |
|---|---|----------------------|
| Your Cause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program | Garcia Elementary / Instructional Materials | \$ 150.00            |
| Your Cause, LLC Trustee For Wells Fargo Community Support Campaign                    | Garcia Elementary / Instructional Materials | \$ 300.00            |

### **NON-MONETARY DONATIONS**

**RECOMMENDATION:** It is recommended that the Board of Education accept the listed donations and send a letter of appreciation to each of the following donors:

- Your Cause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program
- Your Cause, LLC Trustee for Wells Fargo Community Support Campaign

### **DISTRICT SUMMARY**

|                                       |              |
|---------------------------------------|--------------|
| Monetary Donations – January 22, 2020 | \$ 450.00    |
| Donations – Fiscal Year-To-Date       | \$ 34,156.99 |

Submitted and Reviewed by: Mohammad Z. Islam

(Ref. H 2.1)





## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D. Superintendent

**ITEM:** **APPROVAL TO USE PUBLIC BIDS AND CONTRACTS FOR INFORMATION TECHNOLOGY GOODS/SERVICES, COMPUTERS, TECHNOLOGY EQUIPMENT AND PERIPHERALS, AND CLASSROOM/SCHOOL AND OFFICE FURNITURE**

**Background:** Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the bids of other governmental agencies for services and/or equipment.

**Reasoning:** By utilizing such public bids and contracts, it will allow the District to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing the following California Multiple Award Schedules (CMAS) Addendums/Contract and public entity bids for the purchase of Information Technology Goods/Services, Computers, Technology Equipment and Peripherals, and Classroom/School and Office Furniture will be in the best interest of the District.

|                       |                                       |
|-----------------------|---------------------------------------|
| CMAS:                 | CMAS Addendum No. 7-16-70-36          |
| Base Schedule Holder: | SHI International                     |
| Product:              | Information Technology goods/services |
| CMAS:                 | CMAS Addendum No. 7-15-70-34-004      |
| Base Schedule Holder: | EMC Peripherals                       |
| Product:              | Computer Equipment and Peripherals    |
| CMAS:                 | CMAS Contract No. 3-19-70-0793L       |
| Base Schedule Holder: | SYNNEX Corporation                    |
| Product:              | Information Technology goods/services |
| Irvine USD:           | Bid No. 19/20-01                      |
| Vendor:               | CDW Government, LLC                   |
| Product:              | Technology Equipment and Peripherals  |
| Torrance USD:         | Bid No. 10-04.09.19                   |
| Vendor:               | Multiple                              |
| Product:              | Classroom and Office Furniture        |
| Duarte USD:           | Bid No. 19-20-04                      |
| Vendor:               | Multiple                              |
| Product:              | School Furniture                      |

(Ref. H 3.1)

**Recommendation:** Approve CMAS Addendum(s) No.7-16-70-36, No.7-15-70-34-004, CMAS Contract No.3-19-70-0793L, Irvine USD Bid No. 19/20-01, Torrance USD Bid No. 10-04.09.19, and Duarte USD Bid No. 19-20-04 for the purchase of Information Technology Goods/Services, Computers, Technology Equipment and Peripherals, and Classroom/School and Office Furniture.

**Fiscal Impact:** To be determined at time of purchase(s) – General Fund

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**Submitted by:** Daniel Distrola  
**Reviewed by:** Mohammad Z. Islam  
(Ref. H 3.2)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH JOHN R. BYERLY, INC. FOR MORGAN ELEMENTARY SCHOOL FULL-DAY KINDERGARTEN FACILITY PROJECT**

**Background:** A Geotechnical Engineer/Testing Laboratory is required at the construction work site for the three relocatable classroom buildings and the addition of one restroom building for the Full-Day Kindergarten Facility Project at Morgan Elementary School. The geotechnical engineer will provide geotechnical, materials testing and special inspection services.

**Reasoning:** The District is in need of a Geotechnical Engineer/Testing Laboratory at the work site for the addition of three relocatable classroom buildings and one restroom building at Morgan Elementary School. Staff requested a proposal from John R. Byerly, Inc. who has provided geotechnical, materials testing and special inspection services on numerous projects for the District in recent years.

**Recommendation:** Approve an agreement with John R. Byerly, Inc. as the geotechnical engineer to provide geotechnical services for Morgan Elementary School Full-Day Kindergarten Facility Project from January 23, 2020 through December 31, 2020.

**Fiscal Impact:** \$16,132.00 – Fund 25 – Capital Facilities Fund

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 4.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PF VISION INC. FOR THE INSPECTION SITE WORK TO ADD THREE (3) RELOCATABLE CLASSROOM BUILDINGS AND ONE (1) RESTROOM BUILDING AT MORGAN ELEMENTARY SCHOOL**

**Background:** As a requirement of the Division of the State Architect (DSA), an Inspector of Record (IOR) must be contracted directly with the District to review the plans/specifications and oversee construction of public school facilities. The IOR must verify that the plans, specifications, and actual construction are in compliance with the DSA approved construction plans, requirements, and standards for Structural Safety, Fire/Life Safety, and Access Compliance.

**Reasoning:** The District is in need of a DSA Inspector for the addition of three relocatable classroom buildings and one restroom building at Morgan Elementary School. Staff requested a proposal from PF Vision Inc. who has provided DSA inspection services on numerous projects for the District in recent years.

**Recommendation:** Approve an agreement with PF Vision Inc. for inspection site work to add three (3) relocatable classroom buildings and one (1) restroom building at Morgan Elementary School from January 23, 2020 through December 31, 2020.

**Fiscal Impact:** \$10,000.00, including reimbursable expenses - Fund 25 - Capital Facilities Fund

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 5.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH KOPPEL & GRUBER TO PREPARE THE FEE JUSTIFICATION STUDY FOR LEVEL 1 SCHOOL FEES**

**Background:** State Allocation Board (SAB) authorizes school districts to collect the statutory school fees for residential development and commercial/industrial, if justified and supported by law. Every two (2) years, the SAB adjusts and adopts the statutory school fees. Pursuant to the provisions of Section 17620 and subdivision (e) of Section 17621 of the Education Code, Section 65995 and Section 66001 of the Government Code, and Assembly Bill ("AB") 181., the District shall prepare a Fee Justification Study for the levy of a Residential Development School Fee and a Commercial/Industrial Development School Fee to justify the imposition of statutory school fees, also known as Level 1 Fees, by the District within its boundaries.

**Reasoning:** Pursuant to the provisions of Section 17620 and subdivision (e) of Section 17621 of the Education Code, Section 65995 and Section 66001 of the Government Code, and Assembly Bill ("AB") 181., the District shall prepare a Fee Justification Study for the levy of a Residential Development School Fee and a Commercial/Industrial Development School Fee to justify the imposition of statutory school fees, also known as Level 1 Fees, by the District. Koppel & Gruber Public Finance has prepared the Fee Justification Study for the Rialto Unified School District for the adoption of Level I School Fees in the past years.

**Recommendation:** Approve an agreement with Koppel & Gruber Public Finance to prepare the Fee Justification Study for the adoption of Level I School Fees from January 23, 2020 through December 30, 2020.

**Fiscal Impact:** \$10,250.00 – Fund 25 – Capital Facilities Fund

**Submitted by:** Angie Lopez  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 6.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MEMORANDUM OF UNDERSTANDING WITH SCHOOL ON WHEELS**

**Background:** School on Wheels will provide individual tutoring services for McKinney Vento students who are homeless. School on Wheels is a mobile tutoring program that will meet the student and parent to provide in the field tutoring services. School on Wheels will also provide group tutoring services at a District location, as identified and approved by the District to provide a central location for enriched student learning.

**Reasoning:** School on Wheels mobile tutoring program will allow access to valuable tutoring opportunities to McKinney Vento students who may experience barriers to tutoring as related to transportation, and transitional living situations. They will provide one-on-one tutoring on the basis of availability of volunteer tutors. They will ensure that all tutors have completed the application process, including a Live Scan background check (Federal - FBI and State-DOJ), reference checks, and orientation/training. Supplies and backpacks will be provided upon request of school or District.

**Recommendation:** Approve a Memorandum of Understanding (MOU) with School on Wheels to provide individual tutoring services for McKinney Vento students who are homeless, effective January 23, 2020 through June 30, 2020.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Bridgette Ealy  
**Reviewed by:** Kelly Bruce

(Ref. H 7.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH TAKE5STEPS**

**Background:** The Rialto Unified School District formed an Interpretation/Translation team during the 2018-2019 school year. The team is in need of professional development which is at a level that is higher than what is offered at regional conferences.

**Reasoning:** This contract will provide the Rialto Interpretation/Translation team with forty (40) hours of in seat time with certified interpretation/translation instructors along with study materials, web-based language lab access and a certificate upon completion of the program. This training program will cover: advanced interpretation/translation skills in English and Spanish, public speaking, legal implications and federal guidelines, culture, values and beliefs within interpretation, ethics and standards, interpreter role, boundaries and responsibilities, protocols and guidelines for school interpreters.

This professional development series is directly tied to Strategy 3 of Rialto Unified School District's Strategic Plan: We will create a culture of high expectations within Rialto Unified School District and our community.

**Recommendation:** Approve an agreement with Take5steps to provide forty (40) hours of an advanced level of professional development to the Rialto USD Interpretation/Translation team, from January 23, 2020 through June 1, 2020.

**Fiscal Impact:** \$15,000.00 – General Fund - Department Budget

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 8.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH SONIA BARRON-RODRIGUEZ**

**Background:** The Rialto Unified School District formed an Interpretation/Translation team during the 2018-2019 school year. Multiple departments use the services of the district Interpretation/Translation team and are in need of training to utilize the services at maximum effectiveness.

**Reasoning:** Sonia Barron-Rodriguez is a licensed Community Interpreter trainer who has extensive experience in training interpreter/translators as well as those who use their services. She will provide eight (8) training sessions for up to thirty (30) participants of an hour and a half each on how to effectively use an interpreter in various educational settings. The objectives of this training are for participants to develop an understanding of the skills needed for interpretation and translation, how to set up meetings with interpretation for success and to develop an understanding of the interpreters role, boundaries and responsibilities.

This workshop is directly tied to Strategy 3 of Rialto Unified School District's Strategic Plan: We will create a culture of high expectations within Rialto Unified School District and our community.

**Recommendation:** Approve an agreement with Sonia Barron-Rodriguez to provide eight (8) workshops for staff that use the services of the Rialto USD Interpretation/Translation Team, from January 23, 2020 through June 1, 2020.

**Fiscal Impact:** \$1,200.00 – General Fund – Department Budget

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 9.1)





## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH YOUNG WOMEN'S EMPOWERMENT FOUNDATION (YWE) – RIALTO MIDDLE SCHOOL**

**Background:** Young Women's Empowerment (YWE) Foundation's approach is to improve at-risk student achievement and to further equip and assist disenfranchised at-risk youth and their families on ways to engage in the education process. Students will be guided on how to make decisions about their future by increasing their A-G awareness and completion, providing solutions on how to avoid infractions that lead to suspensions, understanding attendance expectations while improving social skills that correlate to academic improvements, focusing on students making intentional college and/or career choices by graduation.

YWE worked with Rialto Middle School last school year and had a positive success rate. Rialto Middle School would like to continue their success with YWE this school year. Due to a miscommunication with the staff and vendor, a contract for this school year had not yet been established prior to the sessions starting in September. This was discovered in November, and the sessions were placed on hold until the Board of Education could approve a contract.

**Reasoning:** This is in line with the District's Strategic Plan, Strategy 3 – We will create a culture of high expectations within the Rialto Unified School District and our community. Plan 6 – All students benefit from research-based programs that improve their academic, social and emotional well-being.

**Recommendation:** Ratify an agreement with Young Women's Empowerment Foundation to provide weekly, one hour counseling sessions with 25 at-risk female Rialto Middle School students, effective September 10, 2019 through June 30, 2020.

**Fiscal Impact:** \$15,000.00 - General Fund - Supplemental Counseling

**Submitted by:** Robin S. McMillon  
**Reviewed by:** Kelly Bruce

(Ref. H 10.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) - EISENHOWER HIGH SCHOOL**

**Background:** Eisenhower High School is focused on supporting our students and families with quality educational programs. Our parents are eager to learn more about supporting their students in preparing for college and career. Parent Institute for Quality Education (PIQE) will provide the classes and information to equip parents in understanding their high school students' 4-year plan leading to graduation and beyond.

**Reasoning:** PIQE will provide a parent training course for the parents of the children enrolled in Eisenhower High School. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four sessions or more. The training is designed to develop skills and techniques, which will enable parents to address the educational needs of their school-aged children. This will be Eisenhower High School's first session offer PIQE to parents.

**Recommendation:** Approve an agreement with the Parent Institute for Quality Education (PIQE) training for a minimum of sixty (60) parent graduates at Eisenhower High School, effective February 18, 2020 through May 12, 2020.

**Fiscal Impact:** \$7,000.00 – General Fund - Site Title I Funds. Each additional parent will cost \$100.00 for a total not-to-exceed \$10,000.00.

**Submitted by:** Francisco S. Camacho Jr.  
**Reviewed by:** Kelly Bruce

(Ref. H 11.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) – HUGHBANKS ELEMENTARY SCHOOL**

**Background:** The Parent Institute for Quality Education (PIQE) is designed to engage the parents in the education of their children. The nine (9) week training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. PIQE will recruit parents by phone, provide a needs assessment session, and a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend seven (7) or more sessions.

**Reasoning:** This is in line with the District's Strategic Plan, Strategy 5 - We will ensure full engagement of Rialto Unified School District families in the education of their children. The PIQE program supports the strategic plans of Hughbanks Elementary School which focuses on a culture of high expectations in our school and school community and Strategy 3 - We will ensure opportunities for full engagement of Hughbanks' families in the education of their children.

**Recommendation:** Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level I and II Classes for a parent program at Hughbanks Elementary School for a minimum of sixty (60) parents, effective February 19, 2020 through April 29, 2020.

**Fiscal Impact:** \$7,000.00 – General Fund - Site Title I Fund. Each additional parent will cost \$100.00 for a total not-to-exceed \$9,000.00.

**Submitted by:** Monte Stewart, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 12.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH ELLEVATION**

Background: Effective monitoring of English Learner (EL) progress is a requirement of the state and federal government and serves to make informed decisions regarding EL student support and program changes. The EL Programs office works with designated administrators at each school site to monitor the progress of English Learners by disaggregating data through Synergy and Illuminate. Once students are identified, teachers are included in the process by implementing strategies in the classroom and continuing the monitoring process. Currently, this work is done on paper and is collected by hand and is a time intensive process. The EL Programs Agent and the Academic Technology Agent have collaborated in an attempt to make the process more fluid using current student information systems, but the process has remained without much improvement.

Reasoning: ELlevation combines software, student data and research to provide a fluid system for the monitoring of English Learners. ELlevation is used by over 800 districts to streamline EL program management and enable effective collaboration among all stakeholders in a district. ELlevation aggregates all EL student data in one place, streamlines time-sensitive compliance processes, records key programming and instructional decisions about ELs, and disseminates that information through digital and printable reports. The use of ELlevation would allow site administrators to spend less time on compliance heavy EL administrative duties and more time ensuring an effective site EL Program. The system would provide online access to classroom teachers with key EL information including language proficiency progress, programming and instructional recommendations.

Purchase of this data management program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve an agreement with ELlevation to support the effective monitoring of approximately 5,840 English Learners. This platform will support EL monitoring, EL intervention and communication between EL Programs, site administrators and teachers, from March 1, 2020 through June 30, 2020.

Fiscal Impact: \$39,776.00 – General Fund - Title III Fund– Language Instruction for English Learners

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 13.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH EDUCATIONAL ACHIEVEMENT SERVICES, INC (EAS) – KUCERA MIDDLE SCHOOL**

**Background:** Educational Achievement Services, Inc. (EAS) is a group of highly qualified and experienced trainers and presenters led by nationally recognized leadership expert, Lieutenant Colonel Consuelo Castillo Kickbusch, U.S. Army (retired). The varied backgrounds of their capable team of professionals enable them to draw upon a wealth of personal experiences and technical expertise to develop informative and inspirational presentations and leadership workshops for a variety of audiences. Their personable yet to-the-point style of delivery ensures training outcomes that are solidly-based on facts yet genuinely enjoyable.

**Reasoning:** This is in line with the District's Strategic Plan, Strategy 3 – We will create a culture of high expectations within the Rialto Unified School District and our community. Plan 6 – All students benefit from research based programs that improve their academic, social and emotional well-being.

**Recommendation:** Approve an agreement with Educational Achievement Services, Inc. to provide a customized three (3) hour workshop for twenty (20) at-risk students at Kucera Middle School on February 13, 2020.

**Fiscal Impact:** \$4,999.00 – General Fund - Site Title I

**Submitted by:** Roxanne Dominguez  
**Reviewed by:** Kelly Bruce

(Ref. H 14.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH ART SPECIALTIES, INC. -  
EISENHOWER HIGH SCHOOL**

**Background:** Eisenhower High School has a clear direction for their future. They are dedicated to the principles set forth in our PBIS expectations and IKE Core Values. They strive to reinforce these expectations and values on a regular basis through active demonstration, acknowledgement and prompts. The daily announcements contain messages of encouragement and focus on at least one aspect of the expectations and values.

**Reasoning:** Eisenhower High School believes adding signage in key areas throughout the campus outlining guiding principles brings them to life for students, staff, and parents. They can be used as reference tools and as backdrops to lessons. Eisenhower families can share in and support our guiding principles as their awareness increases. This will bring a new vigor and cohesiveness to the school culture.

**Recommendation:** Approve an agreement with Art Specialties, Inc. to provide and install digitally printed and laminated signage with PBIS expectations, IKE Core Values and school namesake Dwight D. Eisenhower throughout the campus at Eisenhower High School effective January 23, 2020 through May 31, 2020.

**Fiscal Impact:** \$18,000.00 – General Fund - STEP UP

**Submitted by:** Francisco S. Camacho Jr.  
**Reviewed by:** Kelly Bruce

(Ref. H 15.1)



**Rialto Unified School District**

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH VICTOR M RIOS**

**Background:** Dr. Victor Rios is a dynamic motivational speaker and award-winning professor, author, and former high school drop-out and juvenile delinquent. His research examines how racism, inequality, and class play a role in determining if a person will be successful in education.

**Reasoning:** He will be part of a guest speaker series assisting the newly developed Task Force committee at Kucera Middle School identify and implement the following:

- Create and establish a sense of community and trust
- Identify the why
- Identify the problem
- Identify solution
- Develop Plan/ Implementation

**Recommendation:** Approve an agreement with Victor M. Rios who will to provide professional development on student needs and identifying solutions for student success at Kucera Middle School, effective February 13, 2020.

**Fiscal Impact:** \$8,500.00 – General Fund -District Budget

**Submitted by:** Patricia Chavez, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 16.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D. Superintendent

**ITEM:** **AGREEMENT WITH WESTED/SILICON VALLEY MATHEMATICS INITIATIVE (WESTED/SVMI) MATHEMATICS NETWORK**

Background: The WestEd/SVMI Mathematics Network is a partnership between WestEd and the Silicon Valley Mathematics Initiative with the goals of (1) supporting educator leadership teams in Southern California in preparing all students to be college and career ready in mathematics and (2) building mathematics leadership capacity in Southern California schools and districts. The Rialto Unified School District is currently a member of the WestEd/SVMI Mathematics Network.

Reasoning: The scope of work proposed includes three (3) days of professional development focused on building content and pedagogical knowledge for implementing the California Common Core State Standards for Mathematics. The institute brings teachers and teacher leaders together to establish a learning community relationship, with a goal of improving participants' own mathematics content knowledge to support implementation of the standards as well as collaborative planning for the current and upcoming school year. During the institute, participants will have opportunities to work with their colleagues around mathematics teaching and learning within and across grade levels. One major goal for the institute is to jump-start partnerships, build learning teams, and deepen mathematical understanding with colleagues in our District.

Recommendation: Approve an agreement with WestEd/SVMI to provide the District three (3) days of professional development for Rialto math teachers, effective March 12, 2020 to March 14, 2020.

Fiscal Impact: \$19,200.00 - General Fund - Department Budget

**Submitted by:** Eva Serrato  
**Reviewed by:** Kelly Bruce

(Ref. H 17.1)





## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PATHFINDER RANCH SCIENCE AND OUTDOOR EDUCATION SCHOOL – FITZGERALD ELEMENTARY SCHOOL**

**Background:** The District has contracted with Pathfinder Ranch Science and Outdoor Education School in previous years to send 5<sup>th</sup> graders to Science Camp. The camp provides activity instruction, facilities, and food services for an overnight stay including hands-on lessons in science covering subjects such as animal ecology, fresh water ecology, geology, natural observation, and team challenges.

**Reasoning:** Science camp will prepare the 5<sup>th</sup> grade students for the required CAASPP Science Test. It is also in line with the District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom. Transportation will be arranged by the District's Transportation department.

**Recommendation:** Approve an agreement with Pathfinder Ranch Science and Outdoor Education School to provide science camp for 70 fifth grade students (32 girls and 38 boys) from Fitzgerald Elementary School, and seven (7) staff and camp chaperones (3 female and 4 male) from February 26, 2020 through February 28, 2020.

**Fiscal Impact:** \$14,170.00 – ASB Fund

**Submitted by:** Tina Lingenfelter  
**Reviewed by:** Kelly Bruce

(Ref. H 18.1)

## I FACILITIES PLANNING CONSENT

**I. FACILITIES PLANNING CONSENT ITEMS**

**NONE**

**J PERSONNEL SERVICES CONSENT**



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** CLASSIFIED EXEMPT – PERSONNEL REPORT #1228

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

### SCHOOL BUS DRIVER TRAINEE PROGRAM

|                             |                |            |                  |
|-----------------------------|----------------|------------|------------------|
| Fangonil-Bissonnette, Marie | Transportation | 01/07/2020 | \$13.00 per hour |
|-----------------------------|----------------|------------|------------------|

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.1)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1228

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

### PROMOTIONS

|  |   |            |                        |  |
|--|---|------------|------------------------|--|
| Cervantes, Violeta<br>(Repl. R. Ramirez)         | To: Benefits Insurance Claims Technician<br>Risk Management<br>From: Clerk Typist II<br>Rialto Middle School  | 01/16/2020 | To: 42-1<br>From: 31-5 | \$25.09 per hour<br>(8 hours, 12 months)<br>\$23.19 per hour<br>(8 hours, 217 days)  |
| Chavarria, Gabriela<br>(Repl. V. Barone)         | To: School Secretary<br>Frisbie Middle School<br>From: Secretary I<br>Jehue Middle School   | 01/13/2020 | To: 36-5<br>From: 34-5 | \$26.28 per hour<br>(8 hours, 12 months)<br>\$25.00 per hour<br>(8 hours, 12 months) |
| Ingalls, Sarah<br>(Repl. D. Campbell)            | To: Account Clerk II<br>Frisbie Middle School<br>From: Categorical Project Clerk<br>Bemis Elementary School   | 01/06/2020 | To: 36-4<br>From: 32-5 | \$25.03 per hour<br>(8 hours, 227 days)<br>\$23.78 per hour<br>(6 hours, 227 days)   |
| Zelayandia Ayala,<br>Jovanna<br>(Repl. E. Payne) | To: Instructional Assistant III - SE<br>(SED/MH/AUTISM)<br>Carter High School<br>From: Instructional Assistant II – SE<br>(RSP/SDC)<br>Kelley Elementary School | 01/07/2020 | To: 29-5<br>From: 26-5 | \$22.06 per hour<br>(3.5 hours, 203 days)<br>\$20.46 per hour<br>(3 hours, 203 days) |

### EMPLOYMENT

|   |   |            |      |   |
|---|---|------------|------|---|
| Goodson, Isaura<br>(Repl. E. Agramonte) | Clerk Typist II<br>Bemis Elementary School                                | 01/07/2020 | 31-1 | \$19.05 per hour<br>(8 hours, 237 days) |
| Lofstedt, Mary                          | Instructional Assistant II – SE<br>(RSP/SDC)<br>Kordyak Elementary School | 01/07/2020 | 26-1 | \$16.80 per hour<br>(3 hours, 203 days) |

(Ref. J 2.1)

**EMPLOYMENT** (Continued)

|                                      |   |            |  |
|--------------------------------------|---|------------|--|
| Lomeli, Alexis<br>(Repl. R. Becerra) | Instructional Assistant II – SE<br>(RSP/SDC)<br>Rialto High School  | 01/07/2020 | 26-1 \$16.80 per hour<br>(3 hours, 203 days)                                   |
| Man, Lauren                          | Instructional Assistant II – SE<br>(RSP/SDC)<br>Jehue Middle School | 01/07/2020 | 26-1 \$16.80 per hour<br>(3.25 hours, 203 days)                                |
| Nungaray, Eloise                     | Personnel Technician***<br>Personnel Services                       | 01/16/2020 | 1-1 \$4,164.83 per month<br>Management salary schedule<br>(8 hours, 12 months) |
| Quiroz, Evelina                      | Interpreter/Translator<br>EL Programs                               | 01/21/2020 | 35-1 \$21.06 per hour<br>(8 hours, 12 months)                                  |
| Thompson, Nyla<br>(Carranza, R.)     | Personnel Technician***<br>Personnel Services                       | 01/29/2020 | 1-1 \$4,164.83 per month<br>Management salary schedule<br>(8 hours, 12 months) |

**RESIGNATIONS**

|                |  |            |
|----------------|--|------------|
| Davis, Desiree | Instructional Assistant III – SE<br>(SED/MH/AUTISM)<br>Casey Elementary School | 01/06/2020 |
| Veloz, Mariana | Instructional Assistant II/B.B<br>Morris Elementary School                     | 12/30/2019 |

**PLACE ON THE 39-MONTH REEMPLOYMENT LIST**

|                     |   |            |
|---------------------|---|------------|
| Gonzalez, Jasmin J. | IA III – SE (MH 1on1)<br>Werner Elementary School | 01/28/2020 |
|---------------------|---|------------|

**SHORT TERM ASSIGNMENT**

|                   |   |                            |                  |
|-------------------|---|----------------------------|------------------|
| Clerical Support  | Special Education<br>(not to exceed 640 hours)          | 01/23/2020 –<br>05/29/2020 | \$17.57 per hour |
| Warehouse Support | Child Welfare & Attendance<br>(not to exceed 300 hours) | 01/23/2020 –<br>06/30/2020 | \$18.95 per hour |

**SUBSTITUTES**

|                 |                       |            |                  |
|-----------------|-----------------------|------------|------------------|
| Ramos, Linda G. | Clerk Typist II       | 01/07/2020 | \$23.19 per hour |
| Day, Terry J.   | MS Library Technician | 01/07/2020 | \$25.63 per hour |

**ADDITION OF BILINGUAL STIPEND** (2.75% of base salary)

|                       |                  |            |
|-----------------------|------------------|------------|
| Chavarria, Gabriela   | School Secretary | 01/13/2020 |
| Garcia Zarate, Carlos | Secretary I      | 12/23/2019 |
| Goodson, Isaura       | Clerk Typist II  | 01/07/2020 |

**VOLUNTARY LATERAL TRANSFER AND INCREASE IN WORK HOURS**

|   |       |                                       |            |       |      |   |
|---|-------|---------------------------------------|------------|-------|------|---|
| Arellano, Yanet<br>(Repl. M. Bustillos) | To:   | Clerk Typist II<br>Carter High School | 01/08/2020 | To:   | 31-5 | \$23.19 per hour<br>(8 hours, 217 days) |
|   | From: | Health Clerk<br>Carter High School    |            | From: | 31-5 | \$23.19 per hour<br>(6 hours, 217 days) |

**TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE**

|                   |                       |            |
|-------------------|-----------------------|------------|
| Employee #2476430 | Locker Room Attendant | 01/10/2020 |
|-------------------|-----------------------|------------|

**CERTIFICATION OF ELIGIBILITY LIST – Bus Driver**

Eligible: 01/23/2020  
Expires: 07/23/2020

**CERTIFICATION OF ELIGIBILITY LIST – Facilities Planning and Accounting Technician**

Eligible: 01/23/2020  
Expires: 07/23/2020

**CERTIFICATION OF ELIGIBILITY LIST - Health Clerk**

Eligible: 01/23/2020  
Expires: 07/23/2020

**CERTIFICATION OF ELIGIBILITY LIST – Instructional Assistant II/B.B.**

Eligible: 01/23/2020  
Expires: 07/23/2020

**CERTIFICATION OF ELIGIBILITY LIST - Library Media Technician I**

Eligible: 01/23/2020  
Expires: 07/23/2020

**CERTIFICATION OF ELIGIBILITY LIST – Payroll Technician**

Eligible: 01/23/2020  
Expires: 07/23/2020



**CERTIFICATION OF ELIGIBILITY LIST – Personnel Technician**

Eligible: 01/23/2020

Expires: 07/23/2020

\*\*Position reflects the equivalent to a one-Range increase for night differential

\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.4)



## Rialto Unified School District

Board Date: January 22, 2020

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1228**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective January 23, 2020, unless earlier day as indicated)

Lowney, Maureen 01/13/2020

### **EMPLOYMENT**

|                 |  |                |             |            |
|-----------------|--|----------------|-------------|------------|
| Alaniz, Adriana | Secondary Teacher<br>Kucera Middle School        | 01/09/2020 I-1 | \$54,343.00 | (184 days) |
| Cowan, Matthew  | Secondary Teacher<br>Frisbie Middle School       | 01/06/2020 I-1 | \$54,343.00 | (184 days) |
| Haigh, Batrice  | Reading Specialist<br>Rialto High School         | 01/06/2020 I-1 | \$54,343.00 | (184 days) |
| McGuire, George | CTE Teacher<br>Carter High School                | 01/07/2020 X-1 | \$52,092.00 | (184 days) |
| Martinez, Maria | Secondary Teacher<br>Rialto High School          | 01/06/2020 I-1 | \$54,343.00 | (184 days) |
| Sanchez, Raquel | Secondary Teacher<br>Carter High School          | 01/06/2020 I-1 | \$54,343.00 | (184 days) |
| Tarin, Lisa     | Reading Specialist<br>Hugbanks Elementary School | 01/06/2020 I-1 | \$54,343.00 | (184 days) |

**HOME AND HOSPITAL TEACHER** (To be used during the 2019/2020 school year, as needed, at the regular hourly rate of \$45.04)

Brumbach, Danette

**EXTRA DUTY COMPENSATION** (Retired teacher to continue to provide intervention/tutoring in reading programs and English Language Development at Hughbanks Elementary School during the duration of the 2019/2020 school, at the hourly rate of \$25.00, not to exceed 304 hours, to be paid from Title I Funds)

Wilson, Joan

**EXTRA DUTY COMPENSATION** (High School Counselors to assist with recruitment activities, including collecting, reviewing and submitting concurrent enrollment for Generation Go! During the 2019/2020 school year, at the hourly rate of \$45.04, not to exceed 50 hours per site, to be paid from CTEIG Funds)

Edwards, Kelly  
Gomez, Karla

Soto, Nidia  
Wilson, Clark

**EXTRA DUTY COMPENSATION** (Additional class assignment at 1/6 of their daily rate or \$45.04, whichever is greater, for the spring semester of 2019/2020 school year, and to be charged to General Fund)

Frisbie Middle School

|                 |       |            |
|-----------------|-------|------------|
| Reyes, Rosalyn  | STEAM | 01/06/2020 |
| Um, Morokot     | STEAM | 01/06/2020 |
| Whiteker, Annie | STEAM | 01/06/2020 |

Kucera Middle School

|                |     |            |
|----------------|-----|------------|
| Pearson, Maria | ELD | 01/07/2020 |
|----------------|-----|------------|

**EXTRA DUTY COMPENSATION**

Kucera Middle School

|   |                       |            |           |
|---|-----------------------|------------|-----------|
| Copeland, Brent<br>(Repl. M. Bobadilla) | PBIS Coach (Internal) | 01/07/2020 | \$ 581.50 |
|---|-----------------------|------------|-----------|

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**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 3.2)

## K DISCUSSION/ACTION ITEMS



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ANNUAL AUDITED FINANCIAL REPORT FOR FISCAL YEAR 2018-2019**

**Background:** The certified public accounting firm of CliftonLarsonAllen LLP has completed its audits of the District's accounts for the fiscal year ending June 30, 2019. The auditor's recommendations contained in the current audit and the prior audit have been implemented, or are in the process of being implemented.

**Reasoning:** A copy of this report is provided to the Board under separate cover through the District's web page and a hard copy will be available in the Board Room for review by the public.

**Recommendation:** Accept the Fiscal Year 2018-2019 Annual Audited Financial Report completed by CliftonLarsonAllen LLP.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Diane Romo  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 1.1 )



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH CALIFORNIA FINANCIAL SERVICES FOR THE FACILITIES NEEDS ASSESSMENT AND FINANCIAL ANALYSIS OF THE 2020 GENERAL OBLIGATION BOND FOR THE NOVEMBER 3, 2020 ELECTION**

**Background:** The District successfully completed the closing of its 2019 Series D General Obligation (G.O.) Bond issue in December 2019. The closing of the 2019 Series "D" G.O. Bonds completes the issuance of the remaining balance of the District's 2010 Measure Y \$98 million G.O. Bond Authorization ("Measure Y Bond Authorization").

The District has an estimated \$350 to \$500 million overall need to update, improve, renovate, and expand the school facilities and infrastructures. The growth in the District's tax base over the last ten (10) years since Measure Y was approved has increased its 2020 bond capacity significantly to an estimated amount of approximately \$220 million which will fund a substantial portion of the schools facility's needs. If the Board authorizes a future bond on the ballot and it passes the election, California Financial Services will serve as the District's financial advisor at a fixed fee of \$75,000.00 for the 1<sup>st</sup> Bond Series and \$60,000.00 for each additional series as planned. These costs will be directly paid from the proceeds of the issuance of the bonds.

**Reasoning:** California Financial Services will serve as the District's Program Funding Manager and Financial Advisor for the 2020 G.O. Bond Measure planning phase. The scope of services will include the following:

- School Facilities Needs Assessment Analysis Assistance
- General Obligation Bond Capacity and Financial Analysis

**Recommendation:** Approve an agreement with California Financial Services to complete the School Facilities Needs Assessment Analysis Assistance for a cost not-to-exceed \$25,000.00 and General Obligation Bond Capacity and Financial Analysis for a cost not to exceed \$5,000.00 from January 23, 2020 through July 31, 2020 for a total cost not-to-exceed \$30,000.00.

**Fiscal Impact:** \$30,000.00 - Fund 25 – Capital Facilities Fund

**Submitted and Reviewed by:** Mohammad Z. Islam

(Ref. K 2.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CLASSIFIED HOURLY SALARY INCREASE**

**Background:** Classified hourly/daily employees and substitutes are an important part of our education system. Crossing guards, noon aides, child development apprentices and substitutes are relied upon to continue the daily delivery of necessary services to our students and the overall District.

**Reasoning:** Personnel Services request the Board of Education to ratify an increase to the classified hourly/daily pay schedule by 3% effective December 20, 2019, due to the shortage of classified substitutes and hourly employees. Maintaining an adequate classified substitute and classified hourly/daily pool is imperative, and a 3% increase will allow us to compete with surrounding school districts.

**Recommendation:** Ratify a 3% increase to the classified hourly/daily pay schedule effective December 20, 2019.

**Fiscal Impact:** \$160,304.00 – General Fund.

**Submitted and Reviewed by:** Rhonda Kramer and Rhea McIver Gibbs  
(Ref. K 3.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **SALARY INCREASE FOR AVID TUTORS**

**Background:** Personnel Services requests that the Board of Education increase the hourly rate for AVID Tutors.

**Reasoning:** In recognition of the fact that the minimum wage will increase effective January 1, 2020, Personnel Services is requesting the hourly rate for AVID Tutors be increased from \$14.00 an hour to \$15.00 an hour to be in alignment with our past practice of AVID Tutors being paid \$2.00 above the minimum wage.

**Recommendation:** Ratify the hourly wage increase for AVID Tutors to \$15.00 an hour, effective January 1, 2020.

**Fiscal Impact:** \$38,512.00 – Title I

**Submitted by: Rhea McIver Gibbs and Rhonda Kramer**

(Ref. K 4.1)





## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH THE LEW EDWARDS GROUP FOR THE COMMUNICATIONS OUTREACH, PLANNING AND PROJECT COORDINATION FOR THE 2020 GENERAL OBLIGATION BOND FOR THE NOVEMBER 3, 2020 ELECTION**

**Background:** The District successfully completed the closing of its 2019 Series D General Obligation (G.O.) Bond issue in December 2019. The closing of the 2019 Series" D" G.O. Bonds completes the issuance of the remaining balance of the District's 2010 Measure Y \$98 million G.O. Bond Authorization ("Measure Y Bond Authorization").

The District has an estimated \$350 to \$500 million overall need to update, improve, renovate, and expand the school facilities and infrastructures. The growth in the District's tax base over the last ten (10) years since Measure Y was approved has increased its 2020 bond capacity significantly to an estimated amount of approximately \$220 million which will fund a substantial portion of the schools facility's needs.

**Reasoning:** The Lew Edwards Group will assist the District with the Community Survey Development and its Public Information Outreach Program. The scope of services will include the following:

- Voters Demographics Analysis
- Community Survey development assistance and integration
- Public Information Outreach Program development and management assistance
- Ongoing management assistance of District Public Information Outreach Program.

**Recommendation:** Approve an agreement with The Lew Edwards Group to provide communications outreach, planning and project coordination for the 2020 General Obligation Bond at \$6,000.00 per month from January 23, 2020 through July 23, 2020 (6 months).

**Fiscal Impact:** At cost not-to-exceed \$36,000.00 and the data, demographics, and graphic design cost not-to-exceed \$12,000.00. plus travel reimbursements not-to-exceed \$2,000.00 for a total cost not-to-exceed \$50,000.00, to be paid from. Fund 25 – Capital Facilities Fund

**Submitted and Reviewed by:** Mohammad Z. Islam

(Ref. K 5.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH FAIRBANK, MASLIN, MAULLIN, METZ & ASSOCIATES (FM3) FOR THE COMMUNITY SURVEY AND PUBLIC OPINION RESEARCH FOR THE 2020 GENERAL OBLIGATION BOND ON NOVEMBER 3, 2020 ELECTION**

**Background:** The District successfully completed the closing of its 2019 Series D General Obligation (G.O.) Bond issue in December 2019. The closing of the 2019 Series "D" G.O. Bonds completes the issuance of the remaining balance of the District's 2010 Measure Y \$98 million G.O. Bond Authorization ("Measure Y Bond Authorization").

The District has an estimated \$350 to \$500 million overall need to update, improve, renovate, and expand the school facilities and infrastructures. The growth in the District's tax base over the last ten (10) years since Measure Y was approved has increased its 2020 bond capacity significantly to an estimated amount of approximately \$220 million which will fund a substantial portion of the schools facility's needs.

**Reasoning:** Fairbank, Maslin, Maullin, Metz & Associates (FM3) will assist the District with the Community Survey Development and its Public Policy Analysis. The scope of services will include the following:

- Historic Voter and Statistical Patterns Analysis
- Community Public Information Survey Development and Polling
- Community Survey Results and Public Policy Implications Analysis
- Ongoing Community Tracking Services

**Recommendation:** Approve an agreement with Fairbank, Maslin, Maullin, Metz & Associates (FM3) to complete the survey assistance and public policy analysis phase of the 2020 General Obligation Bond from January 23, 2020 through July 23, 2020.

**Fiscal Impact:** \$34,500.00 plus an additional \$31,750.00 for ongoing community tracking surveys as needed during the planning phase for a total cost not-to-exceed \$66,250.00. Fund 25 – Capital Facilities Fund

**Submitted and Reviewed by: Mohammad Z. Islam**

(Ref. K 6.1)



## Rialto Unified School District

**Board Date: January 22, 2020**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **BOARD MEETING DATE CHANGE**

**Background:** The Board of Education meeting schedule for the 2019-20 school year was approved by the Board on March 13, 2019. The Superintendent's office is requesting the Board change the Wednesday, March 11, 2020, meeting date to Wednesday, March 4, 2020.

**Reasoning:** A change to the March 11, 2020, Board meeting date is requested in order for Board Members and District staff members to have the opportunity to attend the California Association of African-American Superintendents and Administrators (CAAASA) Annual Conference, if they so desire.

**Recommendation:** Approve the change of date of the Board of Education meeting from Wednesday, March 11, 2020 to Wednesday, March 4, 2020.

**Fiscal Impact:** No fiscal impact

**Submitted and Reviewed by:** Cuauhtémoc Avila, Ed.D.

(Ref. K 7.1)

## BELIEFS

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires to high achievement
- Risk is essential for success
- Common and individual interest are reciprocal
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community benefits all of its members
- Everyone can contribute to the good of the community

## PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### Back Cover Pictures

**(Top)** (L-R) **Mrs. Olga Pimentel**, Crossing Guard at Simpson Elementary School, assists **Catherine Valenzuela** and her granddaughter, **Aubree Valenzuela**, as they cross the street on the first day back from winter break.

**(Bottom)** Bright Smiles at Kucera Middle School! **Kathleen Bojorquez**, sixth-grade student (left) and **Onyka Hernandez**, eighth-grade student (right) both pose with **Mr. Sedric Deason**, Therapeutical Behavioral Strategist. "Mr. Deacon is our teacher and he works with us! He's kind and super-friendly," the students said.

