

**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**December 7, 2018**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 5:35 p.m. by President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; and Nancy G. O'Kelley, Clerk. Dina Walker, Member, arrived at 5:47 p.m., and Joseph Ayala, Member, arrived at 6:04 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, and approved by a 3-0 vote, the Board of Education entered into closed session at 5:37 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Maintenance Foreman
- Personnel Specialist

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.  
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. Review Liability Claim Numbers 18-19-09 and 18-19-10.
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Government Code section 54957)  
Title: Superintendent

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Clerk O'Kelley, seconded by Member Walker, and passed by a unanimous 5-0 vote, closed session adjourned at 7:05 p.m.

**OPEN SESSION RECONVENED – 7:05 P.M.**

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

**PLEDGE OF ALLEGIANCE**

Student Board Member Hernandez led the Pledge of Allegiance.

## **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1190338, January 7, 2019 through March 22, 2019.
- Accepted the administrative appointment of Emilio Fernandez, Maintenance Foreman, Maintenance and Operations.
- Accepted the administrative appointment of Martha Degortari, Personnel Specialist, Personnel Services.
- Accepted the administrative appointment of Ivonne Lizaola-Castellanos as Social Worker/Emotional Health Therapist, Special Education.
- Accepted the administrative appointment of Azita Williams as Social Worker/Emotional Health Therapist, Special Education.

## **OATH OF OFFICE**

Student Board Member Jazmin Hernandez administered the Oath of Office to Ms. Dina Walker.

Rialto City Council Member Rafael Trujillo administered the Oath of Office to Mr. Edgar Montes.

## **REORGANIZATION OF THE BOARD OF EDUCATION**

1. Member Walker motioned to nominate Vice President Montes for President. It was seconded by Clerk O'Kelley, and passed by a 4-0 vote.

The vote was as follows:

President Martinez – Aye

Vice President Montes – Did not vote

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker - Aye

2. Member Walker motioned to nominate Clerk O'Kelley for Vice President. It was seconded by President Martinez, and passed by a 4-0 vote.

The vote was as follows:

President Martinez – Aye

Vice President Montes – Aye

Clerk O'Kelley – Did not vote

Member Ayala – Aye

Member Walker - Aye

3. Clerk O'Kelley motioned to nominate Member Walker for Clerk. It was seconded by Member Ayala, and passed by a 4-0 vote.

The vote was as follows:

President Martinez – Aye

Vice President Montes – Aye

Clerk O'Kelley – Aye

Member Ayala – Aye

Member Walker – Did not vote

4. Member Walker motioned to nominate Member Martinez for Voting Representative to County Committee. It was seconded by Vice President O'Kelley, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye

Vice President O'Kelley – Aye

Clerk Walker – Aye

Member Ayala – Aye

Member Martinez – Did not vote

5. President Montes motioned to nominate Clerk Walker for Alternate Voting Representative to County Committee. It was seconded by Member Martinez, and passed by a 4-0 vote.

The vote was as follows:

President Montes – Aye

Vice President O'Kelley – Aye

Clerk Walker – Did not vote

Member Ayala – Aye

Member Martinez – Aye

## **ADOPTION OF AGENDA**

Upon a motion by President Montes, seconded by Member Martinez, the Agenda was adopted, as amended, by a unanimous 5-0 vote by the Board of Education. The Agenda was amended by moving #5 Comments from Members of the Board of Education under Section C. COMMENTS to #1.

## **B. PRESENTATIONS - None**

## C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Rhonda Wallace, parent, stated that her son passed away in February. She stated that through the BLU Foundation her son participated in filming a documentary and was awarded a scholarship through the foundation. She stated that Member Walker told her she would receive a copy of the documentary and that she had collected monetary funds in her son's name that she would present to her. She asked Member Walker for an explanation as to why she did not receive a copy of the documentary and why she did not receive the funds she collected in her son's name.

Kathy McCracken, President of the Rialto Host Lions Club, and several Lion members presented President Montes with the Lions Club Chevron Award for his ten years of service with the Lions Club.

Jerry L. Green, with The Black Student Advocate, Inc., expressed his concerns regarding what he believes is discrimination by staff targeted at African American students at Frisbie and Kucera Middle Schools. He asked what remedy the Board is going to use to take care of this matter.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs, congratulated President Montes and Clerk Walker for taking the Oath of Office to serve on the Board. She thanked the staff members who attended the Christmas Celebration held last evening for the special needs students.

Maria Sandoval, parent, congratulated President Montes and Member Walker because "united we make a difference." She expressed her gratitude for the strengths and sacrifices Mrs. Montes and Ms. Walker have made. She thanked Principal Ayala for inviting 55 parents to the Museum of Tolerance even though she is not part of his school he showed that we are all a part of the community, "which all here at the District should practice." She thanked Superintendent Avila for what he is offering all of the parents to help make this District shine.

Dr. Ricardo McKinney, provided information regarding Project Recreation, a program that helps youth acquire attributes to be successful. Dr. McKinney provided the Board a packet with information on Project Recreation along with his contact information.

2. Public Comments on Agenda Items:

Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Chris Cisneros, CSEA Representative, congratulated the Board on their new positions. He shared that December is CSEA's elections for their Board with new officers taking their seats on January 1. He concluded wishing everyone a happy holiday and is looking forward to seeing everyone at the beginning of the second semester.

4. Comments from the Superintendent

5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, Public Hearing was opened at 8:16 p.m. by a unanimous 5-0 vote by the Board of Education.

1. Public Hearing: Williams Settlement Annual Report for fiscal year 2017-2018.

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Public Hearing was closed at 8:17 p.m. by a unanimous 5-0 vote by the Board of Education.

**PUBLIC INFORMATION**

2. Williams Inspection Report – First Quarterly Report 2018-2019.

## **CONSENT CALENDAR ITEMS**

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Items E – J were approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

### **E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held November 14, 2018.

### **F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Policy Board Policy 3517(a-e); Business and Noninstructional Operations: Facilities Inspection.
2. Second reading of revised Board Policy 4114; Certificated Personnel: Transfers.
3. Second reading of revised Board Policy 4161.9, 4261.9, 4361.9; Personnel: Catastrophic Leave Program.
4. Second reading of revised Board Policy 5148.3(a-g); Students: Preschool/Early Childhood Education.
5. Second reading of revised Board Policy 6142.3(a-e); Instruction: Civic Education.
6. Second reading of revised Bylaws of the Board 9110(a-b); Terms of Office.
7. First reading of revised Board Policy 0420.42(a-e); Philosophy, Goals, Objectives and Comprehensive Plans: Charter School Renewal.

### **G. INSTRUCTION CONSENT ITEMS**

1. Approve a new course "Green Construction Technology" that will be utilized by all high schools in the district starting with the 2018-2019 school year.
2. Approve Student No. 84879 to be exempt from all physical activities for the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 2018-2019 school year.

## **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 27, 2018 through November 13, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Sharon Hanki, California Association for Bilingual Education, YourCause, LLC Trustee for Wells Fargo Foundation Educational Matching Gifts Program, Masons of California, and Wells Fargo Bank, and request that a letter of appreciation be sent to the donors.
3. Approve Glendale USD Bid Number P-13 18/19 for the purchase of Apple Computer products, services, and related Items. The cost will be determined at time of purchase(s), to be paid from the General Fund.
4. Approve the agreement with California State University San Bernardino (CSUSB) Federal Work-Study Program to provide college student tutors for Morgan Elementary School, effective December 8, 2018 through June 30, 2019, at a cost of \$4,500.00, to be paid from Title I funds.
5. Approve an agreement with Art Specialties, Inc. to provide and install four (4) digitally printed and laminated panels conveying messages of the “7 Habits of Highly Effective People” in four (4) different locations at Dollahan Elementary School, effective December 8, 2018 through May 30, 2019, at a cost of \$6,211.21, to be paid from STEP-UP funds.
6. Approve an agreement with Art Specialties, Inc. to provide and install 65 door graphics with college logos, and two (2) additional wall graphics for the library and office entrances with AVID logo and PBIS award, as well as a “Falcons Nest” wall graphics for the Falcons Nest at Frisbie Middle School, at a cost of \$10,296.69, to be paid from STEP-UP funds.
7. Approve an agreement with Pathfinder Ranch Services and Outdoor Education School to provide Science Camp for Preston Elementary School’s 5<sup>th</sup> grade students (37 boys and 31 girls) and fourteen (14) chaperones (5 males and 9 females) from April 10, 2019 through April 12, 2019, at a cost of \$17,000.00, to be paid from Associated Student Body (ASB) funds. The principal has confirmed that the majority of the cost of the chaperones is covered by the chaperones themselves. The reason for the high number of chaperones is to have coverage for different excursions when they go out during the day.

8. Approve an agreement with Franklin Covey Client Sales, Inc., to implement the *Leader in Me* program at Bemis Elementary School for the remainder of the 2018-2019 school year, at a cost of \$7,425.73, to be paid from Title I and STEP-UP funds.
9. Approve an agreement with Sigma Beta Xi for mentoring and restorative practice to include social-emotional learning, behavioral support, and academic counseling for ten to twenty (10-20) male students of color weekly at Jehue Middle School, effective December 10, 2018 through May 30, 2019, at a cost of \$11,500.00, to be paid from the General Fund and Site Title I funds.
10. Approve an agreement with Impact Truth, Inc. to provide an assembly "Homeless by Choice" presented by Roy Juarez, Jr., on January 7, 2019, for staff members of the following schools: Curtis Elementary, Garcia Elementary, Jehue Middle, Rialto Middle, Milor High and Rialto High Schools, at a cost of \$5,250.00, to be paid from Title I funds. The **G.O. F.I.S.H.I.N.G.** interactive workshop is free.
11. Approve an agreement with One Circle Foundation to provide a two-day Facilitator Training, January 28, 2019 through January 29, 2019, for 20-50 staff members to gain knowledge and expertise to competently and confidently implement the Council for Boys and Young Men program, at a cost of \$13,000.00, to be paid from Title II funds.
12. Approve an agreement with Young Women's Empowerment Foundation to provide social-emotional learning, behavioral support, and academic counseling to twenty-five (25) students weekly at each site of the three (3) Middle Schools: Jehue, Kolb, and Rialto, effective December 10, 2018 through May 30, 2019, at a cost of \$45,300.00 (\$15,100.00 per site), to be paid from the General Fund.
13. Approve the change of funding from ASB funds to the General Fund for the processing fees for Arbitrpay which ranges from \$1.60 to \$1.95 per official per day, at an estimated cost of \$1,500.00 per fiscal year, with a not-to-exceed amount of \$500.00 per year, per high school, to be paid from the General Fund.
14. Approve an agreement with Panorama Education to provide social-emotional learning (SEL) measures at Boyd Elementary School, Curtis Elementary School, Henry Elementary School, Highbanks Elementary School, Kelley Elementary School, Kolb Middle School, Rialto Middle School, Carter High School, Eisenhower High School, and Rialto High School, effective December 8, 2018 through June 30, 2019, effective

December 8, 2018 through June 30, 2019, at a cost of \$16,500.00, to be paid from Title I funds.

15. Ratify Affiliation Agreements with the Stanbridge University to assist current and future therapists in completing state requirements for credentialing from December 1, 2018 through November 30, 2021, at no cost to the District.

**I. FACILITIES PLANNING CONSENT ITEM - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1205 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Adopt Resolution No. 18-19-19 authorizing the procurement of Dell Latitude laptops under a master agreement and/or piggyback contract, MNWNC-108, WSCA-NASPO California Participating Addendum 7-15-70-34-003, the procurement of EarthWalk Carts under master agreement contract, State of California Multiple Award Schedule 3-13-70-0697H and the delegation of authority to the Superintendent or the Superintendent's designee to execute the Equipment-Lease Purchase Agreement with Dell Financial Services, L.L.C., dated February 1, 2019, and any other documents required for this transaction. The annual payment will be \$1,952,715.91 for a three (3) year lease-period beginning on or about February 1, 2019, for a total cost not-to-exceed \$5,858,147.73, to be paid from the General Fund.

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve the Fiscal Year 2018-2019 First Interim Financial Report as presented.

Upon a motion by Clerk Walker, seconded by Member Martinez, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve attendance of thirty (30) Rialto USD staff members and parents to attend the Family Leadership Institute (FLI) Practitioner's Training Conference January 15-18, 2019, in San Antonio, Texas. EAS Inc.

applied special pricing for Rialto USD, allowing facilitator's registration fee to be reduced to \$1,250.00 per person rather than the original price of \$2,500.00 per person. Total cost for registration will be \$37,500.00. Travel/air fare is estimated at \$7,500.00; food and lodging are estimated at \$18,000.00, at a not-to-exceed cost of \$63,000.00, to be paid from Title II funds.

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Deny Liability Claim No. 18-19-09.

Upon a motion by Clerk Walker, seconded by Vice President O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Deny Liability Claim No. 18-19-10.

Upon a motion by Vice President O'Kelley, seconded by Member Ayala, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Approve the hourly wage increase for AVID Tutors from \$13.00 an hour to \$14.00 an hour, effective January 1, 2019, at a cost of \$30,973.00, to be paid from Title I funds.

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, Item K7 was approved by a unanimous 5-0 vote by the Board of Education.

7. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARINGS**

Case Numbers:

18-19-14

18-19-19

18-19-20

18-19-21

**STIPULATED EXPULSION**

Case Number:

18-19-18

**REINSTATEMENT OF EXPULSION**

Case Number

17-18-47

President Montes announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, January 9, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

Upon a motion by Student Board Member Hernandez, seconded by Vice President O'Kelley, and approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:59 p.m.



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Clerk, Board of Education



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Secretary, Board of Education