



# RIALTO

Unified School District

## BOARD OF EDUCATION

Agenda, June 12, 2019



***“Bridging Futures  
Through Innovation”***

# MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- **High expectation for student achievement**
- **Safe and engaging learning environments**
- **Effective family and community involvement**
- **Learning opportunities beyond the traditional school setting**
- **Appreciation of universal diversity**

## **RUSD Board of Education**

Mr. Edgar Montes, President

Mrs. Nancy G. O'Kelley, Vice President

Ms. Dina Walker, Clerk

Mr. Joseph Ayala, Member

Mr. Joseph W. Martinez, Member

Jazmin Hernandez, Student Member

## **RUSD Superintendent**

Dr. Cuauhtémoc Avila



## Cover Pictures

(Top) Asked by others to find his twin sons: **Angel** and **Abel Montes**, who were also a part of the graduating Class of 2019, RUSD Board of Education President, **Mr. Edgar Montes**, entered the crowd. Mr. Montes, who has served on the school board for over a decade, has made it a point not to mention his children's successes "for the fairness to others." On graduation day, the camera found the father, first.

(Bottom Left) RUSD Board of Education Clerk, **Ms. Dina Walker**, poses with a 2019 Eisenhower High School graduate.

(Bottom Right) RUSD Board of Education Vice President, **Mrs. Nancy G. O'Kelley**, smiles with a graduating Carter High School student.

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Dr. John R. Kazalunas Education Center**  
**182 East Walnut Avenue**  
**Rialto, California**

**EDGAR MONTES**  
President

**DINA WALKER**  
Clerk

**JOSEPH AYALA**  
Member



**NANCY G. O'KELLEY**  
Vice President

**JOSEPH W. MARTINEZ**  
Member

**JAZMIN HERNANDEZ**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**June 12, 2019**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**LCAP AND FY 2019-2020 BUDGET STUDY SESSION**  
**AGENDA**

**A. OPENING**

**Call to Order – 4:00 p.m. – 5:30 p.m.**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**OPEN SESSION**

1. **Board Study Session: Local Control and Accountability Plan (LCAP) and FY 2019-2020 Budget**

**Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_**

**B. ADJOURNMENT OF LCAP AND 2019-2020 BUDGET STUDY SESSION**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

**Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_**

## AGENDA

### A. OPENING

Call to Order – 6:00 P.M.

### OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

### CLOSED SESSION

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

#### **Administrative Appointments:**

- Agent: Facilities Planning
- Coordinator, Information Systems

2. Student Expulsions/Reinstatements/Expulsion Enrollments

#### **3. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

#### **4. CONFERENCE WITH LEGAL COUNSEL**

Existing Litigation (Gov. Code § 54956.9(d)(1)) PERB Case No. LA-CE-6323-E

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

### ADJOURNMENT OF CLOSED SESSION

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

OPEN SESSION RECONVENED – 7:00 P.M.

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

PLEDGE OF ALLEGIANCE

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

B. **PRESENTATIONS** - None

C. **COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**1. LCAP Adoption: FY 2019-2020**

Education Code (EC) Section 52062(b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

(Ref. D 1.1)

**CLOSE PUBLIC HEARING**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**OPEN PUBLIC HEARING**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**2. Budget Adoption: FY 2019-2020**

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a school district governing board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

(Ref. D 2.1)

**CLOSE PUBLIC HEARING**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

## **CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

### **Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

#### **E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held May 22, 2019. (Ref. E 1.1-11)

#### **F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading of revised Board Bylaw 9323(a-f): Meeting Conduct. (Ref. F 1.1-6)
2. Second reading of revised Board Bylaw 9323.2(a-e): Actions by the Board. (Ref. F 2.1-5)
3. First reading of revised Board Policy 3100(a-h); Business and Noninstructional Operations: Budget. (Ref. F 3.1-8)
4. First reading of revised Board Policy 7214(a-h); Facilities: General Obligations Bonds (Ref. F 4.1-8)
5. First reading of revised Board Bylaw 9230(a-d); Orientation. (Ref. F 5.1-4)

#### **G. INSTRUCTION CONSENT ITEMS**

1. Approve two (2) female students and the yearbook advisor, Ms. Jennifer Thompson, to attend the Camp Yearbook Summer Workshop in the Westin Mission Hills Resort in Palm Springs, California, starting on Monday, July 8, 2019 through Wednesday, July 10, 2019, at a cost of \$1,680.00, to be paid from ASB funds (will be reimbursed by Jostens). (Ref. G 1.1)
2. Approve the reimbursement of travel expenses for one (1) Hughbanks Elementary School parent to attend the Southern Region Student Wellness Conference from July 21, 2019 through July 26, 2019, in Palm Desert, California, at a cost of \$1,500.00 to be paid from Title I funds (Parent Involvement). (Ref. G 2.1)
3. Approve student 84878 to be exempt from all physical activities for the 2<sup>nd</sup> semester of the 2016-2017 school year. (Ref. G 3.1)

4. Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for the following schools: Fitzgerald Elementary School and Frisbie Middle School as well as the plan addendum for Simpson Elementary School.  
(Ref. G 4.1)
5. Approve six (6) parents/guardians from the Rialto Unified School District African American Parent Advisory Council (DAAPAC) to attend the African American Parent Leadership Training to be held June 28, 2019 through June 30, 2019, in Cathedral City, California. Travel expenses include lodging, parking, and meals, at a cost of \$3,500.00, to be paid from Title I funds.  
(Ref. G 5.1)

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from May 6, 2019 through May 27, 2019, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from YourCause, LLC Trustee for Wells Fargo Community Support, R & B Enterprises, YourCause, LLC Trustee for Edison International, School's First Federal Credit Union, Fagen, Friedman & Fulfroost, LLP, L. Carlos Villegas, Esq., Alpha Delta Kappa Tau Teacher Sorority in Rialto, Box Tops for Education, Jeffrey & Carolyn Palmer, and Tangram and request that a letter of appreciation be sent to the donor.  
(Ref. H 2.1-2)
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent or his designee to sell or dispose of these items as specified in Education Code Sections 17545 and 17546. (Ref. H 3.1)
4. Approve an agreement with Ludwig Engineering Associates, Inc., to perform topographical surveys for the Full-Day Kindergarten Facility Projects at Boyd, Casey, Dollahan, Morris, Preston and Trapp Elementary Schools from June 13, 2019 through June 30, 2020, at a cost not-to-exceed \$22,100.00, to be paid from Fund 25 – Capital Facilities Fund.  
(Ref. H 4.1)
5. Approve agreement with John R. Byerly, Inc. as the engineering firm to provide material tests, structural tests, and special inspection services during the construction for the Modernization of the Building R Project at Eisenhower High School for an amount of \$13,254.00, plus a contingency allowance of \$1,988.00, as needed, not-to-exceed \$15,242.00, to be paid from Fund 21 – Measure Y Series “C”, General Obligation Bond Funds.  
(Ref. H 5.1)



6. Approve the Memorandum of Understanding No. 19-20-0300 with the San Bernardino County Superintendent of Schools (SBCSS) for the District to use eight (8) county classrooms which are owned by SBCSS as follows: 1) Rooms E-1, E-2, E-3, and E-4 at Bemis Elementary School; 2) Room G-2 at Henry Elementary School; and 3) Rooms B-5, B-6, B-7 at Kolb Middle School from July 1, 2019 through June 30, 2020, at no cost to the District.  
(Ref. H 6.1)
7. Approve Agreement No. 19-20-0301 with the San Bernardino County Superintendent of Schools (SBCSS) for classroom use and maintenance of eleven special education classrooms from July 1, 2019 through June 30, 2020, as follows: 1) Rooms E-5 and E-6 at Bemis Elementary School; 2) Room G-1 at Henry Elementary School; 3) Rooms C-1, C-2, C-3, and C-4 at Dollahan Elementary School; 4) Rooms D-101 and D-102 at Rialto High School; and 5) Rooms M-1 and M-2 at Eisenhower High School at a rate of \$3,458.71 per classroom. A total amount of \$38,045.81 will be paid to the District on or about June 15, 2020.  
(Ref. H 7.1)
8. Approve Agreement No. 19-20-0302 with San Bernardino County Superintendent of Schools (SBCSS) for the District to provide one (1) classroom at Jehue Middle School for use by the County Special Education Programs from July 1, 2019 through June 30, 2020. The San Bernardino County Superintendent of Schools shall pay to the District \$3,458.71 on or about June 15, 2020.  
(Ref. H 8.1)
9. Approve the use of the piggyback purchase of Centralia School District Project #CEPU #N15-2017/18: 2017 Portable Buildings UPB with Silvercreek Industries, Inc. as needed for Fiscal year 2019-2020, cost to be determined at time of purchase(s), to be paid from the General Fund, and/or Fund 25 - Capital Facilities Fund.  
(Ref. H 9.1)
10. Approve Amendment No. 1 to Agreement No. C-19-0019 with PCH Architects, LLP. for an increase of \$8,800.00 for a new total cost not-to-exceed \$96,300.00, including reimbursable and contingency expenses; and an extension of the contract term from December 31, 2019 through December 31, 2020, to be paid from Measure Y Series "C", General Obligation Bond Funds. All other terms and conditions of the agreement will remain the same.  
(Ref. H 10.1)
11. Approve Amendment No. 1 to Agreement No. C-18-0110 with CAL-Storm Compliance to increase the agreement by \$2,500.00 for a new total cost not-to-exceed the amount of \$8,750.00 and extend the term from June 30, 2019 through December 31, 2020, in order to cover the additional inspections of the Electrical Bus Charging Station Project and be in compliance with the State Water Resources Control Board (SWRCB), at a cost of \$2,500.00, to be paid from Fund 40 – Special Reserve Funds.  
(Ref. H 11.1)

12. Approve agreement with John R. Byerly, Inc. as the engineering firm to provide post construction material tests, structural tests, and special inspection services for a total cost not-to-exceed \$2,340.00, to be reimbursed by American Tower Corporation, the operator of the cell antenna.  
(Ref. H 12.1)
13. Approve RFP No. CJNS-2019-20-GROCERY Products and Related Items on behalf of the Pomona Valley Co-op Purchasing Group, and was advertised in accordance with Public Contract Code 20111. RFP No. CJNS-2019-20-GROCERY Products and Related Items were approved by the Colton Joint USD Board on May 16, 2019, and were awarded to vendors Gold Star Foods and Sysco for the 2019-2020 Fiscal Year. The cost will be determined at time of purchase(s), to be paid from Fund 13 – Cafeteria Fund.  
(Ref. H 13.1)
14. Approve RFP No. 08(18-19)FN Distribution of USDA Foods and Commercial Products on behalf of the Pomona Valley Co-op Purchasing Group as advertised in accordance with Public Contract Code 20111. RFP No. 08(18-19)FN Distribution of USDA Foods and Commercial Products was approved by the Pomona Unified School District Board on May 8, 2019, and was awarded vendor Gold Star Foods for the 2019-2020 Fiscal Year, at a cost to be determined at time of purchase(s), to be paid from Fund 13 – Cafeteria Fund.  
(Ref. H 14.1)
15. Approve Bid No. 18-19-12NS Paper Goods on behalf of the Pomona Valley Co-op Purchasing Group as advertised in accordance with Public Contract Code 20111. Bid No. 18-19-12NS Paper was approved by the Jurupa Unified School District Board on May 13, 2019, and was awarded to vendors P&R Paper Supply, Sysco, Daxwell, Interboro Packaging Group, Revere Packaging, and Individual Food Service, for the 2019-2020 Fiscal Year, at a cost to be determined at time of purchase(s), to be paid from Fund 13 – Cafeteria Fund.  
(Ref. H 15.1)
16. Approve RFP #RIANS-2018-19-003 Pizza Products which has been awarded to Southern California Pizza Co. (Pizza Hut) for the 2018-2019 school year, and was advertised in accordance with Public Contract Code 20111. Item #27 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. Approval of this RFP for the 2019-2020 fiscal year will be extension number one (1) of two (2). The price increases are under 1.5% and all other terms and conditions will remain the same. The cost will be determined at time of purchase(s), and will be paid from Fund 13 – Cafeteria Fund.  
(Ref. H 16.1)
17. Approve RFP #C-189-003 for Snack Food and Beverages by the Ontario-Montclair School District, on behalf of the Pomona Valley Co-op Purchasing Group for Snack Food and Beverages for the 2018-2019

school year was awarded to Gold Star Foods, and was advertised in accordance with Public Contract Code 20111. Item #25 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. This extension would be the first of two for RFP #C-189-003 Snack Food and Beverages and was approved by the Ontario-Montclair School District Board on May 2, 2019, for use in the 2019-2020 Fiscal Year, at a cost to be determined at time of purchase(s), to be paid from Fund 13 – Cafeteria Fund. (Ref. H 17.1)

18. Approve the extension of RFP \*Updated\* #RIANS-2018-19-006 Tortilla Products “Re-Bid” which was awarded to Sunrise Produce for the 2018-2019 school year, and was advertised in accordance with Public Contract Code 20111. Item #27 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. Approval of this RFP for the 2019-2020 Fiscal Year will be extension number one (1) of two (2). All other terms and conditions will remain the same. The cost will be determined at time of purchase(s), and will be paid from Fund 13 – Cafeteria Fund. (Ref. H 18.1)
19. Accept the Share our Strength and National No Kid Hungry Campaign Grant for Bemis, Casey, Myers, and Trapp Elementary Schools to provide start-up funds to increase student participation in the school breakfast program. Each school will receive \$4,497.00 for a combined total of \$17,988.00 with implementation start dates of September 1, 2019 through October 1, 2019. (Ref H 19.1)
20. Approve an agreement with KNN Public Finance, LLC to provide continuing disclosure services related to General Obligation Bonds and other financing obligations, as well as certificates of participation for the Fiscal Year 2019-2020 with the filing of the 2018-2019 Annual Report, effective July 1, 2019 through June 30, 2020, with an option to renew annually through 2024, at a cost not-to-exceed \$5,500.00 per filing year, to be paid from Fund 21 – Measure Y Series “C”, General Obligation Bond. (Ref. H 20.1)
21. Approve a Memorandum of Understanding (MOU) with Women on the Move Network to provide an after school activities based mentoring program that will be designed to build student self-confidence, help students learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of 25 female students at Hughbanks Elementary School, effective September 4, 2019 through May 27, 2020, at no cost to the District. (Ref. H 21.1)
22. Approve Agreement with Nancy K. Bohl, Incorporated, dba The Counseling Team International (TCTI) to provide short-term professional counseling to District employees, their family members and eligible

dependents living in the employees' primary residence for the 2019-2020 Fiscal Year with an option to renew in 2020-2021 and 2021-2022 for a monthly cost of \$3,850.00 and a total cost not-to-exceed \$46,200.00 per fiscal year, to be paid from the General Fund. (Ref. H 22.1)

23. Accept the Share our Strength and National No Kid Hungry Campaign Grant for the District's Summer Food Service Program (SFSP) in the amount of \$9,300.00 with implementation on June 4, 2019, using all funds by September 2019. (Ref. H 23.1)
24. Approve CMAS No. 4-14-65-0028A for the purchase of Medical Defibrillators, Medical Emergency Equipment, Medical Emergency Supplies, Medical IV Pumps, Medical Temperature Monitor systems and services, cost to be determined at time of purchase(s), to be paid from the General Fund. (Ref. H 24.1)
25. Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 675 Long Term English Learners enrolled in EL intervention courses at secondary schools for the 2019-2020 school year, at a cost of \$38,003.00, to be paid from Title III funds. (Ref. H 25.1)
26. Approve an agreement with Corwin Press to provide two (2) days of professional development in the area of culturally and linguistically responsive instruction training that will include specific strategies for adapting instruction to engage Standard English Learners with opportunities for school teams to collaborate on how to best serve Standard English Learners to help them access the core curriculum, at a cost of \$16,600.00, to be paid from Title II funds. (Ref. H 26.1)
27. Approve an agreement with Corwin Press to provide eight (8) days of professional development in the area of English Language Development, active listening for English Language Learners (ELL) and the ELL Shadowing Protocol. Shadowing helps teachers and administrators better understand the classroom experience from an English Learner's point of view. Training will include specific strategies for adapting instruction to engage ELLs with opportunities for school teams to collaborate on how to best serve English Learners to help them access the core curriculum, at a cost of \$49,600.00, to be paid from Title III funds. (Ref. H 27.1-2)
28. Approve an agreement with the Expanded Food and Nutrition Education Program for students attending day care while their parents attend ESL and computer classes at the Curtis T. Winton Parent Institute, effective June 19, 2019 through June 28, 2019, at no cost to the District. (Ref. H 28.1)

29. Approve an agreement with i-Station to provide an adaptive technology driven differentiated reading program for approximately 534 Dual Language Immersion program students enrolled at Boyd, Garcia, Kelley and Morris Elementary Schools for the 2019-2020 school year, at a cost of \$24,290.00, to be paid from Title III funds. (Ref. H 29.1)
30. Approve an agreement with MCF Consulting, Inc. for services related to claims for reimbursement for Random Moment Time Survey (RMTS), effective July 1, 2019 through June 30, 2020. Back-cast billing will be implemented through the on-line RMTS system, at a cost of \$40,000.00, to be paid through the District's General Fund with revenue collected through Random Moment Time Survey (RMTS) reimbursement activities. (Ref. H 30.1)
31. Approve to exercise Option Year 1 of contract No. C-19-0006 with Practi-Cal, Medi-Cal Local Education Agency (LEA) Billing Option Services. The term of the contract is from July 1, 2019 through June 30, 2020, with an option to renew the contract for Option Year 2 at a cost of \$59,400.00, to be paid from Local Education Agency funds. (Ref. H 31.1)
32. Approve the affiliation/service agreement with Franklin Covey to provide the "Creating Culture" workshop and the Annual Membership for Bemis Elementary School, effective July 1, 2019 through June 30, 2020, at a cost of \$15,832.43, to be paid from the General Fund. (Ref. H 32.1)
33. Approve an agreement with The Core Collaborative to provide nine (9) days of professional development to develop Impact Teams with Bemis Elementary School, effective July 1, 2019 through June 30, 2020, at cost of \$13,050.00, to be paid from Title I funds. (Ref. H 33.1)
34. Approve a Memorandum of Understanding (MOU) with The Leela Project to provide a literature and mentoring program that will be designed to build student self-confidence, assist in making good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of twenty-five (25) male students at Highbanks Elementary School, effective August 5, 2019 through May 28, 2020, at no cost to the District. (Ref. H 34.1)
35. Approve an agreement with Voyager Sopris Learning to provide six (6) days of high quality professional learning in Language Essentials for Teachers of Reading and Spelling (LETRS), including the online Bridge to Practice Activities for the participating teachers and administrators, effective August 1, 2019 through April 30, 2020, at a cost of \$25,000.00, to be paid from the General Fund. (Ref. H 35.1)

**I. FACILITIES PLANNING CONSENT ITEMS -**

1. Accept the work completed as of May 31, 2019, by IVL Contractors, Inc. for all work required in connection with UPCCAP #19-006 Frisbie Middle School Ramp Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1216 for classified and certificated employees. (Ref. J 1.1-3.4)
4. Approve Declaration of Need for Fully Qualified Educators for the 2019-2020 school year. (Ref. J 4.1-3)

Preferential Vote by Student Board Member: Aye:\_\_\_\_\_ No:\_\_\_\_\_ Abstain:\_\_\_\_\_  
Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

**K. DISCUSSION/ACTION ITEMS**

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

1. Approve an agreement with John R. Byerly, Inc. as the geotechnical engineer to provide geotechnical services for Full-Day Kindergarten Facility Projects at Boyd, Casey, Dollahan, Morris, Preston, and Trapp Elementary Schools, effective June 13, 2019 through June 30, 2020, at a cost of \$12,176.00 per site, for a total cost not-to-exceed \$73,056.00, to be paid from Fund 25 – Capital Facilities Fund. (Ref. K 1.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

2. Adopt Resolution No. 18-19-35 authorizing designated person to approve contract completions. (Ref. K 2.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

3. Adopt Resolution No. 18-19-36 approving the plan to spend the monies received from the Education Protection Account (EPA) on Instruction. (Ref. K 3.1-4)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

4. Adopt Resolution No. 18-19-37 authorizing staff to process the necessary transfers of appropriations to revise budget amounts during the course of the fiscal year to allow appropriation of excess funds, transfers between designated and/or un-appropriated fund balances and any expenditure classifications, or balance any expenditure classification of the budget. (Ref. K 4.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

5. Adopt Resolution No. 18-19-38 authorizing the filing of a Form J-13A waiver requesting approval by the County Superintendent of Schools for the emergency closure and reduction in the computation of Average Daily Attendance and Instructional Minutes for Thursday, May 23, 2019, at Fitzgerald Elementary School. (Ref. K 5.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. Adopt Resolution No. 18-19-39 requesting the Board of Supervisors of the County of San Bernardino to establish a tax rate for bonds of the district expected to be sold during Fiscal Year 2019-20; authorizing Superintendent or his designee to provide estimated debt service for said bonds to officials of the County of San Bernardino; and authorizing other necessary actions. (Ref. K 6.1-4)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

7. Approve an agreement with THINK Together, Inc. a non-profit corporation, for the purpose of providing the After School Educational and Safety (ASES) program at Fitzgerald Elementary school, effective July 1, 2019 through June 30, 2020, with an option to renew for (1) one additional year, at a cost of \$124,000.00, to be paid from the General Fund. (Ref. K 7.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

8. Approve the AB 288 (Dual Enrollment) College and Career Access Pathways Partnership Agreement between San Bernardino Community College District, San Bernardino Valley College, and the District for the 2019-2020 school year, effective July 1, 2019, which is to be reviewed annually, and will remain in effect until cancelled or amended by either party unless otherwise terminated in accordance with Section 19 of the Agreement. The cost will be determined at time of purchase(s) for textbooks required for the courses, and will be paid from the General Fund. (Ref. K 8.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

9. Adopt Resolution No.18-19-34, approving the proposed AB 288 College and Career Access Pathways Partnership Agreement for the 2019-2020 school year. (Ref. K 9.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

10. Renew the agreement with Apex Learning Inc., for 1250 licenses at four (4) high schools from July 1, 2019 through June 30, 2020, at a cost of \$93,750.00, to be paid from the General Fund. (Ref. K 10.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

11. Approve a renewal agreement with Edupoint Educational Systems, LLC for the annual software license and maintenance of the District's Student Information System, Synergy. This includes Online Student Registration module and Synergy Technology Tool Set software, effective July 1, 2019 through June 30, 2020, at a cost of \$175,687.00, to be paid from the General Fund. (Ref. K 11.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_



Moved\_\_\_\_\_ Seconded\_\_\_\_\_

12. Approve an agreement with Generation Ready to provide professional development at Hughbanks Elementary School, effective July 22, 2019 through June 30, 2020, at a cost of \$50,000.00, to be paid from Title I funds. (Ref. K 12.1-2)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

13. Approve agreement with Franklin Covey covering the following items: Advanced Membership July 1, 2019 through June 30, 2020, Student/Classroom Materials, 7 habits signature two (2) day workshop, and Creating Culture 1 day workshop for Frisbie Middle School, effective July 1, 2019 through June 30, 2020, at a cost of \$52,794.62, to be paid from Title I funds. (Ref. K 13.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

14. Approve an agreement with THINK Together, Inc. a non-profit corporation, for the for the purpose of providing the After School Educational and Safety (ASES) program at eighteen elementary and five middle school sites in the District. The term of the contract will be July 1, 2019 through June 30, 2020, with an option to renew for (2) two subsequent years. Payment not-to-exceed 100% of the grant of \$2,918,126.03 for the 2019-2020 fiscal year and fees will be renegotiated subsequent years, if district exercises renewal options, at a cost of \$2,918,126.03, to be paid from the ASES Grant. (Ref. K 14.1)

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_

Moved\_\_\_\_\_ Seconded\_\_\_\_\_

15. Approve the recommendations of the Administrative Hearing Panel (AHP):

**ADMINISTRATIVE HEARING:**

Case Number:  
18-19-60

**STIPULATED EXPULSION:**

Case Number:  
18-19-64  
18-19-65  
18-19-68

18-19-69  
18-19-74

**REINSTATEMENT OF EXPULSION:**

Case Numbers:

18-19-43  
18-19-51

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, June 26, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Time** \_\_\_\_\_

**D PUBLIC HEARING**

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Education Services**  
**182 East Walnut Avenue**  
**Rialto, CA 92376**

**PUBLIC HEARING NOTICE**

**2019-2020 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

Education Code (EC) Section 52062(b)(1) requires that a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

The 2019-20 LCAP for the Rialto Unified School District, will be available for inspection from June 7, 2019 to June 14, 2019, during regular business hours, at the Dr. John R. Kazalunas Education Center, 182 E. Walnut Avenue, Rialto, CA 92376.

The 2019-20 LCAP Public Hearing for the Rialto Unified School District will be held on June 12, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 E. Walnut Avenue, Rialto, CA 92376.

Questions and/or comments should be directed to Carol Mehochko, Agent: Special Programs, at (909) 820-7700 ext. 2137.



(Ref. D 1.1)

**RIALTO UNIFIED SCHOOL DISTRICT**  
**Fiscal Services**  
**182 East Walnut Avenue**  
**Rialto, CA 92376**



**PUBLIC HEARING NOTICE**

**2019-2020 BUDGET**

Education Code (EC) Section 52062(b)(2) requires that the public meeting at which a school district governing board adopts a local control and accountability plan (LCAP) and adopts a budget must be held after, but not on the same day as, the public meeting at which the governing board holds the required public hearings on the LCAP and the proposed budget.

EC 42127(a)(2)(B) requires that districts provide the following for public review and discussion at its Budget Public Hearing:

1. The district maintains the minimum recommended reserve for economic uncertainties (REU) for the budget and two subsequent fiscal years.
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended REU for each fiscal year presented in the proposed adopted budget available for public inspection.
3. The district maintains reserves in excess of 6% to fund future increases in STRS, PERS, health & welfare cost, and other costs to maintain the district's level of service.

The 2019-20 Proposed Budget for the Rialto Unified School District will be available for inspection from June 7, 2019 to June 14, 2019, during regular business hours, at Rialto Unified School District, 182 East Walnut Avenue, Rialto, CA 92376.

The 2019-20 Proposed Budget Public Hearing for the Rialto Unified School District, will be held on June 12, 2019, at 7:00 p.m. at the **Dr. John R. Kazalunas Education Center** located at 182 East Walnut Avenue, Rialto, CA 92376.

Questions and/or comments should be directed to Diane Romo, Lead Fiscal Services Agent, at (909) 820-7700 ext. 2232.

(Ref. D 2.1)



**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**May 22, 2019**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Montes at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; and Joseph W. Martinez, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhea McIver Gibbs, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Member Martinez, seconded by Clerk Walker, and approved by a unanimous 5-0 vote, the Board of Education entered into closed session at 6:01 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

(Ref. E 1.1)

**Administrative Appointments:**

- Elementary Assistant Principal
- Central Kitchen Supervisor
- Child Nutrition Program Innovator

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

**ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, and passed by a unanimous 5-0 vote, closed session adjourned at 7:12 p.m.

**OPEN SESSION RECONVENED – 7:12 P.M.**

*President Montes announced the following:*

***AT THE DIRECTION OF THE BOARD OF EDUCATION, BOARD MEETINGS ARE RECORDED, BROADCASTED, AND STREAMED LIVE, AND MAY CAPTURE IMAGES AND SOUNDS OF THOSE ATTENDING THE MEETING.***

Members present: Edgar Montes, President; Nancy G. O'Kelley, Vice President; Dina Walker, Clerk; Joseph Ayala, Member; Joseph W. Martinez, Member; and Jazmin Hernandez, Student Board Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Darren McDuffie, Ed.D., Lead Strategic Agent: Strategic, Congruence and Social Justice; Mohammad Z. Islam, Associate Superintendent, Business Services; Kelly Bruce, Lead Innovation Agent, Education Services; and Rhea McIver Gibbs, Lead Personnel Agent. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

**PLEDGE OF ALLEGIANCE**

Ethan McFadden, 5<sup>th</sup> grade Werner Elementary School student, led the Pledge of Allegiance.



## **PRESENTATION BY WERNER ELEMENTARY SCHOOL**

A few of Werner Elementary School student-musicians performed a musical selection on trumpets and violin called: "*Star Magic*."

## **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the supervisory appointment of Monica Soto, Central Kitchen Supervisor, Nutrition Services.
- Accepted the administrative appointment of Kristina Kraushaar, Child Nutrition Program Innovator, Nutrition Services.

## **ADOPTION OF AGENDA**

Upon a motion by Vice President O'Kelley, seconded by Clerk Walker, the Agenda was adopted by Student Board Member Hernandez's preferential vote, and a unanimous 5-0 vote by the Board of Education.

## **B. PRESENTATIONS**

1. High School – District Student Directory Committee (DSAC)

The following DSAC students shared information and activities held at their schools:

Nyela Robertson – Carter High School  
Cesar Ramos – Eisenhower High School  
Jazmin Hernandez – Rialto High School

2. Helen L. Dollahan Elementary School, "Leader in Me" National Lighthouse School Recognition

Member Martinez recognized Dollahan Elementary School staff for earning the *Leader in Me Lighthouse School* award. This recognition is awarded to school sites that have produced outstanding results and positive student outcomes by implementing the *Leader in Me* program with fidelity.

3. Retired Teachers Association to Present Grants to Teachers

Mr. John Knippel, California Retired Teachers Association representative, acknowledged the following RUSD teachers for earning grants to be used in the classrooms: Delicia Shattuck, Laura Diamond, Ronnie Kovich, Maureen Trainor, Nadia Zahid, Thomas Vasta, Sandra Chovan, David Lewis, and Lydia Mims-Williams.

4. Recognition of Student Board Member Jazmin Hernandez Scholarship Recipient

Vice President O'Kelley presented Student Board Member Jazmin Hernandez with a \$2,000.00 scholarship check in recognition of the service and dedication rendered as Student Board Member for the 2018-2019 school year.

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Omar Aguayo, 5<sup>th</sup> grade Fitzgerald Elementary School student, shared that he feels his principal does not support or appreciate the hard work his teacher does for his class. He asked that the principal be held accountable "to treat our teachers nice and fair."

Alba Aguayo, parent and volunteer at Fitzgerald Elementary School, expressed her concerns regarding the administration at Fitzgerald Elementary School. She asked that the Board do something for the kids at Fitzgerald.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs, thanked President Montes, Dr. D'Souza, Sarah Aguilar, Maria Rangel, and some Eisenhower High School teachers, that were present at the annual special children's ceremony held on May 19 at the Cathedral in San Bernardino. She congratulated everyone who was recognized this evening, all the students that will be graduating, and Student Board Member Hernandez. She asked parents not to lose faith in Board Members, they are working on the items that need to be corrected.

Regan Spells, Frisbie Middle School parent, spoke regarding a discipline issue involving her student. She shared that she felt the students and teachers at Frisbie Middle School are underrepresented and not supported. She also asked that Frisbie Middle School be given support

and funds that other schools get to provide programs and the attention needed so the students can get the accolades they deserve.

Michael Montano, Rialto High School teacher, took this time to thank and acknowledge classified staff, retirees, coaches, teachers, the Board, Superintendent Avila, and Lisa Lindberg.

Alejandra Ortega, Dunn Elementary School parent, delivered a letter with signatures collected in support of her comments. She spoke in support of Dunn Elementary School principal, and asked that the principal not be moved from her position at Dunn.

Dunn Elementary School Parents Maria Palomares, and Maria Elena Diaz, also spoke in support of Dunn Elementary School principal, and asked that the principal not be moved from her position at Dunn.

Michelle Sanchez, staff member, thanked the California Retired Teachers Association for the grants they provided to teachers. She presented each Board Member and Superintendent Avila with the book *Extreme Ownership*, which is about Navy Seals "getting the job done." She spoke regarding the PBIS program, stating she is not opposed to PBIS. She stated, "It is the lack of discipline and consequences creating problems for our teachers and students." She shared that on Tuesday night Rialto High School's CIF soccer team and cheer squad were given their championship rings at a wonderful ring ceremony, and spoke of the hard work it took to be CIF champions. She asked that the Board read the book and take it to heart.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, congratulated Student Board Member Hernandez, and the teachers who received the Cal RTA grants. She asked the Board if they received the research document on the Oregon Teachers Association. She stated that in the report there are a lot of solutions to some of the chaos in schools throughout the country. She shared that one of the solutions was more visibility of the principals at the

sites. She spoke of comments from her members that principals are not at the sites enough.

Chris Cordasco, CSEA President, thanked the Personnel Department for “putting on an awesome *We Honor Our Own* celebration this year.” He thanked the Board for pulling the item that he requested be pulled from the agenda at the last Board meeting which allowed the employees a couple of extra weeks to figure out what they are going to do. He spoke regarding the Security Officer’s issue with their tools, and understands that the situation will be wrapping up shortly. Lastly, he stated that he is looking forward to working with the District on negotiations this summer, and all the summer projects coming up to get our District prepared for the next school year.

4. Comments from the Superintendent

5. Comments from Members of the Board of Education

**D. PUBLIC HEARING**

**OPEN PUBLIC HEARING**

Upon a motion by Vice President O’Kelley, seconded by Member Martinez, Public Hearing was opened at 9:09 p.m.

1. **College and Career Access Pathways (CCAP) Partnership Agreement**  
Pursuant to Education Code (EC) Section 76004(b), a participating community college district may enter into a College and Career Access Pathways (CCAP) partnership with a school district partner that is governed by a CCAP partnership agreement approved by the governing boards of both districts. As a condition of, and before adopting, an AB 288 CCAP Partnership Agreement, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement as an informational item. The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.  
(Ref. D 1.1)

**CLOSE PUBLIC HEARING**

Upon a motion by Vice President O’Kelley seconded by Member Ayala, Public Hearing was closed at 9:10 p.m. by a unanimous 5-0 vote by the Board of Education.

(Ref. E 1.6)

## **CONSENT CALENDAR ITEMS**

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, Items E – J were approved by Student Board Member Hernandez's preferential vote, and a unanimous 5-0 vote by the Board of Education.

### **E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held May 8, 2019.

### **F. GENERAL FUNCTIONS CONSENT ITEMS**

1. First reading of revised Board Bylaw 9323(a-f): Meeting Conduct.
2. First reading of revised Board Bylaw 9323.2(a-e): Actions by the Board.

### **G. INSTRUCTION CONSENT ITEMS**

1. Approve the middle and high school courses listed to be offered at our secondary schools during the 2019-2020 school year.

### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from April 22, 2019 through May 6, 2019, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donation from Truist-Costco, Ontario Christian Fellowship/The Way Bible Fellowship, Kordyak PTA, Chipotle Mexican Grill, Wilmer Amina Carter, Keenan and Associates, and Fagan Friedman & Fulfroft, LLP, and request that a letter of appreciation be sent to the donor.
3. Approve Nutrition Services to procure fresh produce by piggybacking on Riverside Unified School District's Request for Proposal (RFP) Bid #2017/18-12 to Sunrise Produce for the 2019-2020 fiscal year. All other terms and conditions will remain the same pertaining to this renewal option in the current contract, at a cost to be determined at time of purchase(s), to be paid from the Cafeteria Fund – Fund 13.
4. Approve the extension of the Request For Proposal (RFP) #RIANS-2018-19-002, Dairy Products to Hollandia Dairy for the purchase of Dairy, Juice and Ice Cream products for the 2019-2020 fiscal year. All other terms and

(Ref. E 1.7)

conditions will remain the same pertaining to this renewal option in the current contract, at a cost to be determined at time of purchase(s), to be paid from the Fund 13 – Cafeteria Fund.

5. Approve an agreement with PF Vision, Inc. as the Division of the State Architect (DSA) Inspector for portable classrooms at Kelley Elementary School during the summer of 2019 for a total cost not-to-exceed \$10,000.00, including reimbursable expenses, to be paid from Fund 25 – Capital Facilities Fund.
6. Approve Amendment No.1 to Agreement No. C-18-0082 with PF Vision, Inc. for additional services required by the Division of State Architect (DSA) Inspector to complete the Kucera Middle School Gymnasium Heating, Ventilation, Air Conditioning (HVAC) Replacement Project with the term of the agreement extended from December 31, 2018 to June 30, 2019. All other terms and conditions of the agreement remain the same.
7. Approve Amendment No. 1 to Agreement No. C-17-0048 with CAL-Storm Compliance to increase the agreement by \$5,250.00 to a new total cost not-to-exceed the amount of \$30,670.00 and extend the term from December 31, 2018 to June 30, 2019, in order to complete the Eisenhower High School Stadium Reconstruction and Performing Arts Theater Project, to be paid from Fund 21 - Measure Y Series "C", General Obligation Bond Funds.
8. Approve an agreement with John R. Byerly, Inc. as the engineering firm to provide material tests, structural tests, and special inspection services for portable classrooms at Kelley Elementary, at a not-to-exceed cost of \$13,919.00, to be paid from Fund 25 – Capital Facilities Fund.
9. Approve a Memorandum of Understanding (MOU) with South Coast Community Services to supplement District Behavioral Support by providing specific support services, effective July 1, 2019 through June 30, 2020, at no cost to the District.
10. Approve an agreement at no cost with the University of California (UC) - Transcript Evaluation Service (TES) for the 2019-2020 school year. TES will provide reports for administration, teachers and students at each of our comprehensive high schools to determine UC and California State University (CSU) eligibility status. This service includes all 9<sup>th</sup> and 12<sup>th</sup> graders. Evaluation includes all high school A-G courses verified through UC's Course Management Portal (CMP) as well as dual enrollment courses and out-of-district course work.

11. Approve Affiliation Agreement with University of Redlands to assist current and future educators in completing state requirements for credentialing from August 1, 2019 through June 30, 2021.

**I. FACILITIES PLANNING CONSENT ITEM**

1. Accept the work completed as of May 3, 2019, by Dalke & Sons Construction, Inc. for all work required in connection with UPCCAP #19-002 Rialto High School Stadium Bleacher Repair, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
2. Accept the work completed as of December 31, 2018 by Continental Flooring, Inc. for all work required in connection with the Eisenhower High School Performing Arts Center Project, Category 14 – Flooring, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
3. Accept the work completed as of December 31, 2018, by Continental Marble & Tile Co. for all work required in connection with the Eisenhower High School Performing Arts Center Project, Category 12 – Ceramic Tile, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
4. Accept the work completed as of December 31, 2018, by United Contractors for all work required in connection with the Eisenhower High School Performing Arts Center Project, Category 10 – Sheet Metal, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
5. Accept the work completed as of December 31, 2018, by Sierra Lathing Company, Inc. for all work required in connection with the Eisenhower High School Performing Arts Center Project, Category 07 – Gypsum & Plaster, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.
6. Accept the work completed as of December 31, 2018, by Marina Landscape, Inc. for all work required in connection with the Eisenhower High School Performing Art Center Project, Category 02 – Landscaping, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1215 for classified and certificated employees.
4. Adopt Resolution No. 18-19-33, Reduction or Elimination of Classified Positions Due to Budget Constraints.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President O'Kelley, seconded by Member Ayala, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Adopt Matemáticas Diarias as the core mathematics program for the 1<sup>st</sup> through 5<sup>th</sup> grades Dual Language Immersion (DLI) program schools (Boyd, Garcia, Kelley and Morris Elementary Schools) for the next five (5) years starting with the 2019-2020 school year. The program will include both print and online resources, at a cost of \$213,847.30, to be paid from the General Fund.

Upon a motion by Vice President O'Kelley, seconded by Member Ayala, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Award Bid No. 18-19-011 for site work for additional portable classrooms at Kelley Elementary School to IVL Contractors, Inc. for a total cost not-to-exceed \$359,664.00, effective May 23, 2019 through December 31, 2019, to be paid from Fund 25 – Capital Facilities Fund.

Upon a motion by Vice President O'Kelley, seconded by Member Martinez, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve the recommendations of the Administrative Hearing Panel (AHP):

**STIPULATED EXPULSION:**

Case Number:

18-19-62

President Montes announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, June 12, 2019, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

(Ref. E 1.10)



L. ADJOURNMENT

Upon a motion by Student Board Member Hernandez, seconded by Member Martinez, and approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:14 p.m.

\_\_\_\_\_  
Clerk, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**F GENERAL FUNCTIONS CONSENT**



## RIALTO UNIFIED SCHOOL DISTRICT

### Bylaws of the Board

BB 9323(a)

### MEETING CONDUCT

**The Board of Education endeavors to conduct business efficiently and in a manner that promotes full and fair consideration of the issues and allows for meaningful participation of members of the public.**

#### Meeting Procedures

All Board of Education meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

~~(cf. 9322—Agenda/Meeting Materials)~~

The Board president shall conduct Board meetings in accordance with Board bylaws and **approved meeting procedures that enable the Board to efficiently consider issues and carry out the will of the majority.**

~~(cf. 9121—President)~~

~~(cf. 9320—Meetings and Notices)~~

**The Board believes that late night meetings discourage public participation, can affect the Board's decision-making ability, and can be an unnecessary burden on Board members, the Superintendent, and his/her staff. Regular Board meetings shall be adjourned at the time, if any, set by the Board at the annual organizational meeting.**

#### Quorum and Abstentions

~~The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)~~ **A majority of the members of the Board shall constitute a quorum for the transaction of business. (Education Code 1013)**

**On a call by any Board member, a voice vote shall be taken upon any proposition and the vote shall be recorded in the minutes. (Education Code 1015)**

**Unless otherwise provided by law, affirmative votes by a majority of all the membership of the Board are required to approve any action under consideration, regardless of the number of members present.**

(Ref. F 1.1)

**MEETING CONDUCT (continued)**

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted as an affirmative vote for purposes of determining whether a majority of the membership of the Board has taken action.

If the Board consists of seven members and not more than two vacancies occur on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, any vacant position(s) shall be not be counted for purposes of determining the total membership constituting the Board.

*(~~cf. 9323.2 Actions by the Board~~)*

**Public Participation**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct District business in an orderly and efficient manner, the Board requires ~~that~~ public presentations to the Board to comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before, ~~or during,~~ or after the Board's consideration of the item. (~~Education Code 35145.5, Government Code 54954.3~~)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (~~Education Code 35145.5, Government Code 54954.2~~)

**MEETING CONDUCT (continued)**

3. Without taking action, Board members or District staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide through the Superintendent, reference to staff or other resources for factual information, ask the Superintendent to report back to the Board at a subsequent meeting concerning any matter, or request the Superintendent to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

~~(cf. 9130—Board Committees)~~

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

## MEETING CONDUCT (continued)

~~Upon reasonable notification to the Board President or designee, the Board may allow individuals with disabilities or individuals who require interpretation services a reasonable amount of time beyond the typically allotted three minutes, as determined by the Board, to participate in public comment.~~ In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, ~~subject to the following conditions:— If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.~~
  - a. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
  - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
  - c. The Board shall not prohibit public criticism of persons employed directly by the Board. However, whenever a member of the public initiates specific complaints or charges against an individual District employee, the Board president shall inform the complainant that employment matters are the jurisdiction of the Superintendent and shall advise the complainant to address his/her complaint to the Superintendent using the appropriate complaint procedure.

~~The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District employees.~~

~~(cf. 1312.1—Complaints Concerning District Employees)  
(cf. 9321—Closed Session Purposes and Agendas)~~

7. ~~The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.—~~

**MEETING CONDUCT (continued)**

7. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement **as necessary**.

**Recording by the Public**

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee ~~shall~~ **may** designate locations from which members of the public may broadcast, photograph, or tape record open meetings **make such recordings** without causing a distraction.

~~(cf. 9324 Board Minutes and Recordings)~~

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

*Legal Reference:***EDUCATION CODE****1013 Quorum****1015 Voting****1040 Duties and responsibilities; county boards of education****1042 County boards; authority****1090 County board member compensation**~~**5095 Powers of remaining board members and new appointees**~~~~**32210 Willful disturbance of public school or meeting a misdemeanor**~~~~**35010 Prescription and enforcement of rules**~~~~**35145.5 Agenda; public participation; regulations**~~~~**35163 Official actions, minutes and journal**~~~~**35164 Vote requirements**~~~~**35165 Effect of vacancies upon majority and unanimous votes by seven member board**~~

*Legal Reference continued: (see next page)*

(Ref. F 1.5)

## MEETING CONDUCT (continued)

### *Legal Reference continued:*

#### CODE OF CIVIL PROCEDURE

##### 527.8 Workplace Violence Safety Act

#### GOVERNMENT CODE

54953.5 Audio or video tape recording of proceedings

54953.6 Broadcasting of proceedings

54954.2 Agenda; posting; action on other matters

54954.3 Opportunity for public to address legislative body; regulations

54957 Closed sessions

54957.9 Disorderly conduct of general public during meeting; clearing of room

#### PENAL CODE

403 Disruption of assembly or meeting

#### COURT DECISIONS

City of San Jose v. Garbett, (2010) 190 Cal.App.4th 526

Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966

McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275

Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194

Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

#### ATTORNEY GENERAL OPINIONS

76 Ops.Cal.Atty.Gen. 281 (1993)

66 Ops.Cal.Atty.Gen. 336 (1983)

63 Ops.Cal.Atty.Gen. 215 (1980)

61 Ops.Cal.Atty.Gen. 243, 253 (1978)

59 Ops.Cal.Atty.Gen. 532 (1976)

55 Ops.Cal.Atty.Gen. 26 (1972)

### *Management Resources:*

#### CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. 2005/2014

Board Presidents' Handbook, rev. 2002

Maximizing School Board Governance: Boardmanship

#### ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

#### WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us> <https://oag.ca.gov>

### Bylaw

adopted: May 12, 1999

revised: March 13, 2013

revised: February 8, 2017

revised:

**RIALTO UNIFIED SCHOOL DISTRICT**

Rialto, California





## RIALTO UNIFIED SCHOOL DISTRICT

### Bylaws of the Board

BB 9323.2(a)

### ACTIONS BY THE BOARD

The Board of Education shall act by a majority vote of all the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

*(cf. 9000 – Role of the Board)*

*(cf. 9005 – Governance Standards)*

*(cf. 9012 – Board Member Electronic Communications)*

*(cf. 9200 – Limits of Board Member Authority)*

An "action" by the Board means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the members to make a positive or negative decision
3. A vote by a majority of the members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

*(cf. 9324 – Minutes and Recordings)*

### Action on Non-Agenda Items

After publicly identifying the item, the Board may take action on a subject not appearing on the posted **meeting** agenda under any of the following conditions: (Government Code 54954.2)

1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5

(Ref. F 2.1)

**ACTIONS BY THE BOARD (continued)**

2. When two-thirds of the members present, if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the District's attention after the agenda was posted
3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier.

*(cf. 9320 – Meetings and Notices)*

*(cf. 9322 – Agenda/Meeting Materials)*

**Challenging Board Actions**

~~The district attorney's office or any interested person may file an action in court to stop or prevent the Board's violation or threats of violations of the Brown Act, to determine the applicability of the Brown Act to ongoing or future threatened Board actions, to determine the validity, under California or federal law, of any Board rule or action to penalize any of its members or otherwise discourage the member's expression, or to compel the Board to audio record its closed sessions because of its violation of any applicable Government Code provision for the purpose of: (Government Code 54960, 54960.2)~~

1. **Stopping or preventing the Board's violation or threatened violations of the Brown Act**
2. **Determining the applicability of the Brown Act to ongoing or future threatened Board actions**
3. **Determining the applicability of the Brown Act to a past action of the Board that is not specified in Government Code 54960.1, provided that:**
  - a. **Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.**
  - b. **The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.**
  - c. **The action is brought within the time required by Government Code 54960.2.**

**ACTIONS BY THE BOARD (continued)**

4. **Determining the validity, under state or federal law, of any Board rule or action which penalizes any of its members or otherwise discourages their expression**
5. **Compelling the Board to audio record its closed session because of a court's finding of the Board's violation of any applicable Government Code provision**

The district attorney or any interested person may ~~present a demand that the Board cure and correct a Board action which he/she alleges is~~ **file an action in court to nullify a Board action which is alleged to be** in violation of law regarding any of the following: (Government Code 54960.1)

1. Open meeting and teleconferencing (Government Code 54953)
2. Agenda posting (Government Code 54954.2)
3. Closed session item descriptions (Government Code 54954.5)
4. New or increased tax assessments (Government Code 54954.6)
5. Special meetings (Government Code 54956)
6. Emergency meetings (Government Code 54956.5)

**Prior to bringing any action to nullify a Board action, the district attorney or other interested person shall present a demand to "cure and correct" the alleged violation. The demand shall clearly describe the challenged action and the nature of the alleged violation and shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)**

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure and correct.
2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.

(Ref. F 2.3)

## ACTIONS BY THE BOARD (continued)

3. Take no action. If the Board takes no action within the 30-day review period, its inaction shall be considered a decision not to cure or correct the **challenged** actions.

~~In addition, the district attorney's office or any interested party may file an action in court to determine the applicability of the Brown Act to any past Board action not specified in Government Code 54960.1, if the following conditions are met: (Government Code 54960.2)~~

- ~~1. Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.~~
- ~~2. The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.~~

### Legal Reference:

#### EDUCATION CODE

15266 School construction bonds

17466 Declaration of intent to sell or lease real property

17481 Lease of property with residence for nondistrict purposes

17510-17511 17512 Leasing for production of gas, rResolution requiring unanimous vote of all members constituting board

17546 Private sale of personal property

17556-17561 Dedication of real property

17582 -17583 District deferred maintenance fund

35140-35149 Meetings

35160-35178.4 Powers and Duties

48660 -48661 Community day schools establishment and restrictions

#### CODE OF CIVIL PROCEDURE

425.16 Special motion to strike in connection with a public issue

1245.240 Eminent domain vote requirements

1245.245 Eminent domain, resolution adopting different use

#### GOVERNMENT CODE

53090-53097.5 Regulation of local agencies by counties and cities

53724 Parcel tax resolution requirements

53790-53792 Exceeding the budget

53820-53833 Temporary borrowing

53850-53858 Temporary borrowing

54950-54963 The Ralph M. Brown Act, especially:

54952.6 Action taken, definition

54953 Meetings to be open and public; attendance; prohibition against secret ballots

Legal Reference continued: (see next page)

(Ref. F 2.4)

## ACTIONS BY THE BOARD (continued)

### *Legal Reference continued:*

54960 Actions to prevent violations

65352.2 Coordination with planning agency

#### PUBLIC CONTRACT CODE

3400 Bid specifications

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20113 Emergencies, award of contracts without bids

20114 Repairs, maintenance, and improvements to district facilities by day labor or force account

22034 Uniform Public Construction Cost Accounting Act informal bidding ordinance

22035 Repair or replacement of facilities in case of emergency

22050 Emergency contracting procedures

#### COURT DECISIONS

Los Angeles Times Communications LLC v. LA Count Board of Supervisors, (2003) 112 Cal.App.4th 1313

McKee v. Orange USD, (2003) 110 Cal.App.4th 1310

Bell v. Vista Unified School District, (2002) 82 Cal.App.4th 672

Boyle v. City of Redondo Beach, (1999) 70 Cal.App.4th 1109

### *Management Resources:*

#### CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009

#### ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, 2003

#### LEAGUE OF CALIFORNIA CITY ATTORNEY PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act 2<sup>nd</sup> Edition, rev. July 20102007

#### WEB SITES

CSBA: <http://www.csba.org>

California Attorney Generals' Office: <http://www.caag.state.ca.us>

Institute of for Local Government: <http://www.ca-ilg.org>

Office of the Attorney General: <http://www.oag.ca.gov>

Bylaw  
adopted: May 12, 1999  
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revised: April 10, 2013  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3100(a)

#### BUDGET

The Board of Education recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with **and reflects** the District's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The District budget shall guide decisions and actions throughout the year and **shall** serve as a tool for monitoring the fiscal health of the District.

*(cf. 0000 – Vision)*

*(cf. 0200 – Goals for the School District)*

*(cf. 0400 – Comprehensive Plans)*

*(cf. 0460 – Local Control and Accountability Plan)*

*(cf. 3300 – Expenditures/Expending Authority)*

*(cf. 3460 – Financial Reports and Accountability)*

*(cf. 9000 – Role of the Board)*

The District budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

#### Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified District needs and goals and the realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed District budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. **The hearing shall occur at the same meeting as the public hearing on the District's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians.** (Education Code 42103, 42127, 52062, 52064.1)

*(cf. 9320 – Meetings and Notices)*

*(cf. 9322 – Agenda/Meeting Conduct)*

(Ref. F 3.1)

**BUDGET (continued)**

*(cf. 9323 – Meeting Conduct)*

The Board shall adopt the District budget **at a public meeting held after the date of the public hearing but on or before July 1 of each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP.** (Education Code 42127, 52062)

~~At a public meeting scheduled on a date after the public hearing on the budget, the Board shall, following its adoption of the LCAP or an annual update to the LCAP, adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)~~

The budget that is **presented at the public hearing as well as the budget** formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the District budget or by July 1, whichever occurs first, the Board shall file **the adopted district budget** with the County Superintendent of Schools ~~the adopted District budget and supporting data.~~ The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

*(cf. 1340 – Access to District Records)*

If the County Superintendent disapproves or conditionally approves the District's budget, the Board shall review and respond to ~~his/her~~ **the County Superintendent's** recommendations at a **regular** public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

**Budget Advisory Committee**

The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

**BUDGET (continued)**

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on District needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

*(cf. 1220 – Citizen Advisory Committees)*

*(cf. 2230 – Representative and Deliberative Groups)*

*(cf. 3350 – Travel Expenses)*

*(cf. 9130 – Board Committees)*

*(cf. 9140 – Board Representatives)*

**Budget Criteria and Standards**

The ~~Superintendent or designee shall develop a~~ District budget **shall be developed** in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of Average Daily Attendance (ADA), enrollment, ratio of ADA to enrollment, ~~local control funding formula~~ LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, ~~unrestricted general~~ fund balance, and reserves. In addition, ~~he/she~~ the **Superintendent or designee** shall provide the supplemental information specified in 5CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, ~~33128.3~~, 33129, 42127.01; 5 CCR 15440-15451)

The District budget shall provide for ~~increasing~~ or ~~improving~~ services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners and/or foster youth. (Education Code 42238.07, **5 CCR 15496**)

*(cf. 3553 – Free and Reduced Price Meals)*

*(cf. 6173.1 – Education for Foster Youth)*

*(cf. 6174 – Education for English Language Learners)*

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for District revenues and expenditures.



**BUDGET (continued)**

(cf. 2210 – Administrative Discretion Regarding Board Policy)

(cf. 3110 – Transfer of Funds)

**Fund Balance**

The District shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent ~~may~~ **shall have discretion** to further delegate the authority to assign funds ~~at his/her discretion~~.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the District shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the District against unforeseen circumstances.

**BUDGET (continued)**

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

**Reserve Balance**

The District budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year ~~that~~ **following the fiscal year in which** the District is notified by the ~~Superintendent of Public Instruction~~ **SPI** that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the District budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, **unless the requirement is waived in accordance with Education Code 42127.01.** (Education Code 41202, 42127.01)

**Long-Term Financial Obligations**

The District's current-year budget and multiyear projections shall include adequate provisions for addressing the District's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, an accrued workers' compensation claims.

*(cf. 4141/4241 – Collective Bargaining Agreement)*  
*(cf. 4154/4254/4354 – Health and Welfare Benefits)*  
*(cf. 7210 – Facilities Financing)*  
*(cf. 9250 – Remuneration, Reimbursement and Other Benefits)*

**The Board may approve a plan for meeting the District's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.**

**BUDGET (continued)**

The Board shall approve a plan for meeting the District's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the District's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the District to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the District and maintains flexibility to adjust for changing budgetary considerations.

~~When the~~ **The Superintendent or designee shall annually** presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, ~~the Board shall disclose, as~~ **As a** separate agenda item at the same meeting, **the Board shall disclose** whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits or existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

~~When the~~ **The Superintendent or designee shall annually** presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, ~~the Board shall disclose, as~~ **and the actuarial reports upon which the estimated costs are based. As a** separate agenda item at the same meeting, **the Board shall disclose** whether ~~or not~~ it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

**Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the District's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

**BUDGET** (continued)

In addition, budget amendments shall be submitted for Board approval as necessary when ~~the state budget is adopted~~, collective bargaining agreements are accepted, District income declines, increased revenues or unanticipated savings are made available to the District, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference:***EDUCATION CODE***1240 Duties of County Superintendent of Schools**33127-33131 Standards and criteria for local budgets and expenditures**41202 Determination of minimum level of education funding**42103 Public hearing on proposed budget; requirements for content of proposed budget**42122-42129 Budget requirements**42130-42134 Financial certifications**42140-42141 42142 Disclosure of fiscal obligations**42238-42251 Apportionments to districts, especially**42238.01-42238.07 Local control funding formula**42602 Use of unbudgeted funds**42610 Appropriation of excess funds and limitation thereon**45253 Annual budget of personnel commission**45254 First year budget of personnel commission**52060-52077 Local control and accountability plan***GOVERNMENT CODE***7900-7914 Appropriations limit**21710-21716 California Employer's Pension Prefunding Trust Program***CODE OF REGULATIONS, TITLE 5***15060 Standardized account code structure**15440-15451 Criteria and standards for school district budgets**15494-15496 15497 Local control funding formula, supplemental and concentration grant expenditures*

**BUDGET (continued)***Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia School Accounting ManualNew Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONSFiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006  
December 2015GOVERNMENTAL ACCOUNTING STANDARDS BOARDBest Practice: ~~Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009 Fund  
Balance Guidelines for the General Fund, September 2015~~GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTSStatement 75, Accounting and Financial Reporting by ~~Employers~~ for Post-employment Benefits Other  
Than Pensions, June 2015Statement 54, Fund Balance Reporting and Governmental Fund Type Definition, ~~March~~ February  
2009WEB SITESCSBA: <http://www.csba.org>Association of California School Administrators: <http://www.acsa.org>California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>California Department of Finance: <http://www.dof.ca.gov>Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>Government Finance Officers Association: <http://www.gfoa.org>Governmental Accounting Standards Board: <http://www.gasb.org>School Services of California, Inc.: <http://www.sscal.com>

Policy  
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 revised: April 22, 2015  
 revised: October 24, 2018  
 revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Facilities

BP 7214(a)

### GENERAL OBLIGATIONS BONDS

The Board of Education recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the District's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of District students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

*(cf. 1160 – Political Processes)*

*(cf. 7110 – Facilities Master Plan)*

*(cf. 7210 – Facilities Financing)*

**The Board's decision to order a bond election, as well as its determinations regarding ~~shall determine~~ the appropriate amount, timing, and structure of the bonds issuance, shall be consistent in accordance with law and the District's debt management policy.**

*(cf. 3470 – Debt Issuance and Management)*

**Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)**

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

### **Bonds Requiring 55 Percent Approval by Local Voters**

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

*(cf. 9323.2 – Actions by the Board)*

(Ref. F 4.1)

**GENERAL OBLIGATIONS BONDS** (continued)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the District are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the District shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A)).

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities.
2. The acquisition or lease of real property for school facilities.
3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. ~~A requirement~~ **Certification** that proceeds from the sale of the bonds be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses.
2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list.

*(cf. 0440 – District Technology Plan)*  
*(cf. 0450 – Comprehensive Safety Plan)*  
*(cf. 6151 – Class Size)*

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed.
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects.

**GENERAL OBLIGATION BONDS (continued)**

If a District general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizen's oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

*(cf. 1220 – Citizen Advisory Committees)*  
*(cf. 9324 – Minutes and Recordings)*

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

~~The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15290)~~

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

**Bonds Requiring 66.67 Percent Approval by Local Voters**

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the District, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The Bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

**Subject to limits specified in Article 13A, Section 1 of the California Constitution,** Bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

(Ref. F 4.3)



**GENERAL OBLIGATIONS BONDS (continued)**

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the District, evidence by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board ~~and~~ entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

**Certificate of Results**

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

**GENERAL OBLIGATIONS BONDS (continued)****Resolutions Regarding Sale of Bonds**

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall ~~disclose~~, as an agenda item at a public meeting, either in the bond issuance resolution or a separate resolution, available funding instruments, the costs and suitability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial advisor if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, **underwriting fees**, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), **the resolution to be adopted by the Board shall include items #1-4 above and as well as the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the District over the term of the bonds shall be included in the resolution to be adopted by the Board.** The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

(Ref. F 4.5)

**GENERAL OBLIGATIONS BONDS (continued)**

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

**At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)**

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the ~~CDIAC~~ **California Debt and Investment Advisory Commission**. (Education Code 15146; Government Code 53509.5)

**Bond Anticipation Notes**

Whenever the Board determines that it is in the best interest of the District, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the District in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.

**GENERAL OBLIGATIONS BONDS (continued)**

2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the District to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

**Deposit of Bond Proceeds**

**With regard to general obligation bonds, the District shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)**

*Legal Reference:***EDUCATION CODE***7054 Use of District property, campaign purposes**15100-15254 Bonds for school districts and community college districts**15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000**17577 Sewers and drains**47614 Charter school facilities***ELECTIONS CODE***324 General election**328 Local election**341 Primary election**348 Regular election**356 Special election**357 Statewide election**1302 ~~School district~~ Local election**15372 Elections official certificate****1090-1099 Prohibitions applicable to specified officers******1125-1129 Incompatible activities*****GOVERNMENT CODE***~~1090-1099 Prohibitions applicable to specified officers~~**~~1125-1129 Incompatible activities~~**8855 California Debt and Investment Advisory Commission**53506-53509.5 General obligation bonds**53580-53595.5 Bonds**54952 Definition of legislative body, Brown Act***CALIFORNIA CONSTITUTION***Article 13A, Section 1 Tax limitation**Article 16, Section 18 Debt limit***CODE OF FEDERAL REGULATIONS, TITLE 17*****240.10b-5 Prohibition against fraud or deceit******240.15c2-12 Municipal securities disclosure***

## GENERAL OBLIGATIONS BONDS (continued)

### *Legal Reference continued:*

#### COURT DECISIONS

*San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley USD*,  
(2006) 139 Cal.App.4<sup>th</sup> 1356

#### ATTORNEY GENERAL OPINIONS

99 *Ops. Cal. Atty. Gen.* 18 (2016)

88 *Ops. Cal. Atty. Gen.* 46 (2005)

87 *Ops. Cal. Atty. Gen.* 157 (2004)

### *Management Resources:*

#### CSBA PUBLICATIONS

*California's Challenge: Adequately Funding Education in the 21<sup>st</sup> Century*, December 2015

*Bond Sales – Questions and Considerations for Districts*, Governance Brief, December 2012

*Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates*, Fact Sheet,  
February 2011

#### GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

*An Elected Official's Guide to Debt Issuance*, 2<sup>nd</sup> Ed., 2016

*Understanding Your Continuing Disclosure Responsibilities*, Best Practice, September 2015

*Investment of Bond Proceeds*, Best Practice, September 2014

*Selecting and Managing Municipal Advisors*, Best Practice, February 2014

*Debt Management Policy*, Best Practice, October 2012

*Analyzing and Issuing Refunding Bonds*, Best Practice, February 2011

#### WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Government Finance Officers Association: <http://www.gfoa.org>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):  
<http://www.emma.msrb.org>

Policy  
approved: August 21, 2011  
revised: August 8, 2012  
revised: June 18, 2014  
revised:

RIALTO UNIFIED SCHOOL DISTRICT  
Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Bylaws of the Board

BB 9230(a)

### ORIENTATION

#### **~~Board Candidate Orientation~~**

~~The Board of Education desires to provide Board candidates with orientation that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about school programs, District operations, and Board responsibilities and the county election official's contract information.~~

~~(cf. 9200—Members)~~

~~(cf. 9220—Governing Board Elections)~~

~~(cf. 9270—Conflict of Interest)~~

~~The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to District staff and information.~~

~~(cf. 1340—Access to District Records)~~

~~(cf. 9011—Disclosure of Confidential/Privileged Information)~~

#### **~~New Board Member Orientation~~**

**The Board of Education recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.**

~~The Board shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board's functions, policies, procedures, protocols, and agreed-upon standards of conduct. Incoming Board members shall receive the District's policy manual and other materials related to the District and Board member responsibilities.~~

## ORIENTATION

*(cf. 9000 -- Role of the Board)*  
~~*(cf. 9005 -- Governance Standards)*~~  
*(cf. 9220 - Governing Board Elections)*  
*(cf. 9223 - Filling Vacancies)*

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

*(cf. 9121 - President)*

Upon their election **as appointment**, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. **Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.**

*(cf. 1112 - Media Relations)*  
*(cf. 1160 - Political Processes)*  
*(cf. 9005 - Governance Standards)*  
*(cf. 9010 - Public Statements)*  
*(cf. 9011 - Disclosure of Confidential/Privileged Information)*  
*(cf. 9012 - Board Member Electronic Communications)*  
*(cf. 9200 - Limits of Board Member Authority)*  
*(cf. 9270 - Conflict of Interest)*  
*(cf. 9323 - Meeting Conduct)*

**In addition, ~~the Superintendent may or~~ designee shall provide incoming Board members with additional specific background and information regarding the district, including, but not limited to, District's vision and goals statements, operations, and current challenges in areas that include, but are not limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.**

## ORIENTATION

*(cf. 0000 – Vision)*

*(cf. 0200 – Goals for the School District)*

*(cf. 0400 - Comprehensive Plans)*

*(cf. 0460 - Local Control and Accountability Plan)*

**The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.**

~~Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the District.~~

**Incoming members also may are encouraged, at District expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to their individual needs or to the needs of the individual member, the Board as a whole, or the District.**

*(cf. 9240 - Board Development)*

*(cf. 9320 – Meetings and Notices)*

### *Legal Reference:*

#### EDUCATION CODE

*33360 Department of Education and statewide association of school district boards; annual workshops*

*33362-33363 Reimbursement of expenses; Board member or member-elect*

#### ELECTIONS CODE

~~*13307 Candidate's statement*~~

~~*20440 Code of Fair Campaign Practices*~~

#### GOVERNMENT CODE

*54950-54963 The Ralph M. Brown Act, especially:*

*54952.1 Member of a legislative body*

*54952.2 Open meeting laws; posting agenda; board actions*

*54952.7 Copies of Brown Act to Board members*



## ORIENTATION

### *Management Resources:*

#### CSBA PUBLICATIONS

*School Board Leadership*, 2007

*Professional Governance Standards for School Boards*

*The Brown Act: School Boards and Open Meeting Laws*, rev. 2007

*Guide to Effective Meetings*, 2007

*Professional Governance Standards*, 2000

*Maximizing School Board Leadership*, 1996

#### NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

*Becoming a Better Board Member: A Guide to Effective School Board Service*, 2006

#### WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

National School Boards Association: <http://www.nsba.org>

Bylaw  
adopted: May 12, 1999  
revised: December 16, 2009  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

(Ref. F 5.4)

**G INSTRUCTION CONSENT**



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CAMP YEARBOOK SUMMER WORKSHOP – RIALTO HIGH SHOOOL**

**Background:** Rialto High School Yearbook committee would like to attend the summer workshop for the technology training, and photography instruction for yearbook planning and design. The event is sponsored by Chris Joy of Jostens. The summer workshop will be held at the Westin Mission Hills Resort in Palm Springs, starting on Monday, July 8, 2019 through Wednesday, July 10, 2019. The camp and lodging will be held at the Westin Mission Hills Resort. Travel will be via private vehicle departing from Rialto High School at 10:00 a.m. on Monday, July 8, 2019, and return at 4:00 p.m. on Wednesday, July 10, 2019.

**Reasoning:** The experience will provide an opportunity for our yearbook students to learn new technology and photography instruction for yearbook planning and design for the next school year.

**Recommendation:** Approve two (2) female students and the yearbook advisor, Ms. Jennifer Thompson, to attend the Camp Yearbook Summer Workshop in the Westin Mission Hills Resort in Palm Springs, California, starting on Monday, July 8, 2019 through Wednesday, July 10, 2019.

**Fiscal Impact:** \$ 1,680.00 – ASB Fund (will be reimbursed by Jostens)

**Submitted by:** Arnie Ayala  
**Reviewed by:** Kelly Bruce

(Ref. G 1.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **SOUTHERN REGION STUDENT WELLNESS CONFERENCE**

Background: Hughbanks Elementary School is building its parent connection with Positive Behavior Intervention Support (PBIS) and the Parent Teacher Organization (PTO.) By having parents attend the Southern Region Student Wellness Conference, they will experience and develop a deeper understanding of Whole School, Whole Community, and the Whole Child framework which focuses on integrating programs that will support training of our parents in systems that are on our site.

Reasoning: As part of the District's effort to improve parent engagement in line with our Strategic Plan, Strategy 5 – We will ensure full engagement of RUSD families in the education of their children, Hughbanks Elementary School would like to send one (1) parent to the Southern Region Student Wellness Conference being held at JW Marriot Desert Springs in Palm Desert, California, from July 21, 2019 through July 26, 2019. Hughbanks Elementary School would like to enhance parent training and build parent knowledge on PBIS. Expenses will include: registration fees, lodging, and mileage.

Recommendation: Approve the reimbursement of travel expenses for one (1) Hughbanks Elementary School parent to attend the Southern Region Student Wellness Conference from July 21, 2019 through July 26, 2019, in Palm Desert, California.

Fiscal Impact: \$1,500.00 – Title I Fund (Parental Involvement)

**Submitted by:** Monte Stewart, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. G 2.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **PHYSICAL EDUCATION EXEMPTION**

**Background:** Per Education Code (EC) 51241, the governing board of a school district or the Office of the County Superintendent of Schools of a county may grant temporary exemption to a pupil from courses in physical education, if the pupil is ill or injured and a modified program to meet the needs of the pupil cannot be provided.

**Reasoning:** Student Services has retroactively approved an exemption from all physical activities for student 84878 for the 2<sup>nd</sup> semester of the 2016-2017 school year.

**Recommendation:** Approve student 84878 to be exempt from all physical activities for the 2<sup>nd</sup> semester of the 2016-2017 school year.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. G 3.1)



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Dr. Cuauhtémoc Avila

**ITEM:** **SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) – 2018-2019 AND PLAN AMENDMENT**

**Background:** Education Services requests the Board of Education approve the 2018-2019 Single Plans for Student Achievement (SPSA) for Frisbie Middle School and Fitzgerald Elementary; in addition, one school plan amendment for Simpson Elementary School.

**Reasoning:** Due to unforeseen circumstances, the SPSAs for Frisbie Middle School and Fitzgerald Elementary School were delayed in development and were not approved during the regular SPSA timeline. The SPSA is developed with parents, community members, teachers, principals, other school leaders, secondary students, paraprofessionals, and other interested individuals or groups as determined by the site. The SPSA shall include coordination and integration of federal, state, and local services and programs. In addition, the SPSA includes a description of methods and instructional strategies that improve the academic program in the school, increase the amount and quality of learning time, help provide an enriched and accelerated curriculum, and address the needs of all children in the school, with an emphasis on the needs of underserved students or students at risk of not meeting state academic standards. In addition, a change of greater than 10% in budget across goals requires an addendum to the school plan; this amendment was created by the school site and approved by Simpson Elementary School Site Council.

**Recommendation:** Approve the 2018-2019 Single Plans for Student Achievement (SPSA) for the following schools: Fitzgerald Elementary School and Frisbie Middle School, as well as the plan addendum for Simpson Elementary School.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Carol Mehochko  
**Reviewed by:** Kelly Bruce

(Ref. G 4.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **BLU EDUCATIONAL FOUNDATION INSTITUTE FOR CIVIC ENGAGEMENT: AFRICAN AMERICAN PARENT LEADERSHIP TRAINING**

**Background:** The BLU Educational Foundation Institute for Civic Engagement seeks to improve life opportunities for Black students and their communities in San Bernardino and Riverside Counties through the development of a pool of Black men and women from various backgrounds with interest in effectively addressing ongoing and emerging community and educational issues. Its African American Parent Leadership Training is guided by Afrocentric principles and values, specific to the training is a transformational development weekend seeding a more focused and better organized group of Black parent leaders who are fully prepared, supported and organized to advocate for, make decisions about, and direct resources toward educational equity and social justice.

**Reasoning:** The Rialto Unified School District supports and promotes the empowerment and engagement of its parents and school community members, per two of the Rialto USD Strategic Plan Beliefs: "Diversity is strength" and "A strong community serves all of its members"; as well as Strategy 5 of the Rialto USD Strategic Plan: "We will ensure full engagement of Rialto Unified families". Through the intensive African American Parent Leadership Training, attendees will grow their skills and competencies to understand and tackle community and educational barriers using a race-conscious lens and systems analysis. Additionally, attendees will build agency to identify and address implicit bias and structural racism to better assist schools with creating effective, sustainable educational supports for the success of Black students. The information and skills learned will assist the continued growth of the Rialto District African American Parent Advisory Council (DAAPAC).

**Recommendation:** Approve six (6) parents/guardians from the Rialto Unified School District African American Parent Advisory Council (DAAPAC) to attend the African American Parent Leadership Training to be held June 28, 2019 through June 30, 2019, in Cathedral City, California. Travel expenses include lodging, parking, and meals.

**Fiscal Impact:** \$3,500.00 – Title I Fund

**Submitted by:** Teresa Brown  
**Reviewed by:** Dr. Darren McDuffie/Kelly Bruce  
(Ref. G 5.1)







## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** DONATIONS

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<b><u>MONETARY DONATIONS</u></b>		
YourCause, LLC Trustee for Wells Fargo Community Support	Boyd Elementary / Principal's Donation Account	\$ 240.00
R & B Enterprises	Puttin' on the Ritz	\$ 250.00
YourCause, LLC Trustee for Edison International	Dollahan Elementary / Principal's Donation Account	\$ 30.00
School's First Federal Credit Union	Honor Our Own	\$ 1,000.00
Fagen, Friedman & Fulfroost, LLP L. Carlos Villegas, Esq.	Honor Our Own	\$ 1,000.00
Alpha Delta Kappa Tau Teacher Sorority in Rialto	Backpack Drive	\$ 100.00
Box Tops for Education	Kordyak Elementary / Principal's Donation Account	\$ 187.20
Jeffrey & Carolyn Palmer	Backpack Drive	\$ 260.00

### **NON-MONETARY DONATIONS**

Tangram – Classroom of the Future Contest Winner Donation	Morris Elementary / Theresa Alvarado's Classroom Make-Over Teaching Station (Qty. 1) Teacher Chair (Qty. 1) Storage Cabinet & Topper (Qty. 1) 2 Drawer Lateral File (Qty. 1) Student Desks (Qty. 5) 24" x 36" Tables (Qty. 4)
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(Ref. H 2.1)

## **NON-MONETARY DONATIONS (continued)**

Tangram – Classroom of the  
Future Contest Winner Donation  
(continued)

Noodle Chairs (Qty. 6)  
Diamond Desks (Qty. 6)  
Store & Draw Shelf (Qty. 1)  
Hook Collection (Qty. 10)  
24L x 2H x 12W Norva Boards (Qty. 4)  
Conclave Booth High Back (Qty. 4)  
Steam Space Stool (Qty 8)  
Pebble Tree High Table (Qty. 1)  
Rocker Otto Seats (Qty. 4)  
Sunshine Cloudy Day Table (1)  
Stools (Qty. 4)  
Pebble Tree Low Table (Qty. 1)  
Work Pads (Qty. 8)  
Seats (Qty. 8)

It is recommended that the Board of Education accept the listed donations from YourCause, LLC Trustee for Wells Fargo Community Support, R & B Enterprises, YourCause, LLC Trustee for Edison International, School's First Federal Credit Union, Fagen, Friedman & Fulfroost, LLP, L. Carlos Villegas, Esq., Alpha Delta Kappa Tau Teacher Sorority in Rialto, Box Tops for Education, Jeffrey & Carolyn Palmer, and Tangram and request that a letter of appreciation be sent to the donor.

### **District Summary**

Monetary Donations – June 12, 2019

\$ 3,067.20

Donations – Fiscal Year-To-Date

\$ 47,902.64

**Submitted and Reviewed by: Mohammad Z. Islam**

(Ref. H 2.2)



## Rialto Unified School District

Board Date: June, 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS**

Quantity	Description	Quantity	Description
118	CPU'S	1	APC Unit
52	Monitors	1	Letter Holder / Rack
64	Laptops	2	Pianos
5	Learning Centers	2	Typewriters
185	IPads	1	Shredder
23	Optical Drive Consoles	1	Fingerprint Scanner
8	Printers	1	ID Card Printer
10	Projectors	25	Televisions
7	Scanners	4	Carts, T.V.
10	Accel Scan units	12	Book Cases
9	Cameras	1	Ice Machine
20	Music Stands	5	Alphasmart Units
30	Tables	6	Calculators
227	Student Chairs	4	Office Desks
58	Student Desks	1	Art Easel
7	File Cabinets	1	Pre K Fridge & Stove
28	Office Chairs	1	Table Saw
5	Stacking Chairs	1	DVD Player
5	Rolling Cabinets	1	Microphone System
1	Cart, Laptop	2	Laminators
1	Choir Risers (Set)	1	Copier

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent or his designee to sell or dispose of these items as specified in Education Code Sections 17545 and 17546.

**Submitted by:** Daniel Distrola

**Reviewed by:** Mohammad Z. Islam

(Ref. H 3.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH LUDWIG ENGINEERING ASSOCIATES, INC. TO PROVIDE TOPOGRAPHICAL SURVEYS AT BOYD, CASEY, DOLLAHAN, MORRIS, PRESTON, AND TRAPP ELEMENTARY SCHOOLS FOR THE FULL-DAY KINDERGARTEN FACILITY PROJECT**

**Background:** Division of State Architects (DSA) requires that we have accessible paths of travel at the following six (6) elementary schools, Boyd, Casey, Dollahan, Morris, Preston and Trapp Elementary Schools which are part of the Full-Day Kindergarten Facility Project.

**Reasoning:** To fulfill DSA requirements, Ludwig Engineering Associates, Inc. will be performing the topographical surveys and plan preparation for the project architect. Ludwig Engineering Associates, Inc., has completed numerous projects for the District in recent years, and is recommended to provide the civil engineering services for this project.

**Recommendation:** Approve an agreement with Ludwig Engineering Associates, Inc., to perform topographical surveys for the Full-Day Kindergarten Facility Projects at the following Elementary Schools from June 13, 2019 through June 30, 2020:

Boyd	\$3,000.00	Casey	\$4,100.00
Dollahan	\$3,800.00	Morris	\$3,800.00
Preston	\$3,600.00	Trapp	\$3,800.00

**Fiscal Impact:** Not-to-exceed \$22,100.00 – Fund 25 - Capital Facilities Fund

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 4.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH JOHN R. BYERLY, INC. FOR SITE WORK FOR MODERNIZATION OF BUILDING R PROJECT AT EISENHOWER HIGH SCHOOL**

**Background:** A certified testing laboratory is required for the Modernization of the Building R Project at Eisenhower High School to ensure the quality and required properties of the construction material used in the project. The testing laboratory will perform material tests, structural tests, and special inspection services. The testing laboratory acts under the direction of the District, coordinates with the architect and field Inspector, and produces testing reports for the architect and engineer review and approval.

**Reasoning:** John R. Byerly Inc., has been the testing engineer for many projects in the District. Staff requested a proposal from this company due to their proximity to the District.

**Recommendation:** Approve agreement with John R. Byerly, Inc. as the engineering firm to provide material tests, structural tests, and special inspection services during the construction for the Modernization of the Building R Project at Eisenhower High School for an amount of \$13,254.00, plus a contingency allowance of \$1,988.00, as needed.

**Fiscal Impact:** Not-to-exceed \$15,242.00 – Fund 21 – Measure Y Series “C”, General Obligation Bond Funds

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 5.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MEMORANDUM OF UNDERSTANDING (MOU) NO. 19-20-0300 FOR DISTRICT USE OF COUNTY CLASSROOMS**

**Background:** The San Bernardino County Superintendent of Schools (SBCSS) is the owner of nineteen (19) classrooms in the Rialto Unified School District (District). Every year, SBCSS allows the District to use their classrooms at no charge to the District. Eight (8) classrooms will be used by the District as follows: 1) Rooms E-1, E-2, E-3, and E-4 at Bemis Elementary School; 2) Room G-2 at Henry Elementary School; and 3) Rooms B-5, B-6, and B-7 at Kolb Middle School.

**Reasoning:** The District is in need of classroom space, therefore, we will need to continue with SBCSS MOU No. 19-20-0300 for the 2019-2020 school year. During the term of this MOU, the District will provide all necessary utilities, custodial services/upkeep, and maintenance of these classrooms.

**Recommendation:** Approve the Memorandum of Understanding No. 19-20-0300 with the San Bernardino County Superintendent of Schools (SBCSS) for the District to use eight (8) county classrooms which are owned by SBCSS as follows: 1) Rooms E-1, E-2, E-3, and E-4 at Bemis Elementary School; 2) Room G-2 at Henry Elementary School; and 3) Rooms B-5, B-6, B-7 at Kolb Middle School from July 1, 2019 through June 30, 2020, at no cost to the District.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 6.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT NO. 19-20-0301 WITH SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS (SBCSS) FOR SPECIAL EDUCATION CLASSROOM USE AND MAINTENANCE**

**Background:** The San Bernardino County Superintendent of Schools (SBCSS) owns nineteen (19) classrooms in the District. Every year, SBCSS operates classes for special education students in those classrooms. SBCSS will use eleven (11) classrooms during the 2019-2020 school year as follows: 1) Rooms E-5 and E-6 at Bemis Elementary School; 2) Room G-1 at Henry Elementary School; 3) Rooms C-1, C-2, C-3, and C-4 at Dollahan Elementary School; 4) Rooms D-101 and D-102 at Rialto High School; and 5) Rooms M-1 and M-2 at Eisenhower High School.

**Reasoning:** SBCSS will continue to operate their Special Education classes throughout the 2019-2020 school year. During this period, the District will ensure that requested facilities are available for use by the SBCSS, and the District will provide all necessary utilities, custodial services and minor maintenance to these classrooms.

**Recommendation:** Approve Agreement No. 19-20-0301 with the San Bernardino County Superintendent of Schools (SBCSS) for classroom use and maintenance of eleven (11) special education classrooms from July 1, 2019 through June 30, 2020, as follows: 1) Rooms E-5 and E-6 at Bemis Elementary School; 2) Room G-1 at Henry Elementary School; 3) Rooms C-1, C-2, C-3, and C-4 at Dollahan Elementary School; 4) Rooms D-101 and D-102 at Rialto High School; and 5) Rooms M-1 and M-2 at Eisenhower High School at a rate of \$3,458.71 per classroom. A total amount of \$38,045.81 will be paid to the District on or about June 15, 2020.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 7.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT NO. 19-20-0302 WITH SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS (SBCSS) FOR SPECIAL EDUCATION CLASSROOM USE AND MAINTENANCE**

Background: The San Bernardino County Superintendent of Schools (SBCSS) desires to establish and maintain special education classes within the Rialto Unified School District (District), and requires that the District provide one (1) classroom for use by the County special education programs at Jehue Middle School.

Reasoning: Although SBCSS has nineteen (19) classrooms in our District, they need an additional classroom at the middle school level for the 2019–2020 school year. During this period, the District will ensure that requested facilities are available for use by SBCSS, and the District will provide all necessary utilities, custodial service and minor maintenance to these classrooms.

Recommendation: Approve Agreement No. 19-20-0302 with San Bernardino County Superintendent of Schools (SBCSS) for the District to provide one (1) classroom at Jehue Middle School for use by the County Special Education Programs from July 1, 2019 through June 30, 2020. The San Bernardino County Superintendent of Schools shall pay to the District \$3,458.71 on or about June 15, 2020.

Fiscal Impact: No fiscal impact

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 8.1)





## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVAL TO PIGGYBACK WITH SILVERCREEK INDUSTRIES, INC.  
TO PURCHASE AND/OR LEASE PORTABLE BUILDINGS**

**Background:** Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase and/or lease from the bids of other governmental agencies.

**Reasoning:** The following bid will allow the District to purchase and/or lease Division of State Architect (DSA) approved portable buildings, as needed, without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure. This piggyback will also allow the District to employ all services listed in the bid including, but not limited to, relocation, dismantling, removal, delivery, installation, and all additive alternates relevant to the complete services for the purchase. Piggyback bid information is noted below.

Centralia School District  
Project Bid Number CEPU #N15-2017/18  
2017 Portable Buildings UPB  
Originally awarded October 11, 2017  
Silvercreek Industries, Inc.

**Recommendation:** Approve the use of the piggyback purchase of Centralia School District Project #CEPU #N15-2017/18: 2017 Portable Buildings UPB with Silvercreek Industries, Inc. as needed for Fiscal Year 2019-2020.

**Fiscal Impact:** To be determined at time of purchase(s) – General Fund and/or Fund 25, Capital Facilities Fund.

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 9.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO. 1 TO AGREEMENT NO. C-19-0019 WITH PCH ARCHITECTS, LLP. FOR THE CONVERSION OF CLASSROOMS IN BUILDING "R" AT EISENHOWER HIGH SCHOOL FOR THE PHYSICAL EDUCATION PROGRAM**

**Background:** On July 11, 2018, the Board of Education approved an agreement with PCH Architects, LLP, as the architectural firm to provide architectural services for the conversion of classrooms in building "R" at Eisenhower High School for their physical education program. The architect fee was not to exceed \$87,500.00, which included \$2,000.00 allowance for design alteration of existing band room and a \$3,000.00 allowance for reimbursable expenses and/or unexpected Division of State Architect (DSA) requirements.

**Reasoning:** During the course of design, it was determined that an additional Path of Travel (POT) deficiency in the existing walkway connecting accessible parking stalls to the project area shall be included in the project. Extra surveys and corrections that are required by DSA were added to the final plans. An adjustment to the existing agreement #C-19-0019 is needed in the amount of \$8,800.00 for additional services. In addition, the term of agreement #C-19-0019 is from July 12, 2018 through December 31, 2019, and will need to be extended through December 31, 2020, as the construction of the project may continue into the 2020 calendar year.

**Recommendation:** Approve Amendment No. 1 to Agreement No. C-19-0019 with PCH Architects, LLP. for an increase of \$8,800.00 for a new total cost not-to-exceed \$96,300.00, including reimbursable and contingency expenses; and an extension of the contract term from December 31, 2019 through December 31, 2020. All other terms and conditions of the agreement will remain the same.

**Fiscal Impact:** \$8,800.00 – Measure Y Series "C", General Obligation Bond Funds

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 10.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO. 1 TO AGREEMENT NO. C-18-0110 WITH CAL-STORM COMPLIANCE INC. FOR AN ELECTRICAL BUS CHARGING STATION PROJECT AT THE FUTURE TRANSPORTATION YARD**

**Background:** On February 28, 2018, the Board of Education approved Agreement No. C-18-0110 with CAL-Storm Compliance. CAL-Storm Compliance is a licensed Qualified Storm Water Pollution Prevention Plan Practitioner (QSP), who performs services including inspection, reporting, and monitoring during construction of Electrical Bus Charging Station in the Future Transportation Yard Project. The original agreement has a not-to-exceed amount of \$6,250.00 with a term of March 1, 2018 through June 30, 2019.

**Reasoning:** The Electrical Bus Charging Station project was completed in June of 2018. The project has not passed final certificate by the State Water Resources Control Board (SWRCB) due to an issue with exposed dirt area of about 1.5 acres behind the block wall of the Compressed Natural Gas (CNG) station. Per the SWRCB ruling, the area should be covered with established weeds to prevent storm water run-off. Since the area in question is reserved for a Transportation Yard in the near future, the cost effective remediation is Hydro Seeding which is spraying a layer of seeds over the area and letting the seeds grow. The contract term with CAL-Storm Compliance needs to be extended until the site can be certified by SWRCB. An estimated increase of \$2,500.00 to Agreement No. C-18-0110 is needed for additional site inspections.

**Recommendation:** Approve Amendment No. 1 to Agreement No. C-18-0110 with CAL-Storm Compliance to increase the agreement by \$2,500.00 for a new total cost not-to-exceed the amount of \$8,750.00 and extend the term from June 30, 2019 through December 31, 2020, in order to cover the additional inspections of the Electrical Bus Charging Station Project and be in compliance with the State Water Resources Control Board (SWRCB).

**Fiscal Impact:** \$2,500.00 – Fund 40 – Special Reserve Funds

**Submitted by:**  
**Reviewed by:**

Iris Chu  
Mohammad Z. Islam

(Ref. H 11.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH JOHN R. BYERLY, INC. FOR DSA CERTIFICATION OF EXISTING CELL ANTENNA AT RIALTO MIDDLE SCHOOL**

**Background:** A certified testing laboratory is required by the Division of the State Architects (DSA) for the certification of an existing cell antenna at Rialto Middle School. The testing laboratory will perform post-construction material tests, structural tests, and special inspection services. The testing laboratory acts under the direction of the District, coordinates with the field Inspector, and produces testing reports for project engineer review and approval.

**Reasoning:** John R. Byerly Inc., has been the testing engineer for many projects in the District. Due to their proximity to our District, staff requested a proposal from them to set-up a testing laboratory to perform a variety of tests and inspection services so that the District can be in compliance with the DSA.

**Recommendation:** Approve agreement with John R. Byerly, Inc. as the engineering firm to provide post construction material tests, structural tests, and special inspection services for total cost not-to-exceed \$2,340.00, to be paid from Fund 40, Special Reserve Funds and will be reimbursed by American Tower Corporation, the operator of the cell antenna.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 12.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVE RFP NO. CJNS-2019-20 GROCERY PRODUCTS AND RELATED ITEMS BY THE COLTON JOINT UNIFIED SCHOOL DISTRICT ON BEHALF OF THE POMONA VALLEY CO-OP PURCHASING GROUP TO THE VENDORS LISTED FOR THE 2019-2020 FISCAL YEAR**

**Background:** Nutrition Services provides nutritionally balanced meals to all school children every day through the operation of the National School Lunch program and the School Breakfast program.

**Reasoning:** Nutrition Services is a member of the Pomona Valley Co-op Purchasing Group. Cooperative members authorized Colton Joint Unified School District to seek this RFP. Further, a variety of grocery products are used in the operation of the Nutrition Services programs. Approval of this bid will allow Nutrition Services, to use qualified companies to procure and serve approved grocery products at all the school sites.

**Recommendation:** Approve RFP No. CJNS-2019-20-GROCERY Products and Related Items on behalf of the Pomona Valley Co-op Purchasing Group, and was advertised in accordance with Public Contract Code 20111. RFP No. CJNS-2019-20-GROCERY Products and Related Items were approved by the Colton Joint USD Board on May 16, 2019, and were awarded to the following vendors for the 2019-2020 Fiscal Year:

**GOLD STAR FOODS  
SYSCO**

**Fiscal Impact:** To be determined at time of purchase(s) – Fund 13 – Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 13.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVE RFP NO. 08(18-19)FN DISTRIBUTION OF USDA FOODS AND COMMERCIAL PRODUCTS BY POMONA UNIFIED SCHOOL DISTRICT ON BEHALF OF THE POMONA VALLEY CO-OP PURCHASING GROUP TO GOLD STAR FOODS FOR THE 2019-2020 FISCAL YEAR**

Background: Nutrition Services is a member of the Pomona Valley Co-op Purchasing Group. Nutrition Services provides nutritionally balanced meals to all school children every day through the operation of the National School Lunch program and the School Breakfast program.

Reasoning: The Pomona Valley Co-op Purchasing Group members authorized Jurupa Unified School District to seek the RFP for USDA Foods and Commercial Products. Approval of this bid will allow Nutrition Services to utilize qualified companies to supply compliant paper goods at all school sites.

Recommendation: Approve RFP No. 08(18-19)FN Distribution of USDA Foods and Commercial Products on behalf of the Pomona Valley Co-op Purchasing Group as advertised in accordance with Public Contract Code 20111. RFP No. 08(18-19)FN Distribution of USDA Foods and Commercial Products was approved by the Pomona Unified School District Board on May 8, 2019 and was awarded to the following vendor for the 2019-2020 Fiscal Year:

### **Gold Star Foods**

Fiscal Impact: To be determined at time of purchase(s) – Fund 13 – Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 14.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVE BID NO. 18-19-12NS PAPER GOODS BY THE JURUPA UNIFIED SCHOOL DISTRICT ON BEHALF OF THE POMONA VALLEY CO-OP PURCHASING GROUP FOR THE 2019-2020 FISCAL YEAR**

Background: Nutrition Services is a member of the Pomona Valley Co-op Purchasing Group. Nutrition Services provides nutritionally balanced meals to all school children every day through the operation of the National School Lunch program and the School Breakfast program.

Reasoning: The Pomona Valley Co-op Purchasing Group members authorized Jurupa Unified School District to seek the Bid for paper goods. Approval of this bid will allow Nutrition Services to utilize qualified companies to supply compliant paper goods at all school sites.

Recommendation: Approve Bid No. 18-19-12NS Paper Goods on behalf of the Pomona Valley Co-op Purchasing Group as advertised in accordance with Public Contract Code 20111. Bid No. 18-19-12NS Paper was approved by the Jurupa Unified School District Board on May 13, 2019, and was awarded to the following vendors for the 2019-2020 fiscal year:

**P&R PAPER SUPPLY**  
**SYSCO**  
**DAXWELL**  
**INTERBORO PACKAGING GROUP**  
**REVERE PACKAGING**  
**INDIVIDUAL FOOD SERVICE (FORMERLY TRADE SUPPLIES)**

Fiscal Impact: To be determined at time of purchase(s) – Fund 13 - Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 15.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVE TO EXTEND RFP #RIANS-2018-19-003 PIZZA PRODUCTS TO SOUTHERN CALIFORNIA PIZZA CO. (PIZZA HUT) FOR THE 2019-2020 FISCAL YEAR**

Background: Nutrition Services provides nutritionally balanced meals to all children every day through the operation of the National School Lunch program.

Reasoning: A variety of pizza products are served in the operation of the Nutrition Services programs and as such we are seeking approval to extend our current RFP #RIANS-2018-19-03 Pizza Products in order to continue using a qualified company to procure and serve compliant pizza products at all the school sites.

Recommendation: Approve RFP #RIANS-2018-19-003 Pizza Products which has been awarded to Southern California Pizza Co. (Pizza Hut) for the 2018-2019 school year, and was advertised in accordance with Public Contract Code 20111. Item #27 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. Approval of this RFP for the 2019-2020 fiscal year will be extension number one (1) of two (2). The price increases are under 1.5% and all other terms and conditions will remain the same.

Fiscal Impact: To be determined at time of purchase(s) – Fund 13 – Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 16.1)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVE TO EXTEND RFP #C-189-003 SNACK FOOD & BEVERAGES BY THE ONTARIO-MONTCLAIR SCHOOL DISTRICT ON BEHALF OF THE POMONA VALLEY CO-OP PURCHASING GROUP TO GOLD STAR FOODS FOR THE 2019-2020 FISCAL YEAR**

**Background:** Nutrition Services is a member of the Pomona Valley Co-op Purchasing Group. Nutrition Services continues to provide nutritionally balanced meals to all school children every day through the operation of the National School Lunch program and the School Breakfast program.

**Reasoning:** A variety of snack foods are used in the operation of the Nutrition Services programs. Approval of an extension to RFP #C-189-003 Snack Food and Beverages will allow Nutrition Services to use qualified companies to procure approved snack foods at all the school sites.

**Recommendation:** Approve RFP #C-189-003 for Snack Food and Beverages by the Ontario-Montclair School District, on behalf of the Pomona Valley Co-op Purchasing Group for Snack Food and Beverages for the 2018-2019 school year was awarded to **Gold Star Foods**, and was advertised in accordance with Public Contract Code 20111. Item #25 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. This extension would be the first of two for RFP #C-189-003 Snack Food and Beverages and was approved by the Ontario-Montclair School District Board on May 2, 2019, for use in the 2019-2020 Fiscal Year.

**Fiscal Impact:** To be determined at time of purchase(s) – Fund 13 – Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 17.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **APPROVAL TO EXTEND RFP \*UPDATED\* #RIANS-2018-19-006 TORTILLA PRODUCTS "RE-BID" TO SUNRISE PRODUCE FOR THE 2019-2020 FISCAL YEAR**

**Background:** Nutrition Services continues to provide nutritionally balanced meals to all children every day through the operation of the National School Lunch program and the School Breakfast program.

**Reasoning:** A variety of tortilla products are used in the operation of Nutrition Services programs. Approval of this extension will allow Nutrition Services to use a qualified company to procure compliant tortilla products at all school sites.

**Recommendation:** Approve the extension of RFP \*Updated\* #RIANS-2018-19-006 Tortilla Products "Re-Bid" which was awarded to Sunrise Produce for the 2018-2019 school year, and was advertised in accordance with Public Contract Code 20111. Item #27 of the original RFP references multi-year extensions and states that this bid may be extended for two (2) additional fiscal years. Approval of this RFP for the 2019-2020 Fiscal Year will be extension number one (1) of two (2). All other terms and conditions will remain the same.

**Fiscal Impact:** To be determined at time of purchase(s) – Fund 13 – Cafeteria Fund

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 18.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ACCEPTANCE OF THE SHARE OUR STRENGTH AND NATIONAL NO KID HUNGRY CAMPAIGN GRANT**

**Background:** In 2018-2019, Nutrition Services applied for the Share Our Strength and National No Kid Hungry Campaign Grant for the 2019-2020 school year. The purpose of this grant is to provide start-up funds to increase student participation in the school breakfast program. The funds for Casey and Myers Elementary schools are generously funded by Amazon through this grant.

**Reasoning:** The Breakfast Grant of \$17,988.00 will be used for the Point of Sales System technology and vending carts to help implement our alternative breakfast model as approved by the Share Our Strength and the National No Kid Hungry Campaign Grant as follows:

Bemis Elementary School	\$4,497.00
Casey Elementary School	\$4,497.00
Myers Elementary School	\$4,497.00
Trapp Elementary School	\$4,497.00

**Recommendation:** Accept the Share our Strength and National No Kid Hungry Campaign Grant for Bemis, Casey, Myers, and Trapp Elementary Schools to provide start-up funds to increase student participation in the school breakfast program. Each school will receive \$4,497.00 for a combined total of \$17,988.00 with implementation start dates of September 1, 2019 through October 1, 2019.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 19.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH KNN PUBLIC FINANCE, LLC FOR DISCLOSURE SERVICES**

**Background:** The District is in need of a consultant to assist in complying with continuing disclosure services related to General Obligation Bonds and other financing obligations, as well as certificates of participation, subject to Rule 15c2-12 adopted by the Securities and Exchange Commission for the Fiscal Year 2019-2020.

**Reasoning:** KNN Public Finance proposes to provide the following services:

- Prepare and file the Annual Report with the Municipal Securities Rulemaking Board (MSRB) through the MSRB's Electronic Municipal Market Access (EMMA) system, pursuant to the District's Continuing Disclosure Certificate for each General Obligation Bond or other financing obligations issued on or after July 3, 1995.
- Certify to the District that the annual report was submitted as required to EMMA and provide a copy of the annual report to the District.
- Monitor for occurrences of (1) "significant events" such as payment delinquencies, unscheduled draws, adverse tax opinions, rating changes, etc. that may represent materially important information to the bond holders, (2) monitor other events that might warrant a mandatory or voluntary disclosure filing, and (3) disseminate timely notification should there be identification of a "significant event".
- Investigate and disseminate involuntary and voluntary event notices.

**Recommendation:** Approve an agreement with KNN Public Finance, LLC to provide continuing disclosure services related to General Obligation Bonds and other financing obligations, as well as certificates of participation for the Fiscal Year 2019-2020 with the filing of the 2018-2019 Annual Report, for a cost not-to-exceed \$5,500.00 per filing year, effective July 1, 2019 through June 30, 2020, with an option to renew annually through 2024.

**Fiscal Impact:** \$5,500.00 - Fund 21 - Measure Y Series "C", General Obligation Bond Funds

**Submitted by:** Diane Romo  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 20.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MEMORANDUM OF UNDERSTANDING (MOU) WITH WOMEN ON THE MOVE NETWORK**

Background: Women on the Move Network is a non-profit organization, based in Southern California, whose mission is to promote the principle of gender equality, assist girls to develop their potential as leaders and raise awareness of the essential role of women as peacemakers in society. One of the major efforts of their organization is mentoring young girls by helping them to learn how to make good life choices, to set meaningful goals for themselves and to understand their own value. They call the program "WHO'S YOUR HERO?" and encourage the girls to realize that they can be the heroes of their own lives.

Reasoning: This is in line with the District's Strategic Plan, Strategy 1 - We will provide diverse avenues for learning both inside and outside the classroom. Women on the Move Network supports the strategic plans of Hughbanks Elementary School Strategy 1 which focuses on a culture of high expectations in our school and school community. The program will provide a weekly after school of activities and experiences for girls ages 9-11, designed to build their confidence, help them learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment. There will be a team of two or three trained adult women as group mentors that will conduct the weekly sessions with a maximum of twenty-five (25) girls in the group.

Recommendation: Approve a Memorandum of Understanding (MOU) with Women on the Move Network to provide an after school activities based mentoring program that will be designed to build student self confidence, help students learn to make good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of 25 female students at Hughbanks Elementary School, effective September 4, 2019 through May 27, 2020.

Fiscal Impact: No fiscal impact

**Submitted by:** Monte Stewart, Ed. D.  
**Reviewed by:** Kelly Bruce

(Ref. H 21.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent

**ITEM:** **AGREEMENT WITH NANCY K. BOHL, INCORPORATED dba THE COUNSELING TEAM INTERNATIONAL (TCTI)**

Background: Rialto Unified School District's Risk Management Department maintains an ongoing Employee Assistance Program (EAP). This program is designed to include access to services, such as short-term one-on-one counseling for marriage, divorce, family, finance, caring for elderly parents and a host of other issues our employees face. These services in conjunction with employee healthcare, are available to treat the "whole-person", thereby improving their overall work performance.

Reasoning: Employees are unable to communicate or to perform at high levels of efficiency and effectiveness when they are experiencing fatigue or burnout.

Recommendation: Approve Agreement with Nancy K. Bohl, Incorporated, dba The Counseling Team International (TCTI) to provide short-term professional counseling to District employees, their family members and eligible dependents living in the employees' primary residence for the 2019-2020 Fiscal Year with an option to renew in 2020-2021 and 2021-2022 for a monthly cost of \$3,850.00 and a total cost not-to-exceed \$46,200.00 per fiscal year.

Fiscal Impact: \$46,200.00 - General Fund

**Submitted by:** Derek Harris  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 22.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **ACCEPTANCE OF THE SHARE OUR STRENGTH AND NATIONAL NO KID HUNGRY CAMPAIGN GRANT FOR SUMMER FOOD SERVICE PROGRAM (SFSP)**

**Background:** Nutrition Services applied for the Share Our Strength and National No Kid Hungry Campaign Grant for the Summer Food Service Program (SFSP). The purpose of this grant is to help increase the number of meals served in our current program.

**Reasoning:** The District's Summer Food Service Program has been successful in feeding and reaching out to our students and the community. The approved grant amount of \$9,300.00 will help further implement and grow the District's summer meal program to begin on June 4, 2019. Funds must be used by September 2019.

**Recommendation:** Accept the Share our Strength and National No Kid Hungry Campaign Grant for the District's Summer Food Service Program (SFSP) in the amount of \$9,300.00 with implementation on June 4, 2019, using all funds by September 2019.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 23.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D. Superintendent

**ITEM:** **APPROVAL TO USE PUBLIC BIDS AND CONTRACTS FOR  
NON INFORMATION TECHNOLOGY COMMODITIES**

**Background:** Pursuant to Public Contract Code 20118, authorization of the Board of Education is required to purchase from the bids of other governmental agencies for services and/or equipment.

**Reasoning:** By utilizing such public bids and contracts, it will allow the District to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing the following California Multiple Award Schedules (CMAS) bids and public entity bids for the purchase of Medical Defibrillators, Medical Emergency Equipment, Medical Emergency Supplies, Medical IV Pumps, Medical Temperature Monitor systems will be in the best interest of the District.

CMAS:	CMAS No. 4-14-65-0028A
Base Schedule Holder:	Zoll Medical Corporation
Product:	Automated External Defibrillators (AED), Medical Equipment Supplied and Services
Expires:	July 31, 2019

**Recommendation:** Approve CMAS No. 4-14-65-0028A for the purchase of Medical Defibrillators, Medical Emergency Equipment, Medical Emergency Supplies, Medical IV Pumps, Medical Temperature Monitor systems and services.

**Fiscal Impact:** To be determined at time of purchase(s) – General Fund

**Submitted by:** Daniel Distrola  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 24.1)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH ACHIEVE 3000 PROGRAM**

**Background:** Increased reading comprehension and reading fluency is an identified need for Long Term English Learners (LTELs) to increase academic English proficiency. Teachers of LTELs used the Achieve 3000 program during intervention classes throughout the 2018-2019 school year and were able to obtain results in raising LTEL reading proficiency scores.

Data collected indicates an average growth of seven (7) points on iReady and increased reading comprehension, reading stamina and reading fluency scores on Achieve 3000.

**Reasoning:** Achieve 3000 is aligned to Study Sync, the adopted core ELA program at the high school level and collections the adopted core ELA program at the middle school level. Consistent use of this program leads to greater comprehension of non-fiction science and social studies content with a focus on the acquisition of academic vocabulary.

This differentiated reading program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

**Recommendation:** Approve an agreement with Achieve 3000 to provide an adaptive technology driven program differentiated reading program for approximately 675 Long Term English Learners enrolled in EL intervention courses at secondary schools for the 2019-2020 school year.

**Fiscal Impact:** \$38,003.00 – Title III Fund (Language Instruction for English Learners)

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 25.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CORWIN PRESS: STANDARD ENGLISH LEARNERS – CULTURALLY AND LINGUISTICALLY RESPONSIVE INSTRUCTION**

**Background:** Corwin will partner with the Rialto Unified School District to provide a comprehensive professional learning experience to fully implement the curricular and instructional shifts needed for Standard English Learners as related to the Common Core State Standards. The anticipated number for this professional development is approximately 100 participants, comprised of teachers, site strategists, site administrators and district administrators, made up of two (2) cohorts. This professional learning workshop will be a part of the Student Shadowing series focused on increasing language production in first instruction.

**Reasoning:** Teams will gain specialized knowledge of academic language acquisition and will develop the beginning of a systemic reform plan for their site English Language Arts program. Professional development on the needs of Standard English Learners ties directly to Strategy VI Plan 1 and 2 of Rialto Unified School District's Strategic Plan: We will ensure we have exemplary staff who meet the unique needs and aspirations of our diverse students through knowledgeable, skilled, engaged and diverse administrators, teachers and staff.

Professional Development for culturally and linguistically responsive instruction will consist of the following:

- Transforming perceptions, pedagogy and practice for educating Standard English Learners and other underachieving students.

**Recommendations:** Approve an agreement with Corwin Press to provide two (2) days of professional development in the area of culturally and linguistically responsive instruction training that will include specific strategies for adapting instruction to engage Standard English Learners with opportunities for school teams to collaborate on how to best serve Standard English Learners to help them access the core curriculum.

**Fiscal Impact:** \$16,600.00 – Title II Fund

**Submitted by:** Carol Mehochko  
**Reviewed by:** Kelly Bruce

(Ref. H 26.1)



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM: CORWIN PRESS: ENGLISH LANGUAGE DEVELOPMENT, ACTIVE LISTENING AND THE ELL SHADOWING PROTOCOL**

**Background:** Corwin will partner with the Rialto Unified School District to provide a comprehensive professional learning experience to fully implement the curricular and instructional shifts needed for English Language Learners (ELL) as related to the Common Core State Standards. The anticipated number for this professional development is approximately 100 participants, comprised of teachers, site strategists, site administrators and district administrators, made up of two (2) cohorts. This is the third year of shadowing which has evolved from observing language production and meeting the needs of English Learners to observing and meeting the needs of dually identified English Learners receiving special education services and focusing on the needs of Standard English Learners.

**Reasoning:** Teams will gain specialized knowledge of second language acquisition and will develop the beginning of a systemic reform plan for their site English Learner program. ELL Shadowing ties directly to Strategy VI Plan 1 and 2 of Rialto Unified School District's Strategic Plan: We will ensure we have exemplary staff who meet the unique needs and aspirations of our diverse students through knowledgeable, skilled, engaged and diverse administrators, teachers and staff.

Professional Development for the ELL Shadowing Protocol will consist of the following:

- Refresher – ELL Shadowing Review and Coaching Day for teachers who completed PD in 2018-2019 or 2017-2018
- ELL Shadowing for Administrators
- Day 1 - An in depth review of the ELL Shadowing Protocol and introduction to the work. Academic Language Development Strategy #1 (Friday cohort/Saturday cohort)
- Day 2 – ELL Shadowing Debrief and Academic Language Development Strategy #2 (Friday cohort/Saturday cohort)
- Day 3 - Academic Language Development Strategy #3 (Friday cohort/Saturday cohort)

(Ref. H 27.1)

Recommendation: Approve an agreement with Corwin Press to provide eight (8) days of professional development in the area of English Language Development, active listening for English Language Learners (ELL) and the ELL Shadowing Protocol. Shadowing helps teachers and administrators better understand the classroom experience from an English Learner's point of view. Training will include specific strategies for adapting instruction to engage ELLs with opportunities for school teams to collaborate on how to best serve English Learners to help them access the core curriculum.

Fiscal Impact: \$49,600.00 – Title III Fund

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**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 27.2)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Dr. Cuauhtémoc Avila

**ITEM:** **AGREEMENT WITH EXPANDED FOOD AND NUTRITION EDUCATION PROGRAM – UNIVERSITY OF CALIFORNIA**

**Background:** Education Services requests the Board of Education approve an agreement with Expanded Food and Nutrition Education Program for students attending day care while their parents attend the ESL and computer classes at the Curtis T. Winton Parent Institute. District will not incur any costs as a result of this program.

**Reasoning:** The Expanded Food and Nutrition Education Program (EFNEP) is a federally-funded program through the United States Department of Agriculture's National Institute of Food and Agriculture (USDA NIFA). EFNEP offers nutrition education to limited resource families and children nationwide. In California, EFNEP is administered by University of California Cooperative Extension (UCCE). The program is available at no cost to qualified schools and youth groups. This program will be available for RUSD students from ages 9 to 16. The target audience is students who are placed in child care at the Parent Center while parents attend classes sponsored by RUSD at the Curtis T. Winton Parent Institute. Two one-hour options exist for students between 8:15 a.m. to 10:15 a.m. or 10:30 a.m. to 12:30 p.m. on the following dates: June 19, 20, 21, 26, 27, and 28, 2019.

**Recommendation:** Approve an agreement with the Expanded Food and Nutrition Education Program for students attending day care while their parents attend ESL and computer classes at the Curtis T. Winton Parent Institute, effective June 19, 2019 through June 28, 2019.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Carol Mehochko  
**Reviewed by:** Kelly Bruce

(Ref. H 28.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH I-STATION READING IN ESPAÑOL**

**Background:** Dual Language Immersion (DLI) teachers piloted two (2) online reading programs during the 2018-2019 school year and unanimously chose i-Station to support reading development in the DLI program. i-Station is an online interactive adaptive differentiated technology driven Spanish reading program designed to identify the reading needs of each student and adjust to each student's abilities.

This agreement includes 534 site licenses as well as two (2) days of professional development for Dual Language Immersion Teachers.

**Reasoning:** i-Station is aligned to the California Spanish Language Arts Standards and focuses on building a foundation for reading comprehension. Consistent use of this program also leads to increased listening comprehension, academic vocabulary development and making connections across text.

This differentiated reading program is directly tied to Strategy 2 of Rialto Unified School District's Strategic Plan: We will provide rigorous and relevant instruction that supports each student's unique learning style.

**Recommendation:** Approve an agreement with i-Station to provide an adaptive technology driven differentiated reading program for approximately 534 Dual Language Immersion program students enrolled at Boyd, Garcia, Kelley and Morris Elementary Schools for the 2019-2020 school year.

**Fiscal Impact:** \$24,290.00 – Title III Fund (Language Instruction for English Learners)

**Submitted by:** Marina Madrid, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 29.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH MCF CONSULTING, INC. FOR MEDI-CAL ADMINISTRATIVE ACTIVITIES**

**Background:** MCF Consulting is a California corporation (Federal tax ID #26-4355124) which provides services to local education agencies related to reimbursements under the United States Medicaid and California Medi-Cal programs and various other services and products to local education agencies and other clients. Local Education Agency (LEA) is a California agency entitled to claim reimbursements for certain expenses incurred in providing services to California Medi-Cal recipients. LEA desires to use the services of MCF in training its employees and assisting the LEA in filling reimbursement claims.

**Reasoning:** This agreement will help maximize the billing reimbursement for services related to claims for reimbursement of the Random Moment Time Survey (RMTS). MCF services provide program assessment, Medi-Cal program calculation, certification verification, RMTS program development, Identify RMTS Participants, Time Survey Training, Processing of Claims, and quarterly reports. Back-cast billing will be implemented through the on-line RMTS system.

**Recommendation:** Approve an agreement with MCF Consulting, Inc. for services related to claims for reimbursement for Random Moment Time Survey (RMTS), effective July 1, 2019 through June 30, 2020. Back-cast billing will be implemented through the on-line RMTS system.

**Fiscal Impact:** \$40,000.00 – to be paid through the District's General Fund with revenue collected through Random Moment Time Survey (RMTS) reimbursement activities

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. H 30.1)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **EXTENSION OF CONTRACT NO. C-19-0006 – PRACTI-CAL MEDI-CAL LOCAL EDUCATION AGENCY (LEA) BILLING OPTION SERVICES**

**Background:** Pursuant to California Education Code Section 17596, school districts are permitted to extend existing contracts for up to three (3) years. The District is recommending extending the following contract for an additional year, thereby taking advantage of the same terms and conditions of the existing contract and choosing to exercise Option Year 1. The Board of Education originally approved this contract on June 13, 2018, with an option to renew for two (2) consecutive years.

**Reasoning:** The Medi-Cal Billing Option Program provides federal financial participation (FFP) reimbursement to school districts for health-related services provided by qualified medical practitioner such as Speech Therapists, School Psychologists and School Nurses to students receiving special education services and who are on Medi-Cal. School Districts can claim reimbursement for services that include assessments and treatments as per the Individual Education Plan (IEP).

To best maximize billing reimbursement, most districts enter into a contract with providers such as Practi-Cal. Providers, like Practi-Cal, offer the most comprehensive LEA Billing Option Program services available to California School Districts and County Offices of Education. Practi-Cal offers a full spectrum of LEA Billing Option Program support such as data collection, transmission, eligibility verification and claims reconciliation. Consultants work with the District by providing staff training, support and help to create the necessary billing forms that can be accessed from their online module that is compliant with submitting billing to the California Department of Health Care Services. The Medi-Cal Billing Option Program allows districts to be reimbursed a portion of the cost of providing some services to eligible Special Education students.

**Recommendation:** Approve to exercise Option Year 1 of contract No. C-19-0006 with Practi-Cal, Medi-Cal Local Education Agency (LEA) Billing Option Services. The term of the contract is from July 1, 2019 through June 30, 2020, with an option to renew the contract for Option Year 2.

**Fiscal Impact:** \$59,400.00 – Local Education Agency (LEA) fund

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. H 31.1)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AFFILIATION/CONTRACT AGREEMENT WITH FRANKLIN COVEY EDUCATION**

**Background:** Bemis Elementary School requests the Board of Education to approve an affiliation/service agreement Franklin Covey Education to provide the third workshop in the Level 1 Leader In Me implementation process at the school site and the first Annual Membership. The partnership with Bemis Elementary School will support the focus on leadership and life-readiness skills. This will align with our district vision and mission by providing positive school climate, engaging the school community, establishing school identity, and building leadership capacity.

**Reasoning:** As part of strategic planning (Tactic III: We will create clear timely and open communication among all members of our Bemis Community building a culture of Learning, Leading, and Environmental Literacy) and the Leader In Me Implementation Process, Bemis Elementary School teachers and staff will participate in a One (1) day training session entitled Launching Leadership on July 31, 2019. Two (2) administrators, 32 teachers, and 23 classified staff members will be participants. The Creating Culture workshop will focus on establishing shared values and behavior of people, manifest in the language, relationships, actions, values, norms, and systems in the school. Define three (3) ways to create a leadership culture, transform the schools physical environment, create an emotional climate of trust and caring, and empower students with leadership roles and responsibilities. Staff will learn to begin to establish an inspiring leadership environment that communicates the worth and potential of every student. Leader In Me schools will do this with shared leadership roles and leadership events. The Annual Membership gives schools on-site coaching, professional learning, access to online tools, and the intellectual property license. Membership helps schools to develop leadership skills in students, align district initiatives, sustain school culture, achieve schoolwide goals, build Lighthouse Team capacity, and inspire personal growth in staff, engage parent and community support.

**Recommendation:** Approve the affiliation/service agreement with Franklin Covey to provide the "Creating Culture" workshop and the Annual Membership for Bemis Elementary School, effective July 1, 2019 through June 30, 2020.

**Fiscal Impact:** \$15,832.43 – General Fund

**Submitted by:** Danielle Osonduagwuike  
**Reviewed by:** Kelly Bruce

(Ref. H 32.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtemoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH THE CORE COLLABORATIVE**

**Background:** Bemis would like to continue working with The Core Collaborative to continue the work they started last year with Professional Learning Communities and improving mathematics. The Core Collaborative approach to data analysis, review of student work and outcomes, and collaboration are some of the components that the site educational leader sees as an area of need and one that can be addressed through The Core Collaborative.

**Reasoning:** The Core Collaborative's primary objective is strengthening systems to be more grounded, connected, focused and authentic. The aim of The Core Collaborative is to produce holistic results in ways that raise the collective standard through Model Teams. The Model Teams Approach uses practice and implementation to build expertise, and teams then become the model for other teams in their schools. Impact Teams operationalize seven influences that are proven to have the highest effect on student learning: Collective Efficacy, Assessment Capable Learners, Success Criteria, Formative Evaluation, Classroom Discussion, Teacher Clarity, and Feedback.

**Recommendation:** Approve an agreement with The Core Collaborative to provide nine (9) days of professional development to develop Impact Teams with Bemis Elementary School, effective July 1, 2019 through June 30, 2020.

**Fiscal Impact:** \$13,050.00 - Title I Fund

**Submitted by:** Danielle Osonduagwuike  
**Reviewed by:** Kelly Bruce

(Ref. H 33.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **MEMORANDUM OF UNDERSTANDING (MOU) WITH THE LEELA PROJECT**

**Background:** The Leela Project (TLP) is a non-profit organization interested in assisting at-risk youth boys. They started their work within the foster care system and worked with foster boys and have now made an additional effort to work within elementary schools since 2018. The goal of TLP is to help mentor young men into academia, trade school, or student athlete programs. Elementary school boys have created a Literacy and Etiquette program that will help 5<sup>th</sup> graders transition into middle school.

**Reasoning:** This is in line with the District's Strategic Plan, Strategy 1 - We will provide diverse avenues for learning both inside and outside the classroom. The Leela Project supports the strategic plans of Hughbanks Elementary School Strategy 1 which focuses on a culture of high expectations in our school and school community. The program will provide a weekly session during the school day which will help them become exceptional in their existing class and excel in interpersonal conduct, social skills, and leadership. There will be a team of two or three adult men as group mentors that will conduct the weekly sessions with a maximum of twenty-five (25) boys in the group.

**Recommendation:** Approve a Memorandum of Understanding (MOU) with The Leela Project to provide a literature and mentoring program that will be designed to build student self-confidence, assist in making good decisions, have healthy friendships, engage in service projects and have fun in a safe and welcoming environment for a maximum of twenty-five (25) male students at Hughbanks Elementary School, effective August 5, 2019 through May 28, 2020.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Monte Stewart, Ed. D.  
**Reviewed by:** Kelly Bruce

(Ref. H 34.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH VOYAGER SOPRIS LEARNING – LANGUAGE ESSENTIALS FOR TEACHERS OF READING AND SPELLING (LETRS)**

**Background:** Voyager Sopris Learning provides consulting and research-based professional development committed to providing teachers with high quality instruction and interventions for student achievement. Their suite of instructional and service solutions provides not only research-based, but also evidenced-based answers, and is comprehensive in addressing the five essential components of effective reading instruction, plus writing, with a focus on translating research to classroom application. In addition, LETRS professional development offers teachers' online support with unit printed books and workshops that address the structures of English language, the cognitive processes learning to read, and the teaching practices proven to be most effective in preventing and remediating reading difficulties. The online Bridge to Practice units have Check for Understanding and unit exams to measure knowledge gained. The face-to-face workshops provide an opportunity for participants to collaborate and enhance their knowledge with peers.

**Reasoning:** Sixty teachers from grades 3, Special Education, Instructional Strategist, administrators, and high school teachers attended year one of a two year training by Voyager Sopris Learning for teaching reading. In year one, teachers were provided professional development in Volume 1, Units 1 to 4, that included the science of learning to read with journal articles, books on reading, spelling, and language. In year one of this two year training, the teachers were provided with professional development in The Challenge of Learning to Read, The Speech Sounds of English, Teaching Beginning Phonics, Word Recognition, and Spelling and Advanced Decoding, Spelling and Word Recognition. In year two, teachers and administrators in attendance will be provided professional development in Volume 2, Units 5 to 8, for training in Oral Language and Vocabulary, Understanding Reading Comprehension, Text-Driven Comprehension Instruction, and The Reading-Writing Connection.

**Recommendation:** Approve an agreement with Voyager Sopris Learning to provide six (6) days of high quality professional learning in Language Essentials for Teachers of Reading and Spelling (LETRS), including the online Bridge to Practice Activities for the participating teachers and administrators, effective August 1, 2019 through April 30, 2020.

**Fiscal Impact:** \$25,000.00 – General Fund

**Submitted by:** Beth Curtiss and Jasmin Valenzuela  
**Reviewed by:** Kelly Bruce

## I FACILITIES PLANNING CONSENT



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **NOTICE OF COMPLETION FOR IVL CONTRACTORS, INC.**

**Background:** Representatives from the Architect, Facilities Planning and Maintenance & Operations Departments completed the final walk-through of the work completed by IVL Contractors, Inc. for all work required in connection with UPCCAP #19-006 Frisbie Middle School Ramp Project.

**Reasoning:** The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

**Recommendation:** Accept the work completed as of May 31, 2019, by IVL Contractors, Inc. for all work required in connection with UPCCAP #19-006 Frisbie Middle School Ramp Project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. I 1.1)

**J PERSONNEL SERVICES CONSENT**



**Rialto Unified School District**

**Board Date: June 12, 2019**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **CLASSIFIED EXEMPT – PERSONNEL REPORT #1216**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**CROSSING GUARDS**

Johnson, Vietta J.	Crossing Guard Educational Safety/Security	05/20/2019	\$12.00 per hour
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**ELEMENTARY EXTENDED SCHOOL YEAR (ESY) [Assignment will be effective 06/04/2019 – 06/27/2019 (18 days)]**

**Noon-Duty Aides – 2 hours per day**

Marin, Lilia	Werner Elementary	06/04/2019	\$12.00 per hour
Rodriguez, Elvira	Werner Elementary	06/04/2019	\$12.00 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL [Assignment will be effective 06/04/2019 – 06/27/2019 (18 days)]**

**Noon Duty Aides – 2 hours per day**

Talamantes, Gabriela	Rialto Middle School	06/04/2019	\$12.00 per hour
Villegas, Ana	Rialto Middle School	06/04/2019	\$12.00 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL [Assignment will be effective 06/04/2019-6/27/2019 (18 days)]**

**Noon Duty Aides – 2 hours per day**

Almanza, Lorraine	Carter High School	06/04/2019	\$12.00 per hour
Cardenas, Elisa	Carter High School	06/04/2019	\$12.00 per hour
Chocoza, Maria	Eisenhower High School	06/04/2019	\$12.00 per hour
Hernandez de Ramirez, Maria	Eisenhower High School	06/04/2019	\$12.00 per hour
Gutierrez, Marisela	Rialto High School	06/04/2019	\$12.00 per hour
Miranda, Maria	Rialto High School	06/04/2019	\$12.00 per hour

**Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer**

(Ref. J 1.1)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1216**

### PROMOTIONS

Donato, Andres	To: Instructional Technology Assistant Jehue Middle School	05/29/2019	To: 31-1 \$18.48 per hour (6 hours, 212 days)
	From: Instructional Assistant II-SE Curtis Elementary (RSP/SDC)		From: 26-2 \$17.12 per hour (3 hours, 203 days)
Silva, Linda (Repl. K. Smith)	To: Administrative Secretary II*** Business Services	06/13/2019	To: 27-5 \$5,504.58 per month Management salary schedule
	From: Administrative Secretary I Business Services		From: 26-5 \$5,202.25 per month (8 hours, 12 months)

### PROMOTION AND REMOVAL OF BILINGUAL STIPEND

Guzman, Laura (Repl. M. Rodriguez)	To: Account Clerk II Rialto Middle School	06/05/2019	To: 36-4 \$24.29 per hour (8 hours, 227 days)
	From: Categorical Project Clerk Kucera Middle School		From: 32-5 \$23.08 per hour (6 hours, 217 days)

### EMPLOYMENT

Castillo, Christoffe (Repl. K. McCray)	Technology Support Specialist Information Technology	06/24/2019	52-1 \$31.25 per hour (8 hours, 12 months)
Epling, Milo (Repl. P. Gonzalez)	Grounds Maintenance Worker I Maintenance & Operations	06/13/2019	32-1 \$18.95 per hour (8 hours, 12 months)
Juarez, Noah	A.C./Heating/Ventilation Tech. Maintenance & Operations	06/13/2019	44-1 \$25.59 per hour (8 hours, 12 months)
Martinez, Lisette (Repl. E. Ruiz Rosales)	Clerk Typist II Werner Elementary School	07/08/2019	31-1 \$18.48 per hour (8 hours, 237 days)
Sanchez, Edgar (Repl. D. Boggs)	Grounds Maintenance Worker I Carter High School	06/13/2019	32-1 \$18.95 per hour (8 hours, 12 months)

(Ref. J 2.1)

**RETIREMENT**

Gonzalez, Flora	Instructional Assistant II/B.B. Jehue Middle School	06/20/2019
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**RESIGNATIONS**

Antonucci, Eric D.	Campus Security Officer III Rialto High School	05/17/2019
Chatterton, Micah	Library/Media Technician I Henry Elementary School	06/30/2019
McNeal, Natalya	Instructional Technology Assistant Simpson Elementary School	06/03/2019

**ELEMENTARY EXTENDED SCHOOL YEAR (ESY) [Assignment will be effective 06/04/2019 – 06/14/2019 (9 days)]****Substitute Health Clerk – 5 hours per day**

Lawrence, Kathryn	Werner Elementary	06/17/2019	\$18.48 per hour
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**ELEMENTARY EXTENDED SCHOOL YEAR (ESY) [Assignment will be effective 06/17/2019 – 06/27/2019 (9 days)]****Health Clerk – 5 hours per day**

Reed, Joan	Werner Elementary	06/17/2019	31-5	\$22.51 per hour
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**ELEMENTARY EXTENDED SCHOOL YEAR (ESY) [Assignment will be effective 06/04/2019 – 06/27/2019 (18 days)]****Behavioral Support Assistant – 7 hours per day**

Navarro Jr., Salvador	Werner Elementary	06/04/2019	31-5	\$22.51 per hour
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**Health Aides – 4.5 hours per day**

Fowler, Monica	Werner Elementary	06/04/2019	25-3	\$17.54 per hour
Orozco, Cherie	Werner Elementary	06/04/2019	25-3	\$17.54 per hour
Pinedo, Kalsey	Werner Elementary	06/04/2019	25-1	\$15.89 per hour
Scott, Tracy	Werner Elementary	06/04/2019	25-5	\$19.37 per hour
Thomas, Marshelle	Werner Elementary	06/04/2019	25-3	\$17.54 per hour

**Instructional Assistant II - SE (RSP/SDC) – 4.5 hours per day**

Aguayo, Jasmin	Werner Elementary	06/04/2019	26-5	\$19.86 per hour
Bolin, Marianna	Werner Elementary	06/04/2019	26-5	\$19.86 per hour
Carbajal-Gomez, Brayn	Werner Elementary	06/04/2019	26-2	\$17.12 per hour
Dominguez, Lian	Werner Elementary	06/04/2019	26-2	\$17.12 per hour
Felix, Liza	Werner Elementary	06/04/2019	26-2	\$17.12 per hour
Herrera, Gloria	Werner Elementary	06/04/2019	26-4	\$18.91 per hour

**Instructional Assistant III - SE (SED/MH/AUT) – 4.5 hours per day**

Amos, Starr	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Avina, Jacquelyn	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Casas, Julianne	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Escobedo, Diana	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Garcia, Maria	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Luna, Stephanie	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Navarrete-Davila, Maria	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Nieto, Veronica	Werner Elementary	06/04/2019	29-5	\$21.41 per hour

**Substitute Instructional Assistant III - SE (SED/MH/AUT) – 4.5 hours per day**

Duran, Lyvette	Werner Elementary	06/04/2019		\$17.57 per hour
Fragoso, Sandra	Werner Elementary	06/04/2019		\$17.57 per hour
Lira, Crystal	Werner Elementary	06/04/2019		\$17.57 per hour
Lopez, Jenny	Werner Elementary	06/04/2019		\$17.57 per hour
Loza Jr., David	Werner Elementary	06/04/2019		\$17.57 per hour
Ramos, Marco	Werner Elementary	06/04/2019		\$17.57 per hour
Rodriguez, Monica	Werner Elementary	06/04/2019		\$17.57 per hour

**Special Education Child Development Instructional Assistant – 4.5 hours per day**

Garibay, Andrea	Werner Elementary	06/04/2019	29-3	\$19.40 per hour
Hernandez, Paola	Werner Elementary	06/04/2019	29-4	\$20.38 per hour
Jimenez, Nereyda	Werner Elementary	06/04/2019	29-5	\$21.41 per hour
Mata, Bethzaida	Werner Elementary	06/04/2019	29-1	\$17.57 per hour
McGuire, Donna	Werner Elementary	06/04/2019	29-3	\$19.40 per hour
Monson, Bernadette	Werner Elementary	06/04/2019	29-4	\$20.38 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL [Assignment will be effective 06/04/2019 – 06/27/2019 (18 days)]****Substitute Health Clerk – 7 hours per day**

Del Cid, Delilah	Rialto Middle School	06/04/2019		\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL** [Assignment will be effective 06/04/2019 – 06/07/2019 (4 days)]

**Substitute Attendance/Records Clerk (Clerk Typist I) – 6 hours per day**

De Los Santos, Irma	Rialto Middle School	06/04/2019		\$17.57 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL** [Assignment will be effective 06/10/2019 – 06/27/2019 (14 days)]

**Attendance/Records Clerk – 6 hours per day**

Ochoa, M. Fernanda	Rialto Middle School	06/10/2019	31-1	\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL** [Assignment will be effective 06/04/2019 – 06/14/2019 (9 days)]

**Substitute Clerk Typist I – 7.5 hours per day**

Ferraro, Toni	Rialto Middle School	06/04/2019		\$17.57 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL** [Assignment will be effective 06/17/2019 – 06/27/2019 (9 days)]

**Clerk Typist II – 7.5 hours per day**

Pizarro, Veronica	Rialto Middle School	06/17/2019	31-5	\$22.51 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT MIDDLE SCHOOL** [Assignment will be effective 06/04/2019 – 06/27/2019 (18 days)]

**Campus Security Officer – 8 hours per day**

Lang, Fletcher	Rialto Middle School	06/04/2019	36-5	\$25.51 per hour
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**Health Aides – 7 hours per day**

Deibert, Kim	Rialto Middle School	06/04/2019	25-1	\$15.89 per hour
Gallegos, Priscilla	Rialto Middle School	06/04/2019	25-3	\$17.54 per hour
Rainey, Jewelina	Rialto Middle School	06/04/2019	25-1	\$15.89 per hour
Rogers, Winter	Rialto Middle School	06/04/2019	25-5	\$19.37 per hour

**Instructional Assistant II - SE (RSP/SDC) – 7 hours per day**

Calderon, Edward	Rialto Middle School	06/04/2019	26-5	\$19.86 per hour
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**Instructional Assistant III - SE (SED/MH/AUT) – 7 hours per day**

Duvall, Elizabeth	Rialto Middle School	06/04/2019	29-5	\$21.41 per hour
Floriano, Maria	Rialto Middle School	06/04/2019	29-5	\$21.41 per hour
Jackson, Janet	Rialto Middle School	06/04/2019	29-5	\$21.41 per hour
Parra, Victor	Rialto Middle School	06/04/2019	29-5	\$21.41 per hour
Phillips, Felicity	Rialto Middle School	06/04/2019	29-5	\$21.41 per hour
Silva, Gabriel	Rialto Middle School	06/04/2019	29-3	\$19.40 per hour

**Substitute Instructional Assistant III - SE (SED/MH/AUT) – 7 hours per day**

Diaz, Henry	Rialto Middle School	06/04/2019		\$17.57 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL [Assignment will be effective 06/04/2019-6/27/2019 (18 days)]****Behavioral Support Assistant – 7 hours per day**

Chapparo, David	Eisenhower High School	06/04/2019	31-5	\$22.51 per hour
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**Campus Security Officer I – 8 hours per day**

McNay, Patrick	Carter High School	06/04/2019	36-5	\$25.51 per hour
Nielsen, Eric	Rialto High School	06/04/2019	36-1	\$20.95 per hour
Watson, Gregory	Carter High School	06/04/2019	36-5	\$25.51 per hour
Webb, Lou	Rialto High School	06/04/2019	36-5	\$25.51 per hour
Williams, Ricky	Eisenhower High School	06/04/2019	36-5	\$25.51 per hour

**Health Aide – 7 hours per day**

Chavana, Nicole	Carter High School	06/04/2019	25-5	\$19.37 per hour
Compton, Marvesa	Eisenhower High School	06/04/2019	25-5	\$19.37 per hour
Martinez, Silvia	Carter High School	06/04/2019	25-5	\$19.37 per hour
Mendoza, Christina	Carter High School	06/04/2019	25-1	\$15.89 per hour

**Instructional Assistant II SE (RSP/SDC) – 7 hours per day**

Beltran, Rosemary	Eisenhower High School	06/04/2019	26-5	\$19.86 per hour
Hernandez, Nick	Carter High School	06/04/2019	26-3	\$17.99 per hour
Kobbe, Kristopher	Rialto High School	06/04/2019	26-4	\$18.91 per hour
Lopez-Beltran, Daisy	Eisenhower High School	06/04/2019	26-2	\$17.12 per hour
Marquez Hernandez, Mario	Eisenhower High School	06/04/2019	26-2	\$17.12 per hour
Ramirez, Keysha	Rialto High School	06/04/2019	26-5	\$19.86 per hour
Ramos, Andrea	Carter High School	06/04/2019	26-1	\$16.29 per hour
Scott, Amilynn	Carter High School	06/06/2019	26-2	\$17.12 per hour
Serrano, Jasmine	Rialto High School	06/04/2019	26-3	\$17.99 per hour
Velarde, Marcos	Rialto High School	06/04/2019	26-2	\$17.12 per hour
Villalpando, Gina	Eisenhower High School	06/04/2019	26-5	\$19.86 per hour

**Instructional Assistant III SE (SED/MH/AUT) – 7 hours per day**

Aguayo, Jennifer	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Avila, Anthony	Carter High School	06/04/2019	29-5	\$21.41 per hour
Bocanegra, Lisa	Carter High School	06/04/2019	29-5	\$21.41 per hour
Gilbert, Sheran	Carter High School	06/04/2019	29-5	\$21.41 per hour
Gonzalez, Joanna	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Jones, La'Quinta	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Muhar, Rose	Carter High School	06/04/2019	29-5	\$21.41 per hour
Nava, Samantha	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Ramirez, Angelita	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Ramsey, Nimfarlene	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Reyes, Cezar	Carter High School	06/04/2019	29-5	\$21.41 per hour
Richardson, Nancy	Carter High School	06/04/2019	29-5	\$21.41 per hour
Vasquez, Brittney	Eisenhower High School	06/04/2019	29-3	\$19.40 per hour
Villa, Rose	Carter High School	06/04/2019	29-5	\$21.41 per hour
Villapando, Karen	Eisenhower High School	06/04/2019	29-5	\$21.41 per hour
Walton, Lashonda	Eisenhower High School	06/04/2019	29-3	\$19.40 per hour
Williams-Farmer, Johnnie	Carter High School	06/04/2019	29-5	\$21.41 per hour

**Substitute Instructional Assistant III SE (SED/MH/AUT) – 7 hours per day**

Leach, Aisha	Eisenhower High School	06/04/2019	\$17.57 per hour
Moreno, Alexis	Eisenhower High School	06/04/2019	\$17.57 per hour
Ratcliff, Annay	Eisenhower High School	06/04/2019	\$17.57 per hour
Villagomez, Brianna	Carter High School	06/04/2019	\$17.57 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL [Assignment will be effective 06/04/2019-6/07/2019 (4 days)]****Substitute Attendance/Records Clerk (Clerk Typist I) – 6 hours per day**

Mendez, Emely	Eisenhower High School	06/04/2019	\$17.57 per hour
Van Wey, Dinorah	Carter High School	06/04/2019	\$17.57 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL [Assignment will be effective 06/04/2019-6/05/2019 (2 days)]****Substitute Attendance/Records Clerk (Clerk Typist I) – 6 hours per day**

Rojas, Katrina	Rialto High School	06/04/2019	\$17.57 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL [Assignment will be effective 06/06/2019-6/07/2019 (2 days)]****Substitute Attendance/Records Clerk (Clerk Typist I) – 6 hours per day**

Leon, Rosa	Rialto High School	06/06/2019	\$17.57 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/10/2019-6/27/2019 (14 days)]

**Attendance/Records Clerk – 6 hours per day**

Acosta, Diana	Carter High School	06/10/2019	31-5	\$22.51 per hour
Luna, Luz	Eisenhower High School	06/10/2019	31-5	\$22.51 per hour
Vasquez, Angela	Rialto High School	06/10/2019	31-5	\$22.51 per hour

**Health Clerk – 7 hours per day**

Arellano, Yanet	Carter High School	06/10/2019	31-5	\$22.51 per hour
Ledesma, Rosa	Rialto High School	06/10/2019	31-2	\$19.41 per hour

**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/04/2019-6/27/2019 (18 days)]

**Substitute Health Clerk – 7 hours per day**

Tittle-Moore, Tria	Eisenhower High School	06/10/2019		\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/04/2019-6/07/2019 (4 days)]

**Substitute Health Clerk – 7 hours per day**

Campos, Jessika	Carter High School	06/04/2019		\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/04/2019-6/05/2019 (2 days)]

**Substitute Health Clerk – 7 hours per day**

Ramirez, Eloise	Rialto High School	06/04/2019		\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/06/2019-6/07/2019 (2 days)]

**Substitute Health Clerk – 7 hours per day**

Leon, Alyssa	Rialto High School	06/06/2019		\$18.48 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/04/2019-6/23/2019 (14 days)]

**Substitute Campus Security Officer I – 8 hours per day**

Williams, Tramaine	Eisenhower High School	06/04/2019		\$20.95 per hour
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**SUMMER SCHOOL/EXTENDED SCHOOL YEAR (ESY) EMPLOYMENT HIGH SCHOOL** [Assignment will be effective 06/24/2019-6/27/2019 (4 days)]

**Substitute Campus Security Officer I – 8 hours per day**

Johnson, Erick	Eisenhower High School	06/24/2019	\$20.95 per hour
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**SUMMER SCHOOL FOOD SERVICE PROGRAM** [Assignment will be effective 06/04/2019 – 07/26/2019]  
(NOTE: No service on Thursday, July 4, 2019)

**Nutrition Service Worker III - 8 hours**

Loaiza, Jasmin	Central Kitchen	06/04/2019	33-1	\$19.43 per hour
Sedano, Juan	Central Kitchen (06/12/2019 – 07/26/2019)		33-5	\$23.66 per hour

**Nutrition Service Worker III - 5.25 hours**

Komiyama, Diane	Rialto Middle School	06/04/2019	33-5	\$23.66 per hour
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**Nutrition Service Worker III- 5 hours**

Alvarez de Berrum, Cynthia	Kolb Middle School	06/04/2019	33-1	\$19.43 per hour
Esparza, Mayra	Rialto High School	06/04/2019	33-1	\$19.43 per hour
Garcia, Alma	Frisbie Middle School	06/04/2019	33-5	\$23.66 per hour
Rodriguez, Alicia	Jehue Middle School	06/04/2019	33-1	\$19.43 per hour
Uribe, Stephanie	Carter High School	06/04/2019	33-1	\$19.43 per hour
Yzaguirre, Sandra	Eisenhower High School	06/04/2019	33-5	\$23.66 per hour

**Nutrition Service Worker I - 3 hours**

Arguijo, Hilda	Jehue Middle School	06/04/2019	19-5	\$16.65 per hour
Belcher, Breanna	Central Kitchen	06/04/2019	19-1	\$13.66 per hour
Betancourt, Geovana	Carter High School	06/04/2019	19-5	\$16.65 per hour
Garcia, Bania	Eisenhower High School	06/04/2019	19-3	\$15.09 per hour
Grijalva, Carmen	Frisbie Middle School	06/04/2019	19-5	\$16.65 per hour
Juarez, Sonia	Jehue Middle School	06/04/2019	19-5	\$16.65 per hour
Lopez, Louise	Jehue Middle School	06/04/2019	19-5	\$16.65 per hour
Lopez, Pamela	Rialto Middle School	06/04/2019	19-4	\$15.84 per hour
Navarro, Julia	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
Ortiz, Manuel	Rialto High School	06/04/2019	19-5	\$16.65 per hour
Rojas, Cecilia	Eisenhower High School	06/04/2019	19-5	\$16.65 per hour
Romero, Teresa	Eisenhower High School	06/04/2019	19-5	\$16.65 per hour
Salazar, Ana (June)	Eisenhower High School	06/04/2019	19-5	\$16.65 per hour

**Nutrition Service Worker I - 2.5 hours**

Moreno, Cecilia	Kolb Middle School	06/04/2019	19-5	\$16.65 per hour
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**Nutrition Service Worker I - 2 hours**

Alvarado, Patricia	Central Kitchen	06/04/2019	19-4	\$15.84 per hour
Chapparo, Tiffani	Central Kitchen/CC	06/04/2019	19-5	\$16.65 per hour
De La Torre, Maria	Central Kitchen/CC	06/04/2019	19-5	\$16.65 per hour
Flores, Yvette	Central Kitchen/JS	06/04/2019	19-2	\$14.36 per hour
Foreman, Lisa	Central Kitchen/RP	06/04/2019	19-5	\$16.65 per hour
Grud, Teresa	Central Kitchen	06/04/2019	19-3	\$15.09 per hour
Hernandez, Raquel	Central Kitchen	06/04/2019	19-4	\$15.84 per hour
Juarez, Celia	Central Kitchen	06/04/2019	19-5	\$15.84 per hour
Martinez, Irma	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
McKenzie, Ashley	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
Nevarez, Monica	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
Piceno, Maria	Central Kitchen/JS	06/04/2019	19-5	\$16.65 per hour
Pineda, Albertine	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
Quiñonez, Lori	Central Kitchen	06/04/2019	19-5	\$16.65 per hour
Reynoso, Alma	Rialto High School	06/04/2019	19-1	\$13.66 per hour
Torres, Rebecca	Central Kitchen	06/04/2019	19-2	\$14.36 per hour

**Nutrition Services Warehouse Delivery Worker - 8 hours**

Jimenez, Eduardo	Nutrition Services Warehouse	06/04/2019	36-5	\$25.51 per hour
Rivera, Lorenzo	Nutrition Services Warehouse	06/04/2019	36-2	\$22.01 per hour

**SHORT TERM ASSIGNMENT** (not to exceed 160 hours)

Clerical Support	Registration Center	06/13/2019 – 06/30/2019	\$17.57 per hour
Steven Bullock	Warehouse	07/01/2019 – 08/02/2019	\$18.95 per hour
Warehouse Support	Warehouse	07/01/2019 – 08/02/2019	\$18.95 per hour

**ADDITION OF BILINGUAL STIPEND** (2.75% of base salary)

Garcia Zarate, Carlos	Secretary I	03/20/2019
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**TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE**

Employee #1420439	Special Education Child Development Instructional Assistant	05/31/2019
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**TERMINATION OF PERMANENT CLASSIFIED EMPLOYEE**

Employee # 1649829	Instructional Assistant II - SE-(RSP/SDC)	04/03/2019
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### **VOLUNTARY DEMOTION**

Blais, Carol (Repl. K. Valencia)	To:	Locker Room Attendant Kucera Middle School	05/29/2019	To:	25-5	\$19.37 per hour (6 hours, 203 days)
	From:	Instructional Assistant II - SE (RSP/SDC) Trapp Elementary School		From:	26-5	\$19.86 per hour (3.75 hours, 203 days)

### **VOLUNTARY INCREASE IN WORK HOURS**

Aguilar, Susana	To:	Instructional Assistant III - SE (SED/MH/AUTISM) Kucera Middle School	08/01/2019	To:	29-5	\$21.41 per hour (3.75 hours, 203 days)
	From:	Instructional Assistant III - SE (SED/MH/AUTISM) Kucera Middle School		From:	29-5	\$21.41 per hour (3.5 hours, 203 days)

### **VOLUNTARY CHANGE OF CLASSIFICATION INCREASE IN WORK HOURS AND REMOVAL OF SWING SHIFT DIFFERENTIAL**

Rodriguez, Gabriel	To:	Campus Security Officer II District Patrol Educational Safety/Security	06/13/2019	To:	37-2	\$22.57 per hour (8 hours, 12 months)
	From:	Campus Security Officer II District Patrol Educational Safety/Security		From:	38-2	\$23.14 per hour (8 hours, 118 days)

### **CERTIFICATION OF ELIGIBILITY LIST – Administrative Secretary II**

Eligible: 06/13/2019  
Expires: 12/13/2019

### **CERTIFICATION OF ELIGIBILITY LIST – Transportation Support Clerk**

Eligible: 06/13/2019  
Expires: 12/13/2019

\*\*Position reflects the equivalent to a one-Range increase for night differential  
\*\*\* Position reflects a \$50.00 monthly stipend for Confidential position

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.10)



## Rialto Unified School District

Board Date: June 12, 2019

TO: Board of Education

FROM: Cuauhtémoc Avila, Ed.D., Superintendent

ITEM: **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1216**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

### RESIGNATIONS

Fagersten, Andrew	Elementary Teacher	06/28/2019
	Trapp Elementary School	
Floyd, Lyzeth	Secondary Teacher	05/31/2019
	Rialto High School	
Hernandez, Michele	Secondary Teacher	05/31/2019
	Eisenhower High School	
Kalapaca, Steven	Elementary Teacher	05/31/2019
	Kordyak Elementary School	
Reyes, Melissa	School Nurse	06/06/2019
	Health Services	
Valeriano Rodriguez, Ivette	Counselor	06/04/2019
	Carter High School	

### REMOVED FROM 39-MONTH LIST

Fredericksen, Annabelle	Special Education Teacher	06/07/2019
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### EXTRA DUTY COMPENSATION

#### Kelley Elementary School

Bashaw, Gail	Grade Level Lead	2018/2019	\$678.00
Berge, Joshua	Grade Level Lead	2018/2019	\$678.00
Chavarin, Monica	Grade Level Lead	2018/2019	\$678.00
Nava, Judy	Grade Level Lead	2018/2019	\$678.00
Rodriguez, Alicia T.	Grade Level Lead	2018/2019	\$678.00
Whitley, Leona	Grade Level Lead	2018/2019	\$678.00
Wilton, Mary	Grade Level Lead	2018/2019	\$678.00

#### Kucera Middle School

Borromeo, Catherine	Activities Advisor	2018/2019	\$235.65
Di Cesare, Bethany	Activities Advisor	2018/2019	\$361.33
Harnitchek, Cara	Activities Advisor	2018/2019	\$188.52

**EXTRA DUTY COMPENSATION** (Teachers of the Jehue Middle School PBIS Team to meet after the school year ends to review data and begin planning next steps for the 2019/2020 school year rollout, at an hourly rate of \$43.73 per hour, not to exceed a total of 60 hours, to be paid from Title I Funds)

Butler, Tami  
Dahl II, John

Mendoza, Jessica  
Robinson, Teresa

Smith, Yolanda

**HOME AND HOSPITAL TEACHERS** (To be used during the 2018/2019 school year, as needed at the hourly rate of \$43.73)

Aguilera, Stacy

Lule, Raquel

Talton, Ericka

**EXTRA DUTY COMPENSATION** (Counselors to work during the 2019 Summer School Program June 3, 2019 through June 27, 2019, at their per diem rate, not to exceed the hours as indicated below)

Kull, Suzanne  
Soto, Nidia

Counselor  
Counselor

Eisenhower High School	27 Hours
Eisenhower High School	27 Hours

**EXTRA DUTY COMPENSATION** (Speech Therapists to work during the 2019 Summer School Program June 4, 2019 through June 27, 2019, at their per diem rate, not to exceed 7 hours per day)

Alexander, Jaime  
Lyons, Chareca

Speech Therapist  
Speech Therapist

**EXTRA DUTY COMPENSATION** (Ratify teacher to work diploma summer school courses during June 2019, at an hourly rate of \$43.73, not to exceed 4 hours per day, 4 days a week, to be paid from Adult Education Funds)

Colby-Campbell, Kathryn

**EXTRA DUTY COMPENSATION** (Counselor to plan and develop the implementation of the Where Everybody Belongs (WEB) program at Rialto Middle School during June 2019, at an hourly rate of \$43.73, not to exceed 10 hours, to be paid from Title I Funds)

Sankey, La Naja

**EXTRA DUTY COMPENSATION** (Teachers to plan and develop the implementation of the Where Everybody Belongs (WEB) program at Rialto Middle School during June 2019, at an hourly rate of \$43.73, not to exceed a total of 20 hours, to be paid from Title I Funds)

Jefferson, Veronica  
Johnson, Alycandria

**EXTRA DUTY COMPENSATION** (Ratify a teacher to supervise students from Jehue Middle School attending a field trip regarding Cyber Technology during May 2019, at an hourly rate of \$43.73, not to exceed 7 hours, to be paid from Title I Funds)

Carlson, Tamara

**EXTRA DUTY COMPENSATION** (Teachers to work at Simpson Elementary Summer School Intersession program during June 2019, at an hourly rate of \$43.73, not to exceed 120 hours, to be paid from Title I Funds)

Jones, Silk  
Vasquez, Jose

**EXTRA DUTY COMPENSATION** (Teacher at Kolb Middle School to provide Title One Intervention Summer School program during June 2019, at an hourly rate of \$43.73, not to exceed 60 hours, to be paid from Title I Funds)

Byrnes, Mary

**EXTRA DUTY COMPENSATION**

Kordyak Elementary School

Plotkin, Brenda	Academic Coaching	2018/2019	\$1,717.00
-----------------	-------------------	-----------	------------

**SUPPLEMENTAL SERVICES** (Ratify retired teacher for proctoring ESL testing for classroom assignment in summer school during May 2019 and June 2019, at the hourly rate of \$25.00, not to exceed 15 hours, to be paid from Adult Education Funds)

Baker, Howard

**SUPPLEMENTAL SERVICES** (Ratify teacher at Adult Education to prepare lessons for summer school diploma courses in June 2019, at an hourly rate of \$25.00, not to exceed 4 hours, to be paid from Adult Education Funds)

Colby-Campbell, Kathryn

**SUPPLEMENTAL SERVICES** (Ratify two ESL teachers to prepare lessons for summer school in June 2019, at an hourly rate of \$25.00, not to exceed 4 hours, to be paid from Adult Education Funds)

Alfaro, Lina  
John, Zelma

**HIGH SCHOOL SUMMER SCHOOL ASSIGNMENTS** (At the regular hourly rate of \$43.73, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<u>NAME</u>	<u>June 3 - June 14, 2019</u>	<u>June 17 – June 27, 2019</u>
Anderson, Denedra	SAI	SAI
Baca Jr., Joseph	PE	---
Berry, Jeffrey	English 9	English 9
Cedeno-Arguello, Alvaro	Environmental/Earth Science	Environmental/Earth Science
Chavez-Ayala, Jose	Math 1	Math 1
Crump, Tamiko	Math 1	Math 1
Danesh, Jamishid	Math 3	Math 3
Demery, Margarita	Math Support	---
Doty, Todd	---	English Support
Greenwood, Tiffany	Language Skills for College & Career	Language Skills for College & Career
Hampton, Robert	English 10	English 10
Hennessy, Kevin	PE	PE
Hopkins, Sean	Rem. English	Rem. English

(Ref. J 3.3)

Jones, Anthony	PE	----
Kamon, Peter	APEX Coordinator	APEX Coordinator
Kounas, Nicholas	Adapted PE	Adapted PE
O'Brien, Kara	Art I	Art I
Reed, Redus	Math 1	Math 1
Robles, Lorraine	SAI	SAI
Rosales, Steve	APEX A-G	APEX A-G
Rubio, Diana	World History	World History
Samuel, Eddie	PE	PE
Schmidt, Danielle	----	World History
Simmons, Lamar	Mild/Moderate SAI	Mild/Moderate SAI
Sittniewski, Carla	----	PE
Stewart, DeeAnna	Int. Math 1	Int. Math 1
Streff, Kristy	World History	----
Stubblefield, Jeneen	Math 2	Math 2
Thompson, Mikal	MESA/Exp. Marine Environment	MESA/Exp. Marine Environment
Williams, Daniel	----	PE
Zahid, Nadia	English 10	English 10

**EXTENDED SCHOOL YEAR – SECONDARY ASSIGNMENTS** (At the regular hourly rate of \$43.73, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<b><u>NAME</u></b>	<b><u>June 3 - June 14, 2019</u></b>	<b><u>June 17 – June 27, 2019</u></b>
Berry III, Gilbert	Mild/Moderate	Mild/Moderate
Magdaleno, Renee	Moderate/Severe	Moderate/Severe
Rodriguez, Eliot	Moderate/Severe	Moderate/Severe
Tejeda, Eddie	Moderate/Severe	Moderate/Severe

**EXTENDED SCHOOL YEAR – ELEMENTARY ASSIGNMENTS** (At the regular hourly rate of \$43.73, not to exceed 7 hours per day – the assignment will be contingent upon summer school funding and student enrollment)

<b><u>NAME</u></b>	<b><u>June 3 - June 14, 2019</u></b>	<b><u>June 17 – June 27, 2019</u></b>
Hoover, Carol	Mild/Moderate	Mild/Moderate
Wade De La Rosa, Annika	Mild/Moderate	Mild/Moderate

**Submitted and Reviewed by:** Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 3.4)



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019/2020

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Rialto Unified School District District CDS Code: 67850

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 12 / 2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Rhonda Kramer

Lead Personnel Agent

*Name*

*Signature*

*Title*

(909) 873-9376

(909) 820-7700

June 12, 2019

*Fax Number*

*Telephone Number*

*Date*

182 E. Walnut Avenue, Rialto, CA 92376

*Mailing Address*

rkramer@rialto.k12.ca.us

*EMail Address*

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10
Bilingual Authorization (applicant already holds teaching credential)	10
List target language(s) for bilingual authorization: Spanish	
Resource Specialist	2
Teacher Librarian Services	1

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:



TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	15
Special Education	15
TOTAL	35

#### EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

#### EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. The District does not have the resources for a CTC qualified program.

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? 25

If yes, list each college or university with which you participate in an internship program.

CSU San Bernardino, University of Redlands, Cal Poly Pomona, University of La Verne,  
Brandman University, National University, University of Phoenix, CSU Fullerton,  
Cal Baptist University, Claremont Graduate, Azusa Pacific University

If no, explain why you do not participate in an internship program.

## K DISCUSSION/ACTION ITEMS



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH JOHN R. BYERLY, INC. FOR BOYD, CASEY, DOLLAHAN, MORRIS, PRESTON, AND TRAPP ELEMENTARY SCHOOLS FULL-DAY KINDERGARTEN FACILITY PROJECT**

Background: A geotechnical engineer is required to produce a soil report for the addition of a new building in the kindergarten area for six (6) elementary schools to ensure adequate foundation in the project. The geotechnical engineer will perform soil investigation, and provide recommendations for safe and economical foundation design.

Reasoning: John R. Byerly Inc. has done many projects in the District and is recommended to provide the aforementioned professional services for the Project. Facilities Planning requested proposals from the company for the required services due to their proximity to the District.

Recommendation: Approve an agreement with John R. Byerly, Inc. as the geotechnical engineer to provide geotechnical services for Full-Day Kindergarten Facility Projects at Boyd, Casey, Dollahan, Morris, Preston, and Trapp Elementary Schools, effective June 13, 2019 through June 30, 2020, at a cost of \$12,176.00 per site, for a total cost not-to-exceed \$73,056.00.

Fiscal Impact: \$73,056.00 – Fund 25 – Capital Facilities Fund

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 1.1)



**Rialto Unified School District**

**Board Date: June 12, 2019**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ADOPT RESOLUTION NO. 18-19-35  
AUTHORIZE DESIGNATED PERSON TO APPROVE CONTRACT  
COMPLETIONS**

**RESOLUTION NO. 18-19-35  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**WHEREAS**, the Board of Education approves contracts and projects.

**WHEREAS**, the Superintendent shall designate the following individual(s) that may authorize project completion.

**NOW, THEREFORE BE IT RESOLVED**, the Superintendent or designee may accept and approve all facilities-related projects as partially or fully complete and that any partial, progress, final, or one-time payment may be authorized by said designated person, Mohammad Z. Islam, Associate Superintendent of Business Services, acting on behalf of the "District" to declare a project partially or fully complete until the Board of Education takes action to modify this direction.

**APPROVED, PASSED AND ADOPTED** this 12th day of June, 2019, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_ **ABSTAINED:** \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Edgar Montes, President

\_\_\_\_\_  
Nancy G. O'Kelley, Vice President

\_\_\_\_\_  
Dina Walker, Clerk

\_\_\_\_\_  
Joseph Ayala, Member

\_\_\_\_\_  
Joseph W. Martinez, Member

**Submitted by:** Leslie Alexander  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 2.1)



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent

**ITEM:** **ADOPT RESOLUTION NO. 18-19-36**  
**EDUCATION PROTECTION ACCOUNT**

**Background:** The voters approved Proposition 30 on November 6, 2012. Proposition 30 added Article XIII, Section 36 to the California Constitution. The provisions of Article XIII, Section 36(e) create in the state general fund an Education Protection Account (EPA) to receive and disburse revenue derived from the increase in tax rates that will be made available for transfer into the EPA this fiscal year. The school district shall have sole authority to determine how the monies received from the EPA are spent in the school or schools within its jurisdiction. The monies received from the EPA shall not be used for salaries or benefits for administrators or any other administrative cost.

**Reasoning:** The expenditure plan for FY 2019-2020 is being presented to the Board of Education so that the expenditures can be appropriately applied to the EPA on the financial system before the end of the year. Due to the annual requirement for Board action, and the fact that EPA apportionments will not be certified until late in the 2019-2020 Fiscal Year, this is only an estimate of the EPA revenue.

**Recommendation:** Adopt Resolution No.18-19-36 approving the plan to spend the monies received from the Education Protection Account (EPA) on Instruction.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Diane Romo  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 3.1)

**RESOLUTION NO. 18-19-36  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**June 12, 2019**

**WHEREAS**, California voters approved Proposition 30 on November 6, 2012;

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

**WHEREAS**, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

**WHEREAS**, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during FY 2019-2020;

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

**WHEREAS**, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

**WHEREAS**, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

**WHEREAS**, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

**WHEREAS**, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been

(Ref. K 3.2)

properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

**WHEREAS**, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

**NOW, THEREFORE, IT IS HEREBY RESOLVED:**

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Rialto;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Rialto Unified School District has determined to spend the monies received from the Education Protection Act as attached.

**APPROVED, PASSED AND ADOPTED** this 12<sup>th</sup> day of June, 2019, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education

\_\_\_\_\_  
Edgar Montes  
President, Board of Education

FY 2019-20 Education Protection Account  
Program by Resource  
Expenditures by Function

Rialto Unified School District

Expenditures through: June 30, 2019

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
LCFF Sources	8010-8099	36,859,510.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>36,859,510.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	36,859,510.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>36,859,510.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent

**ITEM:** **ADOPT RESOLUTION NO. 18-19-37**  
**TRANSFERS OF APPROPRIATIONS FOR 2019-2020**

Background: The Rialto Unified School District has determined that during the fiscal year, budget revisions become necessary to bring the budgeted revenues and expenditures in balance with actual receipts and expenses.

Reasoning: By making these appropriation adjustments to actuals, the District will reflect a more realistic picture of actual spending patterns of funds. The District has determined that when additional income is in excess of the amounts previously budgeted, the timely posting of adjustments will keep each account up-to-date with accurate balances.

Recommendation: Adopt Resolution No. 18-19-37 authorizing staff to process the necessary transfers of appropriations to revise budget amounts during the course of the fiscal year to allow appropriation of excess funds, transfers between designated and/or un-appropriated fund balances and any expenditure classifications, or balance any expenditure classification of the budget.

Fiscal Impact: No fiscal impact

**Submitted by:** Diane Romo  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 4.1)

**RESOLUTION NO. 18-19-36  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**June 12, 2019**

**WHEREAS**, the Governing Board of the Rialto Unified School District has determined that during the fiscal year budget revisions become necessary to bring the budgeted revenues and expenditures in balance with actual receipts and expenses; and

**WHEREAS**, by making these appropriation adjustments to actuals, the District will reflect a more realistic picture of actual spending patterns of funds; and

**WHEREAS**, the Governing Board of the Rialto Unified School District has determined that when additional income is in excess of the amounts previously budgeted, the timely posting of adjustments will keep each account up-to-date with accurate balances; and

**NOW, THEREFORE, BE IT RESOLVED THAT** pursuant Education Code Sections 42600 through 42602, the Rialto Unified School District may appropriate any such funds, identify and make such transfers as needed throughout the 2019-2020 Fiscal Year.

**BE IT FURTHER RESOLVED THAT** the Governing Board of the Rialto Unified School District authorizes staff to process the necessary transfers of appropriations to revise budget amounts during the course of the fiscal year to allow appropriation of excess funds, transfers between designated and/or un-appropriated fund balances and any expenditure classifications, or balance any expenditure classification of the budget.

**APPROVED, PASSED AND ADOPTED** this 12<sup>th</sup> day of June, 2019, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D.  
Secretary, Board of Education

\_\_\_\_\_  
Edgar Montes  
President, Board of Education



## **Rialto Unified School District**

**Board Date: June 12, 2019**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ADOPT RESOLUTION NO. 18-19-38**

### **RESOLUTION NO. 18-19-38 RESOLUTION OF THE BOARD OF EDUCATION OF THE RIALTO UNIFIED SCHOOL DISTRICT**

#### **SCHOOL CLOSURE DUE TO EMERGENCY CONDITIONS**

**June 12, 2019**

Education Code Section 41422 states that when a school district cannot provide 180 days of instruction due to fire, flood, earthquake or other extraordinary conditions, the Board of Education may authorize the filing of a J-13A waiver which allows the local education agency to disregard these days in the computation of average daily attendance and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to Education Code Section 46200, et seq.

On Thursday, May 23, 2019, there was a scheduled maintenance power outage by Southern California Edison (SCE) at Fitzgerald Elementary School and the surrounding area. The power was originally scheduled to be restored by 6:00 a.m.; however, SCE incurred some difficulties that prolonged the power restoration until 7:07 p.m. on May 23, 2019. As the power outage left the school without classroom lighting and heating, classes were canceled for the day. Classes resumed on Friday, May 24, 2019.

In order to disregard the day in computation of Average Daily Attendance for which the District is reimbursed by the California Department of Education and obtain credit for the loss of instructional minutes, the Board of Education is required to certify by Affidavit that Fitzgerald Elementary School was closed due to an emergency condition of no power for lighting and heating.

It is recommended that the Board of Education adopt Resolution No. 18-19-38 authorizing the filing of a Form J-13A waiver requesting approval by the County Superintendent of Schools for the emergency closure and reduction in the computation of Average Daily Attendance and Instructional Minutes for Thursday, May 23, 2019, at Fitzgerald Elementary School.

(Ref. K 5.1)

**APPROVED, PASSED AND ADOPTED** this 12th day of June, 2019, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Edgar Montes, President

\_\_\_\_\_  
Nancy G. O'Kelley, Vice President

\_\_\_\_\_  
Dina Walker, Clerk

\_\_\_\_\_  
Joseph Ayala, Member

\_\_\_\_\_  
Joseph W. Martinez, Member

**Submitted by:**

Diane Romo

**Reviewed by:**

Mohammad Z. Islam

(Ref. K 5.2)



**Rialto Unified School District**

**Board Date: June 12, 2019**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ADOPT RESOLUTION NO. 18-19-39**

**RESOLUTION NO. 18-19-39  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO TO ESTABLISH A TAX RATE FOR BONDS OF THE DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2019-20; AUTHORIZING SUPERINTENDENT OR HIS DESIGNEE TO PROVIDE ESTIMATED DEBT SERVICE FOR SAID BONDS TO OFFICIALS OF THE COUNTY OF SAN BERNARDINO; AND AUTHORIZING OTHER NECESSARY ACTIONS**

**WHEREAS**, an election was duly called and regularly held in the Rialto Unified School District (the "District"), located in the County of San Bernardino, California (the "County"), on November 2, 2010, at which the following proposition (as abbreviated pursuant to Section 13247 of the California Elections Code) was submitted to the electors of the District ("Measure Y"):

*"To improve the quality of education, shall the Rialto Unified School District be authorized to acquire, construct and improve classrooms and support facilities, provide career and technical classrooms, including science labs, to enhance preparation for college and careers, replace portable facilities with permanent classrooms, and increase student access to modern technology, by issuing \$98,000,000 in bonds, at legal rates, with an independent Citizens' Oversight Committee, annual financial and performance audits, and no money for administrators?"*

**WHEREAS**, at least 55% of the votes cast on the proposition were in favor of issuing the Measure Y bonds; and

**WHEREAS**, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2019-20, and it is the responsibility of the Auditor-Controller of the County (the "Auditor-Controller") to calculate the several tax rates for Board of Supervisors' action thereon; and

**WHEREAS**, the District's financial advisor (the "Financial Advisor") has advised the District, and this Board of Education has determined, that it is not possible or advisable to sell a series of the District's bonds in time to permit the Auditor-Controller to calculate the tax rates

(Ref. K 6.1)

necessary to pay debt service on such bonds in order that such tax rates may be reflected on 2019-20 property tax bills of taxpayers in the District; and

**WHEREAS**, the California Education Code provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal and interest on bonds of a school district authorized by the electors of the District and not sold, and which the governing board of the district informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

**WHEREAS**, this Board of Education deems it necessary and desirable that a series of the District's bonds be issued during Fiscal Year 2019-20, and that the County levy a tax for payment of such bonds during Fiscal Year 2019-20, and believes that said bonds will be sold during said Fiscal Year;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Rialto Unified School District, as follows:

**Section 1.** All of the above recitals are true and correct and the Board of Education so finds.

**Section 2.** The Superintendent of the District, or his designee, and the Financial Advisor to the District with respect to the Measure Y bonds, are hereby authorized and directed to prepare an estimate of all payments of principal and interest which shall become due on a series of Measure Y bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2019-20, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors of the County and to the officers of the County responsible for preparing the tax levy for bonds of the District and for levying said tax.

**Section 3.** The Board of Supervisors of the County is hereby requested, in accordance with California Education Code Section 15252, to establish a tax rate for a series of Measure Y bonds of the District expected to be sold during Fiscal Year 2019-20 based upon the estimated debt service schedule prepared by the Superintendent and the Financial Advisor in accordance with Section 2 hereof, and to levy a tax in Fiscal Year 2019-20 on all taxable property in the District within the County sufficient to pay said estimated debt service. In no event shall the bonds be sold to require a tax rate in Fiscal Year 2019-20 greater than the rate described above.

**Section 4.** In the event that Measure Y bonds of the District are not sold during Fiscal Year 2019-20, this Board of Education hereby requests that the Auditor-Controller cause the proceeds of the tax levied to pay the anticipated debt service on such bonds to be retained in the interest and sinking fund of the District for credit against payments which shall come due on outstanding bonds of the District, including bonds to be sold during Fiscal Year 2018-19.

**Section 5.** The Clerk of this Board of Education is hereby authorized and directed to file a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause a copy of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

**Section 6.** The President of this Board of Education, the Clerk of this Board of Education, the Superintendent of the District, and other officers of the District, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of bonds of the District, which any of them deem necessary and desirable to accomplish the purposes hereof.

**Section 7.** This resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** this day, June 12, 2019.

\_\_\_\_\_  
President of the Board of Education of the  
Rialto Unified School District

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Education of the  
Rialto Unified School District

## CLERK'S CERTIFICATE

I, **Dina Walker**, Clerk of the Board of Education of the Rialto Unified School District, County of San Bernardino, California, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of said District duly and regularly held at the regular meeting place thereof on June 12, 2019, and entered in the minutes thereof, of which meeting all of the members of the Board of Education had due notice and at which a quorum thereof was present, and that at said meeting the resolution was adopted by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

An agenda of said meeting was posted at least 72 hours before said meeting at 182 E. Walnut Avenue, Rialto, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on the agenda.

I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: \_\_\_\_\_, 2019

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Clerk of the Board of Education of the  
Rialto Unified School District

**Submitted and Reviewed by: Mohammad Z. Islam**

(Ref. K 6.4)





## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH THINK TOGETHER, INC.**

**Background:** Pursuant to California Education Code Section 17596, school districts are permitted to extend existing contracts for up to three (3) years. The District is recommending extending the Agreement with THINK Together, Inc., a California non-profit corporation to provide After School Expanded Learning program services at Fitzgerald Elementary. Consistent with the ASES Grant provisions, THINK Together will deliver an expanded learning program at Fitzgerald Elementary School every day school is in session. The primary purpose goal of the ASES program is to improve academic outcomes for participating students.

**Reasoning:** The primary goal of the expanded learning after school program is to improve academic outcomes for participating students. To meet this goal, RUSD provides a program which offers students homework help, academic enrichment in the core subjects of English/Language Arts, Math, and Science, and additional enrichment that includes visual, performing arts, healthy living which includes physical fitness activities, nutrition education, strategies for resolving conflict and character education, and student leadership.

**Recommendation:** Approve an agreement with THINK Together, Inc. a non-profit corporation, for the purpose of providing the After School Educational and Safety (ASES) program at Fitzgerald Elementary school. The term of the contract will be July 1, 2019 through June 30, 2020, with an option to renew for (1) one additional year.

**Fiscal Impact:** \$124,000.00 - General Fund

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref K 7.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AB 288 (DUAL ENROLLMENT) COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) PARTNERSHIP AGREEMENT WITH SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

Background: San Bernardino Community College District has maintained various agreements with the District since 2014. This included the Middle College Agreement, and the Dual and Concurrent Enrollment of Students. The College and Career Access Pathways (CCAP) – A Dual Enrollment Partnership Agreement is the latest agreement between the San Bernardino Community College District (SBCCD) and Rialto Unified School District.

Reasoning: The AB 288 CCAP Partnership Agreement is for “the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high schools students to achieve college and career readiness.”

A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fees. The total cost of books and instructional materials for the District students who enroll in a San Bernardino Valley College (COLLEGE) course will be paid by the District.

Applicable pre-requisite courses, training or experience and standards required as preparation for courses offered through the CCAP agreement will be determined by SBCCD and shall be in compliance with applicable law and SBCCD standards and policies. Students participating in this agreement may enroll up to a maximum of 15 units per term per conditions specified. The School District will certify that it shall teach students participating as part of the CCAP agreement no less than the number of instructional minutes required to complete a minimum school day. San Bernardino Valley College and the District have agreed to offer the Water Supply Technology Courses (WST 034, WST 052) and the Child Development Courses (CD 105, CD 113, CD 114, CD 126). These courses will enable our students, who are in the Water Science courses and the Education, Child Development and Family Services pathways, to achieve certification.

Recommendation: Approve the AB 288 (Dual Enrollment) College and Career Access Pathways Partnership Agreement between San Bernardino Community College District, San Bernardino Valley College, and the District for the 2019-2020 school year, effective July 1, 2019, which is to be reviewed annually, and will remain in effect until cancelled or amended by either party unless otherwise terminated in accordance with Section 19 of the Agreement.

Fiscal Impact: To be determined at time of purchase(s) for textbooks required for the courses - General Fund

**Submitted by:**  
**Reviewed by:**

Ed D'Souza, Ph.D.  
Kelly Bruce

(Ref. K 8.2)



**Rialto Unified School District**

**Board Date: June 12, 2019**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ADOPT RESOLUTION NO. 18-19-34**

**RESOLUTION NO. 18-19-34  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**AB 288 (DUAL ENROLLMENT)  
COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)  
PARTNERSHIP AGREEMENT**

June 12, 2019

**WHEREAS**, the Board of Education of the Rialto Unified School District, in order to comply with the requirements of Education Code Section 76004(b) held a public hearing on May 22, 2019, and;

**WHEREAS**, the Board of Education provided a copy of the College and Career Access Pathways, Dual Enrollment Partnership Agreement between the San Bernardino Community College District (SBCCD) and the Rialto Unified School district for inspection, and;

**WHEREAS**, the mission of the San Bernardino Valley College (COLLEGE) includes providing educational programs and services that are responsive to the needs of the students and communities within San Bernardino Valley College; and

**WHEREAS**, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

**WHEREAS**, SCHOOL DISTRICT is a public school district serving grades 9-12 located in San Bernardino County and within the regional service area of SBCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

**WHEREAS**, SBCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving

high school graduation rates, and assisting high school pupils to achieve college and career readiness” as specified in Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d); and

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, SBCCD and COLLEGE;

**NOW THEREFORE, BE IT RESOLVED** that SBCCD, the COLLEGE and SCHOOL DISTRICT desire to enter into the proposed AB 288 College and Career Access Pathways Partnership Agreement for the 2019-2020 school year.

**APPROVED, PASSED AND ADOPTED** this 12th day of June, 2019, by the Board of Education of the Rialto Unified School District of San Bernardino County by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAINED: \_\_\_\_\_

I certify under penalty of perjury, the foregoing statements to be true and correct.

\_\_\_\_\_  
Edgar Montes, President

\_\_\_\_\_  
Nancy G. O’Kelley, Vice President

\_\_\_\_\_  
Dina Walker, Clerk

\_\_\_\_\_  
Joseph Ayala, Member

\_\_\_\_\_  
Joseph W. Martinez, Member

**Submitted by:** Ed D’Souza, Ph.D.  
**Reviewed by:** Kelly Bruce

(Ref. K 9.2)



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH APEX LEARNING INC. FOR HIGH SCHOOLS**

**Background:** The Apex Learning contract is for software, licenses, books and materials to enable our high schools to provide learning options for our students. Apex Learning provides a blended and virtual learning solution for our students. The courses are rigorous; A-G approved, and can be used for original credit, credit recovery or acceleration of learning.

**Reasoning:** By utilizing the online program and blended learning approaches, we will be able to provide our students with quality instruction that will enable them to meet both graduation and A-G requirements for college and careers. The students will have both the online experiences and access to fully credentialed content teachers to enhance their experiences, and is aligned with the District Strategic Plan, Strategy 1 - We will provide diverse avenues of learning both inside and outside the classroom; Action 1: A technology infused learning environment and Action 5: After school enrichment program.

**Recommendation:** Renew the agreement with Apex Learning Inc., for 1250 licenses at four (4) high schools from July 1, 2019 through June 30, 2020.

**Fiscal Impact:** \$93,750.00 – General Fund

**Submitted by:** Jasmin Valenzuela  
**Reviewed by:** Kelly Bruce

(Ref. K 10.1)



## Rialto Unified School District

**Board Date: June 12, 2019**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed. D., Superintendent

**ITEM:** **RENEW ANNUAL SOFTWARE LICENSE AND MAINTENANCE –  
EDUPOINT EDUCATIONAL SYSTEMS, LLC**

**Background:** Information Technology requests the Board of Education approve a renewal agreement with Edupoint Educational Systems, LLC for the annual software license and maintenance of the District's Student Information System, Synergy, for the 2019-2020 school year.

**Reasoning:** Synergy is the district's current student information system that manages student data in areas of demographics, enrollment, grades, attendance, discipline, test history, program information, graduation and A-G requirements, online registration, and exports data for state and federal reporting. Synergy provides three portals for community engagement, teacher gradebook, parent and student portals.

**Recommendation:** Approve a renewal agreement with Edupoint Educational Systems, LLC for the annual software license and maintenance of the District's Student Information System, Synergy. This includes Online Student Registration module and Synergy Technology Tool Set software, effective July 1, 2019 through June 30, 2020.

**Fiscal impact:** \$175,687.00 – General Fund

**Submitted by:** Beth Ann Scantlebury  
**Reviewed by:** Kelly Bruce

(Ref. K 11.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH GENERATION READY**

Background: Generation Ready provided professional development support for Hughbanks Elementary School during the 2018-2019 school year. At Hughbanks there is a focus on professional learning in the area of literacy and mathematics. The craft of teaching is becoming increasingly complex and nowhere is this more evident than in the area of literacy and mathematics. Effective teachers need to be able to ensure an increasingly diverse group of students have the literacy and math skills to cope with the demands of life beyond school in their careers and/or college.

Reasoning: Generation Ready will support our Strategic Plan based on establishing and maintaining a culture of high expectations, and resources with their research-based professional development. It will support student achievement and increase the quality of instruction of our teachers. Generation Ready will be able to provide support for continuing the Literacy and Mathematics work at Hughbanks Elementary School with 22 days of job embedded support. Generation Ready has a goal to support the building of capacity across the school by supporting the teachers to develop a more powerful, coherent culture of literacy mathematical instructional practices through targeted professional learning for the teachers.

This professional learning plan is designed to build the work by supporting teachers in:

- Scaffolding instruction using the gradual release of responsibility
- Gathering formative assessment e.g. running records and teacher conferences to differentiate instruction through small group instruction
- Implementing small group instruction to provide the differentiated support needed to meet the diverse learning needs of their students
- Increasing the understanding of "why" we do what we do when we use different instructional strategies

This plan, developed in collaboration with the school leadership team and Generation Ready, will further deepen and build teachers' efficacy and skills in deepening their understanding of students' as readers development.

(Ref. K 12.1)



Recommendation: Approve an agreement with Generation Ready to provide professional development at Hughbanks Elementary School, effective July 22, 2019 through June 30, 2020.

Fiscal Impact: \$50,000.00 – Title I Fund

**Submitted by:** Monte Stewart, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. K 12.2)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AFFILIATION/CONTRACT AGREEMENT WITH FRANKLIN COVEY EDUCATION**

Background:

Frisbie Middle School requests the Board of Education approve an agreement with Franklin Covey which includes Advanced Membership from July 1, 2019 through June 30, 2020, Student/Classroom Materials, 7 Habits signature training and Creating Culture training for The Leader In Me Implementation Process at the school site for the 2019-2020 School Year. The partnership with Frisbie Middle School will support the focus on leadership, life, and college-career readiness skills. This will align with our district vision and mission by providing positive school climate, social-emotional learning education, engaging the school community, establishing school identity, and building leadership capacity.

Reasoning:

The agreement with Franklin Covey allows Frisbie Middle School to implement RUSD Strategic Plan, Strategies 3 and 5. The Advance Membership with Franklin Covey Leader In Me will start July 1, 2019 through June 30, 2020. The agreement will also cover Student/Classroom Materials as well as two (2) more staff workshops entitled "7 Habits Signature" and "Creating Culture". Three (3) administrators, fifty (50) teachers will be the participants as well as twenty (20) classified staff. During the workshops, participants will be introduced to the origin of Leader in Me, best practice of focusing on leadership first, and the positive influence on school culture and academics. All adults in the school are encouraged to see themselves as "facilitators of greatness" in themselves, each other, and students to enliven our school motto of "Transforming Dreams into Reality."

Recommendation:

Approve agreement with Franklin Covey covering the following items: Advanced Membership July 1, 2019 through June 30, 2020, Student/Classroom Materials, 7 habits signature two (2) day workshop, and Creating Culture 1 day workshop for Frisbie Middle School, effective July 1, 2019 through June 30, 2020.

Fiscal Impact

\$52,794.62 - Title I Fund

**Submitted by:** Vince Rollins  
**Reviewed by:** Kelly Bruce

(Ref. K 13.1)



## Rialto Unified School District

Board Date: June 12, 2019

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH THINK TOGETHER, INC.**

**Background:** The California Department of Education (CDE) provides Grant Funding to districts with the purpose of providing students with an After School Educational and Safety (ASES) program. The primary purpose goal of the ASES program is to improve academic outcomes for participating students. To meet this goal and contingent to the District granted funding, RUSD provides a program which offers arts, math, and science, and additional enrichment that includes visual, performing arts, healthy living (which includes physical fitness activities, nutrition, education, strategies for resolving conflict and character education, and student leadership development.) Secondary goals include improving the health and fitness of our student participants, and providing a broad array of engaging learning opportunities.

**Reasoning:** The partnership with RUSD and THINK Together will do this on a daily basis for almost 3,000 RUSD students in grades 1-8. Under the proposed contract the District acts as the lead fiscal and administrative agent with CDE for operating the ASES program. Contingent to the District granted funding, the District proposes to contract with THINK Together, Inc., for provision of comprehensive after school programming at eighteen elementary and five middle school sites. Payment will not exceed 100% of the grant amount of \$2,918,126.03 for the 2019-2020 fiscal year and fees will be renegotiated subsequent years, if district exercises renewal options.

**Recommendation:** Approve an agreement with THINK Together, Inc. a non-profit corporation, for the for the purpose of providing the After School Educational and Safety (ASES) program at eighteen elementary and five middle school sites in the District. The term of the contract will be July 1, 2019 through June 30, 2020, with an option to renew for (2) two subsequent years. Payment not to exceed 100% of the grant of \$2,918,126.03 for the 2019-2020 fiscal year and fees will be renegotiated subsequent years, if district exercises renewal options.

**Fiscal Impact:** \$2,918,126.03 – ASES Grant

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. K 14.1)

## BELIEFS

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires to high achievement
- Risk is essential for success
- Common and individual interest are reciprocal
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community benefits all of its members
- Everyone can contribute to the good of the community

## PARAMETERS

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### Back Cover Pictures

(Top) RUSD Board of Education Member, **Mr. Joseph Ayala**, shakes hands with a Rialto High School Class of 2019 graduate.

(Bottom) RUSD Board of Education Member, **Mr. Joseph W. Martinez**, is pictured congratulating a Milor High School graduate.

