



RIALTO

Unified School District

BOARD OF EDUCATION

Agenda, May 20, 2020



***“Bridging Futures
Through Innovation”***

MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectation for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

RUSD Board of Education

Mrs. Nancy G. O'Kelley, President
Ms. Dina Walker, Vice President
Mr. Joseph Martinez, Clerk
Mr. Joseph Ayala, Member
Mr. Edgar Montes, Member
Avionc' Douglas, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila



Cover Picture

Arlynn Del Cid writes out an agenda each day before jumping into her Distance Learning assignments. It's a lesson the Kolb Middle School eighth grade student learned in her favorite class, AVID. Clearly, she's learning a lot! She wants to attend UC Berkeley and eventually become a dentist.

RIALTO UNIFIED SCHOOL DISTRICT
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

NANCY G. O'KELLEY
President

JOSEPH W. MARTINEZ
Clerk

EDGAR MONTES
Member



DINA WALKER
Vice President

JOSEPH AYALA
Member

AVIONC' DOUGLAS
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

IMPORTANT PUBLIC NOTICE

The Board Meeting of May 20, 2020 will be held TELEPHONICALLY and available to the public via streamlined-audio only.

For those that wish to participate in the meeting and/or make public comments, Please follow the steps set forth below:

- To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.
- The agenda may be accessed on our website by also going to “Our Board” and scrolling down to “Agendas and Minutes”.
- Although not required, for those who wish to make a public comment at this meeting, please email your comments to Martha Degortari, Executive Administrative Agent, at mdegorta@rialto.k12.ca.us, or leave a detailed message with your comment and call back number at (909) 820-7700, ext. 2124, no later than 4:00 p.m., the day of the Board meeting.
- To listen to this Board meeting in Spanish, please visit our website at www.rialto.k12.ca for instructions.



**RIALTO UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
AGENDA**

May 20, 2020

**Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California**

Board Members:

**Nancy G. O'Kelley, President
Dina Walker, Vice-President
Joseph Martinez, Clerk
Joseph Ayala, Member
Edgar Montes, Member
Avlonc' Douglas, Student Board Member**

Superintendent:

Cuauhtémoc Avila, Ed.D.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Pages

A. OPENING

A.1 CALL TO ORDER 6:30 p.m.

A.2 OPEN SESSION

A.2.1 Comments on Closed Session Agenda Items

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

A.3 CLOSED SESSION

Moved _____

Seconded _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

Vote by Board Members to move into Closed Session.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

**A.3.1 PUBLIC EMPLOYEE
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/REASSIG
NMENT OF EMPLOYEES (GOVERNMENT CODE SECTION
54957)**

**A.3.2 STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION
ENROLLMENTS**

A.3.3 CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Ed.D., Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

A.3.4 REVIEW OF LIABILITY CLAIM NO. 19-20-11

A.4 ADJOURNMENT OF CLOSED SESSION

Moved _____

Seconded _____

Vote by Board Members to adjourn out of Closed Session.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

Time: _____

A.5 OPEN SESSION RECONVENED - 7:00 p.m.

A.6 PLEDGE OF ALLEGIANCE

A.7 REPORT OUT OF CLOSED SESSION

A.8 ADOPTION OF AGENDA

Moved _____

Seconded _____

Vote by Board Members to adopt the agenda.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

B. PRESENTATIONS - None

C. COMMENTS

C.1 PUBLIC COMMENTS FROM THE FLOOR

At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item on the Agenda will be granted three minutes.

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

C.4 COMMENTS FROM THE SUPERINTENDENT

C.5 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING - None

E. CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved _____

Seconded _____

Vote by Board Members to approve Consent Calendar Items.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

E.1 MINUTES

E.1.1 MINUTES - REGULAR BOARD OF EDUCATION MEETING OF MAY 6, 2020.

13

Approve the minutes of the Regular Board of Education meeting, held on May 6, 2020.

E.2 GENERAL FUNCTIONS CONSENT ITEMS

E.2.1 SECOND READING OF BOARD POLICY 6157 (a-c); DISTANCE LEARNING 22

Approve Second Reading of Board Policy 6157 (a-c); Distance Learning

E.2.2 SECOND READING OF BOARD POLICY 4113.5, 4213.5, AND 4313.5 (a-c); WORKING REMOTELY 25

Approve second reading of Board Policy 4113.5, 4213.5, AND 4313.5 (a-c); Working Remotely

E.2.3 FIRST READING OF REVISED BOARD POLICY 6146.1(a-h); HIGH SCHOOL GRADUATION REQUIREMENTS 28

Approve first reading of revised Board Policy 6146.1(a-h); High School Graduation Requirements

E.3 INSTRUCTION CONSENT ITEMS

E.3.1 SUMMER ENRICHMENT PROGRAMS FOR ENGLISH LEARNERS 36

Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Elementary Summer Enrichment Programs for English Learners, at a cost of \$43,000.00, to be paid from the General Fund - Title III (Language Instruction for English Learners).

E.4 BUSINESS AND FINANCIAL CONSENT ITEMS

E.4.1 WARRANT ORDER AND PURCHASE ORDER LISTINGS

Approve Warrant Listing Register and Purchase Order Listing for all funds from April 17, 2020 through April 30, 2020. Sent under separate cover to Board Members. A copy for public review will be available on the District website.

E.4.2 DONATIONS 37

Accept the listed donations from General Outdoor Advertising, LaMar San Bernardino/Riverside, Amazon LGBB, Dairy Council of California, and request that a letter of appreciation be sent to the donor.

- E.4.3 AGREEMENT WITH SITESCAN TO PROVIDE PROFESSIONAL UTILITY LOCATION AND MAPPING SERVICES FOR THE SPECIAL EDUCATION RENOVATION PROJECT 38**
- Approve an agreement with SiteScan to provide professional utility location and mapping services at the District office for the Special Education Renovation Project, effective May 21, 2020 through September 30, 2020, for a total cost not-to-exceed \$8,000.00, to be paid from Fund 40, Special Reserve for Capital Outlay Projects.
- E.4.4 AGREEMENT WITH VECTOR RESOURCES DBA VECTORUSA TO RELOCATE INTERMEDIATE DISTRIBUTION FRAME CABINET AT MORGAN ELEMENTARY SCHOOL 39**
- Approve the agreement with Vector Resources DBA VectorUSA, Inc. to relocate the Intermediate Distribution Frame (IDF) Cabinet at Morgan Elementary School, effective May 21, 2020 through September 30, 2020, for a total cost not-to-exceed \$10,183.50, to be paid from Fund 25, Capital Facilities Fund.
- E.4.5 AGREEMENT WITH ACHIEVE 3000 40**
- Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 605 Long Term English Learners enrolled in EL intervention courses at secondary schools, effective July 1, 2020 through June 30, 2021, at a cost of \$45,215.00, to be paid from the General Fund - Title III (Language Instruction for English Learners).
- E.4.6 AGREEMENT WITH ISTATION READING EN ESPAÑOL 41**
- Approve an agreement with Istation to provide 645 site licenses for Reading en Español and three (3) online sessions of professional development for the Dual Language Immersion Program at Boyd, Garcia, Kelley and Morris Elementary schools, effective July 1, 2020 through June 30, 2021, at a cost of \$25,384.00, to be paid from the General Fund - Title III (Language Instruction for English Learners).

E.4.7	MEMORANDUM OF UNDERSTANDING (MOU) FOR THE MATHEMATICAL REASONING WITH CONNECTIONS (MRWC) i3 DATA SHARING AGREEMENT	42
	<p>Approve the memorandum of understanding (MOU) with Riverside County Office of Education, Illuminate Education, Inc., and Cal State University, San Bernardino for MRWC i3 data sharing effective February 28, 2020 through February 28, 2022.</p>	
E.4.8	APPROVAL TO USE PUBLIC BIDS AND CONTRACTS	43
	<p>Approve WSCA-NASPO Contract No. 7-15-70-34-003 for the purchase of Information Technology Goods & Services, at a cost to be determined at time of purchase(s), and to be paid from the General Fund.</p>	
E.5	FACILITIES PLANNING CONSENT ITEMS	
E.5.1	NOTICE OF COMPLETION FOR BRAVO CONCRETE CONSTRUCTION SERVICES, INC.	44
	<p>Accept the work completed December 27, 2019, by Bravo Concrete Construction Services. Inc. for all concrete work required in connection with the Eisenhower High School Performing Arts Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder, at no cost to the District.</p>	
E.5.2	NOTICE OF COMPLETION FOR F.E.C. ELECTRIC, INC.	45
	<p>Accept the work completed December 27, 2019, by F.E.C. Electric, Inc. for all electrical work required in connection with the Eisenhower High School Performing Arts Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder, at no cost to the District.</p>	
E.6	PERSONNEL SERVICES CONSENT ITEMS	
E.6.1	PERSONNEL REPORT NO. 1236 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES.	46
	<p>Approve Personnel Report No. 1236 for classified and certificated employees.</p>	

E.6.2 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

50

Approve the Declaration of Need for Fully Qualified Educators for the 2020-21 school year.

F. DISCUSSION/ACTION ITEMS

F.1 LIABILITY CLAIM

53

Moved _____

Seconded _____

Deny Liability claim No. 19-20-11.

Vote by Board Members.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

F.2 AWARD REQUEST FOR PROPOSAL TO GO ARCHITECTS, INC. FOR THE UPDATE OF THE DISTRICT'S FACILITIES MASTER PLAN

54

Moved _____

Seconded _____

Award Request for Proposal (RFP) to GO Architects, Inc. to update the District's Facilities Master Plan, effective May 21, 2020 through June 30, 2021, with a total cost not-to-exceed \$195,880.00, to be paid from Fund 25, Capital Facilities Fund and/or Fund 40, Special Reserve for Capital Outlay Projects.

Vote by Board Members.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

Moved _____

Seconded _____

Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Elementary Summer Enrichment Programs, at a cost of \$80,000.00, to be paid from the General Fund - Title IV and Site Title I Funds.

Vote by Board Members

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

Moved _____

Seconded _____

Approve an agreement with ELLevation to support the effective monitoring of approximately 5,936 English Learners. This platform will support EL and RFEP monitoring, EL and RFEP intervention, reclassification and communication between EL Programs, site administrators and teachers, effective July 1, 2020 through June 30, 2021, at a cost of \$62,328.00, to be paid from the General Fund - Site Title I Fund.

Vote by Board Members.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

**F.5 RESOLUTION NO. 19-20-54 - APPROVING EQUIPMENT LEASE-
PURCHASE AGREEMENT WITH CONVERGEONE FINANCIAL
SERVICES**

58

Moved _____

Seconded _____

Approve Resolution No. 19-20-54 authorizing the procurement of Dell Latitude laptops and Chromebooks under a master agreement. The annual payment will be \$3,588,892.85 for a three (3) year lease-period beginning upon delivery and acceptance of equipment, on or about June 30, 2020 for a total cost not-to-exceed \$10,766,678.55, to be paid from the General Fund.

Vote by Board Members.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

F.6 APPROVE THE RECOMMENDATIONS OF THE ADMINISTRATIVE HEARING PANEL (AHP):

Moved _____

Seconded _____

ADMINISTRATIVE HEARING

Case Numbers:

19-20-61

19-20-58

STIPULATED EXPULSION

Case Number:

19-20-59

Vote by Board Members.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on June 10, 2020, at 7:00 p.m. **telephonically and via streamlined-audio only.**

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved _____

Seconded _____

Vote by Board Members to adjourn.

_____ Nancy G. O'Kelley

_____ Dina Walker

_____ Joseph W. Martinez

_____ Joseph Ayala

_____ Edgar Montes

Time: _____

D PUBLIC HEARING

D. PUBLIC HEARING

NONE

E CONSENT CALENDAR ITEMS

MINUTES

RIALTO UNIFIED SCHOOL DISTRICT

May 6, 2020

Dr. John R. Kazalunas Education Center

Meeting was held TELEPHONICALLY and available to the public
via streamlined-audio only

Board Members Present:
Nancy G. O'Kelley, President
Dina Walker, Vice-President
Joseph Martinez, Clerk
Joseph Ayala, Member
Edgar Montes, Member

Administrators Present:
Cuauhtémoc Avila, Ed.D., Superintendent
Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics,
Congruence and Social Justice
Also present was Martha Degortari, Executive Administrative
Agent, and Jose Reyes, Interpreter/Translator

Administrators Absent:
Mohammad Z. Islam, Associate Superintendent, Business
Services
Elizabeth Curtiss, Interim Lead Innovation Agent
Rhea McIver Gibbs, Ed.D , Lead Personnel Agent
Rhonda Kramer, Lead Personnel Agent

A. OPENING

A.1 CALL TO ORDER - 6:30 p.m.

The regular Board meeting of the Board of Education which was held telephonically and available to the public via streamlined audio only, was called to order at 6:31 p.m.

A.2 OPEN SESSION

A.2.1 Comments on Closed Session Agenda Items

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

None.

A.3 CLOSED SESSION

Board Member Montes was not present during vote.

He arrived at 6:40 p.m.

Moved By Vice-President Walker

Seconded By Clerk Martinez

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

Vote by Board Members to move into Closed Session.

Members moved into Closed Session at 6:34 p.m.

Approved by a Unanimous Vote

**A.3.1 PUBLIC EMPLOYEE
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/REASSIGN
MENT OF EMPLOYEES (GOVERNMENT CODE SECTION
54957)**

**A.3.2 STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION
ENROLLMENTS**

A.3.3 CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Ed.D. Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

A.4 ADJOURNMENT OF CLOSED SESSION

Vice President Walker was not present during vote.

Moved By Member Ayala

Seconded By Clerk Martinez

Vote by Board Members to adjourn out of Closed Session.

Time: 7:13 p.m.

Approved by a Majority Vote

A.5 OPEN SESSION RECONVENED 7:00 p.m.

Open session reconvened at 7:13 p.m.

A.6 PLEDGE OF ALLEGIANCE

Nancy G. O'Kelley, Board President, led the Pledge of Allegiance.

A.7 REPORT OUT OF CLOSED SESSION

Superintendent Dr. Avila, reported that in closed session the Board took the following action:

The Board took action to issue notices to the following certificated administrative employees that they shall be released from their administrative positions and reassigned pursuant to Education Code section 44951, effective at the end of the 2019-2020 school year, and directed the Superintendent or designee to send out appropriate legal notices.

Employee #2580110 - Principal on Assignment

Employee #2179110 - Principal on Assignment

A.8 ADOPTION OF AGENDA

Vice President Walker was not present during vote.

Moved By Clerk Martinez

Seconded By Member Montes

Vote by Board Members to adopt the agenda.

Approved by a Majority Vote

B. PRESENTATIONS - None

C. COMMENTS

C.1 PUBLIC COMMENTS FROM THE FLOOR

At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

None.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item on the Agenda will be granted three minutes.

None.

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

Superintendent Dr. Avila, read the following comments from Association Executive Board members which were received via email:

Lisa Lindberg, REA President, thanked the educators of Rialto Unified for their hard work and continued dedication and recognized them during this Week of the Teacher. She also thanked Dr. Avila for preemptively forming the Crisis Transition Team in response to opening the 2020-21 school year. She shared that in a meeting with San Bernardino presidents today, Rialto was the only one to have such a committee formed already and meeting. She assured that together we will come up with solutions to benefit our students while keeping everyone safe and healthy according to the latest data and health information available. She indicated that she looks forward to continued collaboration.

Ramona Rodriguez, RSMA President, on behalf of the Rialto School Managers Association, wanted to show their love and appreciation to all teachers across the Rialto Unified School District during Teacher Appreciation Week. She indicated that teachers are the first responders in education and RSMA is filled with gratitude for their responsiveness and adaptability during these very challenging times. She added that RSMA would also like to salute all our principals and assistant principals. Last Friday was National Principals Day and on behalf of RSMA she also thanked them for Leading through Service, as through their leadership, they motivate, encourage, nurture, support and guide those around us. She also recognized our school nurses, as today is National School Nurse Day, and she thanked them for watching over our students and keeping them healthy.

C.4 COMMENTS FROM THE SUPERINTENDENT

C.5 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING - None

E. CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved By Member Montes

Seconded By Vice-President Walker

Vote by Board Members to approve Consent Calendar Items.

Approved by a Unanimous Vote

E.1 MINUTES

E.1.1 MINUTES - REGULAR BOARD OF EDUCATION MEETING OF APRIL 22, 2020.

Approve the minutes of the Regular Board of Education meeting, held on April 22, 2020.

E.2 GENERAL FUNCTIONS CONSENT ITEMS

E.2.1 FIRST READING OF BOARD POLICY 6157 (a-c); DISTANCE LEARNING

E.2.2 FIRST READING OF BOARD POLICY 4113.5, 4213.5, AND 4313.5(a-c); WORKING REMOTELY

E.3 INSTRUCTION CONSENT ITEMS - None

E.4 BUSINESS AND FINANCIAL CONSENT ITEMS

E.4.1 WARRANT ORDER LISTING AND PURCHASE ORDER LISTING

Approve Warrant Listing Register and Purchase Order Listing for all funds from April 3, 2020 through April 16, 2020. Sent under separate cover to Board Members. A copy for public review is available on our District website.

E.4.2 ACCEPTANCE OF BUILDING ASSESTS, REDUCING RISKS (BARR), NETWORK FOR SCHOOL IMPROVEMENT (NSI) GRANT – CARTER HS

Accept the Building Assets, Reducing Risks (BARR) Services and Network for School Improvement (NSI) support grant for Carter High School, effective May 7, 2020 – June 30, 2024, at no cost to the District.

E.4.3 DATA PRIVACY AGREEMENTS FOR THIRD PARTY APPLICATIONS

Approve the Data Privacy Agreements for programs/applications, at no cost to the District.

E.4.4 MEMORANDUM OF UNDERSTANDING (MOU) WITH RIVERSIDE COUNTY OFFICE OF EDUCATION FOR PRESENTER SERVICES FOR THE MATHEMATICAL REASONING WITH CONNECTIONS (MRWC) SECOND YEAR AND BEYOND TRAINING

Approve the memorandum of understanding (MOU) with Riverside County Office of Education for presenter services for the Mathematical Reasoning with Connections (MRWC) Second Year and Beyond Training and allow the District to be reimbursed for substitute teacher cost not-to-exceed \$1,600.00, effective for the 2019-2020 school year, at no cost to the District.

E.4.5 MEMORANDUM OF UNDERSTANDING (MOU) WITH LA SIERRA UNIVERSITY – RIALTO HIGH SCHOOL LAW ENFORCEMENT DUAL CREDIT

Approve the memorandum of understanding (MOU) between La Sierra University and Rialto Unified School District (Rialto High School) for students in the Law Enforcement Academy with instructor Mr. Robert Carroll to receive Dual Credit at La Sierra University's Criminal Justice program at no cost, effective May 7, 2020 through August 15, 2020. This agreement may be renewed by the mutual written consent of both parties, at no cost to the District.

E.4.6 AGREEMENT WITH AM-TECH INSPECTION SERVICES, LLC FOR INSPECTION SERVICES OF THE THREE (3) NEW MODULAR CLASSROOMS AT CASEY ELEMENTARY

Approve the agreement with AM-TECH Inspection Services, LLC for In-Plant Inspection services for the three (3) new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020, at a cost of \$8,400.00, to be paid from Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

E.4.7 AGREEMENT WITH KRAZAN & ASSOCIATES, INC. FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES

**FOR THE THREE (3) NEW MODULAR CLASSROOMS AT
CASEY ELEMENTARY**

Approve the agreement with Krazan & Associates, Inc. for In-Plant Materials Testing and Special Inspection Services for the three new modular classrooms at Casey Elementary School, from May 7, 2020 through December 31, 2020, at a cost of \$8,225.00, to be paid from Fund 35, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

E.4.8 AGREEMENT WITH BIDDLE CONSULTING GROUP, INC.

Ratify the annual subscription license with Biddle Consulting Group, Inc. for the use of OPAC (Office Proficiency Assessment Certification), an online testing software, for a 12-month period from the start date, for a discounted total cost of \$4,500.00, which may be renewed for subsequent 12-month periods and allow Personnel Services to administer an unlimited number of online tests, April 1, 2020 through March 30, 2021, at a cost of \$4,500.00 to be paid from the General Fund.

E.5 FACILITIES PLANNING CONSENT ITEMS - None

E.6 PERSONNEL SERVICES CONSENT ITEMS

**E.6.1 APPROVE PERSONNEL REPORT NO. 1235 FOR CLASSIFIED
AND CERTIFICATED EMPLOYEES.**

F. DISCUSSION/ACTION ITEMS

**F.1 AWARD BID NO. 19-20-014 FOR THE ADDITION OF THREE (3)
MODULAR CLASSROOMS AT CASEY ELEMENTARY SCHOOL FOR
THE FULL-DAY KINDERGARTEN PROGRAM**

Moved By Member Ayala

Seconded By Member Montes

Award Bid No. 19-20-014 for the addition of three (3) modular classroom buildings and associated ADA site work at Casey Elementary School for the implementation of the Full Day Kindergarten Program to Bogh Engineering, Inc. for a total cost not-to-exceed \$1,081,000.00, and to be paid from Fund 35A, State School Facilities Fund and/or Fund 25, Capital Facilities Fund.

Vote by Board Members.

Approved by a Unanimous Vote

F.2 RESOLUTION NO. 19-20-52 SUSPENDING AND MODIFYING HIGH SCHOOL GRADUATION REQUIREMENTS FOR SENIORS SCHEDULED TO GRADUATE IN JUNE 2020

Moved By Member Montes

Seconded By Clerk Martinez

Adopt Resolution No. 19-20-52 suspending and modifying high school graduation requirements for seniors scheduled to graduate in June 2020.

Vote by Board Members.

Approved by a Unanimous Vote

F.3 EMPLOYMENT CONTRACT FOR DR. DARREN MCDUFFIE

Moved By Clerk Martinez

Seconded By Member Ayala

Approve the contract for employment with Dr. Darren McDuffie for service as Lead Strategic Agent: Strategics, Congruence and Social Justice. Prior to vote on this item, consistent with Government Code Section 54953, the Board President will orally report a summary of the salary/compensation provided under the contract.

Vote by Board Members.

Approved by a Unanimous Vote

F.4 APPROVE THE RECOMMENDATIONS OF THE ADMINISTRATIVE HEARING PANEL (AHP):

Moved By Vice-President Walker

Seconded By Clerk Martinez

STIPULATED EXPULSION

Case Number:

19-20-60

Vote by Board Members.

Approved by a Unanimous Vote

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on May 20, 2020, at 7:00 p.m. **telephonically and via streamlined-audio only.**

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved By Vice-President Walker

Seconded By Member Montes

Vote by Board Members to adjourn.

Time: 7:41 p.m.

Approved by a Unanimous Vote

Clerk, Board of Education

Secretary, Board of Education



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6157(a)

DISTANCE LEARNING

The Governing Board recognizes that distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.5 - Emergency Schedules)

(cf. 4113.5/4213.5/4313.5 - Working Remotely)

(cf. 6158 - Independent Study)

The district may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback.

The Superintendent or designee shall review and select distance learning courses, which may include those taught by district staff or others, that are of high academic quality and are aligned with district standards and curricula. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6143 - Courses of Study)

The Superintendent or designee shall, in collaboration with teachers, plan for schoolwide or long-term distance learning in the event of a school closure. In developing the plan, the Superintendent or designee shall analyze the course sequence, prioritize content and standards to be completed, and recommend the grading criteria. In such circumstances, students' social-emotional wellness shall be taken into account, and schedules and learning experiences shall be designed to build continuity, routine, and regular connections with students.

(cf. 5141.5 - Mental Health)

As needed, the Superintendent or designee shall provide teachers with training and ongoing support, including technological support and guidance, to effectively implement distance

BP 6157(b)

DISTANCE LEARNING (continued)

learning. The district shall also provide opportunities for teachers to communicate and collaborate with each other to exchange information on effective practices.

(cf. 4131 - Staff Development)

Staff shall comply with all copyright regulations in developing materials to be used in distance education courses.

(cf. 6162.6 - Use of Copyrighted Materials)

The district shall take steps to ensure that distance learning opportunities are available to all students, including economically disadvantaged students, students with disabilities, and English learners. Teachers may use multiple methods of providing instruction to meet student needs. All online programming and Internet content shall meet accessibility standards for students with disabilities, including compatibility with commonly used assistive technologies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 6159 - Individualized Education Program)

(cf. 6174 - Education for English Learners)

The Superintendent or designee shall assess students' access to technological devices and the Internet and, consistent with the district's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use district technology responsibly in accordance with the district's Acceptable Use Agreement. To the extent possible, the district shall make technical and academic support available to students.

(cf. 0440 - District Technology Plan)

(cf. 3311.4 - Procurement of Technological Equipment)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 6163.4 - Student Use of Technology)

Teachers shall provide regular communications to students and parents/guardians about expectations, assignments, and available resources to assist the student in successful completion of distance learning coursework.

(cf. 6020 - Parent Involvement)

Grading of distance learning assignments and assessments of end-of-course knowledge and understanding of the subject matter shall be consistent with district policy on grading for equivalent courses.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.3 - Reciprocity of Academic Credit)

(cf. 6146.11 - Alternative Credits Toward Graduation)

Legal Reference: (see next page)

DISTANCE LEARNING (continued)

Legal Reference:

EDUCATION CODE

35182.5 *Contracts for electronic products or services; prohibitions*

51210-51212 *Course of study for grades 1-6*

51220-51229 *Course of study for grades 7-12*

51740-51741 *Authority to provide instruction by correspondence*

51745-51749.3 *Independent study*

51865 *California distance learning policy*

PUBLIC CONTRACT CODE

20118.2 *Contracting by school districts; technological equipment*

UNITED STATES CODE, TITLE 20

7131 *Internet safety*

UNITED STATES CODE, TITLE 47

254 *Universal service discounts (E-rate); Internet safety*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

COVID-19 Guidance for K-12 Schools

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

Policy
adopted:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4113.5(a)

WORKING REMOTELY

4213.5

4313.5

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaster, or other emergency condition makes the school or worksite unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arrangement may also be granted by the Superintendent or designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to work independently and meet performance expectations, and the work arrangement does not hinder district operations.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.5 - Emergency Schedules)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4113 - Assignment)

(cf. 4157/4257/4357 - Employee Safety)

(cf. 6157 - Distance Learning)

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request for remote work.

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically agreed, approval of remote work shall not change the compensation, benefits, or other terms and conditions of employment of an employee.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4151/4251/4351 - Employee Compensation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the position. Employees are entitled and expected to take appropriate, uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work assignments due to illness, equipment failure, or other unforeseen circumstances.

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall report to their supervisor any serious injury or illness occurring in the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

(cf. 4157.2/4257.2/4357.2 - Ergonomics)

WORKING REMOTELY (continued)

The district shall provide to employees who work remotely all supplies, materials, apparatus, and equipment reasonably necessary to perform their jobs, including, as necessary, a technology device and Internet access. Employees shall use caution in accessing the Internet from public locations and in accessing information from networks outside of the district in order to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the district's Acceptable Use Agreement. The employee's personally owned equipment may only be used for district business when approved by the Superintendent or designee.

(cf. 4040 - Employee Use of Technology)
(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or loss, and shall be kept confidential or made accessible to the public in accordance with law.

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 5125 - Student Records)

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the public, as appropriate, via email, phone, or other means. Lack of responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual or in-person meetings when directed by their supervisor.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all employees in the same position at the assigned school or office department.

(cf. 4115 - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision)

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

Legal Reference: (see next page)

WORKING REMOTELY (continued)

Legal Reference:

GOVERNMENT CODE

6250-6270 *California Public Records Act*

12900-12996 *Fair Employment and Housing Act*

LABOR CODE

226.7 *Mandated meal, rest, or recovery periods*

6400 *Safe and healthful employment and place of employment*

6401 *Unsafe workplace*

UNITED STATES CODE, TITLE 42

12101-12213 *Americans with Disabilities Act*

Management Resources:

WEB SITES

California Department of Industrial Relations: <http://www.dir.ca.gov>



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6146.1(a)

HIGH SCHOOL GRADUATION REQUIREMENTS

The Board of Education desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

Beginning with the 9th grade class of 2017-2018, which will graduate in June 2021, the following changes in course and graduation requirements will be implemented. To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being a two-semester course unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Three courses in Mathematics (Education Code 51225.3)

*At least one mathematics course, or a combination of the two mathematics courses, shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete three mathematics courses in grades 9-12. The University of California or Cal State Universities require three courses of mathematics completed to fulfill their requirements. (Education Code 51224.5)

Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

(cf. 6011 - Academic Standards)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6152.1 - Placement in Mathematics Courses)

3. A sequence of three courses of Science; either Biology, Chemistry and Physics embedded with Earth Science or three years of Integrated Science.

(cf. 6142.93 - Science Instruction)

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics. (Education Code 51225.3)

(cf. 6142.3 - Civic Education)
(cf. 6142.93 - History-Social Science Instruction)

5. One course in visual or performing arts, or foreign language, including American Sign Language. For University of California or Cal State Universities, two years of a foreign language is required. (Education Code 51225.3)

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, one in the ninth grade and one in tenth grade, unless the student has been otherwise exempted pursuant to other sections of the Education Code. (Education Code 51225.3)

(cf. 6142.7 - Physical Education and Activity)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

7. Additional courses or semester courses to satisfy 60 credit electives

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6142.8 - Comprehensive Health Education)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Exemptions and Waivers

A foster youth, a homeless student, or former juvenile court school student who transfers into the district any time after completing his/her second year of high school shall be required to complete all graduation requirements specified in Education Code 51225.3 but shall be exempt from any additional district-adopted graduation requirements, unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school. Within 30 days of the transfer, any such student shall be notified of the availability of the exemption and if he/she qualifies for it. (Education Code 51225.1)

In addition, the Superintendent or designee shall facilitate the on-time graduation of children of military families by waiving specific course requirements for graduation if the student has satisfactorily completed similar coursework in another district. (Education Code 49701)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 5145.6 – Parent Notifications)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education for Children of Military Families)

(cf. 6173.2 - Education for Juvenile Court Students)

Retroactive Diplomas

Until July 31, 2018, any student who completed grade 12 in the 2003-04 school year or a subsequent school year and has met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 60851.6)

The District may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a District school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin. (Education Code 51430)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

In addition, the District may grant a diploma to a veteran who entered the military service of the United States while he/she was a District student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

District Unit Requirements

Requirements for Graduation from the Comprehensive High School(s)

Total semester units in Grades 9-12 for graduation: 220

Specific units to be completed include:

- 1. English/Language Arts (semester sequential courses) 40
- 2. History/Social Science - 30 total units as follows:
 - US History and Geography 10
 - World History and Culture 10
 - American Government and Civics 5
 - Economics 5
- 3. Mathematics (semester sequential courses) *30
- 4. Science, (including embedded or integrated Sciences) 30
- 5. Physical Education 20

This requirement shall be reduced by semester units for each semester exempt from attending classes of Physical Education (P.E.). Students may take only two classes of Physical Education per semester (including Sports P.E.). Only 40 credits of P.E. may be used for graduation. A ninth grade P.E. course is required for all ninth grade students. The remaining Physical Education credits may be earned from participation in P.E. 10-12, JROTC, Marching Band, and or Pageantry Production.
- 6. Visual and Performing Arts (VAPA), Foreign Language - 10 total as follows:
 - VAPA or Foreign Language 10
- 7. Electives * 60

* See section on Additional Requirements for Math 1.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Requirements for Graduation from Continuation High School and Alternative High School include:

<u>Total semester units for graduation</u>	200
1. English/Language Arts (semester sequential courses).....	40
2. History/Social Science - 30 total units including:	
US History and Geography.....	10
World History and Culture	10
American Government and Civics	5
Economics.....	5
3. Mathematics (semester sequential courses).....	*30
4. Science, (including embedded or integrated Sciences).....	30
5. Physical Education	20
6. Visual and Performing Arts (VAPA), or Foreign Language	10
7. Electives.....	*40

* See section on Additional Requirements for Algebra I/Math I.

Continuation High School - Other Requirement

To graduate from a Continuation High School, a student should have transferred their credits from a Rialto Unified School District comprehensive high school.

To graduate from the Continuation High School, a student enrolled from outside the Rialto Unified School District needs to earn a minimum of 20 semester units of credit ~~shall be earned~~ while in attendance at the Continuation High School.

Alternative High School - Other Requirements

To graduate from the Alternative High School, a student should have transferred their credits from a Rialto Unified School District high school.

To graduate from the Alternative High School, a student enrolled from outside the Rialto Unified School District needs to earn a minimum of 15 semester units of credit ~~shall be earned~~ while in attendance at the Alternative High School.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Independent Study will be the primary method of instructional delivery at the Alternative High School.

Variable credit will be issued on the basis of one credit for each 15-17 hours of productive work.

Students enrolled at the Alternative High School may concurrently enroll in courses offered through the Rialto Adult Education program, the San Bernardino County Regional Occupational Program (ROP), and other course/programs approved by the school administrator. Credits earned through these and other approved programs may apply towards a student’s graduation. Students may not concurrently enroll in another high school

All courses offered at the Alternative High School will meet State and District curriculum guidelines. Course outlines will follow those courses currently offered at the high school and/or Continuation High School.

Requirements for Graduation from the Adult Education Program

A student enrolled in the Adult Education Program may receive a high school diploma having earned a total of 180 semester units of credit. To graduate from the Adult Education Program, a student must complete:

Total semester units in Adult Education	180
1. English/Language Arts (semester sequential course).....	35
2. History/Social Science - 30 total units including:	
US History and Geography.....	10
World History, Culture, and Geography	10
American Government and Civics	5
Economics.....	5
3. Science, including Biological and Physical Science.....	20
4. Mathematics (semester sequential course)	*25
5. Visual and Performing Arts/Foreign Language.....	10
6. Electives.....	*60

* See section on Additional Requirements for Algebra I/Math I.

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)*Legal Reference:*EDUCATION CODE*47612 Enrollment in charter school**48200 Compulsory attendance**48412 Certificate of proficiency**48430 Continuation education schools and classes**48645.5 Acceptance of coursework**48980 Required notification at beginning of term**49701 Interstate Compact on Educational Opportunity for Military Children**51224 Skills and knowledge required for adult life**51224.5 Algebra instruction**51225.1 Exemption from district graduation requirements**51225.2 Pupil in foster care defined acceptance of coursework,**51225.3 Requirements for graduation**51225.35 Mathematics course requirement: computer science**51225.36 Instruction in sexual harassment and violence: districts that require health education for graduation**51225.5 Honorary diplomas; Foreign Exchange Students**51225.6 Compression-only cardiopulmonary resuscitation**51228 Graduation requirements**51240-51246 Exemptions from requirements**51250-51251 Assistance to military dependents**51410-51412 Diplomas**51420-51427 High school equivalency certificates**51430 Retroactive high school diplomas**51440 Retroactive high school diplomas**51450-51455 Golden State Seal Merit Diploma**51745 Independent Study Restrictions**52378 Supplemental school counseling program**56390-56392 Recognition for educational achievement, special education**60851.5 Suspension of high school exit examination**60851.6 Retroactive diploma: completion of all graduation requirements except high school exit examination**66204 Certification of high school courses as meeting university admissions criteria**67386 Student safety, affirmative consent standard*CODE OF REGULATIONS, TITLE 5*1600-1651 Graduation of Pupils from Grade 12 and Credit Toward Graduation*CODE OF REGULATIONS TITLE 5COURT DECISIONS*O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452*

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Dept. of Education, California High School Exit Examination:

<http://www.cde.ca.gov/ta/tg/hs>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>

University of California, List of Approved a-g Courses:

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Policy
adopted: August 22, 2001
revised: March 9, 2016
revised: May 17, 2017
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **SUMMER ENRICHMENT PROGRAMS FOR ENGLISH LEARNERS**

Background: Summer Enrichment Programs for English Learners will consist of Newcomer and Dual Language Immersion Programs. These programs will focus on the continued maintenance of language acquisition during the summer months to address the language needs of incoming English Learners grades 1-4. Recruitment for the program will be based on students needing to increase language proficiency. Summer programs will include professional development for teachers, online instructional time for students and independent projects to complete at home with family members. Teachers will also be available to communicate with parents and for office hours.

Elementary School Schedule:
2 hours of learning time per day – includes Google Meet time with teacher, recorded lessons and independent student work.
Program duration: June 1st – June 26th (20 days)

Staffing:
The number of positions and the number of hours for each position will be determined by program needs and demand.
Teacher – 4 hours per day plus 6 hours of professional development

Course of Study:
Instruction in English Language Development, Spanish Language Development, science, writing and math will be included in these programs. Programs will also include virtual fieldtrips to a museum, aquarium or zoo, and a historical location.

Reasoning: Summer Enrichment programs for English Learners will provide students with the extra support they need to increase their acquisition of content knowledge and academic language. These programs are designed to give students multiple opportunities to increase oral language proficiency and inquiry skills.

These programs are directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Elementary Summer Enrichment Programs for English Learners.

Fiscal Impact: \$43,000.00 – General Fund - Title III (Language Instruction for English Learners)

Submitted by: Marina Madrid, Ed.D.
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuahtémoc Avila, Ed.D., Superintendent
ITEM: **DONATIONS**

MONETARY DONATIONS **Location/Description** **Amount**

None

NON-MONETARY DONATIONS

General Outdoor Advertising and LaMar San Bernardino/Riverside	Nutrition Services / COVID-19 Electronic Advertising for times & locations of the Grab-N-Go Meal program for RUSD Students
Amazon LGBB	Nutrition Services / COVID-19 60,000 bags to pack the Grab-N-Go Meals for the RUSD Students & 203 T-Shirts for the Employees
Dairy Council of California	Nutrition Services / COVID-19 4,370 lunch boxes for the Grab-N-Go Meals and 50,000 little stuffed cows for the RUSD Students

RECOMMENDATION: It is recommended that the Board of Education accept the listed donations and send a letter of appreciation to each of the following donors:

- General Outdoor Advertising
- LaMar San Bernardino / Riverside
- Amazon LGBB
- Dairy Council of California

DISTRICT SUMMARY

Monetary Donations – April 20, 2020	\$ 8,666.00
Donations – Fiscal Year-To-Date	\$ 48,544.12

Submitted and Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH SITESCAN TO PROVIDE PROFESSIONAL UTILITY LOCATION AND MAPPING SERVICES FOR THE SPECIAL EDUCATION RENOVATION PROJECT**

Background: As part of the Special Education Renovation Project it is necessary to perform an investigation of existing utilities at the District office. District currently does not have site utility records and needs to have all of the utilities located and mapped for District archives.

Reasoning: District staff requested a proposal from SiteScan, who is a trusted contractor with the District to perform the necessary scope-of-work for utility location and mapping services at the District office for the Special Education Renovation Project.

Recommendation: Approve an agreement with SiteScan to provide professional utility location and mapping services at the District office for the Special Education Renovation Project, effective May 21, 2020 through September 30, 2020, for a total cost not-to-exceed \$8,000.00.

Fiscal Impact: \$8,000.00 – Fund 40, Special Reserve for Capital Outlay Projects

Submitted by: Angie Lopez
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH VECTOR RESOURCES DBA VECTORUSA TO RELOCATE INTERMEDIATE DISTRIBUTION FRAME CABINET AT MORGAN ELEMENTARY SCHOOL**

Background: As part of the Full Day Kinder Program (FDK) Morgan Elementary School will be remodeling three (3) classrooms to create student restrooms in the C-Wing for the FDK students. There is an existing Intermediate Distribution Frame (IDF) Cabinet that houses the data connectivity that will need to be relocated as it is in the path of this remodel project.

Reasoning: District staff requested a proposal from VectorUSA, Inc., who is a trusted contractor with the District to perform the necessary scope-of-work to relocate the IDF cabinet prior to the Morgan Elementary classroom remodel project.

Recommendation: Approve the agreement with Vector Resources DBA VectorUSA, Inc. to relocate the Intermediate Distribution Frame (IDF) Cabinet at Morgan Elementary School, effective May 21, 2020 through September 30, 2020, for a total cost not-to-exceed \$10,183.50.

Fiscal Impact: \$10,183.50 – Fund 25, Capital Facilities Fund

Submitted by: Angie Lopez
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH ACHIEVE 3000**

Background: Increased reading comprehension and reading fluency is an identified need for Long Term English Learners (LTELs) to increase academic English proficiency. Teachers of LTELs used the Achieve 3000 program during intervention classes throughout the 19-20 school year and were able to obtain results in raising LTEL reading proficiency scores. Students using the program increased their Lexile measure (the numeric representation of an individual's reading ability or a text's readability) on average by 50 and increased reading comprehension, reading stamina and reading fluency scores on Achieve 3000.

Reasoning: Achieve 3000 is aligned to the adopted core ELA programs at the high school level (Study Sync) and the middle school level (Collections.) Consistent use of this program leads to greater comprehension of non-fiction science and social studies content with a focus on the acquisition of academic vocabulary.

This differentiated reading program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 605 Long Term English Learners enrolled in EL intervention courses at secondary schools, effective July 1, 2020 through June 30, 2021.

Fiscal Impact: \$45,215.00 – General Fund - Title III (Language Instruction for English Learners)

Submitted by: Marina Madrid, Ed.D.
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH ISTATION READING EN ESPAÑOL**

Background: Dual Language Immersion (DLI) teachers piloted two online reading programs during the 18-19 school year and unanimously chose Istation to support reading development grades K-3 in the DLI program. Istation is an online interactive adaptive differentiated technology driven Spanish reading program designed to identify the reading needs of each student and adjust to each student's abilities. DLI running records in reading indicate a steady increase in Spanish reading levels each trimester.

Reasoning: Istation is aligned to the California Spanish Language Arts Standards and focuses on building a foundation for reading comprehension. Consistent use of this program also leads to increased listening comprehension, academic vocabulary development and making connections across text.

This differentiated reading program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve an agreement with Istation to provide 645 site licenses for Reading en Español and three (3) online sessions of professional development for the Dual Language Immersion Program at Boyd, Garcia, Kelley and Morris Elementary schools, effective July 1, 2020 through June 30, 2021.

Fiscal Impact: \$25,384.00 – General Fund - Title III (Language Instruction for English Learners)

Submitted by: Marina Madrid, Ed.D.
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **MEMORANDUM OF UNDERSTANDING (MOU) FOR THE MATHEMATICAL REASONING WITH CONNECTIONS (MRWC) i3 DATA SHARING AGREEMENT**

Background: The Mathematical Reasoning with Connections (MRWC) course is a fourth year math course that has been offered the last two years both at Carter and Eisenhower High Schools. This course was written as a bridge course between high schools and UC/CSU institutions under a National Science Foundation i3 grant. Riverside County Superintendent of Schools (Superintendent), Rialto USD (District), Illuminate Education Inc (External Evaluator) and California State University, San Bernardino (IHE) are major partners in this grant. As this course is grant funded there have been data sharing agreements between Illuminate Education, Inc., (formerly known as Key Data Systems), who is the external evaluator of this grant and the District from 2018-2020.

Reasoning The current MOU asks permission from the Board of Education to collect data from February 2020 to February 2022. Any data collected on these courses both on students and participating educators will follow the Family Educational Rights and Privacy Act (FERPA) and the privacy act of pupil records and district employee's personal identifiable information (PII). The following assessments and instruments will be utilized to gather data: end-of-year mathematics assessment data from the MRWC class once a year, online MRWC student perception data, online teacher surveys (twice a year), MRWC teacher perception online logs, online logs from math coaches that support MRWC classes (four times a year), MRWC final course grades at the end of the year and Grade 11 Smarter Balance math scale scores and performance levels of students in the MRWC classes.

Recommendation: Approve the memorandum of understanding (MOU) with Riverside County Office of Education, Illuminate Education, Inc., and Cal State University, San Bernardino for MRWC i3 data sharing effective February 28, 2020 through February 28, 2022.

Fiscal Impact: No fiscal impact

Submitted by: Edward D'Souza, Ph. D.
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed. D., Superintendent
ITEM: **APPROVAL TO USE PUBLIC BIDS AND CONTRACTS**

Background: Pursuant to Public Contract Code 20118, authorization is needed of the Board of Education to purchase from the bids of other governmental agencies for services and/or equipment.

Reasoning: By utilizing such public bids and contracts, it will allow the District to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing the following bids will be in the best interest of the District.

Recommendation: Approve WSCA-NASPO Contract No. 7-15-70-34-003 for the purchase of Information Technology Goods & Services.

Fiscal Impact: To be determined at time of purchase(s) - General Fund.

Submitted by: Beth Ann Scantlebury
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **NOTICE OF COMPLETION FOR BRAVO CONCRETE CONSTRUCTION SERVICES, INC.**

Background: Representatives from the Facilities Planning, Maintenance & Operations Departments, NEFF Construction and DSA Inspector completed the final walk-through of the work completed by Bravo Concrete Construction Services, Inc. for all concrete work required with the Eisenhower High School Performing Arts Project.

Reasoning: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed December 27, 2019, by Bravo Concrete Construction Services, Inc. for all concrete work required in connection with the Eisenhower High School Performing Arts Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Angie Lopez
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: MAY 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR F.E.C. ELECTRIC, INC.**

Background: Representatives from the Facilities Planning, Maintenance & Operations Departments, NEFF Construction and DSA Inspector, completed the final walk-through of the work completed by F.E.C. Electric, Inc., for all electrical work required with the Eisenhower High School Performing Arts Project.

Reasoning: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed December 27, 2019, by F.E.C. Electric, Inc. for all electrical work required in connection with the Eisenhower High School Performing Arts Project, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Angie Lopez
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1236**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

RESIGNATIONS

Bailey, Jennifer	Secondary Teacher Eisenhower High School	06/30/2020
Orloski, Kyle	Secondary Teacher Carter High School	06/30/2020

RETIREMENT

Keegan, Victoria	Elementary Teacher Garcia Elementary School	06/30/2020
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SUMMER SCHOOL PRINCIPAL

Cuevas, Jennifer	Summer School Principal	Eisenhower High School	\$5,000.00
Garcia-Felix, Ricardo	Summer School Principal	Carter High School	\$2,500.00
Harris Dawson, Natasha	Summer School Principal	Carter High School	\$2,500.00
Straughter, Sharon	Summer School Principal	Rialto High School	\$5,000.00

EXTRA DUTY COMPENSATION (Counselors to work during the 2020 Summer School Program June 1, 2020 through June 25, 2020, at their per diem rate, not to exceed 54 hours per high school):

Baier, Brent	Counselor	Carter High School
Castillo, Fatima	Counselor	Rialto High School
Conner, Rachael	Counselor	Rialto High School
Darby, Gia	Counselor	Rialto High School
Gomez, Karla	Counselor	Rialto High School
Hampton, Joyce	Counselor	Carter High School
Soto, Nidia	Counselor	Eisenhower high School
Williams, Sandra	Counselor	Rialto High School

EXTRA DUTY COMPENSATION (Speech Therapists to work during the 2020 Summer School Program June 1, 2020 through June 25, 2020, at their per diem rate, not to exceed 7 hours per day)

Alexander, Jaime	Speech Therapist
Butanda, Jerry	Speech Therapist
Lyons, Chareca	Speech Therapist

HIGH SCHOOL SUMMER SCHOOL ASSIGNMENTS (At the regular hourly rate of \$45.04, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
<u>Carter High School</u>		
Avalos, Alma	ELD Prep. for H.S.	ELD Prep. for H.S.
Brody, Wendy	PE	---
Buckle, Jessica	U.S. History	U.S. History
Castillo, Adrienne	English 10	English 10
Collins, Caroline	APEX	APEX
Da Silva, Donald	World History	World History
Davaloz, Davon	English 9	English 9
De La Torre, Evelia	---	PE
Demery, Margarita	---	Math 1
Echegoyen, Cecile	ELD I/II	ELD I/II
Gaynor, Michael	Chemistry	Chemistry
Gerlich, Jessica	English 11	English 11
Hennessy, Kevin	PE	PE
Keast, Mary Catherine	Math 1	---
Le, Ky	Math 3	Math 3
Orloski, Kyle	Math 1H	Math 1H
Othon, Michael	Living Earth	Living Earth
Perez, Nidia	Math 1H	Math 1H
Sanchez, Catherine	Environmental Science / Marine Env.	Environmental Science / Marine Env.
Sanchez, Raquel	Math 2	Math 2
Stewart, Deeanna	Math 4H	Math 4H

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
<u>Eisenhower High School</u>		
Arratia Jr., Angel	English 9	English 9
Atkinson, Lance	Marine	Marine
Berry, Jeffrey	English 11	English 11
Bibian Jr., Mark	ELD	ELD
Chavez, Abel	Marine	---
Copeland, Nicole	Math 1	---
Davis Jr., Nalik	World History	---
Felkins, Gina	PE	PE
Findsen, Roxie	Math Prep	Math Prep
Henderson, Carl	Environment	Environment
Hidalgo, Suzanna	AP Academy	AP Academy
Hopkins, Sean	US History	US History
Kelly, Laura	AP Academy	AP Academy
Lopez, Denise	SAI English	---
Matheny, Kelly	PE	PE
Meister-Harris, Victoria	---	SAI English
Milford, Sereisa	---	Math 1
Mollo, Angelica	Prep for HS English	---
Nilsson, Elizabeth	English 10	English 10
Perantoni, Mark	APEX	APEX
Polonio, Ruth	SDC Math & English	SDC Math & English
Prado Jr., Fernando	---	World History
Quintero, Antonio	Math 2	Math 2

HIGH SCHOOL SUMMER SCHOOL ASSIGNMENTS

Eisenhower High School Continued

Reed, Redus	---	SAI Math
Robles, Lorraine	SDC Science & Social Studies	SDC Science & Social Studies
Rodriguez, Rachel	APEX	APEX
Sabbara, Dana	SAI Math	---
Samuel, Eddie	PE	PE
Saucedo, Rogelio	Environment	Environment
Solache, Brenda	Math 3	Math 3
Valmores, Anna	---	Marine
Vega, Catherine	---	Prep for HS Math

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
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Rialto High School

Angel, Ashlee	APEX	APEX
Bacon, Timothy	Chemistry	Chemistry
Baldwin, Jennifer	English 11	English 11
Campos, Erika	English 9	English 9
Chavez-Ayala, Daniel	Integrated Math 2	---
Danesh, Jamishid	Integrated Math 1	Integrated Math 1
Evans, Rachel	Integrated Math 2	Integrated Math 2
Hunt, Michelle	Integrated Math 2	---
Ingram, Michael	Living Earth	Living Earth
Ireland II, David	Theater	Theater
Jones, Anthony	PE	PE
Kromas, Melissa	English 9	English 9
Peabody, Lynne	English 10	English 10
Rosales, Steve	APEX	APEX
Samuel, Kimberly	Integrated Math 3	---
Schnabel, Kara	English 9	English 9
Streff, Kristy	World History	World History
Talton, Ericka	Exploring Marine Environments	---
Tellyer, Nicole	English 9	---
Thompson, Mikal	Environmental Science	Environmental Science
Williams, Daniel	PE	PE
Wrightstone, Brad	Integrated Math 1	Integrated Math 1

EXTENDED SCHOOL YEAR – ELEMENTARY ASSIGNMENTS (At the regular hourly rate of \$45.04, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
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Aceytuno, Elizabeth	Mild/Moderate	Mild/Moderate
Borja, Ana	Moderate Severe Program	Moderate Severe Program
Dominguez, Shauna	Moderate Severe Program	Moderate Severe Program
Duran, Guadalupe	Moderate Severe Program	Moderate Severe Program
Lillibridge, Caroline	Moderate Severe Program	Moderate Severe Program
Mason, Shelly	Moderate Severe Program	Moderate Severe Program
Rapkine-Miller, Leslie	Mild/Moderate	Mild/Moderate
Sim, Amanda	Moderate Severe Program	Moderate Severe Program

EXTENDED SCHOOL YEAR – ELEMENTARY ASSIGNMENTS (Continued)

Tarin, Lisa	Mild/Moderate	Mild/Moderate
Turan, Cherylann	Moderate Severe Program	Moderate Severe Program

EXTENDED SCHOOL YEAR – SECONDARY ASSIGNMENTS (At the regular hourly rate of \$45.04, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
Agramonte, Ernie	Moderate Severe Program	Moderate Severe Program
Curry, Crystal	Mild/Moderate	Mild/Moderate
Decker, Richard	Moderate Severe Program	Moderate Severe Program
Lopez, Sarita	Mild/Moderate	Mild/Moderate
Mcgee, Catherine	Moderate Severe Program	Moderate Severe Program
Mihalski, Kimberlee	Moderate Severe Program	Moderate Severe Program
Noerdinger, Gabrielle	Moderate Severe Program	Moderate Severe Program
Patridge, Kashima	Moderate Severe Program	Moderate Severe Program
Sainz, Jacklyne	Moderate Severe Program	Moderate Severe Program
Smith, Yolanda	Moderate Severe Program	Moderate Severe Program
Tejeda, Eddie	Moderate Severe Program	Moderate Severe Program
Villicana, Brenna	Moderate Severe Program	Moderate Severe Program

EXTENDED SCHOOL YEAR – ELEMENTARY/SECONDARY ASSIGNMENTS (At the regular hourly rate of \$45.04, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<u>NAME</u>	<u>June 1 – June 12, 2020</u>	<u>June 15 – June 25, 2020</u>
Douglass, Bryan	Adapted Physical Education	Adapted Physical Education
Evans, William	Adapted Physical Education	Adapted Physical Education
Kounas, Nicholas	Adapted Physical Education	Adapted Physical Education
Lewis, Abina	Adapted Physical Education	Adapted Physical Education

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2020/2021

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Rialto Unified School District District CDS Code: 67850

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 /20 /2020 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Rhonda Kramer	Lead Personnel Agent
<i>Name</i>	<i>Signature</i>

(909) 873-9376	(909) 820-7700	May 20, 2020
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

182 E. Walnut Avenue, Rialto, CA 92376

Mailing Address

rkramer@rialto.k12.ca.us

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**
Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► **This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency**

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10
Bilingual Authorization (applicant already holds teaching credential)	10
List target language(s) for bilingual authorization: <u>spanish</u>	
Resource Specialist	2
Teacher Librarian Services	2

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	15
Special Education	15
TOTAL	35

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. The District does not have the resources for a CTC qualified program.

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 25

If yes, list each college or university with which you participate in an internship program.
CSU San Bernardino, University of Redlands, Cal Poly Pomona, Azusa Pacific University
University of La Verne, Brandman University, National University, University of Phoenix,
Cal Baptist University, Claremont Graduate

If no, explain why you do not participate in an internship program.

F DISCUSSION/ACTION ITEMS



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DENIAL OF LIABILITY CLAIM NO. 19-20-11**

Background: District received Claim No. 19-20-11.

Reasoning: Government Code, Section 900

Recommendation: Deny Liability claim No. 19-20-11.

Fiscal Impact: Unknown.

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D. Superintendent

ITEM: **AWARD REQUEST FOR PROPOSAL TO GO ARCHITECTS, INC. FOR THE UPDATE OF THE DISTRICT'S FACILITIES MASTER PLAN**

Background: A comprehensive Facilities Master Plan is an essential element of the District's planning process. The Facilities Master Plan provides the District with information regarding current and future needs for student housing, quality of the existing facilities, and facilities renovation and expansion requirements to support the District's educational and programmatic goals. The Facilities Master Plan also assists the District in identifying funding needs for capital improvement and developing financing options. Facilities Master Plan should be updated every 3-5 years. Rialto's Facilities Master Plan was last done in 2012; therefore, staff considers it is necessary to update the Facilities Master Plan at this time to reflect the current facilities needs of the District. In order to complete this task, a formal Request For Proposal (RFP) process was followed.

Reasoning: The Request for Proposal (RFP) was advertised on December 13, 2019 and December 20, 2019, and was also posted on the District Facilities web page. Proposals were due on February 11, 2020. Proposals were received from the following eight (8) firms:

- | | |
|----------------------------|----------------|
| Cannon Design | LPA Architects |
| DLR Architects | MGT |
| EH&A | NAC Architects |
| GO Architects, Inc. | WLC Architects |

A review panel consisting of four (4) District staff members reviewed and scored the vendors based on criteria contained in the RFP. Based on the review and scoring, staff is recommending the selection of GO Architects, Inc. to update the District's Facilities Master Plan for a total cost not-to-exceed \$195,880.00.

Recommendation: Award Request for Proposal (RFP) to GO Architects, Inc. to update the District's Facilities Master Plan, effective from May 21, 2020 through June 30, 2021, with a total cost not-to-exceed \$195,880.00.

Fiscal Impact: \$195,880.00 – Fund 25, Capital Facilities Fund and/or Fund 40, Special Reserve for Capital Outlay Projects

Submitted by: Angie Lopez
Reviewed by: Mohammad Z. Islam



TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **SUMMER ENRICHMENT PROGRAMS FOR ELEMENTARY SCHOOLS**

Background: Summer Enrichment Programs for Elementary Schools will consist of support and resources for incoming 3rd, 4th, and 5th grades. These programs will focus on literacy support and enrichment during the summer months as well as at individual student skill level support through adapted computer programs in mathematics and language arts. Recruitment for the program will be based on students needing additional support and enrichment and will be completed by site administration. Summer programs will include professional development for teachers, online instructional time for students and independent projects to complete at home with family members. Teachers will also be available to communicate with parents and for office hours.

Elementary School Schedule:

3.5 hours of learning time per day – includes Google Meet time with teacher, recorded lessons, read alouds and independent student work.

Program duration: June 1st – June 26th (20 days); additional independent work with limited monitoring: June 29th – July 17th (15 days).

Staffing:

The number of positions and the number of hours for each position will be determined by program needs and demand.

Teacher – 4 hours per day plus 5 hours of professional development both prior and during the extent of the program. Several coordinators will be overseeing the program for the entire duration.

Course of Study:

Use of the program LitCamp at Home, published by Scholastic, will be used, facilitated by RUSD teachers with various literacy activities and other content areas of enrichment. Through Scholastic, materials such as a student workbook, a bilingual at home activities and 7 books for student books will be mailed directly to students' homes. IXL skills program as well as Scholastic's Literacy Pro will also be provided to students to allow independent as well as facilitated activities at the students' skill level.

Reasoning: Summer Enrichment programs for Elementary Schools will provide students with the extra support they need to increase their content knowledge and fill in possible skill gaps. These programs are designed to give students multiple opportunities to increase proficiency and inquiry skills.

These programs are directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Elementary Summer Enrichment Programs.

Fiscal Impact: \$80,000.00 – General Fund - Title IV and Site Title I Funds

Submitted by: Carol Mehochko
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **AGREEMENT WITH ELLEVATION**

Background: Effective monitoring of English Learner (EL) progress is a requirement of the state and federal government and serves to make informed decisions regarding EL student support and program changes. The EL Programs office works with designated administrators at each school site to monitor the progress of English Learners by disaggregating data through Synergy and Illuminate. Once students are identified, teachers are included in the process by implementing strategies in the classroom and continuing the monitoring process. An agreement with ELLevation was approved on January 21, 2020, to streamline this process and create a more effective system for the monitoring of and reclassification of English Learners. The ELLevation set up process is 90% complete and will be ready for reclassification and monitoring of English Learners and Reclassified students by the end of May 2020. This agreement is to continue services for next fiscal year.

Reasoning: ELLevation combines software, student data and research to provide a fluid system for the monitoring of English Learners. ELLevation is used by over 800 districts to streamline EL program management and enable effective collaboration among all stakeholders in a district. ELLevation aggregates all EL student data in one place, streamlines time-sensitive compliance processes, records key programming and instructional decisions about ELs, and disseminates that information through digital and printable reports. This system provides online access to administrators and classroom teachers with key EL information including language proficiency progress, programming and instructional recommendations. Continuing this data management program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

Recommendation: Approve an agreement with ELLevation to support the effective monitoring of approximately 5,936 English Learners. This platform will support EL and RFEP monitoring, EL and RFEP intervention, reclassification and communication between EL Programs, site administrators and teachers, effective July 1, 2020 through June 30, 2021.

Fiscal Impact: \$62,328.00 – General Fund - Site Title I Fund

Submitted by: Carol Mehochko
Reviewed by: Elizabeth Curtiss



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **RESOLUTION NO. 19-20-54
APPROVAL OF EQUIPMENT LEASE-PURCHASE AGREEMENT WITH
CONVERGEONE FINANCIAL SERVICES**

Background: A technology infused learning environment and support for student achievement is part of the district's strategic plan. Over the past 3 years the district has leased student devices and the end of the lease for Plan Year 1 is August 1, 2020. These devices along with some from Plan Years 2 and 3 were handed out during Distance Learning due to COVID-19 and have limited warranty remaining. In order to be able to maintain classroom devices for students or to continue using devices for Distance Learning, the District needs to continue with the replacement cycle. The District recommends continuing with the District-wide technology upgrade plan of a replacement cycle for student devices.

Reasoning: The District desires to lease-purchase an additional 6,200 Dell Chromebooks and 3,672 Dell Latitude laptops. We will utilize master agreements and/or piggyback bid WSCA-NASPO 7-15-70-34-003, to purchase the laptop devices, as authorized by Public Contract Code sections 20118 and 10299.

Resolution No. 19-20-54 authorizes the acquisition of the laptops under a master agreement and/or piggyback contract by the State of Minnesota, Contract No. MNWNC-108 (Master Agreement) and using the California Participating Addendum 7-15-70-34-003 with Dell Marketing, L.P., dated April 1, 2020 through July 31, 2021, and authorizes the Superintendent's designee to execute the Equipment Lease-Purchase Agreement with ConvergeOne Financial Services, and any other documents required for this transaction. The lease agreement provides the District the option to purchase the products at the then fair market value.

Recommendation: Approve Resolution No. 19-20-54 authorizing the procurement of Dell Latitude laptops and Chromebooks under a master agreement. The annual payment will be \$3,588,892.85 for a three (3) year lease-period beginning upon delivery and acceptance of equipment, on or about June 30, 2020 for a total cost not-to-exceed \$10,766,678.55.

Fiscal Impact: \$10,766,678.55 - General Fund

Submitted by: Beth Ann Scantlebury
Reviewed by: Mohammad Z. Islam



Rialto Unified School District

Board Date: May 20, 2020

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **RESOLUTION NO. 19-20-54
APPROVING EQUIPMENT LEASE-PURCHASE AGREEMENT WITH
CONVERGEONE FINANCIAL SERVICES**

**RESOLUTION NO. 19-20-54
OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

May 20, 2020

WHEREAS, the Governing Board (the "Board") of the Rialto Unified School District (the "District") has determined that a true and very real need exists for the acquisition of computer equipment (the "Property"); and

WHEREAS, the Governing Board of a School District may under Section 20118 of the California Public Contract Code, without advertising for bids, if the Board has determined it to be in the best interest of the district, authorize by contract, lease, requisition or purchase order, any public corporation or agency to lease data processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, services and other personal property for the district in the manner in which the public corporation is authorized by law to lease or purchase; and

WHEREAS, Public Contract Code section 10299 allows the California Department of General Services to establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power, for acquisitions authorized under pertinent law. State agencies and local agencies, including school districts, may contract with suppliers awarded the contracts without further competitive bidding; and

WHEREAS, the Board of the District has determined that it is in the best interest of the District to authorize the acquisition of the Property from Dell Marketing, L.P. through a bid procured by the NASPO ValuePoint Cooperative Purchasing Program, Computer Equipment Master Agreement State of Minnesota Master Agreement NO. MNWNC-108 and California Participating Addendum NO. 7-15-70-34-003 April 1, 2020 through July 31, 2021 as authorized by the California Department of General Services pursuant to Section 10299; and

WHEREAS, the Board of the District has, by this Resolution, determined that need for the Property, and authorized the lease/purchase of such Property with ConvergeOne Financial Services (the "Lessor"), pursuant to the Equipment Lease-Purchase Master Agreement.

WHEREAS, the Board of the District has determined that this Lease arrangement is the most economical means for providing the Property to the District.

NOW, THEREFORE, the District Board hereby finds, determines, declares and resolves as follows;

Section 1. All of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. The Board hereby finds and determines the acquisition of the Property, pursuant to Public Contact Code sections 20118 and 10299, to be in the best interest of the District.

Section 3. The form of the Lease by and between the District and Lessor presented to this meeting, and on file with the District, is hereby approved. The Superintendent or Superintendent's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to Lessor the Lease and such other financing and related documents as necessary to the completion of the transaction contemplated by the Lease with such changes therein as such officer or person may require and approved, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 4. The District's obligation under such Lease shall be subject to annual appropriation or renewal as set forth in the Lease, and the Lease shall contain such options to purchase by the District as set forth therein.

Section 5. The Superintendent or Superintendents' designee is hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may, in consultation with legal counsel, deem necessary or advisable in order to consummate this transaction and otherwise carryout, give effect to and comply with the terms and intent of this Resolution.

Section 6. This Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rialto Unified School District, San Bernardino County, State of California, this 20th day of May 2020, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Nancy G. O'Kelley,
President of the Governing Board
of the Rialto Unified School District

Submitted by: Beth Ann Scantlebury
Reviewed by: Mohammad Z. Islam

BELIEFS

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires to high achievement
- Risk is essential for success
- Common and individual interest are reciprocal
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community benefits all of its members
- Everyone can contribute to the good of the community

PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures

(Top) **Yezhilia Nailah Armando** is working hard on her math studies during Distance Learning. Yezhilia is an eighth grade student at Kucera Middle School. She has some set goals. She wants to graduate from college and become a doctor. To get there, she approaches Distance Learning "with enthusiasm," she said, and works hard to complete assignments.

(Bottom) **Luis Sales Ruiz** enjoys his independence. When asked about his favorite school subject, the Dollahan Elementary kindergarten student confidently, replied, "Math, because I can do it by myself." That independent spirit is part of why Luis is excelling at RUSD's Distance Learning. When he grows up, Luis wants to help people and become a police officer.

