



# Wilmer Amina Carter High School SELF-STUDY REPORT

PREPARED FOR THE ACCREDITING COMMISSION FOR SCHOOLS WESTERN  
ASSOCIATION OF SCHOOLS AND COLLEGES

2630 North Linden Ave.  
Rialto, CA 92377  
(909) 854-4100

RIALTO UNIFIED SCHOOL DISTRICT

VISIT CONDUCTED  
FEBRUARY 24-26, 2020



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### Rialto Unified School District Board Members

President	Edgar Montes
Vice President	Nancy G. O'Kelley
Clerk	Dina Walker
Member	Joseph Ayala
Member	Joseph W. Martinez
Student Member	Avionc' Douglas

### Rialto Unified School District Leadership

Superintendent	Cuauhtémoc Ávila, Ed.D.
Lead Strategic Agent: Strategic, Congruence & Social Justice	Darren McDuffie, Ed.D.
Lead Innovation Agent	Kelly Bruce
Associate Superintendent, Business Services	Mohammad Z. Islam
Lead Personnel Agent, Personnel Services	Rhea McIver Gibbs
Lead Personnel Agent, Personnel Services	Rhonda Kramer
Lead Academic Agent: Secondary Innovation CCI & Literacy	Patricia Chavez, Ed.D.
Lead Academic Agent, Math/Science and Career Pathways	Edward D'Souza, Ph.D.
Lead Academic Agent: Liberal Arts/Literacy Intervention	Beth Curtiss
Chief, Safety & Security	Gordon Leary
Director Communications Services	Syeda Jafri
Academic Technology Agent	Paulina Villalobos



**W.A. Carter High School Administration**

Principal	Dr. Greg Anderson
Assistant Principal, Educational Services	Ricardo Garcia
Assistant Principal, Operations	Dr. Eric Schessler
Assistant Principal, Student Services	Natasha Harris-Dawson
Dean of Students	Curt Walsh
Instructional Coach: ELA	Nicolle Wilson
Instructional Coach: Math	Acquillahs Muteti
Activities Director	Selena Sanchez
Athletic Director	Joseph Paluba

**W.A. Carter High School Leadership**

Bunnie Cervantes	Nicolle Wilson	Aldo Velasco	Acquillahs Muteti
Kyle Orloski	Nickole Johnson	Curt Walsh	Kim Ramos
Rosa Ramirez	Michael Othon	Rafael Vicente	Clark Wilson
Rus Miller	Alma Avalos	Evelia Delatorre	Shawna Allen Hardesty
Dr. Greg Anderson	Ricardo Garcia	Dr. Eric Schessler	Natasha Harris-Dawson





**Focus Group Members**

<b>A - Vision and Purpose</b>	<b>B - Curriculum</b>	<b>C- Instruction</b>	<b>D - Assessment and Accountability</b>	<b>E – School Culture</b>
Aguilera-Lopez, Jose	Davis-Cousins, Colleen	Albano-Thweat	Avila, Anthony	Acosta, Diana
Arellano, Yanet	Akcayoglu, Jeannette	Alvarez Ovalle	Baier, Brent	Aguirre, Miriam
Barner, Valerie	August, Taylor	Arnold, Stephen	Barbosa, Janethli	Alexander, Tyrone
Brown, Anthony	Avalos, Alma	Avila, Anthony	Barojas, Julia	Allen-Hardesty, Shawna
Castleberry, Jeannette	Buckle, Jessica	Barnes, Susan	Castro, Lisa	Ayala, Carmen
Cervantes, Bunnie	Castillo, Adrienne	Berry III, Gilbert	Davaloz, Davon	Blackmon, Mark
Cervantes, Yolanda	Coleman, Samuel	Collins, Colleen	Demery, Margarita	Brody, Wendy
Chavana, Nichole	Da Silva, Donald	Compton, Marvesa	Doty, Todd	Burkey, Bruce
Costa, John	De La Torre, Evelia	De La Torre, Jorge	Fitzsimmons, John	Canizales, Stefanie
Deibert, Kim	Gaynor, Michael	Rojano, Lucia	Gerlich, Jessica	Clement, Karen
Duran, Kenny	Holzbaugh, Laura	Echegoyen, Cecille	Gonzalez, Gustavo	DeMarco, Vicki
Fox III, Frank	Johnson, Nikole	Fernandez, Wanda	Keast, Mary	Dominguez, Danny
Jaime, Adriana	Zamora, Ashantee	Gilbert, Sheran	Linton, Valerie	Festini-Civitarese, Rosemary
Kobbe, Matthew	Mandi, Domingo	Gilmore, Denise	Lucero, Christine	Fowler, Russell
Lam, Pauline	Martinez, Denise	Gomez, Paulina	Lugo, Amy	Fox, Everett
Lopez, Margarita	Martinez, Silvia	Hampton, Joyce	Macias, Kenyo	Garcia, Sylvia
McMillan, David	Matulich, John	Hennessy, Kevin	Martin, Curtis	Gardner, Melissa
Morgan, Bryce	Mendiola, Michelle	Hernandez III, Nick	McGee, Catherine	Guardado, Brneda
Nash, Tiffany	Morton, Lindsay	Herrman, Kelly	Nasraty, Yamma	Herrera, Asucena
Ortiz, Manuel	O'Brien, Kara	Kester, Rhonda	Navarro, Dario	Joham, Monty
Paluba, Joe	Olivares, Araceli	Lane, Lisa	Noori, Zahra	Martin, Curtis
Pennington, Stephen	Ramos, Kimberly	Lawrence-Hennessy, Erin	Ocampo Bustos, Ana	Mata, Mireya
Perez, Anan Maria	Ravelo, Violet	Le, Ky	Parziale, Frank	McNay, Patrick
Ramirez, Rosa	Roberts, Adelina	Lopez, Monica	Pratt, Francoise	Mikhailian, Silvan
Romero, Diana	Schmidt, Steve	Simmons, Johnnie	Rabelhoffer, Luke	Miller, David
Romo, Javier	Schmidt, Hailey	Marsh, Anita	Rosales, Hector	Munoz, Candelaria
Schuyten, Sean	Thomas, Aaron	Martz, Haley	Ruiz, Nina	Nguyen, Tommy
Torres, Mina	Velasco, Aldo	Mendoza, Liza	Salas, Felipe	Patterson, Katrina
Walsh, Curt	Vicente, Rafael	Miller, Rus	Wilson, Nicki	Quinones, Lori
		Orloski, Kyle		Rivera, Francisco



Wilson, Clark	Watkins, Sandy	Pedregon, Pola	Velasco, Aldo	Rodriguez, Gloria
Zabala, Pamela		Perez, Nidia		Saldana, Sergio
Zavala, Maria		Phillips, Felicity		Sanchez, Selena
Zavala, Maria		Plitt, Joel		Sells-Arnold, Regina
		Quezada, Erica		Taylor, Todd
		Reyes, Marlene		Watson, Greg
		Rosalez, Joe		
		Sanchez, Selena		
		Stewart, DeeAnna		
		Sweet, Dylan		
		Thornsberry, Ian		
		Velasco, Silvina		
		Wright, Jason		
		Zamora, Christine		
		Zuvia, Nathan		
		Villagomez, Briana		

### Home Group Leaders

AVID	Aldo Velasco
Counseling	Clark Wilson
English	Nicolle Wilson
Math	Kyle Orloski
Library	Amy Lugo
Physical Education	Shawna Allen-Hardesty
Performing Arts	Rus Miller
Science	Michael Othon
Social Science	Rafael Vicente
Special Education	Nikole Johnson
Visual Arts	Kimberly Ramos

### WASC Study Coordinator

WASC Coordinator

Caroline Collins / English

Reader  
Reader  
Reader

Erin Lawrence-Hennessy / English  
Steven Schmidt / English  
Amy Lugo / Library Media Technician II



# 2020 WASC Visiting Team

**Mrs. Diane Sauvageau**  
**Visiting Committee Chair**  
Director of Assessment and Technology  
(retired)  
Powell, OH

**Dr. Ethel Anumba**  
**Committee Member**  
Assistant Principal  
Fremont Academy of Engineering and  
Design  
Pomona, CA

**Mr. Jonathan Chaikittirattana**  
**Committee Member**  
Principal  
Huntington Park Institute of Applied  
Medicine at Marquez High School  
Huntington Park, CA

**Mr. Anthony Chavez**  
**Committee Member**  
Teacher  
San Fernando Senior High School  
San Fernando, CA

**Mr. Dane Shank**  
**Committee Member**  
Teacher  
Savanna High School  
Anaheim, CA

**Mr. John Vladovic**  
**Committee Member**  
Instructional Director  
LAUSD-Local District-South  
Gardena, CA 90247



# PREFACE



## Preface

Explain the school self-study process used to accomplish the outcomes of the self-study, i.e., timeline, stakeholder involvement, any modifications from the model self-study process. By addressing these outcomes of the self-study, the school will have accomplished:

1. The involvement and collaboration of all staff and other stakeholders to support student achievement
2. The clarification and measurement of what all students should know, understand, and be able to do through schoolwide learner outcomes and academic standards
3. The analysis of data about students and student achievement
4. The assessment of the entire school program and its impact on student learning in relation to the schoolwide learner outcomes, academic standards, and ACS WASC/CDE criteria
5. The alignment of a long-range action plan to the school's areas of need; the capacity to implement and monitor the accomplishment of the plan.

Welcome to Wilmer Amina Carter High School home of the Lions. We appreciate the time and effort of the Visiting Committee in assisting us with our self-study and we look forward to sharing our progress with you.

Carter High School values the input of all staff and stakeholders in the pursuit of student achievement. Carter utilizes a regular and schedule cycle of data analysis, performance monitoring, and evaluations of practices to insure continuous improvement of our student outcomes. School Site Council (SSC) meets monthly to share and disseminate information about the school as well as to get feedback from stakeholders about the methods of achieving student success. Our Leadership Team regularly monitors the WASC Action Plan which is utilized to direct our planning in professional development, student programs, and budgeting. The Leadership Team is made up of department leads, program representatives, instructional coaches and administration. The Leadership Team adjusts plans after consideration of data and stakeholder input. Carter High School uses an inclusive decision-making process which centers on consensus.

Additional information for decision-making is gathered through a variety of means such as online survey (for parents, students and staff), informal and formal feedback from parents, and regular walkthroughs by administration and staff. Data is compiled and shared with all staff. Depending on the complexity of the data collected, committee groups further analyze the data in order to make recommendations to the Leadership





Team and/or the whole staff. These data help us further develop plans for continuous improvement that include stakeholder input.

Data is reviewed and analyzed regularly and frequently in order to assess student progress on the SLOs and Critical Learning Needs. Classroom level data in ELA and Mathematics are frequently used during collaboration time to analyze the impact of instruction and plan the next steps. Administration and student support teams review discipline data weekly in order to determine immediate interventions for students that are at most risk. Attendance data is reviewed frequently as well, this information along with credit and grade information is reviewed by administration and counseling to determine needs for credit recovery, mentoring, tutoring, and/or physical and mental health referrals. Students with attendance issues are referred through the SARB/ SART process. Other data utilized for ongoing progress monitoring include, but are not limited to:

- Progress and final grade distribution by teacher
- AP scores, AP Participation, and AP access
- PSAT w/ AP potential reports
- Suspensions – by ethnic group, grade level, and violation
- APEX credit recovery process
- Interim Assessment Blocks (ELA and Mathematics)
- District Assessments
- A-G Rate
- FASFA Dashboard
- Graduation status reports
- CAASPP Test
- ELPAC Test
- UC Transcript Evaluation Service (TES) reports
- Staff participation in professional development



Carter High leadership has been dedicated to ensuring that our WASC process was carried out in a timely manner and that the entire process allowed for all stakeholders to participate and offer input. The following is a brief overview of our WASC Self-Study process.

### April 2017

- The staff members were provided information regarding the WASC goals and expectations left by the visiting committee. Principal, Dr. Chavez presented information about the WASC process, the purpose of the prior visiting committee's recommendations for the school, and our plan for the WASC reflective process.

### May 2017

- Since the Spring 2017 midterm visit, the site admin team examined the site's WASC report through two lenses. The first lens its highlights, success and celebrations. The second lens the systems and structures to support the things being celebrated as well as provide capacity building for challenges CHS faced. We realized that to truly engage the community in the school, there must be a place where relationships are matched with decision-making capability. It was at this Archimedean point, that we restructured the entire organization to support stakeholder input and flatten the leadership structure to promote the notion of teacher-leader in our shared-leadership model of instruction through Innovate Ed.
- Carter moved forward and worked in conjunction with the district by core area as the emerging guide for instructional direction and challenges to implementation were vetted. Carter reached work with InnovateEd to help facilitate skills-based conversations around the guide in addition to common commitments as they related to skills and depths of knowledge. In addition to working with all of our sister high schools, InnovateED works with PLC and department leads to build teacher collective efficacy.
- Teachers in the Innovate Ed leads blended as dual leads as they also served as Focus group leads in the WASC process.



### July 2017

- Parent surveys were given through the registration process to get input from parents outside of the parent committees on campus.
- Parent surveys were also given through our AAPAC, ELAC, SSC and Parents Power of One now converted into PTSA.
- Survey results were reviewed and utilized to improve on current practices.

### September 2017

- Site Administration team collaborated on staff make up by focus group.

### October - December 2017

- During the months of October through December, teachers collaborated once to twice per month with their Department Home Groups to reflect, review, discuss, and record their findings on ongoing school improvement to meet the areas of need.
- Focus groups were created and focus groups leads were chosen to facilitate the groups.
- First focus group meeting was in the month of November in which each focus group went over their prompt, brainstormed and started to answer their prompts.

### July 2018

- Parent surveys via Google surveys were sent out with the registration package. Opportunity to do the survey during registration was available.

### September – October 2018

- During the first WASC meeting of the year, Home groups (departmental groups) met to discuss and respond to the schoolwide critical areas for follow-up that the 2017 Mid-Cycle visiting committee provided. The time was used to explain the process and start answering the prompts.
- Focus groups were updated with new staff members and met to update and revise Chapter 3 with new information.
- On the last WASC meeting of October, the school met in their Home groups to go over the CHS Strategic Plan Overview and the District's Mission Objective Tactics. Home groups went over the current Schoolwide Learners Outcomes, the directions on how to develop new ones and a sample of other school's SLOs.





### **November 2018**

- Home groups met to continue the discussion and work on the new to be adopted SLOs during one of our Collaboration Tuesday, SLOs were not completed.

### **January – February 2019**

- Focus groups met to work on their chapters and translate the bulleted format they previously had worked on into paragraphs. One meeting per month was held to work on Chapter 3. Ms. Collins provided a video with the instructions on what needed to be done.
- Home Group leads also facilitated discussions about current data and progress of school programs and at-risk populations with their department members.
- Site leadership met in February to continue the revision of the previously discussed SLOs. It was agreed that there will be a special meeting and a special committee to finalized and finish the process. All leadership team members were invited to participate in the committee and the meeting.
- Site Leadership was provided with a timeline of the WASC process and an update was given on the process for the Focus Groups. An explanation by Mr. Garcia was given on what the Home Groups were going to do on the next collaboration date.

### **March 2019**

- SLOs committee (Dr. Chavez, Mr. Garcia, Ms. Cervantes, Ms. Harris-Dawson, Ms. Collins, and Ms. Avalos) meet after school to finalize SLOs. This meeting resulted in a synthesis of all input provided by the stakeholders which included certificated staff, classified staff, and student body leadership. The synthesis resulted in a draft of the new Schoolwide Learner Outcomes.
- The staff was presented with the SLOs draft and offered a chance to edit.

### **April 2019**

- Focus groups met during staff development time to complete the last revisions to their narratives for Chapter 3. This would allow leads to be able to do a final revision.



### **May 2019**

- Released time was provided for Focus Group leads to meet with Ms. Collins and Mr. Garcia to refine and complete the narratives for their Chapter 3 responses.
- SLOs posters and magnets were develop and purchased.

### **August 2019**

- SLOs magnetic logos and posters were distributed so teachers could use during every lesson.
- Home Groups met with each respective administrator to revise and update the responses to Chapter I, the Schoolwide Critical Areas for Follow-up, that were started back in September 2018.

### **September 2019**

- SLOs development lesson was conducted by Administration in order for teacher to be able to demonstrate how each subject standard, the actual assignments and the SLOs align.
- Site Walkthroughs align to the SLOs thus giving teacher feedback on the daily usage of the SLOs during daily instruction.
- Released time was provided for Home Group lead to meet with Ms. Collins and Mr. Garcia to refine and complete the narratives for Chapter I (Current Action Plan and Analysis of Progress)

### **October 2019**

- Staff with the guidance of administration, met in departments to go over Chapter 2 (Student/Community Profile and Supporting Data). Administration went over important data points and staff developed the narrative about the findings.

### **November 2019**

- Focus groups met during staff development time to go over Chapter 3 and complete the section at the end of each category in order to provide the Summary, the Strengths, and Growth Needs.

### **December 2019**

- Site Leadership met to discuss the development and the current status of Chapter I. Site leadership also worked on reviewing and prioritizing the Areas of Growth from Ch. 3 Categories A through E.



### Overview 2017- 2020

Carter High School's staff and faculty have been diligently and deliberately maintaining a focused follow-up process for both our WASC Action Plan and the Visiting Committee recommendations. The result has been an authentic and genuine process of introspection and self-evaluation. The overall analyses of our progress from various staff members have been positive, well-thought out, and honest. Staff members needed little reminding of our stated goals and actively participated in the process. Our Action Plan was very much in keeping with our goals as educators, and as a faculty we have kept these at the forefront of our planning. As a result of this process, we have experienced the reward of honesty sharing a wide variety of methods to address our Action Plan and Visiting Committee recommendations.





# CARTER HIGH SCHOOL

## 2017-18 Meeting Calendar

August			
Date	Time	Location	Purpose
Wednesday 2 <sup>nd</sup>	9am to Noon	E111	Site Leadership
Tuesday 8 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Monday 14 <sup>th</sup>	2:30 to 3:30pm	MPR	All Staff Meeting/ PBIS
Wednesday 23 <sup>rd</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Wednesday 30 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
September			
Tuesday 5 <sup>th</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Wednesday 6 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Monday 11 <sup>th</sup>	2:30 to 3:30pm	MPR/Various	All Staff Meeting
Wednesday 13 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Friday 15 <sup>th</sup>	12:30 to 2:20pm	MPR	Professional Development
Wednesday 20 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Wednesday 27 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 28 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council
October			
Monday 2 <sup>nd</sup>	2:30 to 4:00pm	Host RM	Site Leadership /WASC
Wednesday 4 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Monday 9 <sup>th</sup>	2:30 to 3:30pm	MPR	All Staff Meeting
Wednesday 11 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Wednesday 18 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Friday 20 <sup>th</sup>	12:30 to 2:20pm	MPR	Professional Development
Wednesday 25 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 26 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council
November			
Tuesday 1 <sup>st</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Monday 6 <sup>th</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Wednesday 8 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Monday 13 <sup>th</sup>	2:30 to 3:30pm	Theater	All Staff Meeting
Wednesday 15 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 16 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council
December			
Monday 4 <sup>th</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Wednesday 6 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Collaboration
Monday 11 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Thursday 14 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council

January			
Date	Time	Location	Purpose
Monday 8 <sup>th</sup>	8:00 to Noon	Host RM	Staff In-service
Monday 8 <sup>th</sup>	1:00 to 2:00pm	Various RMs	Dept. Meeting
Wednesday 17 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Wednesday 24 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 25 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council
Wednesday 31 <sup>st</sup>	1:20 to 2:20pm	Various RMs	Collaboration
February			
Monday 5 <sup>th</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Wednesday 7 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Tuesday 13 <sup>th</sup>	2:30 to 3:30pm	Theater	All Staff Meeting
Friday 16 <sup>th</sup>	12:30 to 2:20pm	MPR	Professional Development
Wednesday 21 <sup>st</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 22 <sup>nd</sup>	2:40 to 3:40pm	PRC C114	School Site Council
Wednesday 28 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
March			
Thursday 1 <sup>st</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Monday 5 <sup>th</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Wednesday 7 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Monday 12 <sup>th</sup>	2:30 to 3:30pm	Theater	All Staff Meeting
Thursday 29 <sup>th</sup>	2:40 to 3:40pm	PRC C114	School Site Council
April			
Monday 2 <sup>nd</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday 3 <sup>rd</sup>	2:30 to 3:30pm	Various RMs	Dept. Meeting
Wednesday 4 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Monday 9 <sup>th</sup>	2:30 to 3:30pm	Theater	All Staff Meeting
Wednesday 11 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Friday 13 <sup>th</sup>	12:30 to 2:20pm	MPR	Professional Development
Wednesday 18 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Wednesday 25 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 26 <sup>nd</sup>	2:40 to 3:40pm	PRC C114	School Site Council
May			
Tuesday 1 <sup>st</sup>	2:30 to 4:00pm	Host RM	Site Leadership
Wednesday 2 <sup>nd</sup>	1:20 to 2:20pm	Various RMs	Dept. Meeting
Monday 7 <sup>th</sup>	1:20 to 2:20pm	Theater	All Staff Meeting
Wednesday 9 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Friday 11 <sup>th</sup>	12:30 to 2:20pm	MPR	Professional Development
Wednesday 16 <sup>th</sup>	1:20 to 2:20pm	Various RMs	Collaboration
Thursday 17 <sup>nd</sup>	2:40 to 3:40pm	PRC C114	School Site Council

**Site Leadership Meetings-** includes Administrators, Instructional coaches, non-instructional lead personnel, and department chairs. Purpose: Minimal informational, Think Tank, and PD.

**All Staff Meeting-** Includes all staff for informational purposes.

**Department Meetings** – Includes an entire department for dissemination and obtainment of feedback for schoolwide initiatives.

**Collaboration Meetings** - Teacher meetings in PLC strands for the purpose of professional development, sharing of best practices, building lessons, sharing data to guide instruction, etc.

**WASC Meetings-** Homegroup and Focus group meetings for the purpose of participating/ collaborating in our self-study process.

**School Site Council Meetings-** Elected parents, students and staff for the purpose of developing, reviewing and evaluating the school improvement programs and school budgets.





# CARTER HIGH SCHOOL

## 2018-2019 Meeting Calendar

August			
Date	Time	Location	Purpose
Wednesday, Aug 1st	9am to Noon	E111	Site Leadership
Tuesday, Aug 14th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Aug 14th	1:30 to 2:30pm	Various RMs	Dept. Mtg
Monday, Aug 20 <sup>th</sup>	2:30 to 3:30pm	Theater	All Staff Mtg/ PBIS
Tuesday, Aug 28th	1:20 to 2:20pm	Various RMs	Collaboration/WASC
September			
Tuesday, Sept 4th	2:30 to 4:00pm	Host RM	Site Leadership
Monday, Sept 10th	2:30 to 3:30pm	Theater	All Staff Mtg
Tuesday, Sept 11th	1:20 to 2:20pm	Various RMs	Collab/Dept. Mtg/WASC
Friday, Sept 14th	12:30 to 2:20pm	MPR	Professional Development
Tuesday, Sept 18th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Sept 25th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Sept 27th	2:40 to 3:40pm	PRC C114	School Site Council
October			
Monday, Oct 1st	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Oct 2nd	1:20 to 2:20pm	Various RMs	Collab/Dept. Mtg/WASC
Monday, Oct 8th	2:30 to 3:30pm	Theater	All Staff Mtg
Tuesday, Oct 2nd	1:20 to 2:20pm	Various RMs	Collaboration
Friday, Oct 12th	12:30 to 2:20pm	MPR	Professional Development
Tuesday, Oct 16th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Oct 23rd	1:20 to 2:20pm	Various RMs	Collaboration/WASC
Thursday, Oct 25th	2:40 to 3:40pm	PRC C114	School Site Council
Tuesday, Oct 30th	1:20 to 2:20pm	Various RMs	Collaboration
November			
Friday, Nov 2nd	12:30 to 2:20pm	MPR	WASC Professional Dev
Monday, Nov 5th	2:30 to 3:30pm	Theater	All Staff Mtg
Tuesday, Nov 6th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Nov 13th	2:30 to 3:30pm	Various RMs	Collaboration
Tuesday, Nov 27th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Nov 29th	2:40 to 3:40pm	PRC C114	School Site Council
December			
Monday, Dec 3rd	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Dec 4th	1:30 to 2:30pm	Various RMs	Collab/Dept. Mtg/PBIS

January			
Date	Time	Location	Purpose
Monday, Jan 7th	8:00 to Noon	Host RM	Staff In-service
Monday, Jan 7th	1:00 to 2:00pm	Various RMs	Dept. Mtg
Tuesday, Jan 15th	1:20 to 2:20pm	Various RMs	Collaboration/ PBIS
Friday, Jan 18th	12:30 to 2:20pm	MPR	Professional Development
Tuesday, Jan 22nd	1:20 to 2:20pm	Various RMs	Collaboration/WASC
Tuesday, Jan 29th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Jan 31 <sup>st</sup>	2:40 to 3:40pm	PRC C114	School Site Council
February			
Monday, Feb 4th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Feb 5th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Feb 12th	2:30 to 3:30pm	Theater	All Staff Mtg
Friday, Feb 15th	12:30 to 2:20pm	MPR	Professional Development
Thursday, Feb 19th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Feb 21st	2:40 to 3:40pm	PRC C114	School Site Council
Tuesday, Feb 26th	1:20 to 2:20pm	Various RMs	Collaboration/WASC
March			
Monday, Mar 4th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Mar 5th	1:20 to 2:20pm	Various RMs	Collaboration
Monday, Mar 11th	2:30 to 3:30pm	Theater	All Staff Mtg
Tuesday, Mar 26th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Mar 28th	2:40 to 3:40pm	PRC C114	School Site Council
April			
Monday, Apr 1st	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Apr 2nd	1:20 to 2:20pm	Various RMs	Collab/Dept. Mtg /PBIS
Friday, Apr 5th	12:30 to 2:20pm	MPR	Professional Development
Monday, Apr 8th	2:30 to 3:30pm	Theater	All Staff Mtg
Tuesday, Apr 9th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Apr 16th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Apr 25th	2:40 to 3:40pm	PRC C114	School Site Council
Tuesday, Apr 30th	1:20 to 2:20pm	Various RMs	Collaboration
May			
Monday, May 6th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, May 7th	1:20 to 2:20pm	Various RMs	Collaboration/Dept. Mtg
Monday, May 13th	1:20 to 2:20pm	Theater	All Staff Mtg
Tuesday, May 14th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, May 16th	2:40 to 3:40pm	PRC C114	School Site Council

**Site Leadership Meetings-** includes Administrators, Instructional coaches, non-instructional lead personnel, and department chairs. Purpose: Minimal informational, Think Tank, and PD.

**All Staff Meeting-** Includes all staff for informational purposes.

**Department Meetings** – Includes an entire department for dissemination and obtainment of feedback for schoolwide initiatives.

**Collaboration Meetings** - Teacher meetings in PLC strands for the purpose of professional development, sharing of best practices, building lessons, sharing data to guide instruction, etc.

**WASC Meetings-** Homegroup and Focus group meetings for the purpose of participating/ collaborating in our self-study process.

**School Site Council Meetings-** Elected parents, students and staff for the purpose of developing, reviewing and evaluating the school improvement







# CARTER HIGH SCHOOL

## 2019-2020 Meeting Calendar

August			
Date	Time	Location	Purpose
Wednesday, July 31st	9am to Noon	C114	Site Leadership
Thursday, Aug 1st	7:30 to 9:30am	MPR	All Staff <b>Mtg</b>
Tuesday, Aug 13th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
<b>Tuesday, Aug 27th</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>Collaboration/WASC</b>
September			
Tuesday, Sept 3rd	2:30 to 4:00pm	Host RM	Site Leadership
Monday, Sept 9th	2:30 to 3:30pm	MPR	All Staff <b>Mtg</b>
Thursday, Sept 12th	12:30 to 2:20pm	MPR	Professional Development
Monday, Sept 16th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
Tuesday, Sept 17th	1:20 to 2:20pm	Various RMs	Collaboration
<b>Tuesday, Sept 24th</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>Collaboration/WASC</b>
Thursday, Sept 26th	2:40 to 3:40pm	PRC C114	School Site Council
October			
Tuesday, Oct 1st	2:30 to 4:00pm	Host RM	Site Leadership
Monday, Oct 7th	2:30 to 3:30pm	MPR	All Staff <b>Mtg</b>
Tuesday, Oct 15th	1:20 to 2:20pm	Various RMs	Dept. <b>Mtg</b>
Tuesday, Oct 22nd	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Oct 24th	2:40 to 3:40pm	PRC C114	School Site Council
<b>Tuesday, Oct 29nd</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>Collaboration/WASC</b>
November			
Monday, Nov 4th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Nov 5th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
Thursday, Nov 7th	12:30 to 2:20pm	MPR	Professional Development
Tuesday, Nov 12th	1:20 to 2:20pm	Various RMs	Collaboration
<b>Tuesday, Nov 19th</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>WASC/ Collaboration</b>
Thursday, Nov 21st	2:40 to 3:40pm	PRC C114	School Site Council
December			
<b>Monday, Dec 2nd</b>	<b>2:30 to 4:00pm</b>	<b>Host RM</b>	<b>Site Leadership/ WASC</b>
Thursday, Dec 5th	12:30 to 2:20pm	MPR	Professional Development
Tuesday, Dec 10th	1:30 to 2:30pm	Various RMs	Collaboration

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January			
Date	Time	Location	Purpose
Monday, Jan 6th	8:00 to Noon	MPR	Staff In-service
Tuesday, Jan 7th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
Tuesday, Jan 14th	1:20 to 2:20pm	Various RMs	Collaboration
<b>Tuesday, Jan 21st</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>Collaboration/WASC</b>
Thursday, Jan 23rd	2:40 to 3:40pm	PRC C114	School Site Council
February			
Monday, Feb 3rd	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Feb 4th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Feb 11th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
Thursday, Feb 20th	2:40 to 3:40pm	PRC_C114	School Site Council
<b>Tuesday, Feb 25th</b>	<b>1:20 to 2:20pm</b>	<b>Various RMs</b>	<b>Collaboration</b>
March			
Monday, Mar 2nd	2:30 to 4:00pm	Host RM	Site Leadership
Thursday, Mar 5th	12:30 to 2:20pm	MPR	Professional Development
Monday, Mar 9th	2:30 to 3:30pm	Various RMs	Dept. <b>Mtg</b>
Tuesday, Mar 10th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, Mar 24th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Mar 26th	2:40 to 3:40pm	PRC C114	School Site Council
April			
Monday, Apr 6th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, Apr 7th	1:20 to 2:20pm	Various RMs	Collaboration
Monday, Apr 13th	2:30 to 3:30pm	MPR	All Staff <b>Mtg</b>
Tuesday, Apr 14th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, Apr 23rd	2:40 to 3:40pm	PRC C114	School Site Council
May			
Monday, May 4th	2:30 to 4:00pm	Host RM	Site Leadership
Tuesday, May 5th	1:20 to 2:20pm	Various RMs	Collaboration
Tuesday, May 12th	1:20 to 2:20pm	Various RMs	Collaboration
Thursday, May 14th	2:40 to 3:40pm	PRC C114	School Site Council

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