



RIALTO

Unified School District



BOARD OF EDUCATION

Agenda, January 23, 2019

***“Bridging Futures
Through Innovation”***

MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

RUSD Board of Education

Mr. Edgar Montes, President

Mrs. Nancy G. O'Kelley, Vice President

Ms. Dina Walker, Clerk

Mr. Joseph Ayala, Member

Mr. Joseph W. Martinez, Member

Jazmin Hernandez, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila



Front Cover Picture

Rialto Knights continue to shine: Congratulations to the Rialto High School Cheer Squad for earning the CIF Championship! Thank you to RHS Cheer Coaches Valerie Campa and Kristy Streff for working with our talented and hardworking students. This is RHS's first ever 4A CIF-SS cheerleading championship!

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

EDGAR MONTES
President

DINA WALKER
Clerk

JOSEPH AYALA
Member



NANCY G. O'KELLEY
Vice President

JOSEPH W. MARTINEZ
Member

JAZMIN HERNANDEZ
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

January 23, 2019

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

A. OPENING

Call to Order – 6:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved_____ **Seconded**_____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957)**

Title: Superintendent

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

ADJOURNMENT OF CLOSED SESSION

Moved_____ **Seconded**_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY MYERS ELEMENTARY SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved_____ **Seconded**_____

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

B. PRESENTATION

1. Middle School – District Student Advisory Committee (DSAC)
2. Mr. Aaron Thomas, Carter High School Teacher – California League of High Schools “Teacher of the Year” (County Level) Recognition
3. California School Dashboard Presentation by John Roach, Lead Academic Technology Agent

4. Presentation by Tina Henton, CPA, Principal, CliftonLarsonAllen, LLP, regarding the Fiscal Year 2017-2018 Annual Audited Financial Report

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation, Quarterly Uniform Complaint Report Summary covering October – December 2018. (Ref. D 1.1)

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held January 9, 2019. (Ref. E 1.1-10)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 3290(a-e); Business and Noninstructional Operations: Gifts, Grants and Bequests. (Ref. F 1.1-5)
2. Second reading of revised Board Policy 5126(a-c); Students: Awards for Achievement. (Ref. F 2.1-3)

3. Second reading of revised Board Policy 5141.6(a-f); Students: School Health Services. (Ref. F 3.1-6)
4. Second reading of revised Board Policy 5144.1(a-g); Students: Suspension and Expulsion/Due Process. (Ref. F 4.1-7)
5. Second reading of revised Board Policy 6152.1(a-d); Instruction: Placement in Mathematics Courses. (Ref. F 5.1-4)
6. Second reading of revised Board Policy 6178(a-h); Instruction: Career Technical Education. (Ref. F 6.1-8)
7. First reading of revised Board Policy 6170.1(a-d); Instruction: Transitional Kindergarten. (Ref. F 7.1-4)

G. INSTRUCTION CONSENT ITEMS

1. Approve reimbursement for two (2) WASC visiting committee members for their traveling expenses for the accreditation visit at Rialto Adult School on April 15, 2019, at a cost of \$800.00, to be paid from the General Fund. (Ref. G 1.1)
2. Approve forty-eight (48) Eisenhower High School students (36 girls and 12 boys) and six (6) chaperones (4 females and 2 males) to attend a college tour, March 11, 2019 through March 13, 2019, at the following colleges: UC Merced, Sacramento State, Chico State, UC Berkeley, CSU Eastbay, San Jose State and Cal Poly San Luis Obispo, at a cost of \$15,000.00, to be paid from the College Readiness Block Grant. (Ref. G 2.1)
3. Approve fifty (50) parents/guardians from the Rialto Unified School District to attend two (2) parent workshops at San Bernardino Valley College, San Bernardino on February 8, 2019 and April 12, 2019, at a cost of \$1,000.00 for transportation, to be paid from Title III Fund. (Ref. G 3.1)
4. Approve fourteen (14) cadets (8 girls and 6 boys) from Carter High School's Army Junior Reserve Officer Training Corps (AJROTC), two (2) female advisors (LTC Melissa Gardner and 1SG Colleen Cousins), and one (1) male chaperone to attend the 2019 Junior Cadet Leadership Challenge Camp at Camp San Luis Obispo, San Luis Obispo, California, on March 14, 2019 through March 18, 2019, at a cost of \$500.00, to be paid from the General Fund. (Ref. G 4.1)
5. Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for the following schools: Casey, Dollahan, Garcia, Henry, Highbanks, Preston Elementary Schools, Eisenhower, and Rialto High Schools, at no cost to the District. (Ref. G 5.1)

6. Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Secondary Summer School program, at a cost of \$500,000.00, to be paid from the General Fund.
(Ref. G 6.1-2)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from December 8, 2018 through January 7, 2019, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Sharon Hanki, Box Tops for Education, Lifetouch National School Studios, The Way Bible Fellowship, DonorsChoose.org, The Home Depot, and Santa Claus, Inc., and request that a letter of appreciation be sent to the donors.
(Ref. H 2.1-2)
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
(Ref. H 3.1)
4. Approve the use of the piggyback bid from Savanna School District, Project No. SSPU #40-09/2016-17 with Elite Modular Leasing & Sales, Inc. per Public Contract Code 20118, for purchase and/or lease of portable buildings, as needed in Fiscal Years 2018-19 and 2019-20, to be paid from the General Fund, and/or Fund 25 - Capital Facilities Fund.
(Ref. H 4.1)
5. Approve an agreement with Miller Architectural Corporation to provide architectural services for the project of three (3) additional relocatable classrooms at Kelley Elementary School, effective January 24, 2019 through June 30, 2020, at a not-to-exceed cost of \$37,910.00, to be paid from Fund 25 – Capital Facilities Fund.
(Ref. H 5.1)
6. Approve an agreement with Frick, Frick & Jette Architects, Inc. to provide architectural services to improve access from the parking lot to the field at Frisbie Middle School, effective January 24, 2019 through June 30, 2020, at a cost not-to-exceed \$9,400.00, including \$500.00 for reimbursables, to be paid from Fund 40, Special Reserve Fund.
(Ref. H 6.1)
7. Approve an agreement with California State University of San Bernardino Neurofeedback Clinic to provide Neurofeedback treatment to qualified students, effective January 24, 2019 through June 30, 2019, at a cost of \$15,000.00, to be paid from the Special Education Fund.
(Ref. H 7.1)

8. Approve an agreement with Susan Hollar, MS CCC (Certificate of Clinical Competence) to complete Individual Education Evaluations (IEEs) in the area of Speech and Language for students, effective January 24, 2019 through June 30, 2019, at a cost of \$5,000.00, to be paid from the Special Education Fund. (Ref. H 8.1)
9. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level 1 and STEM parent program at Casey and Dunn Elementary Schools to a minimum of sixty (60) parents of English Learners at each school. The PIQE and STEM program to be held at Casey Elementary School is not-to-exceed \$13,000.00, effective January 31, 2019 through April 25, 2019, and at Dunn Elementary School is not-to-exceed \$13,000.00, effective January 29, 2019 through April 16, 2019, for a combined total not-to-exceed \$26,000.00 (\$13,000.00 per school site), to be paid from Title III – Language Instruction for English Learners. (Ref. H 9.1)
10. Approve a Memorandum of Understanding (MOU) with Shades of Blue to offer the Rialto Aerospace Academy to students at Frisbie Middle School on Saturdays, for a total of six (6) sessions effective February 2, 2019 through April 30, 2019, at a cost of \$700.00, to be paid from the General Fund. (Ref. H 10.1)
11. Approve an agreement with The Children's Project, Workshop Leader (Consultant) Yanira Carrillo-Zaldana to provide twelve (12) parent workshops at Rialto Middle School on "How to Raise Emotionally Healthy Children," effective January 24, 2019 through May 31, 2019, at a cost of \$5,500.00, to be paid from Title I Fund. (Ref. H 11.1)
12. Approve a Memorandum of Understanding (MOU) with Women on the Move Network to provide an after school activities based mentoring program that will be designed to build their self- confidence, help them learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of twenty-five (25) female students at Hughbanks Elementary School, effective January 30, 2019 through May 24, 2019, at no cost to the District. (Ref. H 12.1)

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed before August 16, 2018, by Bravo Concrete Construction Services, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 03 – Concrete, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

2. Accept the work completed before August 16, 2018, by KCB Towers, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 05 – Structural Steel, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 2.1)
3. Accept the work completed before August 16, 2018, by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 7 – HVAC, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 3.1)
4. Accept the work completed before December 14, 2018, by Emphyrean Plumbing, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 18 – Plumbing, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 4.1)
5. Accept the work completed before October 8, 2018, by EJ Enterprises for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 21 – Doors and Hardware, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 5.1)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1207 for classified and certificated employees. (Ref. J 1.1-3.1-3)

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____
 Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

K. DISCUSSION/ACTION ITEMS

Moved_____ Seconded_____

1. Accept the Fiscal Year 2017-2018 Annual Audited Financial Report completed by CliftonLarsonAllen LLP, as presented, at no cost to the District. (Ref. K 1.1)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved_____ **Seconded**_____

2. Adopt Resolution No. 18-19-21 for the District to be eligible for the Full-Day Kindergarten Facilities Grant Program (FDKFGP) and allowing the District to provide full-day kindergarten instruction. The Superintendent, or his designee, shall execute and deliver any and all required documents to carry out this resolution and associated agreements. (Ref. K 2.1-3)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved_____ **Seconded**_____

3. Ratify the agreement with School Advisors, to assist with the identification and procurement of State financial resources and required Agency Compliance with the application of Full-Day Kindergarten Facilities Grant Program (FDKFGP) funding for ten elementary schools and the establishment of Financial Hardship (FH) status by the Office of Public School Construction (OPSC) services for \$32,000.00 for the Full Day Kinder Program and \$20,000.00 for the establishment of Financial Hardship (FH) Assistance for a combined total cost not-to-exceed \$52,000.00, effective January 2, 2019 through June 30, 2022, to be paid from Fund 40 – Special Reserve Fund. (Ref. K 3.1-2)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved_____ **Seconded**_____

4. Adopted Resolution No. 18-19-22, excusing the absence of Board President Edgar Montes from the Wednesday, January 9, 2019, Regular Meeting of the Board of Education. (Ref. K 4.1)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved_____ **Seconded**_____

5. Approve Amendment No. 1 with The Cambrian Group for an increase of \$10,000.00 to the existing contract amount of \$58,735.00 for a combined total of \$68,735.00. The cost includes travel and training in the areas of Strategic Thinking and Class: The Social Order, prior to June 30, 2019, to be paid from the General Fund. (Ref. K 5.1-2)

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Moved_____ Seconded_____

6. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSION

Case Number:

18-19-30

REINSTATEMENT HEARING

Case Number:

17-18-50

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, February 13, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Moved – Student Board Member Seconded_____

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

Time_____

D PUBLIC HEARING

Williams Settlement Legislation

Quarterly Uniform Complaint Report Summary

For submission to school district governing board and county office of education

District Name: Rialto Unified School District

Quarter covered by this report: October - December 2018

	Number of complaints received in quarter	Number of complaints resolved in quarter	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
Totals	0	0	0

UCP Contact: Mr. Mohammad Z. Islam

Title: Assoc. Superintendent

Board Submission Date: 01/23/2019

Submitted by: Elizabeth Curtiss

Title: Academic Agent Liberal Arts Literacy and Intervention

Entered On Date: 12/14/2018

**MINUTES
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

January 9, 2019

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by Vice President O'Kelley at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez Member. Edgar Montes, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member Martinez, seconded by Member Ayala, and approved by a 4-0 vote, the Board of Education entered into closed session at 6:02 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/ Reassignment of Employees (Government Code section 54957)

(Ref. E 1.1)

Administrative Appointment:

- Multi-Media Marketing Innovator

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. Review Liability Claim Number 18-19-11
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Government Code section 54957)
Title: Superintendent

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Martinez, seconded by Clerk Walker, and passed by a 4-0 vote, closed session adjourned at 7:04 p.m.

OPEN SESSION RECONVENED – 7:04 P.M.

Members present: Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez Member. Edgar Montes, President, was absent.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Alan Palma, Rialto High School senior, led the Pledge of Allegiance.

PRESENTATION BY RIALTO HIGH SCHOOL

Rialto High School Madrigals and Broadway Knights performed "Happiness" from *You're A Good Man Charlie Brown*.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in closed session the Board of Education, by a 4-0 vote, took the following action:

- Accepted the request for a leave of absence for classified employee #1292929, January 7, 2019 through June 30, 2019.
- Accepted the administrative appointment of Ricardo Carlos, Multi-Media Marketing Innovator, Communications/Media Services.

ADOPTION OF AGENDA

Upon a motion by Clerk Walker, seconded by Member Martinez, the Agenda was adopted by Student Board Member Hernandez's preferential vote, and a 4-0 vote by the Board of Education.

B. PRESENTATIONS

1. High School – District Student Advisory Committee (DSAC)

The following DSAC students shared information and activities held at their schools:

Alan Palma – Rialto High School
Carlos Garcia – Carter High School
Cesar Ramos – Eisenhower High School

2. State PBIS Silver and (first time) Bronze Level Awards

Member Walker presented Certificates of Recognition to all the State PBIS Silver and Bronze Level Award winners.

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Denis Paredes, Rialto Middle School parent, expressed her concerns regarding bullying that she said her daughter has experienced since elementary school, with the last incident at Rialto Middle School on

(Ref. E 1.3)

December 12, 2018. She stated that no resolution has been reached. She asked what will be done to resolve the bullying issue in regards to her daughter.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Chris Cordasco, new CSEA President, introduced CSEA's new Executive Board: Carol Bugg, Treasurer, and Diana Silva, Chief Union Steward. He congratulated everyone who received the PBIS awards. He stated that he is happy to see new positions being created, however, there are still many classified employees covering vacant positions, and he is looking forward to working with Personnel to fill the vacant positions. Currently, they are getting their negotiation team together to work on their proposal, and they hope to present the proposal to the Board in February.

Teresa Hunter, introduced herself as the new CWA Area Vice President. She also stated that Heather Estruch is our Chief Steward.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

Upon a motion by Member Martinez, seconded by Clerk Walker, Items E – J were approved by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held December 7, 2018.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 0420.42(a-e); Philosophy, Goals, Objectives and Comprehensive Plans: Charter School Renewal.
2. First reading of revised Board Policy 3290(a-e); Business and Noninstructional Operations: Gifts, Grants and Bequests.
3. First reading of revised Board Policy 5126(a-c); Students: Awards for Achievement.
4. First reading of revised Board Policy 5141.6(a-f); Students: School Health Services.
5. First reading of revised Board Policy 5144.1(a-g); Students: Suspension and Expulsion/Due Process.
6. First reading of revised Board Policy 6152.1(a-d); Instruction: Placement in Mathematics Courses.
7. First reading of revised Board Policy 6178(a-h); Instruction: Career Technical Education.

G. INSTRUCTION CONSENT ITEMS

1. Approve fifty-four (54) female and thirty (30) male college-bound students along with six (6) female AVID teachers and three (3) male AVID teachers to participate in the university campus tours on March 11, 2019 through March 15, 2019, at a cost of \$15,000.00, to be paid from the College Readiness Block Grant.
2. Approve Student No. 583261 exemption from all physical activities for the 1st and 2nd semesters of the 2018-2019 school year.
3. Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for the following schools: Bemis, Boyd, Curtis, Dunn, Kelley, Kordyak, Morris, Simpson, Trapp, and Werner Elementary Schools; Jehue, Kucera, and Rialto Middle Schools; Carter and Milor High Schools, at no cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from November 10, 2018 through December 10, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Cal Poly Pomona Foundation, Ontario Christian Fellowship, Susan L. Patane/SLP Communications, and Woman's Club of Rialto, and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Approve an agreement with PCH Architects, LLP, to provide architectural services required for the Central Kitchen Walk-in Freezer/Cooler Project, effective January 10, 2019 through June 30, 2021, at a cost not-to-exceed \$48,750.00 including \$1,500.00 allowance for reimbursable expenses, to be paid from Fund 40 – Special Reserve Fund.
5. Approve an agreement with Dieli Murawka Howe, Inc., to provide designing services required for the Central Kitchen Walk-in Freezer/Cooler Project, at a total cost not-to-exceed \$22,000.00, effective January 10, 2019 through December 31, 2020, to be paid from Fund 13 – Cafeteria Fund.
6. Approve an agreement with Miller Architectural Corporation, to provide architectural services required for the Milor High School Kitchen Expansion Project, effective January 10, 2019 through June 30, 2021, at a cost not-to-exceed \$40,984.00 including \$1,500.00 allowance for reimbursable expenses, to be paid from Fund 21, Measure Y – Series "C" General Obligation Bonds Fund.
7. Approve an agreement with Dieli Murawka Howe, Inc. (DMH) to provide architectural services required for the Milor High School Kitchen Expansion and Remodel Project at a cost not-to-exceed \$18,500.00, effective January 10, 2019 through December 31, 2020, to be paid from Fund 13 – Cafeteria Fund.
8. Approve a Memorandum of Understanding (MOU) with the University of California, Riverside's Math, Engineering, Science Achievement (MESA)

program for Jehue, Kucera, and Kolb Middle Schools, and Carter and Eisenhower High Schools, at no cost to the district.

9. Approve an agreement with Sigma Beta XI, Inc. Youth and Family Services to provide Frisbie Middle School with Rites of Passage (30 students), One-on-One Mentoring (20 students) and Group Mentoring (20 students) effective January 10, 2019 through June 30, 2019, at a cost of \$25,000.00, to be paid from the General Fund.
10. Approve an agreement with Center for Oral Health to provide oral health screening and prevention services for Early Education students, targeted oral health education, and help families to navigate the healthcare system to ensure utilization, effective January 10, 2019 through June 30, 2020, at no cost to the District.
11. Approve Amendment No. 1 to the agreement with Pathfinder Ranch Services and Outdoor Education School to provide Science Camp for 5th grade students from Kordyak Elementary on April 24, 2019 through April 26, 2019, to correct the miscalculated amount from \$14,000.00 to \$16,320.00 with all other terms of the agreement to remain the same. The increased amount of \$2,320.00, to be paid from the Associated Student Body (ASB) fund.
12. Approve an agreement with Allebes Sign & Screen Printing to provide a custom mural painting of Albert Einstein at the end of the A Wing hallway at Frisbie Middle School, at a cost of \$3,774.60, to be paid from the General Fund.
13. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE English Level I Class parent program at Hughbanks Elementary School for a minimum of sixty (60) parents, effective January 30, 2019 through April 3, 2019, at a cost of \$9,000.00, to be paid from Title I fund.
14. Approve an agreement with Young Women's Empowerment Foundation to meet with twenty-five (25) students weekly at Kucera Middle School. Students will take a pre-survey to identify where they are socially, emotionally and academically. Each student's transcript will be reviewed with them and monitored quarterly. At mid-year, each student will be provided a program evaluation to identify needs not being met. Lastly, students will be given a post-survey and grades reviewed prior to the final semester, at a cost of \$15,100.00, to be paid from the General Fund.

15. Approve a five-year agreement with Dunbar Armored, Inc., effective March 1, 2019 through June 30, 2024, with a fixed rate of \$1,527.00 per month and 8% fuel surcharge for the first two (2) years. Costs are also subject to additional fees of items counts, premise time, and other applicable fees. Subsequent in the next three (3) years, the rate will be increased by 5%, 6%, and 7% of the previous year's rate, at an estimated cost of \$30,000.00 annually, to be paid from the General Fund.
16. Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE English Level I Class parent program at Kucera Middle School to a minimum of sixty (60) parents of English Learners (Spanish Level I Class) and a minimum of fifteen (15) parents in English Class. The PIQE program is to be held at Kucera Middle School effective January 17, 2019 through March 14, 2019, at a flat fee of \$7,000.00 for Spanish Level I Class and a flat fee of \$2,000.00 for English Class at a total cost of \$9,000.00, to be paid from site Title I fund.
17. Approve amendment to the agreement with Hot Dogger Tours, dba Gold Coast Tours increasing the cost not-to-exceed \$30,000.00 for a combined total not-to-exceed \$75,000.00, to be paid from the General Fund, the Associated Student Body (ASB), parent organizations, and/or other donations. All others terms and conditions of the agreement remain the same.
18. Approve an agreement with Village Project Consulting LLC to provide Rialto High School Advanced Placement (AP) professional development for all AP teachers, effective January 10, 2019 through June 30, 2019, at a cost of \$10,200.00, to be paid from Title I fund.
19. Ratify Affiliation Agreement with California State Polytechnic University, Pomona, to assist current and future educators in completing state requirements for credentialing from August 1, 2018 through June 30, 2020, at no cost to the District.

I. FACILITIES PLANNING CONSENT ITEM

1. Accept the work completed before November 2018 by Schultz Industries, Inc., dba Sturdisteel Company for all work required in connection with the Eisenhower High School Stadium Reconstruction - Bleachers, Bid #16-17-004, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1206 for classified and certificated employees.
4. Adopt Resolution No. 18-19-20 authorizing the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Clerk Walker, seconded by Member Ayala, Item K1 was approved by a 4-0 vote by the Board of Education.

1. Deny Liability Claim No. 18-19-11.

Upon a motion by Member Martinez, seconded by Clerk Walker, Item K2 was approved by a 4-0 vote by the Board of Education.

2. Ratify a 2% increase to the classified hourly/daily pay schedule effective January 1, 2019, at a cost of \$47,150.00, to be paid from the General Fund.

Upon a motion by Clerk Walker, seconded by Member Martinez, Item K3 was approved by a 4-0 vote by the Board of Education.

3. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED EXPULSIONS

Case Numbers:

18-19-29

18-19-28

18-19-24

REINSTATMENT OF EXPULSION

Case Number:

18-19-12

Vice President O'Kelley announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, January 23, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Upon a motion by Student Board Member Hernandez, seconded by Member Martinez, and approved by Student Board Member Hernandez's preferential vote and a 4-0 vote by the Board of Education, the meeting was adjourned at 8:04 p.m.

Clerk, Board of Education

Secretary, Board of Education

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3290(a)

GIFTS, GRANTS AND BEQUESTS

The Board of Education may accept any gift, grant, or bequest of money, property, or service to the District from any individual, ~~private agency or organization~~, **foundation**, or ~~other~~ public or **private** agency that desires to support the District's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of the District students or its ability or commitment to provide equitable educational opportunities.

(cf. 0100 – Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 – Equity)

(cf. 1260 - Educational Foundation)

(cf. 9270 – Conflict of Interest)

Before accepting any gift, grant or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the District's vision, philosophy, and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

(cf. 0000 - Vision)

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. Involve creation of a program which the Board would be unable to sustain when the donation is exhausted
2. Entail undesirable or excessive costs
3. Promote the use of violence, drugs, tobacco, or alcohol, ~~or the violation of any law or District policy~~

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

4. Advertise or endorse the use of non-nutritious food or beverages during the school day

(Ref. F 1.1)

GIFTS, GRANTS AND BEQUESTS (continued)

(cf. 5030 – Student Wellness)

5. Encourage or enable the violation of any law or District policy

64. Imply endorsement of any business or product, or unduly commercialize or politicize the school environment

(cf. 1325 - Advertising and Promotion)

Any gift of books ~~and or~~ instructional materials ~~shall~~ **may only** be accepted ~~only~~ if they meet ~~regular~~ District criteria for selection of instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 – Supplementary Instructional Materials)

All gifts, grants, and bequests shall become District property. Donors are encouraged to donate all gifts to the District rather than to a particular school-, **classroom, or teacher**. At the Superintendent or designee's discretion, a gift may be used at a particular school **or classroom**.

When any gift of money received by the District is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

The Superintendent or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the District in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

(cf. 3440 - Inventories)

(cf. 3460 - Financial Reports and Accountability)

Appreciation

~~The Board may show appreciation for any donation to the District in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.~~

~~*(cf. 1150 – Commendations and Awards)*~~

~~*(cf. 7310 – Naming of Facility)*~~

GIFTS, GRANTS AND BEQUESTS (continued)

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in District publications or on District property or web sites.

(cf. 1113 - District and School Web Sites)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 3312 - Contracts)

(cf. 6145.2 – Athletic Competition)

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the District's relationship and arrangement with the sponsor are consistent with the District's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on District property and in District-sponsored publications **in accordance with BP 1325 – Advertising and Promotion**. ~~No message, image, or other depiction that promotes the use of obscene language, pornography, alcohol, tobacco, or prohibited drugs or that advocates unlawful discrimination, use of violence, or the violation of law or District policy shall be allowed.~~

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the District, and how the benefits will be distributed
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the District and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services
3. The authority of the Board to retain exclusive right over the use of the District's name, logo, and other proprietary information **and the requirement that the sponsor obtain prior approval of the Board before using such information**. ~~The sponsor's use of such information shall require prior approval of the Board.~~
4. The prohibition against the collection of student's personal information except as allowed by law

GIFTS, GRANTS AND BEQUESTS (continued)

- 5 The authority of the Board to terminate the agreement without any penalty or sanction to the District if the sponsor's message, business, or product becomes inconsistent with **the** District's vision, mission, or goals, or the sponsor engages in any prohibited activity

(cf. 5022 - Student and Family Privacy Rights)

(cf. 5125 - Student Records)

Online Fundraising

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the District, a school, or classroom shall submit a written request for prior approval from the Superintendent or designee. Approval of requests shall take into consideration compatibility with the District's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the District.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant District policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that the District, rather than a staff member, classroom, or school, will own the funded resources.

Funds raised by an online fundraising campaign and donated to the District shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to the District in any manner it deems appropriate. Such appreciation may take the form of letters in recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

(cf. 1150 – Commendations and Awards)

(cf. 7310 – Naming of Facility)

Legal Reference: (see next page)

(Ref. F 1.4)

GIFTS, GRANTS AND BEQUESTS (continued)

Legal Reference:

EDUCATION CODE

- 1834 Acquisition of materials and apparatus*
- 35160 Powers and duties*
- 35162 Power to sue, be sued, hold and convey property*
- 41030 School district may invest surplus monies from bequest or gifts*
- 41031 Special fund or account in county treasury*
- 41032 Authority of school board to accept gift or bequest; investments; gift of land requirements*
- 41035 Advisory committee*
- 41036 Function of advisory committee*
- 41037 Rules and regulations*
- 41038 Applicability of other provisions of chapter*

Management Resources:

WEB SITES

California Consortium of Education Foundations: <http://www.cceflink.org>

Policy
adopted: June 9, 1999
revised: November 9, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5126(a)

AWARDS FOR ACHIEVEMENT

The Board of Education encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievement in academic, athletic, extracurricular, or community service activities.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 6142.4 - Service Learning/Community Service Classes)

District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or ~~cash~~ **gift scholarship**.

The Superintendent or designee shall develop criteria for the selection of student award recipients.

Golden State Seal Merit Diploma

At graduation from high school, special recognition shall be awarded to those students whose academic achievements in core curriculum areas have been outstanding.

The Superintendent or designee shall identify high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

(cf. 6162.51 - Standardized Testing and Reporting Program)

Biliteracy Award

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

(cf. 6142.2 - World/Foreign Language Instruction)

(cf. 6174 - Education for English Language Learners)

AWARDS FOR ACHIEVEMENT (continued)

Scholarship Fund

The Board shall establish and maintain a scholarship fund which may be used to provide scholarship, or grants-in-aid to bona fide organizations, students or graduates of district schools. (Education Code 35310, 35315)

(cf. 1260 - Educational Foundation)

(cf. 3290 - Gifts, Grants and Bequests)

The district's scholarship fund shall be administered by a district committee composed of Board members, the Superintendent, and such other community, staff, administrative, and/or student representatives as determined by the Board. (Education Code 35310)

The Board shall select its own representatives to the committee. Staff, community, and/or student representatives shall be selected by the Superintendent. Members of this committee shall serve two-year terms.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The committee may accept gifts, donations, and bequests made for the purposes of the fund and may prescribe conditions or restrictions on these gifts and bequests. If the donor imposes any conditions, the committee shall review the conditions and make a recommendation to the Board as to the compatibility of such conditions with the intent and purpose of the fund. The Board may prohibit the committee from accepting any donation under conditions it finds incompatible with the fund's intents and purposes. (Education Code 35313)

The Superintendent or designee shall report to the Board at least annually regarding the status and activity of the fund. (Education Code 35319)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51243-51245 Credit for private school foreign language instruction

51450-51455 Golden State Seal Merit Diploma

51460-51464 State Seal of Biliiteracy

52164.1 Assessment of English language skills of English learners

CODE OF REGULATIONS, TITLE 5

876 Golden State Seal Merit Diploma

1632 Credit for private school foreign language instruction

11510-11516 California English Language Development Test

(Ref. F 2.2)

AWARDS FOR ACHIEVEMENT (continued)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Californians Together: <http://www.californiastogether.org>

Policy
adopted: August 25, 1999
revised: August 22, 2012
revised: January 11, 2017
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 2.3)



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5141.6(a)

SCHOOL HEALTH SERVICES

The Board of Education recognizes that good physical and mental health is critical to students' ability to learn and believes that all students should have access to comprehensive health services. The District may provide access to health services at or near District schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses.

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in District schools and the community. Based on the results of this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the District.

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.61 - Drug Testing)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.23 - Asthma Management)

(cf. 5141.24 - Specialized Health Care Services)

(cf. 5141.25 - Availability of Condoms)

(cf. 5141.26 - Tuberculosis Testing)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - ~~Child Health and Disability Prevention Program~~ Health Screening for School Entry)

(cf. 5141.33 - Head Lice)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5141.52 - Suicide Prevention)

(cf. 6145.2 - Athletic Competition)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education under Section 504)

Board approval shall be required for any proposed use of District resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

(Ref. F 3.1)

SCHOOL HEALTH SERVICES (continued)

(cf. 0415 – Equity)
(cf. 1260 - Educational Foundation)
(cf. 1330.1 - Joint Use Agreement)
(cf. 3100 - Budget)
(cf. 7000 - Facilities Master Plan)

~~The Board may prioritize school health services to schools with the greatest need, including schools with medically underserved populations, a high percentage of low income and uninsured children and youth, large numbers of English learners, Academic Performance Index rankings in deciles 1-3, and/or a shortage of health professionals in the community.~~

School health services shall be provided ~~or supervised by~~ **under the supervision of** a licensed health care professional. The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or Memorandum of Understanding (MOU).

~~*(cf. 1020 – Youth Services)*~~
(cf. 3312 - Contracts)

If a school nurse is employed by the school or District, he/she shall be involved in planning and implementing the school health services as appropriate.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, nutrition and physical fitness programs, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, District administrators, teachers, counselors, other staff, and parents/guardians.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 5030 - Student Wellness)
(cf. 6142.7 - Physical Education)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6164.2 - Counseling/Guidance Services)

To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but are not limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law.

(cf. 3553 – Free and Reduced Price Meals)

(Ref. F 3.2)

SCHOOL HEALTH SERVICES (continued)

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 12460, or other applicable laws.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

(cf. 5125 - Student Records)

Payment/Reimbursement for Services

~~The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.~~

The Superintendent or designee ~~shall establish procedures for billing~~ **may bill** public and private insurance programs and other applicable programs for reimbursement of services as appropriate. **Services may be provided free of charge or on a sliding scale in accordance with law.**

(cf. 5143 - Insurance)

The District shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

~~To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low to moderate income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced price meals in accordance with law and providing students and parents/guardians with information about the low cost Healthy Families insurance program.~~

(cf. 3553 - Free and Reduced Price Meals)

Program Evaluation

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

(Ref. F 3.3)

SCHOOL HEALTH SERVICES (continued)

The Superintendent or designee shall provide the Board with periodic reports that may include, but ~~are~~ not necessarily ~~be~~ limited to, rates of participation in school health services; changes in student outcomes such as school attendance or achievement; **measures of school climate**; feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

~~8800-8807 Healthy Start support services for children~~

49073-49079 Privacy of student records

49423.5 Specialized physical health care services

49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal

FAMILY CODE

6920-6929 Consent by minor for medical treatment

GOVERNMENT CODE

95020 Individualized family service plan

HEALTH AND SAFETY CODE

104830-104865 School-based application of fluoride or other tooth decay-inhibiting agent

121020 HIV/AIDS testing and treatment; parental consent for minor under age 12

123110 Minor's right to access health records

123115 Limitation on parent/guardian access to minor's health records

123800-123995 California Children's Services Act

124025-124110 Child Health and Disability Prevention Program

124172-124174.6 Public School Health Center Support Program

124260 Mental health services; consent by minors age 12 and older

130300-130317 Health Insurance Portability and Accountability Act (HIPAA)

WELFARE AND INSTITUTIONS CODE

14059.5 Definition of "medically necessary"

14100.2 Confidentiality of Medi-Cal information

14115 Medi-Cal claims process

14115.8 LEA Medi-Cal Billing Option, program guide

14124.90 Third-party health coverage

14132.06 Covered benefits; health services provided by local educational agencies

14132.47 Administrative claiming process and targeted case management

CODE OF REGULATIONS, TITLE 10

~~2699.6500-2699.6905 Healthy Families Program~~

CODE OF REGULATIONS, TITLE 17

2951 Testing standards

6800-6874 Child Health and Disability Prevention Program

Legal Reference continued: (see next page)

(Ref. F 3.4)

SCHOOL HEALTH SERVICES (continued)

Legal Reference continued:

CODE OF REGULATIONS, TITLE 22

51009 Confidentiality

51050-51192 Definitions of Medi-Cal providers and services

51200 Requirements for providers

51231.2 Wheelchair van requirements

51270 Local educational agency provider; conditions for participation

51304 Limitations on specified benefits

51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services

51323 Medical transportation services

51351 Targeted case management services

51360 Local educational agency; types of services

51491 Local educational agency eligibility for payment

51535.5 Reimbursement to local educational agency providers

UNITED STATES CODE, TITLE 20

1232g Family Educational and Privacy Rights Act (FERPA)

UNITED STATES CODE, TITLE 42

1320c-9 Prohibition against disclosure of records

1397aa-1397jjmm State Children's Health Insurance Program

CODE OF FEDERAL REGULATIONS, TITLE 42

431.300 Use and disclosure of information on Medicaid applicants and recipients

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

CSBA PUBLICATIONS

Expanding Access to School Health Services: Policy Considerations for Governing Boards, Policy Brief, November 2008

Promoting Oral Health for California's Student: New Role, New Opportunities for Schools, Policy Brief, November 2008

Providing School Health Services in California: Perceptions, Challenges and Needs of District Leadership Teams, 2008

CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES PUBLICATIONS

LEA Medi-Cal Provider Manual

California School-Based Medi-Cal Administrative Activities Manual

DEPARTMENT OF HEALTH SERVICES POLICY LETTERS

00-06 Managed Care Plan Relationships with Local Education Agency Providers, December 11, 2000

CALIFORNIA SCHOOL-BASED HEALTH ALLIANCE PUBLICATIONS

How to Fund Health Services in Your School District, September 2014

Documenting the Link Between School-Based Health Centers and Academic Success, May 2014

NATIONAL ASSEMBLY ON SCHOOL-BASED HEALTH CARE PUBLICATIONS

A Guidebook for Evaluation School-Based Health Centers

Management Resources continued: (see next page)

SCHOOL HEALTH SERVICES (continued)

Management Resources continued:

NATIONAL CENTER FOR YOUTH LAW PUBLICATIONS

Confidential Medical Releases: Frequently Asked Questions from Schools and District, November 2015

Reporting in California, 2006

WEB SITES

CSBA: <http://csba.org>

CSBA, PractiCal Program: <http://www.csba.org/Services/Services/DistrictServices/PractiCal.aspx>
<https://www.csba.org/ProductsAndServices/AllServices/PractiCal>

California County Superintendents Educational Services Assoc.: <http://www.ccsesa.org>

California Department of Education, Health Services and School Nursing:
<http://www.cde.ca.gov/ls/he/hn>

California Department of Health Care Services: <http://www.dhcs.ca.gov>

California Department of Public Health: <http://www.cdph.ca.gov>

~~California School Health Centers Association~~ **School-Based Health Alliance:**
<http://www.schoolhealthcenters.org>

California School Nurses Organization: <http://www.csno.org>

Center for Health and Health Care in Schools: <http://www.healthinschools.org>

Centers for disease Control and Prevention, School Health Policies and Programs (SHPPS) Study:
<http://www.cdc.gov/HealthyYouth/shpps>

Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>

~~Healthy Families Program:~~ <http://www.healthyfamilies.ca.gov>

~~National Assembly on School-Based Health Care:~~ <http://www.nasbhc.org>

National Center for Youth Law: <http://www.youthlaw.org>

Policy
adopted: September 8, 1999
revised: August 12, 2009
revised: August 8, 2012
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5144.1(a)

SUSPENSION AND EXPULSION/DUE PROCESS

The Board of Education desires to provide District students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of District students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

(cf. 5131 – Conduct)

(cf. 5131.1 – Bus Conduct)

(cf. 5131.2 – Bullying)

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, **in this policy**, and the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any District school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

(cf. 5112.5 – Open/Closed Campus)

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the District's nondiscrimination policies.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Appropriate Use of Suspension and Expulsion

Except when a student's ~~commits an act that~~ violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

(cf. 1020—Youth Services)

(cf. 5138 – Conflict Resolution/Peer Mediation)

(cf. 5144 – Discipline)

(cf. 6142.4 – Service Learning/Community Service Classes)

(cf. 6164.2 – Guidance/Counseling Services)

(cf. 6164.5 – Student Success Teams)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

(cf. 5113 – Absences and Excuses)

(cf. 5113.1 – Chronic Absence and Truancy)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

(Ref. F 4.2)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following “mandatory recommendation and mandatory expulsion” acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee’s concurrence

(cf. 5131.7 – Weapons and Dangerous Instruments)

2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under “Grounds for Suspension and Expulsion: Grades K-12” and “Additional Grounds for Suspension and Expulsion: Grades 4-12,” the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in a public session of a **Board meeting**.

(Ref. F 4.3)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

(cf. 5119 – Students Expelled from Other Districts)

(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall ~~annually present to the Board a report of the maintain~~ outcome data **related to student suspensions and expulsions in accordance with which the District is required to collect pursuant to Education Code 48900.8 and 48916.1, including, but not limited to, the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period. For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board annual and to the California Department of Education when so required.**

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspension and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the District is meeting its goals for improving school climate as specified in its local control and accountability plan.

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

~~The report shall be disaggregated by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, foster youth, and students with disabilities. The report also shall include information about whether and how the District is meeting its goals for improving school climate as specified in its local control and accountability plan.~~

(cf. 0460 – Local Control and Accountability Plan)

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate Violence

1981-1981.5 Enrollment of students to community school

8239.1 Prohibition against expulsion of preschool student

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open Board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48667 Community day schools

48853.5 Foster Youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

49073-49079 Privacy of student records

52052 Numerically significant student subgroups

52060-52077 Local control and accountability plan

64000-64001 Consolidated application

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

Legal Reference continued: (see next page)

(Ref. F 4.5)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Legal Reference continued:

LABOR CODE

230.7 ~~Discharge or discrimination against employee for taking~~ *Employee time off to appear in school on behalf of a child*

PENAL CODE

31 *Principal of a crime, defined*

240 *Assault defined*

241.2 *Assault fines*

242 *Battery defined*

243.2 *Battery on school property*

243.4 *Sexual battery*

245 *Assault with deadly weapon*

245.6 *Hazing*

261 *Rape defined*

266c *Unlawful sexual intercourse*

286 *Sodomy defined*

288 *Lewd or lascivious acts with child under age 14*

288a *Oral copulation*

289 *Penetration of genital or anal openings*

417.27 *Laser pointers*

422.55 *Hate crime defined*

422.6 *Interference with exercise of civil rights*

422.7 *Aggravating factors for punishment*

422.75 *Enhanced penalties for hate crimes*

626.2 *Entry upon campus after written notice of suspension or dismissal without permission*

626.9 *Gun-Free School Zone Act of 1995*

626.10 *Dirks, daggers, knives, razors or stun guns*

868.5 *Supporting person; attendance during testimony of witness*

WELFARE AND INSTITUTIONS CODE

729.6 *Counseling*

UNITED STATES CODE, TITLE 18

921 *Definitions, firearms*

UNITED STATES CODE, TITLE 20

1415(K) *Placement in alternative educational setting*

7151 *Gun free schools*

UNITED STATES CODE, TITLE 42

11431-11435 *Education of homeless children and youths*

COURT DECISIONS

T.H. v San Diego Unified School District (2004) 122 Cal. App.4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App.4th 421

Board of Education of Sacramento City USD v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal. App.4th 1321

Garcia v. Los Angeles Board of Education (1991) 123 Cal.App. 3rd 807

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App.3d 1182

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

Legal Reference continued: (see next page)

(Ref. F 4.6)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Legal Reference continued:

ATTORNEY GENERAL OPINIONS

84 Ops. Cal. Atty. Gen. 146 (2001)

80 Ops. Cal. Atty. Gen. 348 (1997)

80 Ops. Cal. Atty. Gen. 85 (1997)

80 Ops. Cal. Atty. Gen. 91 (1997)

Management Resources:

CSBA PUBLICATIONS

~~Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011~~

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on Nondiscrimination Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

California Dept. of Education: <http://www.cde.ca.gov>

U.S. Dept. of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Dept. of Education, Office of Safe and Drug-Free Schools:

<http://www.ed.gov/about/offices/list/osdfs>

Policy
adopted: September 8, 1999
revised: June 26, 2013
revised: June 17, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6152.1(a)

PLACEMENT IN MATHEMATICS COURSES

The Board of Education believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling careers. ~~To the extent possible,~~ District students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems.

(cf. 6141.5 - Advanced Placement

(cf. 6142.92 - Mathematics Instruction)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Superintendent or designee shall work with district teachers, counselors, and administrators and the representatives of feeder schools to develop a **well-articulated sequence of mathematics courses** and consistent protocols for placing students in mathematics courses offered at district high schools.

Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but not limited to **statewide mathematic assessments, including state** interim and summative assessments; placement tests that are aligned to state-adopted content standards in mathematics; classroom assignment and grades; and report cards. **(Education Code 51224.7)**

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6011 - Academic Standards)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

District staff shall implement the placement protocols uniformly and without regard to students' socioeconomic background, or any characteristic specified in BP 0410 – Nondiscrimination in District Programs and Activities, including, but not limited to, race, sex, gender, nationality, and ethnicity.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 0415 – Equity)

(cf. 6174 – Education for English Learners)

(Ref. F 5.1)

PLACEMENT IN MATHEMATICS COURSES (continued)

~~Students shall be enrolled in mathematics courses based on the placement protocols. No student shall repeat a mathematics course which he/she has successfully completed based on the District's placement protocols.~~

~~When a student does not qualify to be enrolled in a high level mathematics course based on a consideration of the objective measures specified in the placement protocols, he/she may nevertheless be admitted to the course based on the recommendation of a teacher or counselor who has personal knowledge of the student's academic ability.~~

The placement protocols shall ~~specify a time~~ **provide for at least one reevaluation** within the first month of the school year ~~when students shall be reevaluated~~ to ensure that ~~they~~ **students** are appropriately placed in mathematics courses and shall specify the criteria the district will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

If a student or parent/guardian questions the student's placement, he/she may appeal the decision to the Superintendent or designee. The decision of the Superintendent or designee shall be final.

~~Within 10 school days of an initial placement decision or a placement decision upon reevaluation, a student and his/her parent/guardian who disagree with the placement of the student may appeal the decision to the Superintendent or designee. The Superintendent or designee shall decide whether or not to overrule the placement determination within 10 school days of receiving the appeal. The decision of the Superintendent or designee shall be final.~~

~~(cf. 5123 - Promotion/Acceleration/Retention)~~

~~District staff shall implement the placement protocols uniformly and without regard to students' race, sex, gender, nationality, ethnicity, socioeconomic background, or other subjective or discriminatory consideration in making placement decisions.~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

The Superintendent or designee shall ensure that all teachers, counselors, and other District staff responsible for determining students' placement in mathematics courses receive training on the placement protocols.

~~(cf. 4131 - Staff Development)~~

PLACEMENT IN MATHEMATICS COURSES (continued)

~~Prior to the beginning of each school year, the Superintendent or designee shall communicate the District's commitment to providing students with the opportunity to complete mathematics courses recommended for college admission, including approved placement protocols and the appeal process, to parent/guardians, students, teachers, school counselors, and administrators.~~

~~The policy and the District's mathematics placement protocols shall be posted on the District's web site. (Education Code 51224.7)~~

~~(cf. 1113 – District and School Web Sites)~~

~~Annually, Tthe Board and the Superintendent or designee shall annually review student data related to placement and advancement in the mathematics courses offered at district high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not being held back in a disproportionate manner on the basis of their race, ethnicity, gender, or socioeconomic background any subjective or discriminatory basis, and shall develop strategies for removing any identified barriers to students' access to mathematics courses. The Superintendent or designee shall also report on the percentage of district students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and the California State University. The Board and Superintendent shall also consider appropriate recommendations for removing any identified barriers to students' access to mathematics courses.~~

~~(cf. 0460 – Local Control and Accountability Plan)~~

~~(cf. 0500 - Accountability)~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48070.5 Promotion and retention; required policy

51220 Areas of study, grades 7-12

51224.5 Completion of Algebra I or Mathematics I

51224.7 California Mathematics Placement Act of 2015

51225.3 High school graduation requirements

51284 Financial literacy

52060-52077 Local control and accountability plan

60605 State-adopted content and performance standards in core curricular areas

60605.8 Common Core standards

60640-60649 California Assessment of Student Performance and Progress

(Ref. F 5.3)

PLACEMENT IN MATHEMATICS COURSES (continued)

Management Resources:

CSBA PUBLICATIONS

Math Misplacement, Governance Brief, September 2015

~~Governing to the Core~~, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve, 2013

California Common Core State Standards: Mathematics, January 2013

COMMON CORE STATE STANDARDS INITIATIVE PUBLICATIONS

Appendix A: Designing High School Mathematics Courses Based on the Common Core State Standards

LAWYERS' COMMITTEE FOR CIVIL RIGHTS OF THE SAN FRANCISCO BAY AREA (LCCR)

Held Back - Addressing Misplacement of 9th Grade Students in Bay Area School Math Classes

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Common Core State Standards Initiative: <http://www.corestandards.org/math>

Lawyers' Committee for Civil Rights of the San Francisco Bay Area (LCCR): <http://www.lccr.com>

Northwest Evaluation Association, Measures of Academic Progress: <http://www.nwea.org>

University of California, Mathematics Diagnostic Testing Project: <http://mdtp.ucsd.edu>

Policy
adopted: March 9, 2016
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6178(a)

CAREER TECHNICAL EDUCATION

The Board of Education desires to provide a comprehensive career technical education (CTE) program in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The District's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide students with ~~a strong~~ **practical** experience and understanding of all aspects of an industry.

(cf. 6143 - Courses of Study)
(cf. 6200 - Adult Education)

The District's CTE program shall focus on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations. CTE opportunities may be offered through linked learning programs, partnership academies, apprenticeship programs or orientation to apprenticeships, regional occupational centers or programs (**ROC/Ps**), ~~tech prep programs~~, charter schools, small learning communities, **magnet programs**, or other programs that expose students to career options while preparing them for future careers in a given industry or interest area.

(cf. 0420.4 - Charter School Authorization)
(cf. 6178.2 - Regional Occupational Center/Program)

The Superintendent or designee shall explore available funding sources that may be used to support CTE programs. The Board shall review and approve all district plans and applications for the use of **district**, state, and/or federal funds supporting CTE.

(cf. 3230 – Federal Grant Funds)

The Board shall adopt **district** standards for CTE which meet or exceed the state's model content standards and describe the essential knowledge and skills that students enrolled in these courses are expected to master. The course curriculum shall be aligned with district-adopted standards and the state's curriculum framework.

(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)

(Ref. F 6.1)

CAREER TECHNICAL EDUCATION (continued)

At least every three years, the Board shall compare the district's curriculum, course content, and course sequence of CTE with the model state curriculum standards. (Education Code 52376)

The Superintendent or designee shall systematically review the district's CTE courses to determine the degree to which each course may offer an alternate means for completing and receiving credit for specific portions of the course of study presented by the district for high school graduation. The Board shall ensure that these classes are equivalent in content and rigor to the courses prescribed for graduation. (Education Code 52376)

(cf. 6146.1 – High School Graduation Requirements)

(cf. 6146.11 – Alternative Credits Toward Graduation)

(cf. 6146.2 – Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall develop partnerships with local businesses and industries to ensure that course sequences, career technical and integrated curriculum, classroom instruction and projects, and assessments have real-world relevance and reflect labor market needs and priorities. He/she shall **also** work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities.

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 5113.2 - Work Permits)

(cf. 6178.1 - Work Experience Education)

The Superintendent or designee shall collaborate with postsecondary institutions to ensure that the district's program is articulated with postsecondary programs in order to provide a sequential course of study. Articulation opportunities may include dual or concurrent enrollment in community college courses.

The Board shall appoint a CTE advisory committee to develop recommendations on the district CTE program and to serve as a liaison between the district and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the disadvantaged, and representative of the field office of the California Employment Development Department. (Education Code 8070)

(cf. 1220 – The Citizen Advisory Committees)

(cf. 6172.1 – Concurrent Enrollment in College Classes)

CAREER TECHNICAL EDUCATION (continued)

The Superintendent or designee shall inform all secondary students and their parents/guardians about the CTE experiences available in the district, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary students shall receive individualized ~~career guidance and~~ academic counseling which provides information about academic and CTE opportunities related to the student's career goals.

(cf. 5145.6 - Parental Notifications)
(cf. 6164.2 - Guidance/Counseling Services)

Prior to the beginning of each school year, the Superintendent or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. The notification shall be disseminated in languages other than English as needed and shall state that the district will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the district's CTE program. (20 USC 2354; 34 CFR 100 Appendix B, 104.8, 106.9)

(cf. 0410 – Nondiscrimination in District Programs and Activities)
(cf. 1312.3 – Uniform Complaint Procedures)

To the extent required by law, the Superintendent or designee shall invite the participation of private school students in CTE programs supported by federal funding under the Strengthening Career and Technical Education for the 21st Century Act (Perkins). (20 USC 2397)

The Superintendent or designee shall ensure that teachers of CTE courses possess the qualifications and credentials necessary to teach their assigned courses. He/she ~~also~~ shall **also** provide teachers and administrators with professional development designed to enhance their knowledge of standards-aligned CTE and shall provide opportunities for CTE teachers to collaborate with teachers of academic courses in the development and implementation of integrated curriculum models.

(cf. 4112.2 - Certification)
(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)

CAREER TECHNICAL EDUCATION (continued)

The Superintendent or designee shall provide counselors and other guidance personnel with professional development that includes, but is not limited to, information about current workforce needs and trends, requirements of the district's CTE program, work-based learning opportunities, and postsecondary education and employment options following high school.

~~Upon written request from a nonprofit private school within the geographical area served by the District, the Superintendent or designee shall consult with private school representatives in a timely and meaningful manner and may provide for the participation of private school secondary students in the District's programs and activities funded under the federal Carl D. Perkins Career and Technical Education Act. To the extent practicable, the Superintendent or designee also shall, upon request, permit participation of CTE teachers, administrators, and other personnel from private schools in the District's inservice and preservice professional development programs funded through the Perkins Act. (20 USC 2397)~~

The Superintendent or designee shall regularly access district needs for facilities, technologies, and equipment to increase students' access to the district's CTE program.

(cf. 0440 - District Technology Plan)

(cf. 3440 - Inventories)

(cf. 3512 - Equipment)

(cf. 7110 - Facilities Master Plan)

Nondiscrimination

~~The District's program shall provide equal access to and shall not unlawfully discriminate against students who are members of special populations. *Special populations* include, but are not limited to, students with disabilities; students from economically disadvantaged families, including foster youth; single parents and single pregnant females; displaced homemakers; students with limited English proficiency; and students preparing for nontraditional fields. Nontraditional fields include occupations or fields of work, including careers in computer science, technology, and other emerging high skill occupations, for which individuals from one gender constitute less than 25 percent of the individuals employed in each such occupation or field of work. (20 USC 2302, 2354, 2373)~~

~~Prior to the beginning of each school year, the Superintendent or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to race, color, national origin, sex, or disability. (34 CFR 104.8, 106.9)~~

~~*(cf. 0410 - Nondiscrimination in District Programs and Activities)*~~

~~*(cf. 1312.3 - Uniform Complaint Procedures)*~~

(Ref. F 6.4)

CAREER TECHNICAL EDUCATION (continued)

~~The above notification shall be disseminated in languages other than English as needed and shall state that the District will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the District's CTE program. (20 USC 2354; 34 CFR 100.B)~~

School and Community Involvement

~~The Board shall appoint a CTE advisory committee to develop recommendations on the District's CTE program and to serve as a liaison between the District and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the disadvantaged, and representative of the field office of the California Employment Development Department.~~

~~(cf. 1220 – Citizen Advisory Committees)~~

~~The District also shall involve parents/guardians; students; academic and CTE teachers; administrators; career guidance and academic counselors; representatives of tech prep consortia if applicable, business and industry, labor organizations, and special populations; and other interested individuals in the development, implementation, and evaluation of CTE programs. (20 USC 2354)~~

Program Evaluation

~~The Board shall monitor the achievement of students participating in the District's CTE program in order to determine the need for program improvements. The Superintendent or designee shall annually report to the Board and the California Department of Education on program enrollment and completion rates, including enrollment and completion of programs in nontraditional fields as defined in 20 USC 2302; student academic assessment results; attainment of career and technical skill proficiencies; attainment of a high school diploma or equivalent; graduation rates; and subsequent placement in postsecondary education or advanced training, military service, or employment. Data shall be disaggregated, in accordance with 20 USC 2323, by race, ethnicity, gender, disability status, migrant status, English proficiency, and economic disadvantage status and for each special population as defined in 20 USC 2302 and listed in the section "Nondiscrimination" above.~~

CAREER TECHNICAL EDUCATION (continued)

The Superintendent or designee shall annually report to the Board achievement data on participating students, including, but not limited to, the percentage of participating students who successfully complete CTE programs, their performance on state and district academic achievement tests, and graduation rate. Data shall be disaggregated by program and various student subgroups. Based on such data, the Board shall determine the need for program improvements and update the goals in the district's local control and accountability plan as necessary.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. ~~6162.52 - High School Exit Examination~~)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

1205 Classification of counties

8006-8156 Career technical education

17078.70-17078.72 Career technical education facilities

33430-33432 Health science and medical technology grants

35168 Inventory of equipment

41540-41544 Targeted instructional improvement block grant

44257.3 CTC recognition of study in linked learning teaching methods

44260-44260.1 Designated subjects career technical education credential

44260.9 Designated subjects career technical education credential

48430 Legislative intent; continuation education schools and classes

48980 Parental notifications

51220-51229 Courses of study, grades 7-12

51760-51769.5 Work experience education

52060-52077 Local control and accountability plan

52300-52499.6 Career technical education

52519-52520 Adult education, occupational training

53010-53016 California Career Pathways Trust

53070-53076.4 The California Career Technical Education Incentive Grant Program

~~*53080-53084 School-to-career initiatives*~~

53086 California Career Resource Network

54690-54697 California Partnership Academies

54750-54760 California Partnership Academies, green technology and goods movement occupations

56363 Related services for students with disabilities; specially designed career technical education

66205.5-66205.9 Approval of career technical education courses for admission to California colleges

88500-88551 Community college economic and workforce development program

GOVERNMENT CODE

54950-54963 Brown Act

LABOR CODE

3070-3099.5 Apprenticeships

CAREER TECHNICAL EDUCATION (continued)

Legal Reference continued:

CODE OF REGULATIONS, TITLE 5

- 1635 Credit for work experience education
- 3051.14 Specially designed career technical education for students with disabilities
- 10070-10075 Work experience education
- 10080-10092 Community classrooms
- 10100-10111 Cooperative vocational education
- 11500-11508 Regional occupational centers and programs
- 11535-11538 Career technical education contracts with private postsecondary schools
- 11610-11611 Regional adult and vocational education councils

CODE OF REGULATIONS, TITLE 8

- 200-240 Apprenticeships

UNITED STATES CODE, TITLE 20

- 2301-2414 ~~Carl D. Perkins Vocational and Technical Act of 2006~~ *Strengthening Career and Technical Education for the 21st Century Act*
- 6301-6578 *Improving the Academic Achievement of the Disadvantaged*

CODE OF FEDERAL REGULATIONS, TITLE 34

- 76.730-76.731 ~~Records to federal grant programs~~
- 80.32 ~~Equipment acquired with Federal funds~~
- 80.42 ~~Record retention~~
- 100.B Appendix B Guidelines for eliminating discrimination in career technical education programs
- 104.1-104.39 Section 504 of the Rehabilitation Act of 1973
- 106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

A Governance Perspective: Interviews with School Board Members from the Nine Linked Learning Initiative School Districts, March 2014

The Linked Learning Approach to High School Reform, Governance Brief, January 2014

Orientation to Apprenticeship Overview, Construction Management Task Force Fact Sheet, November 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, January 2013

2008-2012 State Plan for Career Technical Education

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

Regional Occupational Centers and Programs Operations Handbook March 2008

Model Programs and Practices: Setting Standards for Regional Occupational Centers and Programs (ROCPs), rev. October 2007

Career Technical Education Framework for California Public Schools, Grades 7 Through 12, January 2007

California Career Technical Education Model Curriculum Standards, Grades 7 Through 12, May 2005

Management of Vocational Education Equipment, April 2000

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS, DIVISION OF APPRENTICESHIP STANDARDS PUBLICATIONS

Orientation to Apprenticeships: A Guide for Educators, January 2001

Management Resources continued: (see next page)

(Ref. F 6.7)

CAREER TECHNICAL EDUCATION (continued)

Management Resources continued:

WEB SITES

CSBA: <http://www.csba.org>

Association for Career and Technical Education: <http://www.acteonline.org>

California Assoc. of Regional Occupational Centers and Programs: <http://www.carocp.org>

California Career Resource Network: <http://www.californiacareers.info>

California Dept. of Education, Career Technical Education: <http://www.cde.ca.gov/ci/ct>

California Dept. of Employment Development: <http://www.edd.ca.gov>

California Dept. of Industrial Relations: <http://www.dir.ca.gov>

California Workforce Investment Board: <http://www.calwia.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

University of California, a-g Course Submissions:

http://www.ucop.edu/a-gGuide/ag/course_submissions

U.S. Dept. of Education, Office of Vocational and Adult Education:

<http://www.ed.gov/about/offices/list/ovae/pi/cte/index.html>

U.S. Dept. of Labor, Bureau of Labor Statistics: <http://www.bls.gov>

Policy
adopted: September 22, 1999
revised: April 28, 2010
revised: April 9, 2014
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

(Ref. F 6.8)



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6170.1(a)

TRANSITIONAL KINDERGARTEN

The Board of Education desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist TK children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The District's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among District preschool staff, other preschool providers, elementary teachers, administrators, and parent/guardians in ~~program~~ development, implementation, and evaluation of the District's TK program.

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

Eligibility

The District's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and ~~the age, residency, immunization, and any other enrollment requirements.~~ Enrollment in the TK program shall be voluntary ~~and dependent on space availability.~~

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

~~(cf. 5111.12 - Residency Based on Parent/Guardian Employment)~~

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

Upon request of a child's parent/guardians, the District may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the District's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

(Ref. F 7.1)

TRANSITIONAL KINDERGARTEN (continued)

~~The District may, At any time during the school year,~~ **the District may** admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided **that** the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest **and the child's parent/guardian approve**. Prior to such enrollment, the child's parent/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

Curriculum and Instruction

The District's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social sciences, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6011 - Academic Standards)
(cf. 6174 - Education for English Language Learners)

The Board shall ~~fix the~~ **establish the** length(s) of the school day in the District's TK program, ~~which shall be~~ **TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. The Superintendent or designee shall annual report to the CDE as to whether the District's TK programs are offered full day, part day, or both.** (Education Code 37202, 46111, 46115, 46117, 48003)

(cf. 6111 - School Calendar)
(cf. 6112 - School Day)

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes shall possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(Ref. F 7.2)

TRANSITIONAL KINDERGARTEN (continued)

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board or designee regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Legal Reference: (see next page)

TRANSITIONAL KINDERGARTEN (continued)

Legal Reference:

EDUCATION CODE

8235 California State Preschool Program

8973 Extended-Day kindergarten

37202 School calendar; equivalency of instructional minutes

44258.9 Assignment monitoring by county office of education

46111 Kindergarten, hours of attendance

46114-46119 Minimum school day, kindergarten

46300 Computation of ~~ADA~~average daily attendance, inclusion of kindergarten and transitional kindergarten

48000 ~~Minimum Age~~ of admission, (kindergarten) and transitional kindergarten

48002 Evidence of minimum age required to enter kindergarten or first grade

48003 Kindergarten annual report

48200 Compulsory education, starting at age six

Management Resources:

CSBA PUBLICATIONS

What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

Desired Results Developmental Profile, 2015

Transitional Kindergarten Implementation Guide: A Resource of California Public School District Administrators and Teachers, 2013

California Preschool Curriculum Framework, Vol. 3 2013

California Preschool Learning Foundations, Vol. 3, 2012

California Preschool Curriculum Framework, Vol. 2, 2011

California Preschool Learning Foundations, Vol. 2, 2010

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

11-08 Transitional Kindergarten Assignments, Credential Information Alert, August 25, 2011

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Assoc.: <http://www.ccsesa.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teachers Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkalifornia.org>

Policy
adopted: May 23, 2012
revised: December 9, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

G INSTRUCTION CONSENT



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **WASC ACCREDITATION - RIALTO ADULT SCHOOL**

Background: In the 2017-2018 school year, Rialto Adult School submitted an application to Western Association of Schools and Colleges (WASC) for accreditation. The WASC accreditation will provide further opportunities for Rialto Adult School students, and improve the quality and effectiveness of the educational programs. The WASC accreditation will ensure that the Rialto Adult School has met high standards and effectiveness in the curriculum provided to their students, in alignment with Adult Education Programs (AEP).

Rationale: The WASC visiting committee will validate and review the WASC report during their visit on April 15, 2019. In accordance with the WASC visitation process, the visiting committee follows up with the recommendation of the WASC accreditation, or areas of need, growth and improvement. Two (2) WASC committee members will incur traveling expenses for this visit including: lodging, meals, and mileage.

Recommendation: Approve reimbursement for two (2) WASC visiting committee members for their traveling expenses for the accreditation visit at Rialto Adult School on April 15, 2019.

Fiscal Impact: \$800.00 – General Fund

Submitted by: Kimberly Watson
Reviewed by: Kelly Bruce

(Ref. G 1.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NORTHERN CALIFORNIA COLLEGE TOURS -
EISENHOWER HIGH SCHOOL
ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)**

Background: AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Rationale: The Northern California College trip offers students an opportunity for students to experience college life and culture outside their normal surroundings. The campus tours will teach the AVID students about the university culture and campus life, and allow interaction with current college students serving as mentors.

Recommendation: Approve forty-eight (48) Eisenhower High School students (36 girls and 12 boys) and six (6) chaperones (4 females and 2 males) to attend a college tour, March 11, 2019 through March 13, 2019, at the following colleges: UC Merced, Sacramento State, Chico State, UC Berkeley, CSU Eastbay, San Jose State and Cal Poly San Luis Obispo.

Fiscal Impact: \$15,000.00 – College Readiness Block Grant

Submitted by: Francisco S. Camacho, Jr.
Reviewed by: Kelly Bruce

(Ref. G 2.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **PARENT WORKSHOPS SAN BERNARDINO VALLEY COLLEGE**

Background: San Bernardino Valley College offers the parents of local District English Learner Advisory Committees (DELAC) the opportunity to visit Valley College to learn more about the special programs that are offered. Meetings are hosted by the Dean of Student Equity and Success.

Workshop topics include:

- Completing requirements to qualify for special programs
- Extended Opportunity Programs and Services (EOPS)
- Valley Bound Commitment
- First Year Enrollment
- Registration Process

Rationale: Parent workshops hosted by San Bernardino Valley College are designed to foster a relationship between local parents and the community college. Past workshop participants have gone on to attend Valley College and/or have had their children enroll at the college. Parents who have attended the workshop return with a greater understanding of how they can support their children in the educational process. This action supports our District Strategic Plan through Strategy 5: We will ensure full engagement of Rialto Unified School District families in the education of their children; Plan 3: Community outreach resources and programs.

Recommendation: Approve fifty (50) parents/guardians from the Rialto Unified School District to attend two (2) parent workshops at San Bernardino Valley College, San Bernardino on February 8, 2019 and April 12, 2019.

Fiscal Impact: \$1,000.00 – Title III Fund for transportation cost

Submitted by: Marina Madrid, Ed.D. and Jasmin Valenzuela
Reviewed by: Kelly Bruce

(Ref. G 3.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **ARMY JROTC LEADERSHIP CAMP, CAMP SAN LUIS OBISPO, CA - CARTER HIGH SCHOOL**

Background: The purpose of this annual event is to give Carter High School's Army Junior Reserve Officer Training Corps (AJROTC) cadets the opportunity to master outdoor skills and to teach leadership in small groups. The cadets will participate in leadership training; develop human relations skills, first aid, land navigation, physical fitness, obstacle/confidence course, as well as curriculum-related training that will qualify cadets for the camp ribbon/awards. The US Army Cadet Command will provide transportation by charter bus to and from Carter High and San Luis Obispo, lodging, and meals. A district van (\$500.00) will also be used to transport equipment and supplies that are needed at camp.

Rationale: District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom.

Recommendation: Approve fourteen (14) cadets (8 girls and 6 boys) from Carter High School's Army Junior Reserve Officer Training Corps (AJROTC), two (2) female advisors (LTC Melissa Gardner and 1SG Colleen Cousins), and one (1) male chaperone to attend the 2019 Junior Cadet Leadership Challenge Camp at Camp San Luis Obispo, San Luis Obispo, California, on March 14, 2019 through March 18, 2019.

Fiscal Impact: \$500.00 – General Fund

Submitted by: Patricia Chavez, Ed.D.
Reviewed by: Kelly Bruce

(Ref. G 4.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) 2018-2019**

Background: Education Services requests the Board of Education approve the 2018-2019 Single Plans for Student Achievement for the following schools: Casey, Dollahan, Garcia, Henry, Hughbanks, Preston Elementary Schools, Eisenhower, and Rialto High Schools.

Rationale: The SPSA is developed with parents, community members, teachers, principals, other school leaders, secondary students, paraprofessionals, and other interested individuals or groups as determined by the site. The SPSA shall remain in effect for the duration of the school year and is reviewed and revised as necessary. The SPSA shall include coordination and integration of federal, state, and local services and programs. In addition, the SPSA includes a description of methods and instructional strategies that improve the academic program in the school, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and address the needs of all children in the school, with an emphasis on the needs of underserved students or students at risk of not meeting state academic standards.

Recommendation: Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for the following schools: Casey, Dollahan, Garcia, Henry, Hughbanks, Preston Elementary Schools, Eisenhower, and Rialto High Schools.

Fiscal Impact: No fiscal impact

Submitted by: Carol Mehochko
Reviewed by: Kelly Bruce

(Ref. G 5.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **2019 SECONDARY SUMMER SCHOOL PROGRAM**

Background:

It is proposed to offer summer school classes at each of the three (3) comprehensive high schools: Carter High School, Eisenhower High School, and Rialto High School. Milor High School students are able to attend classes at their home school. Priority for summer school enrollment is given to current high school seniors who need courses for graduation prior to August 2019, incoming seniors and juniors who are credit deficient and need classes to graduate, then to any student grade 9-12 who has either failed classes or has not made sufficient progress in acquiring skills outlined in grade level standards. Students that wish to accelerate their 4-year graduation plan may petition for enrollment and the decision will depend on available space, staffing availability, and funding for summer school.

High School Schedule: Teacher Prep Day: June 3, 2019 (4 hours paid)

First Semester: June 4 – June 14, 2019 (9 days)

Second Semester: June 17 – June 27, 2019 (9 days)

(Additional days may be required for incoming 9th graders enrolled in accelerated Math I.)

Time: 7:30 a.m. – 2:30 p.m.

Course of Study:

The offering of courses and the number of sections are contingent upon adequate enrollment and staffing. Not all courses will be available at each high school and participation may be on a space available basis.

Staffing:

The number of positions and the number of hours for each position will be determined by site enrollment needs.

Site Administrator	Hours as needed
Teacher	7 hours per day
Instructional Assistant	Hours as needed
Attendance Records Clerk	6 hours per day
Nurse	7 hours per day
Campus Security Officer	8 hours per day
Clerk Typist II	Hours as needed
Counselor	Up to 54 hours per High School
Health Clerk	7 hours per day
Noon Duty Aide	Hours as needed

(Ref. G 6.1)

Middle School Schedule: Grades 6 – 8
(Frisbie MS, Jehue MS, Kolb MS, Kucera MS, Rialto MS)

Teacher Prep Day: June 3, 2019 (4 hours paid)
Session for Students: June 4 – June 14, 2019 (9 days)
Time: 8:00 a.m. – 12:00 p.m.

CATEGORICAL PROGRAMS - Middle and High Schools

The following programs may be offered through site and/or district targeted funding at selected sites:

- English Learner Summer School Program
- Title I Summer School Intervention Program
- Specialty Academies and/or classes

Staffing will be determined by student need.

Rationale:

Summer school supports current high school seniors who need courses for graduation, incoming seniors, juniors, and sophomores who are credit deficient, and students in need of intensive remediation of basic skills. An accelerated Math I class may be provided for selected incoming 9th graders who have demonstrated exceptional mathematics potential. Classes may be provided for any Grade 9 – 12 student in a special program and students needing summer participation in order to alleviate impacted schedules during the school year.

Recommendation:

Approve the proposed student eligibility and priority plan, course of study, calendar, and schedule of classes for the Secondary Summer School Program.

Fiscal Impact:

\$500,000.00 – General Fund

Submitted by: Eva Serrato
Reviewed by: Kelly Bruce

(Ref. G 6.2)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **DONATIONS**

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
Sharon Hanki	Garcia Elementary/ Principal's Donation Account	\$ 800.00
Box Tops for Education	Dollahan Elementary/ Principal's Donation Account	\$ 526.20
Lifetouch National School Studios	Jehue Middle/ Instructional Materials	\$ 184.00
The Way Bible Fellowship	Kordyak Elementary/ Principal's Donation Account	\$ 100.00
The Way Bible Fellowship	Kordyak Elementary Principal's Donation Account	\$ 100.00
<u>NON-MONETARY DONATIONS</u>		
DonorsChoose.org	Fitzgerald Elementary/ One Learniture Hex Collaborative Desk	
The Home Depot	Rialto High School/ Four Store Vouchers of \$25.00 for Art Supplies	
Santa Claus, Inc.	Child Welfare and Attendance/ 1 Pallet of socks, 320 biscotti dresses, 412 play clothes, 576 pairs of "Bombas socks", and 76 pairs of shoes for students District-wide	

(Ref. H 2.1)

It is recommended that the Board of Education accept the listed donations from Sharon Hanki, Box Tops for Education, Lifetouch National School Studios, The Way Bible Fellowship, DonorsChoose.org, The Home Depot, and Santa Claus, Inc. and request that a letter of appreciation be sent to the donors.

District Summary

Monetary Donations – January 23, 2018

\$ 1,710.20

Donations – Fiscal Year-To-Date

\$ 29,977.92



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS
NUTRITION SERVICES**

Quantity	Description	Quantity	Description
1	Pallet Jack		
1	Trailer BBQ		
7	Printers		
1	Scanner		
1	Milk Cooler		
2	Menu Boards		
2	Office Chairs		
8	Ice Chests		
1	Traffic Rail		
1	Milk Cooler		

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

Submitted and Reviewed by: Mohammad Z. Islam

(Ref. H 3.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **APPROVAL TO PURCHASE AND/OR LEASE PORTABLE BUILDINGS**

Background: Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase and/or lease from the bids of other governmental agencies.

Rationale: The following bid will allow the District to purchase and/or lease Division of State Architect (DSA) approved portable buildings, as needed, without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure. The piggyback bid will also allow the District to employ all services listed in the bid including, but not limited to, relocation, dismantling, removal, delivery, installation, and all additive alternates relevant to the complete services for the purchase.

Savanna School District
Annual Renewal dated December 5, 2018
Piggyback Contract, Project No. SSPU #40-09/2016-17
Elite Modular Leasing & Sales, Inc.

Recommendation: Approve the use of the piggyback bid from Savanna School District, Project No. SSPU #40-09/2016-17 with Elite Modular Leasing & Sales, Inc. per Public Contract Code 20118, for purchase and/or lease of portable buildings, as needed in Fiscal Years 2018-19 and 2019-20, to be paid from the General Fund, and/or Fund 25 - Capital Facilities Fund.

Fiscal Impact: Unknown

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 4.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH MILLER ARCHITECTURAL CORPORATION FOR
ADDITIONAL RELOCATABLE CLASSROOMS AT
KELLEY ELEMENTARY SCHOOL**

Background: Kelley Elementary School is in need of additional classrooms based on enrollment projections; thereby requiring an architectural firm to provide architectural services for the addition of three (3) relocatable classrooms.

Rationale: The architectural services will consist of preparation of construction documents, project cost estimate, project schedule, agency approval of plans, and support services during bidding, construction, and project close out. The District received a proposal from Miller Architectural Corporation to provide the necessary services for a cost not-to-exceed \$37,910.00, which includes an allowance of \$1,000.00 for reimbursable expenses.

Recommendation: Approve an agreement with Miller Architectural Corporation to provide architectural services for the project of three (3) additional relocatable classrooms at Kelley Elementary School, effective January 24, 2019 through June 30, 2020.

Fiscal Impact: \$37,910.00 – Fund 25 - Capital Facilities Fund

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 5.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH FRICK, FRICK, & JETTE ARCHITECTS, INC. FOR IMPROVEMENT OF FIELD ACCESS AT FRISBIE MIDDLE SCHOOL**

Background: Access from the parking lot to the field at Frisbie Middle School does not comply with State California Codes of Regulation Title 24 Accessibility Standards which is reinforced by the Division of State Architects. Due to the request from the community to use the field on the campus after school hours, the District desires to improve the access from the parking lot directly to the field for the general public.

Rationale: An architectural firm is needed to provide architectural services for improvement of access from the parking lot to the field at Frisbie Middle School. The architectural services will consist of preparation of construction documents, and support services during bidding, construction, and project close out.

The District received a proposal from Frick, Frick & Jette Architects, Inc. to provide the necessary services at a cost not-to-exceed \$9,400.00, including \$500.00 for reimbursables.

Recommendation: Approve an agreement with Frick, Frick & Jette Architects, Inc. to provide architectural services to improve access from the parking lot to the field at Frisbie Middle School, effective January 24, 2019 through June 30, 2020, at a cost not-to-exceed \$9,400.00, including \$500.00 for reimbursables.

Fiscal Impact: \$9,400.00 - Fund 40 - Special Reserve Fund.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. H 6.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH CALIFORNIA STATE UNIVERSITY OF
SAN BERNARDINO, NEUROFEEDBACK CLINIC**

Background: Special Education has a need to provide a comprehensive evaluation, treatment recommendation(s), and treatment, to support student's academic and social emotional needs.

Rationale: California State University of San Bernardino Neurofeedback Clinic provides a specialized service for students who have exhausted Multi-Tiered school based academic and social emotional intervention with no success.

Recommendation: Approve an agreement with California State University of San Bernardino Neurofeedback Clinic to provide Neurofeedback treatment to qualified students, effective January 24, 2019 through June 30, 2019.

Fiscal Impact: \$15,000.00 – Special Education Fund

Submitted by: Bridgette Ealy
Reviewed by: Kelly Bruce

(Ref. H 7.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH SUSAN HOLLAR, MS CCC**

Background: It is necessary to comply with Special Education Procedural Safeguards; therefore, Special Education requires complete Individual Education Evaluations (IEEs) in the area of Speech and Language.

Rationale: Susan Hollar, MS CCC (Certificate of Clinical Competence) offers services for Individual Education Evaluations (IEEs) in the area of Speech and Language ensuring that a high quality education is being provided to all students according to State regulations.

Recommendation: Approve an agreement with Susan Hollar, MS CCC to complete Individual Education Evaluations (IEEs) in the area of Speech and Language for students, effective January 24, 2019 through June 30, 2019.

Fiscal Impact: \$5,000.00 – Special Education Fund

Submitted by: Bridgette Ealy
Reviewed by: Kelly Bruce

(Ref. H 8.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) TRAINING FOR CASEY AND DUNN ELEMENTARY SCHOOLS**

Background: PIQE is designed to engage the parents of English Learners in the education of their children and is tied directly to Strategy V Plan 2 of Rialto Unified School District's (RUSD) Strategic Plan: We will ensure full engagement of Rialto Unified School District families in the education of their children; workshops and programs based on the self-reported needs of school district families. The STEM component of the PIQE program supports the strategic plans of both Casey and Dunn Elementary Schools which center around career and college readiness and STEM and Strategy IV Plan 10 of RUSD's Strategic Plan: We will bridge school and community learning opportunities; A scientifically literate community.

Rationale: The eleven (11) week training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children and will give parents a deep understanding of how they can support their children in STEM. PIQE will recruit parents by phone, provide a needs assessment session, and a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four (4) or more sessions.

Recommendation: Approve an agreement with the Parent Institute for Quality Education (PIQE) to provide the PIQE Level 1 and STEM parent program at Casey and Dunn Elementary Schools to a minimum of sixty (60) parents of English Learners at each school. The PIQE and STEM program to be held at Casey Elementary School is not-to-exceed \$13,000.00, effective January 31, 2019 through April 25, 2019, and at Dunn Elementary School is not-to-exceed \$13,000.00, effective January 29, 2019 through April 16, 2019, for a combined total not-to-exceed \$26,000.00.

Fiscal Impact: \$26,000.00 (\$13,000.00 per school site) – Title III – Language Instruction for English Learners

Submitted by: Marina Madrid, Ed.D. and Jasmin Valenzuela
Reviewed by: Kelly Bruce

(Ref. H 9.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **MEMORANDUM OF UNDERSTANDING (MOU) WITH
SHADES OF BLUE AEROSPACE ACADEMY**

Background: Since 2015, Shades of Blue has worked with Frisbie and Kucera Middle Schools on an aviation academy entitled the Shades of Blue Rialto Aerospace Academy. The academy is open to students enrolled in the Rialto Unified School District, ages 13 and older.

Rationale: The students will be instructed on the applications of Science, Technology, Engineering, and Mathematics (STEM) subjects to the aerospace industry and potential career choices. Students enrolled in the academy will be offered the opportunity to participate in study trips, using district buses at an approximate cost of \$700.00, to visit various airfields to observe aircrafts as well as to board certain planes to view their aerodynamic structures. Instruction is held on Saturdays at Frisbie Middle School starting February 2, 2019, for six (6) Saturday sessions. The Shades of Blue Aerospace Academy mission falls under the District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom; and 4 – We will bridge school and community learning opportunities.

Recommendation: Approve an MOU with Shades of Blue to offer the Rialto Aerospace Academy to students at Frisbie Middle School on Saturdays, for a total of six (6) sessions effective February 2, 2019 through April 30, 2019.

Fiscal Impact: \$700.00 – General Fund

Submitted by: Vince Rollins, Ed.D.
Reviewed by: Kelly Bruce

(Ref. H 10.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH THE CHILDREN'S PROJECT
WORKSHOP LEADER (CONSULTANT) YANIRA CARRILLO-ZALDANA**

Background: Yanira Carrillo-Zaldana is a parent trainer for The Children's Project that facilitates parent workshops on How to Raise Emotionally Healthy Children. Classes focus on the five (5) critical emotional needs of children that are integral components of a family's core values. Parents will recognize consequences of the neglect of emotional health. The workshop will provide systematic methods to create an environment where both adults and children will thrive. The workshop is also designed to share strategies and tools for parents to implement ways to take a more conscious, thoughtful approach to teaching and parenting. Rialto Middle School will offer two cohorts (one in English, for six sessions; and one in Spanish, for six sessions) for a maximum of 30 participants per 2-hour workshop for their parents. At the conclusion of the workshop, parents will receive the book, "How to Raise Emotionally Healthy Children" by Dr. Gerald Newmark.

Rationale: District's Strategic Plan, Strategy 5 – We will ensure full engagement of RUSD families in the education of their children.

Recommendation: Approve an agreement with The Children's Project, Workshop Leader (Consultant) Yanira Carrillo-Zaldana to provide twelve (12) parent workshops at Rialto Middle School on "How to Raise Emotionally Healthy Children," effective January 24, 2019 through May 31, 2019.

Fiscal Impact: \$5,500.00 - Title I Fund

Submitted by: Robin McMillon
Reviewed by: Kelly Bruce

(Ref. H 11.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **MEMORANDUM OF UNDERSTANDING (MOU)
WITH WOMEN ON THE MOVE NETWORK**

Background:

Women on the Move Network is a non-profit organization, based in Southern California, whose mission is to promote the principle of gender equality, assist girls to develop their potential as leaders and raise awareness of the essential role of women as peacemakers in society. One of the major efforts of their organization is mentoring young girls, by helping them to learn how to make good life choices, to set meaningful goals for themselves and to understand their own value. They call the program "WHO'S YOUR HERO?" and encourage the girls to realize that they can be the heroes of their own lives.

Rationale:

This is in line with the District's Strategic Plan, Strategy 1 - We will provide diverse avenues for learning both inside and outside the classroom. Women on the Move Network supports the strategic plans of Hughbanks Elementary School Strategy 1 which focuses on a culture of high expectations in our school and school community. The program will provide weekly after school activities and experiences for girls ages 9-11, designed to build their confidence, help them learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment. There will be a team of two or three trained adult women as group mentors that will conduct the weekly sessions with a maximum of twenty-five (25) girls in the group.

Recommendation:

Approve a Memorandum of Understanding (MOU) with Women on the Move Network to provide an after school activities based mentoring program that will be designed to build their self-confidence, help them learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of twenty-five (25) female students at Hughbanks Elementary School, effective January 30, 2019 through May 24, 2019.

Fiscal Impact:

No fiscal impact

Submitted by:
Reviewed by:

Monte Stewart, Ed. D.
Kelly Bruce

(Ref. H 12.1)

I FACILITIES PLANNING CONSENT



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR
BRAVO CONCRETE CONSTRUCTION SERVICES INC.
CATEGORY 03 - CONCRETE**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by Bravo Concrete Construction Services, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 03 - Concrete.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 16, 2018, by Bravo Concrete Construction Services, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 03 – Concrete, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 1.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR KCB TOWERS, INC.
CATEGORY 05 – STRUCTURAL STEEL**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by KCB Towers, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 05 – Structural Steel..

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 16, 2018, by KCB Towers, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 05 – Structural Steel, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 2.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR DESERT AIR CONDITIONING, INC.
CATEGORY 17 - HVAC**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 17 - HVAC.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before August 16, 2018, by Desert Air Conditioning, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 7 – HVAC, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 3.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR EMPYREAN PLUMBING, INC.
CATEGORY 18 - PLUMBING**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by Empyrean Plumbing, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 18 - Plumbing.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released

Recommendation: Accept the work completed before December 14, 2018, by Empyrean Plumbing, Inc. for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 18 – Plumbing, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 4.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **NOTICE OF COMPLETION FOR EJ ENTERPRISES
CATEGORY 21 - DOORS AND HARDWARE**

Background: Representatives from the Construction Manager Neff Construction, Inc., Dougherty Dougherty Architects, LLP, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by EJ Enterprises for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 21 – Doors and Hardware.

Rationale: The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

Recommendation: Accept the work completed before October 8, 2018, by EJ Enterprises for all work required in connection with the Eisenhower High School Stadium Reconstruction Project, Category 21 – Doors and Hardware, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Fiscal Impact: No fiscal impact.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. I 5.1)

J PERSONNEL SERVICES CONSENT



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: CLASSIFIED EXEMPT – PERSONNEL REPORT #1207

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

WORKABILITY

Buckman, McKinnzie	Walgreens/Rialto	01/22/2019	\$10.20 per hour
De Los Rios, Moises	Walgreens/Rialto	01/08/2019	\$10.20 per hour
Lucio, Jennifer	Walgreens/Rialto	01/22/2019	\$10.20 per hour
Treadway, Brandon	Walgreens/Rialto	01/18/2019	\$10.20 per hour
Villarreal, Miguel	Walgreens/Rialto	01/22/2019	\$10.20 per hour

WORKABILITY – Returning Students

Felix Santos, Esteban	Central Kitchen	01/08/2019	\$12.00 per hour
Hamilton, Tyus	Walgreens/Rialto	01/13/2019	\$12.00 per hour
Lopez Tapia, Angelica	Walgreens/Rialto	01/22/2019	\$12.00 per hour
Mora Palomares, Luis	Walgreens/Rialto	01/22/2019	\$12.00 per hour
Morfin, Briana	Walgreens/Rialto	01/22/2019	\$12.00 per hour
Vargas, Diego	Walgreens/Rialto	01/22/2019	\$12.00 per hour
Vargas, Kimberly	Walgreens/Rialto	01/22/2019	\$12.00 per hour

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Eisenhower High School

Houston, Allesse	JV Head, Girls' Basketball	2018/2019	\$3,524.00
Rowe, Jacob	JV Head, Girls' Wrestling	2018/2019	\$3,524.00

Carter High School

Edwards, Edgar	Varsity Head, Girls' Water Polo	2018/2019	\$3,524.00
Loza, David Jr.	Co-JV, Boys' Wrestling	2018/2019	\$1,762.00

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1207**

EMPLOYMENT

Garcia Cruz, Jennifer (Repl. I. Mejia)	Instructional Assistant II/B.B. Kucera Middle School	01/08/2019	25-1 \$15.89 per hour (3 hours, 203 days)
Moreno, Diana (Repl. A. Flores)	Child Development Instructional Assistant Rocking Horse #2	01/07/2018	26-1 \$16.29 per hour (3.5 hours, 203 days)

RESIGNATIONS

Chavez, Luis	Account Clerk II Nutrition Services	01/31/2019
Dominguez, Robert	Therapeutic Behavioral Strategist Special Education	01/18/2019
Duncan, Tara	Health Aide Kucera Middle School	01/11/2019
Magana, Jessica	Instructional Assistant II/B.B. Frisbie Middle School	01/04/2019
Naves Arias, Maria F.	Categorical Project Clerk Jehue Middle School	01/22/2019
Quintero-Flores, Isabel	Library/Media Technician I Dunn Elementary	01/11/2019

SHORT TERM ASSIGNMENT

Library Support	Kucera Middle School (not to exceed 40 hours)	05/01/2019 - 05/31/2019	31-1 \$18.48 per hour
Clerical Support	Early Education (not to exceed 672 hours)	02/01/2019 - 06/28/2019	29-1 \$17.57 per hour

(Ref. J 2.1)

SUBSTITUTES

Butler, Justin	Instr. Assistant II RSP/SDC	01/09/2019	\$16.29 per hour
Cazares Vicuna, Vanessa	Health Clerk	01/17/2019	\$18.48 per hour
Lawrence, Kathryn	Health Clerk	01/17/2019	\$18.48 per hour
Melara, Steven	Health Aide	01/09/2019	\$15.89 per hour
Meza, Elizabeth	Health Aide	01/10/2019	\$15.89 per hour
Pickens, Wayne	Health Aide	01/10/2019	\$15.89 per hour
Saucedo, Ricardo	Nutrition Service Worker	01/16/2019	\$13.66 per hour

ADDITION OF BILINGUAL STIPEND (2.75% of base salary)

Garcia Cruz, Jennifer	Instructional Assistant II/B.B.	01/08/2019
-----------------------	---------------------------------	------------

PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Collantes, Maria	Nutrition Service Worker 1 Trapp Elementary School	02/02/2019
Delgado, Dina	Lead Nutrition Service Worker Preston Elementary School	02/13/2019
Gonzalez, Dolores	Child Dev. Instructional Asst. Kordyak Elementary School	02/08/2019
Green, Julie	Instructional Assistant II – SE (RSP/SDC) Henry Elementary School	01/26/2019

CERTIFICATION OF ELIGIBILITY LIST – Central Kitchen Supervisor

Eligible: 01/24/2019
Expires: 07/24/2019

CERTIFICATION OF ELIGIBILITY LIST – Instructional Assistant II/B.B.

Eligible: 01/24/2019
Expires: 07/24/2019

EXTENSION OF CERTIFICATION OF ELIGIBILITY LIST – School Secretary

To: Eligible: 02/10/2019
Expires: 08/10/2019
From: Eligible: 08/09/2018
Expires: 02/09/2019

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.2)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1207**

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective January 24, 2019, unless earlier date is indicated)

Sims, Robert 01/07/2019

RE-EMPLOYMENT

McCraley, Katherine Secondary Teacher 01/07/2019 IV-1 \$61,076.00 (184 days)

EMPLOYMENT

Horton, Ashley	School Nurse	01/09/2019	I-1	\$52,760.00 (184 days)
Lewis, Ryan	Special Education Teacher	01/07/2019	I-1	\$52,760.00 (184 days)
Lim, Steve	Secondary Teacher	01/07/2019	IV-12	\$86,194.00 (184 days)
Medlock, Luke	Secondary Teacher	01/07/2019	I-1	\$52,760.00 (184 days)
Saldivar, Cecilia	Elementary Teacher	01/07/2019	III-1	\$58,167.00 (184 days)

ACTING ADMINISTRATIVE ASSIGNMENT

Dominguez, Emily	Acting Principal	11/26/2019 -	\$114,859.00
	Kordyak Elementary School	01/11/2019	

RESIGNATION

Holman, Zakiya	Behavior Program Manager	01/18/2019
	Special Education	

HOME INSTRUCTION TEACHER (To be used during the 2018/2019 school year, as needed, at the regular hourly rate of \$43.73)

Rubalcava, Raymond

SUPPLEMENTAL SERVICES (Retired teachers to assist with WASC documentation during December 2018, at the hourly rate of \$25.00, not to exceed 17 hours total and to be charged to Adult School)

Alfaro, Lina
Lopatynski, JoAnn

EXTRA DUTY COMPENSATION (Department Chairperson for the 2018/2019 school year)

Rialto Middle School

Knowles, Bruce	Social Studies	24 Sections	\$1,807.20
----------------	----------------	-------------	------------

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour whichever is greater, for the spring semester of the 2018/2019 school year, and to be charged to Title I)

Carter High School

Castillo, Adrienne	Credit Recovery	2018/2019	01/14/2019
Le, Ky	Credit Recovery	2018/2019	01/14/2019
Roberts, Adelina	Credit Recovery	2018/2019	01/14/2019
Othon, Michael	Credit Recovery	2018/2019	01/14/2019
Simmons, Johnnie	Credit Recovery	2018/2019	01/14/2019

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour whichever is greater, for the fall semester of the 2018/2019 school year, and to be charged to CTEIG)

Milor High School

Cervantes, Bunnie	Pharmacy Technician	2018/2019	11/06/2018
-------------------	---------------------	-----------	------------

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour whichever is greater, for the spring semester of the 2018/2019 school year, and to be charged to CTEIG)

Milor High School

Cervantes, Bunnie	Pharmacy Technician	2018/2019	01/07/2019
-------------------	---------------------	-----------	------------

EXTRA DUTY COMPENSATION (Additional class assignments at 1/6 of their daily rate or \$43.73 per hour whichever is greater, for the spring semester of the 2018/2019 school year, and to be charged to General fund)

Frisbie Middle School

Hoehn, Brian	Math	2018/2019	01/23/2019
--------------	------	-----------	------------

EXTRA DUTY COMPENSATION

Kelley Elementary School

Nava, Judy	PBIS Internal Coach	2018/2019	\$1,129.00
------------	---------------------	-----------	------------

Rialto High School

Williams, Daniel	Athletic Director	2018/2019	\$2,259.00
------------------	-------------------	-----------	------------

EXTRA DUTY COMPENSATION**Carter High School**

Berry III, Gilbert	Varsity Head, Boys' Basketball	2018/2019	\$4,382.00
Sanchez, Joshua	Freshman Head, Boys' Soccer	2018/2019	\$3,162.00

Eisenhower High School

Dunbar-Small, Laurie	Varsity Head, Girls' Softball	2018/2019	\$4,111.00
Flores, David	Varsity Assistant, Girls' Basketball	2018/2019	\$3,072.00

K DISCUSSION/ACTION ITEMS



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **ANNUAL AUDITED FINANCIAL REPORT: FY 2017-2018**

Background: The certified public accounting firm of CliftonLarsonAllen LLP has completed its audits of the District's accounts for the fiscal year ending June 30, 2018. The auditor's recommendations contained in the current audit and the prior audit have been implemented, or are in the process of being implemented.

Rationale: A copy of this report was provided to the Board under separate cover and will be available in the Board Room and the District website for review by the public.

Recommendation: Accept the Fiscal Year 2017-2018 Annual Audited Financial Report completed by CliftonLarsonAllen LLP as presented.

Fiscal Impact: No fiscal impact.

Submitted by: Diane Romo
Reviewed by: Mohammad Z. Islam

(Ref. K 1.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **ADOPTION OF RESOLUTION NO. 18-19-21
FULL-DAY KINDERGARTEN INSTRUCTION**

Background: The State Allocation Board (SAB) has established the Full-Day Kindergarten Facilities Grant Program (FDKFGP). In order to be eligible for FDKFGP FUNDING, a resolution must be adopted by the Board of Education allowing the District to provide full-day kindergarten instruction.

Rationale: It is the District's intent to submit applications for all eligible Elementary Schools to participate in the State of California's Full-Day Kindergarten Facilities Grant Program. The District agrees to establish a Restricted Maintenance Account for the exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an ongoing and major maintenance plan that complies with State regulations for all projects that receive State Funding.

Recommendation: Adopt Resolution No. 18-19-21 for the District to be eligible for the Full-Day Kindergarten Facilities Grant Program (FDKFGP) and allowing the District to provide full-day kindergarten instruction. The Superintendent, or his designee, shall execute and deliver any and all required documents to carry out this resolution and associated agreements.

Fiscal Impact: No fiscal impact

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. K 2.1)

**RESOLUTION NO. 18-19-21
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

January 23, 2019

WHEREAS, the Board of Education ("School Board") has determined that Kindergarten school facilities within the Rialto Unified School District (the "District"), within San Bernardino County need to be constructed and/or modernized to implement Full-Day Kindergarten at each of the District's Elementary Schools and to comply with Title 5 requirements for Kindergarten facilities; and

WHEREAS, the State Allocation Board (SAB) has established the Full-Day Kindergarten Facilities Grant Program; and

NOW, THEREFORE, BE IT RESOLVED that Pursuant to Chapter 3, Part 10.5, Division 1, commencing with Section 17375 et. Seq, of the Education Code, the School Board of the Rialto Unified School District hereby acknowledges the following:

- (1) It is the District's intent to submit applications for all eligible Elementary Schools to participate in the State of California's Full-Day Kindergarten Facilities Grant Program; and
- (2) The District agrees to establish a Restricted Maintenance Account for the exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an ongoing and major maintenance plan that complies with provisions of Section 1860.21 for all projects that receive State Funding; and
- (3) Prior to the completion of the project(s), a resolution allowing the Rialto Unified School District to provide Full-Day Kindergarten at the project site(s) will be adopted and submitted with the Form SAB 70-03 (Fund Release).

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rialto Unified School District, this 23rd day of January, 2019.

Edgar Montes, President

Nancy G. O'Kelley, Vice President

Dina Walker, Clerk

Joseph Ayala, Member

Joseph W. Martinez, Member

STATE OF CALIFORNIA)
)
COUNTY OF SAN BERNARDINO) ss.

I, Dina Walker, Clerk of the Board of Education of the Rialto Unified School District, do hereby certify that the foregoing Resolution No. 18-19-21 was adopted by the Governing Board of said District at a meeting of said Board held on the 23rd day of January, 2019, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Dina Walker, Clerk



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AGREEMENT WITH SCHOOL ADVISORS**

Background:

In a recent survey performed by the California Department of Education (CDE), school districts cited lack of facilities as the main reason for not offering full-day kindergarten instruction. The State Allocation Board (SAB) established the Full-Day Kindergarten Facilities Grant Program (FDKFGP), and this new program was allocated \$100 Million from the General Fund to provide one-time grants to districts that would like to construct new school facilities or retrofit existing school facilities in order to provide full-day kindergarten instruction.

School districts currently serving kindergarten pupils may apply for FDKFGP funding during the first round from January 2, 2019 to January 31, 2019; and during the second round from May 1, 2019 to May 30, 2019. The District plans to submit an application for funding by January 31, 2019.

Rationale:

A consultant is needed to assist with the identification and procurement of State financial resources and required Agency Compliance with the application of FDKFGP funding and establishment of Financial Hardship (FH). In order to explore, to maximize, and to file on behalf of the District the state funding opportunities, the District has engaged an experienced consultant to start the preparation work in the first week of January, 2019.

School Advisors has successfully assisted the District with state Facilities Hardship Program funding for the Eisenhower High School Electrical Infrastructural Upgrades Project in 2014.

School Advisors will provide professional services that will assist the District in analyzing the facilities needs for full day kindergarten instructions, preparation and submission of applications, and provide advocacy during the application review process by the Office of Public School Construction (OPSC). A total of ten (10) elementary schools have been identified for initial assessment of the funding application process.

In addition, the consultant will assist the District with the establishment and documentation for Financial Hardship status at OPSC, in order to be qualified for 100% State funding.

(Ref. K 3.1)

School Advisors will provide services for \$32,000.00 for the Full Day Kinder Program (\$3,200.00 per FDKFGP application for ten (10) elementary schools which is deemed in critical need of facilities improvement), and \$20,000.00 for establishment of Financial Hardship (FH) Assistance for a combined total cost not-to-exceed \$52,000.00.

Recommendation: Ratify the agreement with School Advisors, to assist with the identification and procurement of State financial resources and required Agency Compliance with the application of Full-Day Kindergarten Facilities Grant Program (FDKFGP) funding for ten elementary schools and the establishment of Financial Hardship (FH) status by the Office of Public School Construction (OPSC) services for \$32,000.00 for the Full Day Kinder Program and \$20,000.00 for the establishment of Financial Hardship (FH) Assistance for a combined total cost not-to-exceed \$52,000.00, effective January 2, 2019 through June 30, 2022.

Fiscal Impact: \$52,000.00 – Fund 40 - Special Reserve Fund

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam

(Ref. K 3.2)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education
FROM: Cuauhtémoc Avila, Ed.D., Superintendent
ITEM: **RESOLUTION NO. 18-19-22**

**RESOLUTION NO. 18-19-22
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

REMUNERATION

January 23, 2019

WHEREAS, The Governing Board of the Rialto Unified School District acknowledges that Board President Edgar Montes was excused from the Wednesday, January 9, 2019, Regular Meeting of the Board of Education;

AND WHEREAS, California Education Code §35120 and Rialto Unified School District Board Bylaw 9250 states that a school board member may be paid for any excused absence, by resolution duly adopted and included in its minutes;

THEREFORE BE IT RESOLVED, that the Board of Education excuses the absence of Board President Edgar Montes from the Wednesday, January 9, 2019, Regular Meeting of the Board of Education.

Nancy G. O'Kelley, Vice President

Date

Cuauhtémoc Avila, Ed.D., Board Secretary

Date

Submitted and Reviewed by: Cuauhtémoc Avila, Ed.D.

(Ref. K 4.1)



Rialto Unified School District

Board Date: January 23, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **AMENDMENT NO. 1 TO AGREEMENT WITH THE CAMBRIAN GROUP**

Background: On September 26, 2018, the Board of Education approved an agreement with The Cambrian Group in the amount of \$58,735.00, to provide staff development in the areas of Strategic Thinking and Social Class and Education, from October 2018 through May 2019. An amendment to the original agreement is needed for an increase of \$10,000.00, to cover additional training, travel and filming of the presentation in the areas of Strategic Thinking and Social Class and Education.

The Cambrian Group has facilitated over 1,250 Strategic Plans and trained more than 13,000 facilitators of strategic planning in educational systems in the United States and internationally.

The Cambrian Group has conducted a number of training sessions with Rialto USD staff and parents during the past three (3) years of planning and two (2) years of implementation of the Strategic Plan. The services within the scope of this contract are intended to deepen the capacity and strengthen the sustainability among staff members, particularly those at the school sites.

Rationale: To mitigate the costs associated with the training of all teachers in the District, it was determined that deepening the capacity of a group of teachers, assistant principals, and principals, by filming the training sessions, is a more economically feasible and responsible alternative.

Training to date is as follows:

- During the 2016-2017 school year, all principals and District office administrators were trained in Strategic Thinking.
- In July 2018, all principals and District office administrators received training on Class: The Social Order which is relevant to PBIS, MTSS, Special Education and equity.
- On August 22-23, 2018, a group of teachers received training on Strategic Thinking.
- On October 17 and 19, 2018, all assistant principals received training on Strategic Thinking (session was filmed).
- On November 14, 2018, the principals received training on how to facilitate Strategic Thinking at their school sites. Visual recordings will be used to facilitate the trainings and discussions at each school site

(Ref. K 5.1)

and will be available on the District webpage. Overtime, approximately 3,000 employees will be trained utilizing the visual recordings.

- On December 7, 2018, the same group of teachers who were trained on Strategic Thinking received training on Class: The Social Order (session was filmed).
- The existing contract with the Cambrian Group included rights to use the visual recordings of Strategic Thinking and Class: The Social Order. In efforts to save cost on the filming of the sessions, the District utilized in-house staff and equipment. However, the sound quality necessitates the need to re-film the trainings.

Future plans include the following:

- Four additional filming days are needed to produce a quality product that can be used to facilitate the training of staff members. Cost for one of the four days is covered in the current contract. Following detailed discussion with the Cambrian Group, they have agreed to provide two additional days at no program cost to the District to train staff members in order to re-film (at a savings of approximately \$13,000.00). Therefore, the District needs to pay for one day of program cost and three days of travel expenses at an agreed upon amount of \$10,000.00.
- The use of the video recordings rather than face-to-face consultant time to train over 3,000 District employees yields a projected savings of approximately \$1,000,000.00 to the District.

Recommendation:

Approve Amendment No. 1 with The Cambrian Group for an increase of \$10,000.00 to the existing contract amount of \$58,735.00 for a combined total of \$68,735.00. The cost includes travel and training in the areas of Strategic Thinking and Class: The Social Order, prior to June 30, 2019.

Fiscal Impact:

\$10,000 – General Fund

Submitted by:
Reviewed by:

Rhea McIver Gibbs and Elizabeth Curtiss
Darren McDuffie, Ed.D.

(Ref. K 5.2)

BELIEFS

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures

Top: CIF- Southern Section Commissioner Rob Wigod (left) accepts a certificate from Carter High School Athletic Director Joe Paluba (right) at the inaugural CBL Athletic Symposium, hosted by CHS. Commissioner Wigod discussed the "Five Pillars of Sportsmanship," which include; Trustworthiness, Respect, Responsibility, Fairness, Caring, Citizenship. Life lessons that resonate.

Bottom: A lightening smile...A parent at an Equity Council Meeting congratulated Milor High School senior, Perry Lightner when she heard he was a student of the month and received four other certificates from the school district, city and regional leaders! Go Perry!

