

**MINUTES
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

September 12, 2018

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:02 p.m. by Vice President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member. Joseph W. Martinez, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member Ayala, seconded by Member Walker, and approved by a 4-0 vote, the Board of Education entered into closed session at 6:04 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointments:

- Elementary Assistant Principal
- Middle School Assistant Principal

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, and passed by a 4-0 vote, closed session adjourned at 7:07 p.m.

OPEN SESSION RECONVENED – 7:07 P.M.

Members present: Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member. Joseph W. Martinez, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Hank Porter, 3rd grade Kordyak Elementary School student, led the Pledge of Allegiance.

PRESENTATION BY KORDYAK ELEMENTARY SCHOOL

Selected Kordyak Elementary School students from Kindergarten to 5th grade sang their school song, "Kordyak Cubs Roar."

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a 4-0 vote, took the following action:

- Accepted the administrative appointment of Erica Bennett, Middle School Assistant Principal, Rialto Middle School

(Ref. E 1.2)

- Accepted the administrative appointment of Corey Bobryk, Elementary Assistant Principal, Boyd Elementary School.

ADOPTION OF AGENDA

Upon a motion by Member Walker, seconded by Member Ayala, the Agenda was adopted by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education.

B. PRESENTATIONS

1. Burlington Coat Factory's Adopt a School Program Announcement

Anita Haro, Store Manager for Burlington, presented Principal Seryna Huynh and Assistant Principal Tina Lingenfelter with a \$10,000.00 donation check for Dunn Elementary School.

2. Presentation by John Roach, Lead Academic Technology Agent - Middle School Transformation, Phase I

John Roach, Lead Academic Technology Agent, and Vince Rollins, Frisbie Middle School Principal, conducted a PowerPoint presentation highlighting the transformation of Frisbie Middle School. The PowerPoint presentation is attached – see pages (Ref. E 1.12) – (Ref. E 1.26).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Russel Silva, Rialto resident, spoke regarding the meaning and importance of Patriot Day, which occurs on September 11 of each year in memory of the people killed in the September 11 attacks of 2001. He closed his comments by stating, "Let's make Patriot Day a daily thing."

2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Heather Estruch, CWA Representative, shared that the new school year is going well and she is glad to be back. She also shared that she likes the ideas of the Frisbie Middle School transformation.

Angela Brantley, Vice President of Legislative Action for RSMA, stated they are rescheduling the New Managers Reception due to a conflict with the State of Education event hosted by San Bernardino County Superintendent of Schools. She welcomed the 85 members who have joined RSMA and encouraged all managers to join. She invited RSMA members and the Board to attend their first football tailgate party on Friday, September 28, 2018, at Eisenhower High School.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Public Hearing was opened at 8:32 p.m. by a 4-0 vote by the Board of Education.

1. Public Hearing: Pupil Textbook and Instructional Materials Programs

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Public Hearing was closed at 8:33 p.m. by a 5-0 vote by the Board of Education.

CONSENT CALENDAR ITEMS

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Items E – J were approved by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held August 22, 2018.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. First reading of revised Board Policy 1400(a-e); Community Relations: Relations Between Other Governmental Agencies and the Schools.
2. First reading of revised Board Policy 2210(a-d); Administration: Administration Discretion Regarding Board Policy.

3. First reading of revised Board Policy 3514.1(a-c); Business and Noninstructional Operations: Hazardous Substances.
4. First reading of revised Board Policy 4140, 4240, 4340(a-f); Certificated and Classified Personnel: Bargaining Units.
5. First reading of revised Board Policy 4158, 4258, 4358(a-d); All Personnel: Employee Security.
6. First reading of revised Board Policy 5146(a-g); Students: Married/Pregnant/Parenting Students.
7. First reading of revised Board Policy 6173(a-d); Instruction: Education for Homeless Children.
8. First reading of revised Board Policy 6185(a-c); Instruction: Community Day School.
9. First reading of Board Bylaw 9012(a-c); Board Member Electronic Communications.

G. INSTRUCTION CONSENT ITEMS

1. Approve ten (10) students of the Carter High School boys and girls cross country team and their coaches (one male and one female) to attend the Stanford Cross Country Invitational in Stanford, California, on September 28, 2018 through September 30, 2018, at a cost of \$1,000.00, to be paid from ASB funds and the General Fund.
2. Approve four (4) Induction Mentors (Support Providers) and one (1) district administrator from the Rialto Unified Induction Program to attend *the New Teacher Center (NTC) 21st National Symposium – Converge: Rising Together for Student Success* to be held February 10, 2019 through February 12, 2019, in Dallas, Texas, at a cost of \$12,500.00, to be paid from the General Fund.
3. Approve four (4) parents/guardians from the Rialto Unified School District African American Parent Advisory Council (DAAPAC) and one (1) district administrator to attend *the National Alliance of Black School Educators 46th Annual Conference (NABSE)* to be held November 6, 2018 through November 11, 2018, in Baltimore, Maryland, at a cost of \$16,000.00, to be paid from Title I funds.
4. Approve two (2) Rialto Unified School District parents to serve on the Community Advisory Committee (CAC) for the East Valley Special

(Ref. E 1.5)

Education Plan Area (SELPA) for the 2018-2019 school year, at a cost of \$300.00, to be paid from Special Education funds.

5. Approve five (5) male cadets of the Eisenhower High School's MJROTC to attend the Raider Training at a high school campus in Murrieta on September 29, 2018 through September 30, 2018. There will be a District approved chaperon (one male) Instructor at the site that will continuously supervise cadets while in the classroom and on the field, at no cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 4, 2018 through August 27, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, YourCause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program, Your Cause, LLC Trustee for Wells Fargo Community Support Campaign, Genesis Vega, FedEx Ground Linehaul Department, Santa Claus, Inc., Adam and Katia Angulo, Cujo's Big Smoke BBQ, Golden State Foods Foundation, Arrowhead United Way, and Target and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Ratify Affiliation Agreement with the University of Southern California to assist current and future educators in completing state requirements for credentialing from September 1, 2018 through August 31, 2021, at no cost to the District.
5. Approve an agreement for District membership with San Bernardino County District Advocates for Better Schools (SANDABS) for the fiscal year 2018-2019, at a cost of \$2,000.00, to be paid from the General Fund.
6. Approve the Quality Start San Bernardino County (QSSB) California State Preschool Program (CSPP) Agreement Extension with the Child Care Resource Center from September 30, 2018 through June 30, 2020, at no cost to the District.

7. Approve a Memorandum of Understanding (MOU) with South Coast to supplement RUSD Behavioral Support by providing specific support services that does not duplicate services currently provided by RUSD Behavioral Support staff, at no cost to the District.
8. Approve a Memorandum of Understanding (MOU) with WestEd for Child and Family Studies to collect data as they relate to the access and administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), at a cost of \$12,000.00, to be paid from the General Fund.
9. Approve a Memorandum of Understanding (MOU) with Big Brothers Big Sisters of the Inland Empire to provide an after school site-based mentoring program that will allow qualified high school students from the three (3) comprehensive high schools in Rialto to serve as 1:1 peer mentors to RUSD elementary school children, at no cost to the District.
10. Approve an agreement with Miriam N. Hsieh, MA/CCC, Bilingual Speech Pathologist, to provide Independent Education Evaluations (IEEs) in the area of speech services effective September 13, 2018 through June 30, 2019, at a cost of \$10,000.00, to be paid from Special Education funds.
11. Approve an agreement with Suzanne Linett, Occupational Therapist, to provide Independent Education Evaluations (IEEs) effective September 13, 2018 through June 30, 2019, at a cost of \$10,000.00, to be paid from Special Education funds.
12. Approve an agreement with San Bernardino County Superintendent of Schools–Math Curriculum Department to provide one (1) full day professional development workshop, four (4) after school workshops (two for elementary and two for secondary math teachers) and four (4) days of focused classroom walkthroughs with the Induction Agent, as additional support for new teachers in the Rialto Unified School District Induction Program from September 13, 2018 through June 30, 2019, at a cost of \$6,050.00, to be paid from the General Fund.
13. Ratify the renewal of the agreement with *Frontline Education* for a one-year subscription from July 1, 2018 through June 30, 2019, to support district-wide monitoring of professional development for all staff, at a cost of \$34,975.55, to be paid from Title I, Part A (centralized service).
14. Approve an agreement with Generation Ready to provide professional development at Hughbanks Elementary School, effective September 13, 2018 through June 30, 2019, at cost of \$40,000.00, to be paid from Title I funds and the General Fund.

(Ref. E 1.7)

15. Approve Amendment No. 1 to the agreement with Parent Institute for Quality Education (PIQE) for the additional sixteen (16) parents that graduated from the PIQE STEM program at Casey Elementary School held March 29, 2018 through May 24, 2018, at a cost of \$1,600.00, to be paid from Title III funds, Language Instruction for English Learners.

I. FACILITIES PLANNING CONSENT ITEM

1. Accept the work completed before August 17, 2018, by IVL Contractors, Inc., for all work required in connection with the Site Work for Addition of One Toilet Building at Bemis Elementary School and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1200 for classified and certificated employees.
4. Adopt Resolution No. 18-19-06 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.
5. Adopt Resolution No. 18-19-08 authorizes the Lead Personnel Agent, Personnel Services, to assign a full-time teacher with a credential other than Physical Education to coach a competitive sport for one period per day for which students receive Physical Education credit.
6. Adopt Resolution No. 18-19-10 authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for the position.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K1 was approved by a 4-0 vote by the Board of Education.

1. Approve an agreement with Staff Rehab to provide Registered Nurses (RNs) and Licensed Vocational Nurses (LVNs) substitute coverage during the 2018-2019 school year, effective September 13, 2018 through June 30, 2019, at a cost of \$62.00-\$75.00 per hour for Registered Nurses and \$40.00-\$45.00 per hour for Licensed Vocational Nurses for an amount not-to-exceed \$100,000.00, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K2 was approved by a 3-1 vote by the Board of Education.

The vote was as follows:

President Martinez – Absent

Vice President Montes – Aye

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker – Abstain

2. Adopt Resolution No. 18-19-05, excusing the absence of Board Member Dina Walker from the Wednesday, August 22, 2018, Regular Meeting of the Board of Education.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K3 was approved by a 4-0 vote by the Board of Education.

3. Approve the 2017-2018 Unaudited Actuals financial report as presented, at no cost to the District.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K4 was approved by a 4-0 vote by the Board of Education.

4. Approve the payoff of the 1997 and 2006 Certificates of Participation, at a current year expense of \$3,651,773.96, and a cost savings of \$767,163.04, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K5 was approved by a 4-0 vote by the Board of Education.

5. Adopt Resolution No. 18-17-07, which declares that the Gann Limit appropriations in the 2017-2018 Unaudited Actuals and 2018-2019 Budget do not exceed the limitations imposed by Proposition 4.

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, Item K6 was approved by a 4-0 vote by the Board of Education.

6. Adopt Resolution No. 18-19-09, authorizing the application for grant funding for the California Energy Commission (CEC) GFO-17-607 School Bus Replacement for California Public School Districts, County Offices of Education, and Joint Power Authorities.

Upon a motion by Member Ayala, seconded by Member Walker, Item K7 was approved by a 4-0 vote by the Board of Education.

7. Approve an agreement with Professional Tutors of America to provide one-to-one academic remediation, effective September 13, 2018 through June 30, 2019, at a cost of \$150,000.00, to be paid from Special Education funds.

Upon a motion by Clerk O'Kelley, seconded by Member Ayala, Item K8 was approved by a 3-1 vote by the Board of Education.

The vote was as follows:

President Martinez – Absent

Vice President Montes – Aye

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker – Abstain

8. Approve an Agreement with Clay Counseling Solution, Successfully Motivating African American Resiliency and Training (SMAART) program, to provide a full-scale mentorship program to students at Rialto USD, September 13, 2018 through June 30, 2019, at a cost of \$79,750.00, to be paid from the General Fund.

Upon a motion by Member Walker, seconded by Clerk O'Kelley, Item K9 was approved by a 4-0 vote by the Board of Education.

9. Adopt Resolution No. 18-19-11, Sufficiency of Standards-Aligned Textbooks and Instructional Materials.

There was no motion taken for Item K10. The vote was a 4-0 vote by the Board of Education. A revision of the motions will be made at the September 26, 2018, Board of Education Meeting.

10. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSION

Case Number:

18-19-1

REINSTATEMENTS

Case Numbers:

16-17-48

16-17-10

14-15-64

14-15-18

11-12-115

DENIED REINSTATEMENT

Case Number:

17-18-11

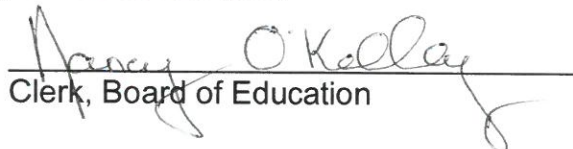
Vice President Montes announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, September 26, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Upon a motion by Clerk O'Kelley, seconded by Member Walker, and approved by Student Board Member Hernandez's preferential vote, and a 4-0 vote by the Board of Education, the meeting was adjourned at 8:49 p.m.


Clerk, Board of Education


Secretary, Board of Education

Education Services

Middle School Transformation

Frisbie Middle School

September 12, 2018

Presented by:

John Roach

Lead Academic Technology Agent



Dr. Vince Rollins

Principal of Frisbie Middle School

Implementing Transformation

As the assigned district support provider for the middle schools during the 2017/18 school year, I had the opportunity to work directly with one of our schools to begin the transformation process.

Following are some of the activities initiated and transitioned to the new principal, Dr. Vince Rollins.

Priority 1: Teacher and Staff Needs

Listened and observed to staff requests

Recommended changes to layout

Identified some immediate priorities



New Front Office Furniture



(Ref. E 1.13)

New Attendance Office Furniture



Move and Update ASB Office



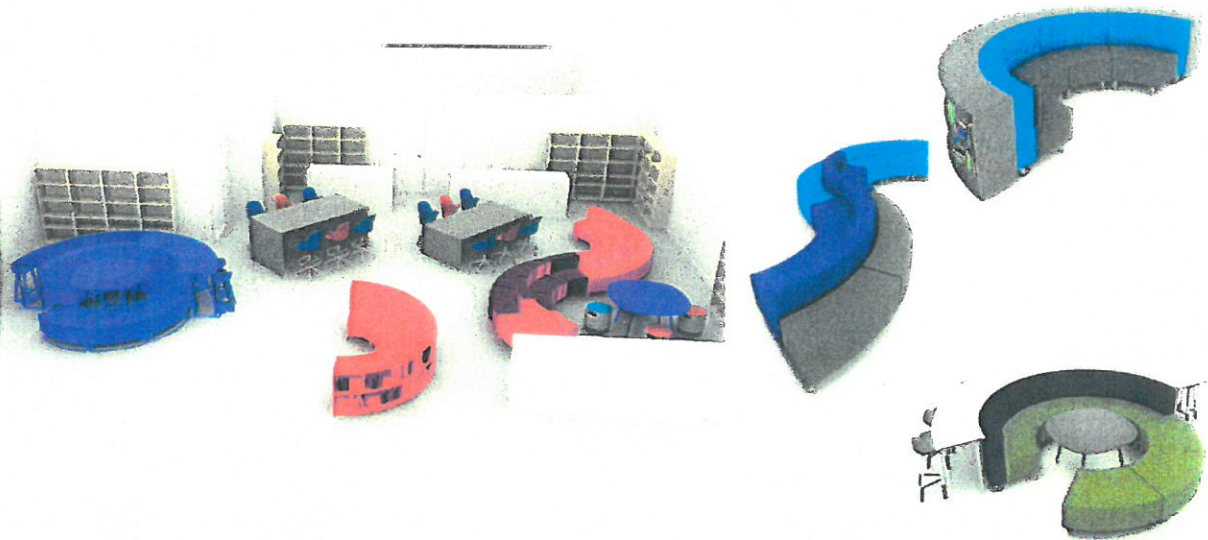
Moved & Improved Assistant Principals' Offices



Cleaned & Removed Surplus Materials



Ordered Updated Library Furniture



Ordered Learning Center Furniture

Stadium style seating

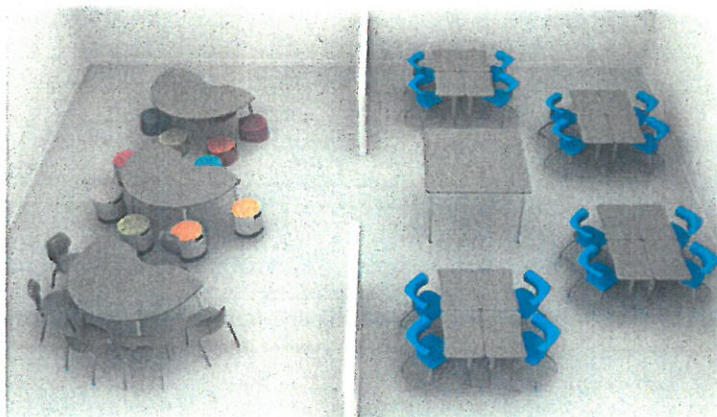
Flexible furniture for
grouping

Room connected to the
Library (Media Center)



(Ref. E 1.16)

Ordered New Furniture for MH Classroom



Ergonomic student chairs and desks

Healthcare grade wobble chairs and stools

Improved U shaped tables and chairs

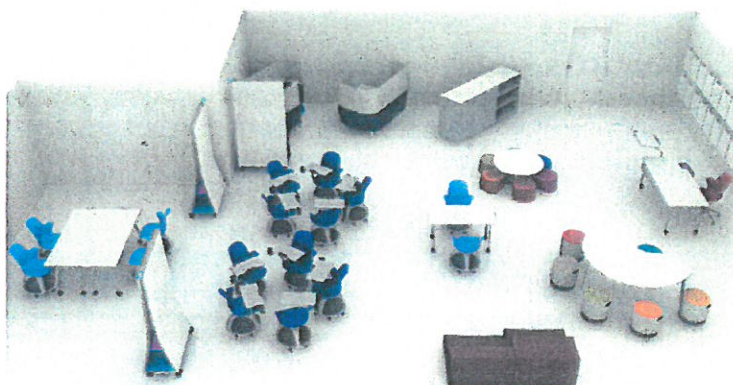
Planned for Specialized Classroom Model

Flexible Seating Options

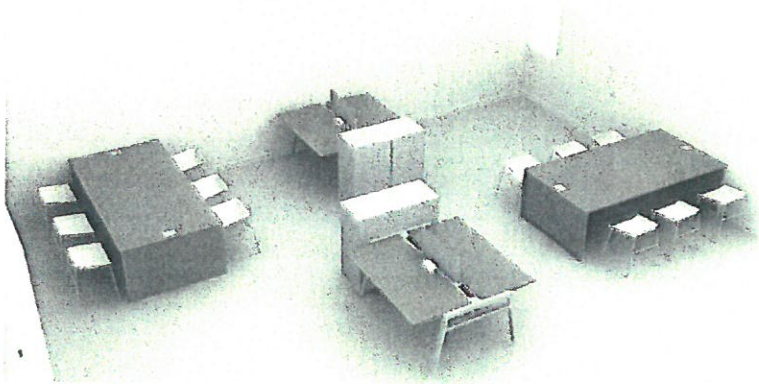
Appropriate Calming Spaces

Healthcare grade material

Upgraded Teacher Desk and Seating



Ordered Updated RSP Office Furniture



Appropriate Work Stations

Large tables for IEP
Meetings

To be supported with
technology

Ordered New Science Tables & Furniture

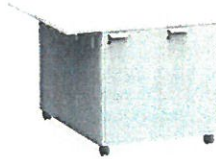


Ordered Furniture to Support Robotics



Ruckus Chair

Ruckus promotes student movement and lets users choose how they relate to their learning spaces.



Ruckus Work Table

The Ruckus collection fosters student engagement, enables a wide range of teaching styles and adapts to a variety of users and uses. The Ruckus work table offers functional storage as well a convenient surface for a variety of purposes.

Other Changes for 2018/19

Changes in the master schedule

Adjusting classrooms to prepare for Wellness and Learning Center

Transitioned to a full inclusion model for students designated RSP

Identified additional improvements needed for student safety

Continued work with Innovate Ed

Met with teachers participating with Innovate Ed
Identified a specific school focus

Continued work with Innovate Ed

Identified a specific success outcome related to instruction
Identified a specific success outcome related to building relationships
Developed a tentative timeline for implementation

Transition to Dr. Vince Rollins

On July 11, 2018 the Rialto USD Board of Education designated Dr. Vince Rollins as principal of Frisbie Middle School.

Time for Transition

Learning and building upon the strengths of Frisbie Middle School

Building relationships and trust with teachers and support staff

Expanding the work of the PBIS Team

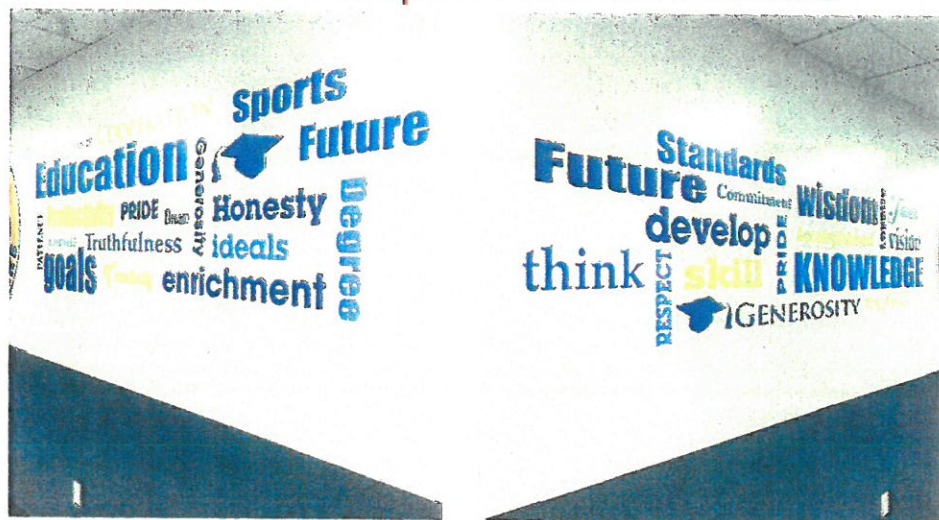
Time for Transition

Identifying strategies and resources to support all students

Professional Development / Book Studies to build capacity

Additional campus improvements

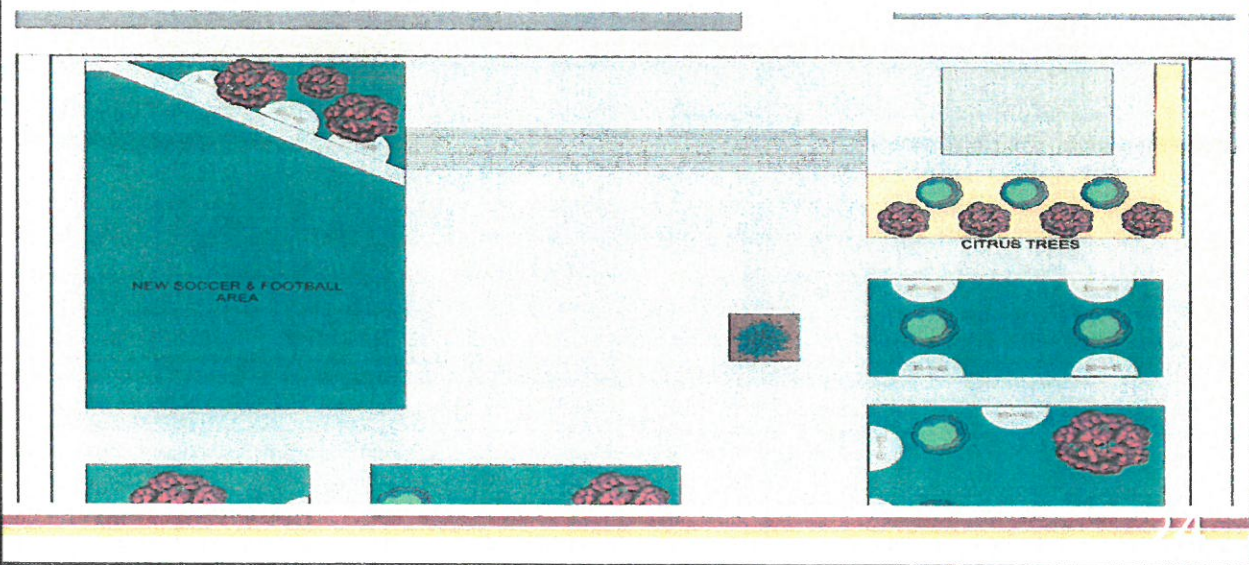
Interior Improvement Ideas



Recommended Quad Renovation

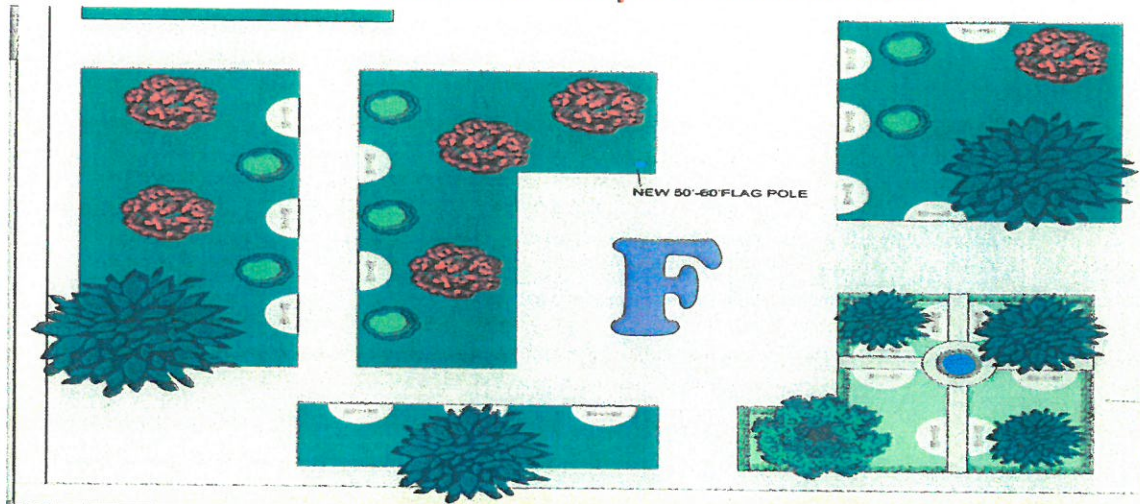
- 30 new trees
- 30 new individual sitting areas
- 30 new benches
- 7 citrus trees
- 161 new hedges
- 1 new flag pole
- Wellness Garden walkways
- New pedestrian walkway to 6th grade area
- 40,000 sq. ft. of new turf throughout

North End Improvements



(Ref. E 1.23)

South End Improvements



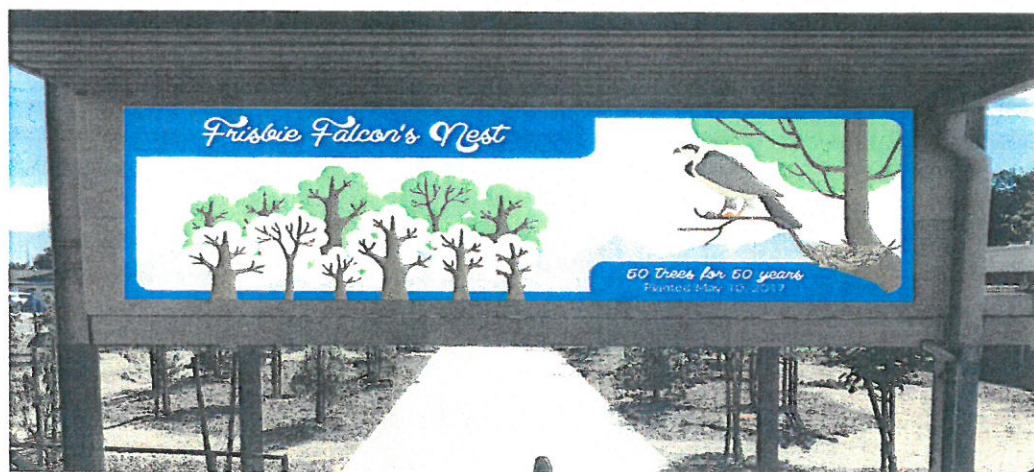
External Graphics and Branding Concept



External Graphics and Branding Concept



External Graphics and Branding Concept



External Graphics and Branding Concept



Questions?