

**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**August 8, 2018**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, and approved by a 5-0 vote, the Board of Education entered into closed session at 6:02 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

Administrative Appointments:

- Assistant Agent, Nutrition Services
- Elementary School Principal

(Ref. E 1.1)

- High School Principal
  - Safety Operations Supervisor (2)
2. Student Expulsions/Reinstatements/Expulsion Enrollments
  3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Member Walker, seconded by Vice President Montes, and passed by a unanimous 5-0 vote, closed session adjourned at 7:01 p.m.

### **OPEN SESSION RECONVENED – 7:01 P.M.**

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

### **PLEDGE OF ALLEGIANCE**

Emilin Hernandez, 7<sup>th</sup> grade Jehue Middle School student, led the Pledge of Allegiance.

### **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1300618, August 27, 2018 through December 14, 2018.
- Accepted the administrative appointment of Victor Ramirez, Safety Operations Supervisor.

- Accepted the administrative appointment of Bryan Harper, Safety Operations Supervisor.
- Accepted the administrative appointment of Maria Rangel, Assistant Agent: Nutrition Services.
- Accepted the administrative appointment of Berenice Gutierrez, Elementary Principal, Trapp Elementary School.
- Accepted the administrative appointment of Owen Ross, Elementary Principal, Curtis Elementary School.
- Accepted the administrative appointment of Francisco Camacho, High School Principal, Eisenhower High School.

## **ADOPTION OF AGENDA**

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, the Agenda was adopted, by a unanimous 5-0 vote by the Board of Education.

### **B. PRESENTATIONS**

1. President Martinez will administer Oath of Office to Student Board Member

President Martinez introduced and administered the Oath of Office to new Student Board Member Jazmin Hernandez.

### **C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Michael Montano, Rialto High School teacher, stated he would speak to the Board of his concerns at a future date.

2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, congratulated Student Board Member Jazmin Hernandez. She welcomed everyone back and shared that REA gave out \$10,000.00 worth of scholarships to the high schools for the 2017-2018 school year.

Raquel Torres, CSEA President, congratulated the two new Safety Operations Supervisors and welcomed them to the Security Department. She shared that the July 26 Safety and Health Summit held at the PDC was an enjoyable and successful event. She stated that the school year started off well with the support of the classified staff, the teachers and management team.

Andres Luna, President-elect for RSMA, welcomed everyone to the 2018-2019 school year, sharing that "this year their focus is to build a collaborative culture within the management team guided by collegial spirit that will advance the innovation leadership of all levels of our management team in our District." He extended an invitation to the Board to attend the New Administrator's Reception to be held at 4:30 p.m. on September 27, 2018, in the West Wing, and also in mid-October RSMA they will be scheduling a speaker for all members. Lastly, he stated they are still working on the RSMA membership drive and members may contact Milor High School staff for information to join.

Stephen Gianni, CWA, Vice President, is enjoying his time working for RUSD. He shared that CWA recently held an election for their new contract with a 100% vote to pass the contract, and will be placed on the next Board agenda for consideration and approval. He hopes more subs will be covering classes in the RUSD to meet Superintendent Avila's goal to have all classes covered.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

Upon a motion by Member Walker, seconded by Vice President Montes, Items E – J were approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held July 11, 2018.

**F. GENERAL FUNCTIONS CONSENT ITEMS - None**

1. First reading of revised Board Policy 5111(a-d); Students: Admission.
2. First reading of **new** Board Policy 5111.1(a-d); Students: District Residency.
3. First reading of revised Board Policy 5125(a-d); Students: Student Records.
4. First reading of revised Board Bylaw 9270(a-m); Conflict of Interest.

**G. INSTRUCTION CONSENT ITEMS**

1. Approve Medical Assistant P course that will be utilized by all high schools in the district beginning with the 2018-2019 school year, at no cost to the District.

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from June 21, 2018 through July 23, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, Think Together, and Trane US, Inc., and request that a letter of appreciation be sent to the donors.
3. Approve an agreement with Design West Engineering to provide engineering services required for the addition of Electrical Bus Charging Stations, effective August 9, 2018 through December 31, 2020, at a cost not-to-exceed \$38,000.00, to be paid from Fund 40 – Special Reserve Fund (to be reimbursed through the grant).
4. Approve Amendment No. 2 to the agreement with ATI Architects and Engineers for an increase of \$6,411.00 in the architect fee for a total cost not-to-exceed \$75,446.00, including reimbursable expenses, to be paid from Fund 40 – Special Reserve Fund. All other terms and conditions of the agreement will remain the same.

5. Approve an agreement with H&L Charter, Hot Dogger Tours, dba Gold Coast Tours, Certified, Alliance, and Visser Bus Services effective September 1, 2018 through June 30, 2019, to provide transportation services for extra-curricular events, as needed, at a cost not-to-exceed \$45,000.00 each. Combined total cost not-to-exceed \$225,000.00, to be paid from the General Fund, Associated Student Body (ASB), parent organizations, and/or other donations.
6. Approve an agreement with The Cambrian Group to provide staff development in the areas of Strategic Thinking, learning and thinking in a strategic context, and social class and education from August 2018 to December 2018, at a not-to-exceed cost of \$31,953.20, including a not-to-exceed reimbursable travel expense of \$2,990.00 with original receipts, to be paid from the General Fund.
7. Ratify the revised Three (3) Year Building and Facility Use Agreement between the City of Rialto and the District, effective November 15, 2017 through November 30, 2020, unless sooner terminated as herein provided, or extended for an additional term of three (3) years. Upon expiration of the Agreement(s), City of Rialto and District agree to continue the existing Agreement in full force and effect Month to Month, until such time as the City of Rialto and District approve or opt out of negotiations for renewing a new Agreement.
8. Approve the following bids: CMAS, Bid No. 3-18-84-0075A, Rampart Security Solutions Inc. for the purchase and warranty of video surveillance equipment; CMAS, Bid No. 3-16-70-0793H, CDW Governmental LLC for the purchase and warranty of software and software maintenance; CMAS, Bid No. 3-17-05-0001A, HP Computing and Printing, Inc. for the purchase and warranty of copying equipment and Managed Print Solutions; SIMI Valley USD, Bid No. 034-14M.1, SHI International for the purchase of Microsoft software products.
9. Ratify the AB 212 Educational Stipend Program Agreement #18/19-0269 with the San Bernardino County Superintendent of Schools, which provides funding to develop and maintain a Child Care Salary/Retention Policy effective July 1, 2018 through June 30, 2019, at no cost to the District.
10. Ratify Amendment No. 2 to the agreement with Rockstar Recruiting LLC, DBA Staff Rehab (contract #C-18-0016) to increase the amount from \$162,000.00 to \$164,839.00 which is an increase of \$2,839.00, for additional speech and language services rendered during the 2017-2018 Extended School Year (ESY), to be paid from the Special Education fund.

(Ref. E 1.6)



There are no changes to the remaining terms and conditions of the said agreement.

11. Ratify Amendment No. 2 to the agreement with Therapia Staffing LLC (contract #C-18-0018) to increase the amount from \$231,000.00 to \$241,223.00 which is an increase of \$10,223.00, for additional speech and language services rendered during the 2017-2018 Extended School Year (ESY), to be paid from the Special Education fund. There are no changes to the remaining terms and conditions of the said agreement.
12. Approve renewing agreement with National Student Clearinghouse Student Tracker to provide data regarding our student enrollment in post-secondary institutions for Eisenhower, Carter, and Rialto High Schools effective November 1, 2018 through June 30, 2019, at a total cost of \$1,275.00 (\$425.00) per high school, to be paid from the General Fund. Milor and Zupanic High Schools would receive the service at no cost provided their enrollment remains under 300 students.
13. Approve renewing agreement with Riverside County Office of Education to provide both A-G transcript analysis, as well as school counseling support as outlined, for a total of sixteen (16) days effective August 12, 2018 through June 30, 2019, at a cost of \$40,000.00, to be paid from College Readiness Grant funds.
14. Approve an agreement with Pearson to provide three (3) days of professional development on advanced English Language Development (ELD) strategies using iLitELL, effective August 9, 2018 through May 30, 2019, at a cost of \$5,100.00, to be paid from Title III funds.
15. Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 675 Long Term English Learners enrolled in EL intervention courses at secondary schools for the 2018-2019 school year, at a cost of \$34,915.00, to be paid from Title III funds.
16. Approve the agreement with University of California, Riverside Extension, for the entire Gifted and Talented Education (GATE) certificate program, to support up to twenty-five (25) certificated staff members in earning the GATE certificate, effective August 9, 2018 through June 30, 2019, at a cost of \$18,000.00, to be paid from the General Fund.
17. Approve an agreement with Augmentative Communication Therapies, Cindy Cottier, to provide Individual Education Evaluation (IEE) assessments in the area of Augmentative and Alternative Communication and Augmentative Technology (AAC/AT) for current students, effective

August 9, 2018 through June 30, 2019, at a cost of \$6,000.00, to be paid from the Special Education fund.

18. Approve an agreement with ED21 LLC to provide professional development at Kelley and Morgan Elementary Schools, effective August 9, 2018 through June 30, 2019, at a cost of \$24,800.00, to be paid from Title I funds.
19. Approve an agreement with the American Red Cross to provide cardiopulmonary resuscitation (CPR) and first aid training certification cards, effective August 9, 2018 through June 30, 2020, at a cost of \$6,000.00 per year for a combined total of \$18,000.00 for three (3) years, to be paid from the General Fund.

**I. FACILITIES PLANNING CONSENT ITEM - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-2. Approve Personnel Report No. 1198 for classified and certificated employees.
3. Adopt Resolution No. 18-19-04 authorizing the Lead Personnel Agent, Personnel Services, to employ or assign identified individuals additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options. This includes waivers to employ or assign identified individuals when the employing agency finds there is an insufficient number of certificated persons who meet the specified employment criteria for the position.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President Montes, seconded by Member Walker, Item K1 was approved by a 4-1 vote by the Board of Education.

The vote was as follows:  
President Martinez – Aye  
Vice President Montes – Aye  
Clerk O’Kelley – Aye  
Member Ayala – Aye  
Member Walker - No



1. Ratify the Memorandum of Understanding with the City of San Bernardino to provide one (1) part time (20 hours per week) School Resource Officer (SRO) through the San Bernardino Police Department to serve Rialto High School effective July 1, 2018 through June 30, 2021. The District will pay 100% of the 20 hours, to include salary and benefits, and overtime at 1.5 times the hourly rate, \$65,000.00 per year for a combined total of \$195,000.00 for three (3) years, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve an agreement with Generation Ready to provide fourteen (14) days of Equity Training for a total of sixty (60) participants (Assistant Principals, Teacher Leaders) and six (6) days of Equity Training for a total of twenty-five (25) participants (Equity Council), effective August 9, 2018 through June 30, 2019, at a cost of \$60,000.00, to be paid from the General Fund.

Upon a motion by Clerk O'Kelley, seconded by Vice President Montes, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Award RFP #RIANS 2018-19-005 to the following vendors: Action Sales, Arrow Restaurant, Douglas Equipment, and Yale Chase Equipment, for the purchase of Kitchen Equipment for the fiscal year 2018-2019. The costs of future items purchased from this bid will be paid from Fund 13 - Cafeteria Fund.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Reject RFP #RIANS-2018-19-004 Tortilla bid and authorize the re-bidding of the Tortilla Bid for Nutrition Services.

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

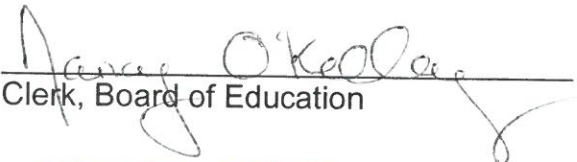
5. Approve terminating the agreement with Papa John's for RFP #RIANS-2018-19-003 Pizza Products.

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Award RFP #RIANS-2018-19-003 Pizza Products to Pizza Hut for the 2018-2019 fiscal year. The costs of future items purchased from this bid will be paid from Fund 13 - Cafeteria funds.

L. **ADJOURNMENT**

Upon a motion by Student Board Member Hernandez, seconded by Clerk O'Kelley, and approved by Student Board Member Hernandez's preferential vote, and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:06 p.m.

  
Clerk, Board of Education

  
Secretary, Board of Education